Minutes of Faculty Association Meetings
2005-2006

July 2005  
September 2005  
October 2005  
November 2005  
December 2005  
January 2006  

February 2006  
March 2006  
April 2006  
May 2006  
June 2006  
July 2006
I. CALL TO ORDER

Judy Solano called the meeting to order at 12:17 p.m.

II. APPROVAL OF THE MINUTES

The minutes of the January meeting were approved as published on the web.

III. ANNOUNCEMENTS

1. Wesley Maas was introduced as the new coordinator of Athletic Academic Support. Maas briefly described the function of the Athletic Academic Support coordinator. I invited questions and concerns about student athletes, please contact Maas @ wes.maas@unf.edu, x. 2485.

2. Pierre Allaire encouraged faculty to identify candidates for the Caring Award and the Caring Institute. Previous winners of the Caring Award were introduced. Forms for nominees will be found at the back of the room following this meeting.

3. Chip Klostemeyer: There will be a “Meet the Candidates” opportunity immediately following this meeting in the Faculty Commons.

4. Mark Workman introduced Dr. Imeh Ebong, Assistant Vice-President for Research. His office is in the Provost’s suite. Ebong holds a Ph.D. in Physics from Arizona State University and comes to us from Northeastern University.

IV. STANDING COMMITTEE REPORTS

Academic Programs Committee - Janet Bosnick

Janet Bosnick reported the committee met this morning. Three items are on today’s legislative agenda. The committee is continuing to examine the feasibility of an automated APC submission process. The next meeting is scheduled for 3/2/06.
Academic Standards Committee - John Cummings
Lisa Jamba reported for Jack Cummings. The committee met 1/23/06. They are reviewing the appeals process and appropriate bylaws. They have two items on the agenda today.

Adjunct Affairs Committee - Lee Richardson
Lee Richardson reported the committee met 1/18/06. Adjuncts continue to express concern on receiving feedback concerning their teaching. Library research sessions are scheduled for adjuncts next week. The next meeting is 2/15/06.

Budget Advisory Committee - Jeffrey Harrison/ Paul Mason
Paul Mason reported. Two information items are enclosed in today’s packet. The committee met yesterday. They are developing a survey for faculty---what things about budget make people concerned? What would the faculty like the budget committee to consider? The next meeting is scheduled for 3/1/06.

Campus Technology Committee - Diane Taner
Diane Tanner reported that the committee met 1/30/06. They met with the web advisory committee and reviewed the new Faculty/Staff “Quick Links” webpage. The Quick Links should be published soon. Let the committee know if you have problems with the information sheets in technology equipped classrooms. The committee is discussing the change in the way faculty login (use of N number) scheduled for May. The next meeting is scheduled for 2/20/06.

Faculty Affairs Committee - Patrick Plumlee
No report.

Faculty Enhancement Committee - JoAnn Nolin
No report.

Nominations and Elections Committee - Cynthia Jordan
Cynthia Jordan reported the committee met 1/19/06, they discussed the upcoming elections. The election of Faculty Association officers will take place on 3/2/2006; the election of Faculty Association committees will take place on 4/6/2006. The floor was opened to nominations for faculty officers. No additional nominations for President. No additional nominations for Vice-President. No nominations have been received for Secretary. Nominations will continued to be accepted until the Executive Committee meets to set the agenda for next month’s meeting. The Nominations and Elections Committee is accepting nominations for committee vacancies; cjordan@unf.edu. Next committee meeting 2/9/06. Committee vacancies are posted on hotlinks page on the Faculty Association website.
Promotion and Tenure Committee - Cindy Scott
Cynthia Scott reported that the committee has finished their deliberations; letters have been delivered to the candidates. The committee will meet 2/10/06 with the Provost to discuss the committee’s recommendations.

Research Committee - Mina Baliamoune
No report.

Strategic Planning Committee - Yemisi Bolumole
No report.

Support Services Committee - Rama Rao
Rama Rao reported the committee met on 1/26 with Shawn Brayton (AA).

Executive Committee - Steve Shapiro
Steve Shapiro reported that the committee met to establish the agenda for today’s Faculty Association meeting; the committee’s next meeting is scheduled for 2/14 at 12:15 p.m.

V. SPECIAL REPORTS
President - John Delaney

Mr. Delaney announced that the University Administration and United Faculty of Florida have reached an agreement. The spreadsheet will be run today. The contract will be available next week. There have been some delays due to editing. Mr. Delaney noted that Leonard Carson offered high praise to Shira Schwam-Baird for her efforts in editing the final contract. A letter from Carson was read.

Legislative Liaison Report - Janet Owen
Janet Owen reported that the new Chancellor of the State University System has been well received. The Chancellor stopped by UNF for a very brief visit, he will return for a longer visit. The Board of Governors will meet 4/23/06 at FAMU; the agenda includes the discussion of the proposed medical schools at UCF and FIU. The Governor has recommended a 9-10% increase for universities; he proposes that enrollment growth be funded completely. Tuition increases of 5% (undergraduate) and 7.5% (graduate) are also suggested. A $1,000,000 increase in need based aid for students has also been recommended, as has continued support of the Succeed Grant Program and Centers of Excellence. $30,000,000 in PECO funds have been approved by the Governor.

United Faculty of Florida - Cheryl Frohlich
Cheryl Frohlich affirmed Mr. Delaney's report. Frohlich reports that minor changes were made to remaining two articles. Once those changes have been checked for accuracy, they will be TA'd.

**Provost Search Committee - Dale Clifford**

The committee has reduced the size of the pool from 70 to 16. The committee meets every Friday. Telephone interviews are being set up. Clifford invites faculty to share any suggestions for interview questions with the committee.

**VI. QUESTIONS AND RESPONSES**

1. **Mason:** How much will be withheld from the lump sum salary payments?  
   **Campbell:** Withholding will be made according to IRS guidelines.

2. **DeDeo:** What is the end date for contract?  
   **Delaney:** There is a two year extension of the contract, but negotiations for next year's salary increases will open shortly.  
   **Frohlich:** Extension carries contract until 2008. A potential of three articles identified by each side can be renegotiated.

3. **Shapiro:** Will Leonard Carson continue to represent University Administration?  
   **Delaney:** Yes.

4. **Watkins:** When can we anticipate the lump sum payment?  
   **Delaney:** Following ratification, the contract will be taken immediately to the Board of Trustees, funds should come two-two ½ weeks following approval by BOT.

5. **Shapiro:** Will we see the spreadsheets?  
   **Frohlich:** Parts of the spreadsheet will be available—raises for each faculty member. Faculty evaluation data will not be available.

6. **Solano:** Will UFF assume responsibility for election of the P&T Committee and the Sabbatical Selection Committee?  
   **Frohlich:** As soon as contract approved, UFF will assume responsibility.

7. **Rao:** Will the P&T Committee provide feedback to department committees?  
   **Scott:** No, the guidelines do not require notification to committees, deans, or department chairs.

8. **Shapiro:** Noted recent landscaping efforts and construction of new water feature. He asked “Do we have money for computers in the classroom?”  
   **Shuman:** Funds are available to equip an additional 9 classrooms with technology. Administration is working with UTC. Solano is pressuring Board of Trustees to fund ALL classrooms. Delaney: will try to increase room upgrade funds.

9. **Murphy:** Why are members of the P&T Committee allowed to abstain from voting on promotion and tenure decisions? This is profoundly troubling.
Scott: My understanding is that people can choose to abstain for any number of reasons; not clear on the history, but seems to have been a tradition of the committee.
Slaughter: Abstention is NOT a tradition; in past, abstentions have not been permitted.

[Solano editorial note: There is no rule that speaks to this question one way or the other. Each committee has operated per instructions received from the Provost and according to its own understanding of what is expected.]

VII. LEGISLATIVE ITEMS

Item #1 - FA 06-01: Submitted by the Academic Standards Committee
Plagiarism (Initiative Recommendation)

Plagiarism. Moved by Academic Standards. No discussion. Item approved.

Item #2 - FA 06-02: Submitted by the Academic Standards Committee
Plagiarism Task Force Recommendation


VIII. INFORMATION ITEMS

Item #1: Submitted by the Nominations and Elections Committee
Faculty Association Officers

Item #2: Submitted by the Nominations & Elections Committee
Faculty Association Standing Committees and University Committees

Item #3: Submitted by the Budget Advisory Committee
E&G - 2004-05 Expenditures & 2005-06 Budget

Item #4: Submitted by the Budget Advisory Committee
Summary of Academic Affairs Budget Data for 2005-06 and Projection for 2006-07

IX. ADJOURNMENT

The meeting adjourned at 1:00 p.m.

Respectfully submitted,

Katherine M. Robinson, Secretary
I. CALL TO ORDER

President Judy Solano called the meeting to order at 12:19 PM. Dr. Solano emphasized the importance of being a “good citizen” of the University. This includes caring about others, staying informed on issues and voicing your opinions, and sharing your time and skills with the community to make it better.

II. APPROVAL OF THE MINUTES

The minutes of the July 2005 meeting were approved as published on the web.

III. ANNOUNCEMENTS

1. The Graduate Faculty, at its spring meeting endorsed the change of the Office of Graduate Studies into a Graduate School. The proposal is now with Mr. Delaney, and will be transmitted to the Board of Trustees. Faculty are encouraged to complete (on-line) the evaluation of academic administrators. The online version of the evaluation will be available until Monday, September 12, 2005. If any questions, please contact Judy Solano or Cindy Chin.

2. Kathy Cohen (Library) reports that construction continues in the new library. Remodeling of existing spaces will impact availability of library materials during September and October. Dates of closure(s) will be announced. Contact Kathy Cohen or Joe Noll (Facilities ext 1083) for further information.

3. A site, Faculty Forum, has been set up in Blackboard to facilitate discourse among faculty re: topics of interest such as Academic Freedom and Tenure. This is a tool for faculty to facilitate communication among faculty.

4. The wrong schedule for the meetings of the Faculty Association was distributed with the packet for this meeting; a corrected version has been posted on the web, and hard copies distributed.

IV. STANDING COMMITTEE REPORTS

Academic Programs Committee -

Bettie Adams reported for Lisa Jamba: Janet Bosnick and Bettie Adams will
serve as co-chairs. One item on today’s agenda. Next meeting will be on October 6, 2005.

**Academic Standards Committee - John Cummings**

Diane Tanner reported for John Cummings. Plagiarism will continue to be discussed at the next meeting. Committee will also address the issue of “F” grades issued to students who have not attended class. Federal regulations require reporting of absences.

**Adjunct Affairs Committee - Catherine Hough**

Kathy Robinson reported for Cathy Hough that committee members have not responded to a request for electronic meeting. Cathy Hough will seek advice of Judy Solano.

**Budget Advisory Committee - Paul Mason**

Paul Mason reported that a meeting has been scheduled for Next Wednesday: Will elect Chair at that time.

**Campus Technology Committee - Katharine Brown**

Katharine Brown described the function/responsibilities of the Campus Technology Committee. Dianne Tanner, new chair, commented that minutes for CT are posted on the web-site. In the minutes, faculty will find a summary of what OFE and UTC are doing, and discussion re: Banner issues. Information items in today’s packet: 2 re: Banner, and 1 describing quick links to documents re: specific classroom technology information. Next meeting: 9/12/05 CCOB; 10 am Room 2004.

**Faculty Affairs Committee - Ellie Sheirer**

Ellie Sheirer reported first meeting will be held next Thursday. A chair will be elected at that time.

**Faculty Enhancement Committee - Russell Mays**

Russell Mays reported Faculty Enhancement met this week. Joann Nolin (COH) will serve as chair. Faculty are encouraged to apply for summer research and environmental grants. Check the OFE website for scheduled meetings and activities.

**Nominations and Elections Committee - Barbara Olinzock**

Judy Solano addressed the future of the P and T committee. No committee was elected by Faculty Association last year, as the Promotion and Tenure function was to become a function of the Union, according to the proposed contract. Since contract ratification has not occurred, Dr. Solano and Dr. Frohlich (UFF) decided that the Faculty Association will assume the Promotion and Tenure function for this year (2005-2006). A special election for a Promotion and Tenure committee will be held next month. Cindy Scott commented that their might be some concern among P and T candidates re: the stability of the process. Dr. Solano commented that the process is stable
and will be conducted according to the current Promotion and Tenure policies and procedures, as described in the Faculty Handbook. Barbara Olinzock reported there are 5 (COAS, CCOB; COEHS) and 2 at large vacancies on the P and T committee. Nominations will be sought both via email and during the October meeting. The special election will be conducted DURING the Faculty Association meeting; absentee ballots will be accepted. There will be no election after the Faculty Association. Cynthia Jordan will be assuming chair position of the Nomination and Elections Committee in January.

Promotion and Tenure Committee - Kathaleen Bloom
No report

Research Committee - David Lambert
No report

Strategic Planning Committee - Doreen Radjenovic
Doreen Radjenovic reported that a meeting to select the new chair is being scheduled.

Support Services Committee - Rama Rao
Rama Rao reported the committee met in July, new chair was elected. Next meeting: 9/8/2005; will continue same type of activities as last year.

Executive Committee - Steve Shapiro
The committee met in September to set agenda, next meeting on September 20th: both new and existing chairs are invited. Luncheon will be served at 12:15 p.m.

V. SPECIAL REPORTS

President - John Delaney
Tom Serwatka reported for Mr. Delaney; (Mr. Delaney is at a United Way Function, and sends his regrets). The text of the report is as follows:

Statement on Current Union Negotiations
John Delaney
September 1, 2005

The Administration and UFF have been at impasse in negotiations since late May. Although discussions between the parties since then have narrowed the issues, 4 major issues remain in dispute:

1. Faculty Performance Evaluations: Although the parties have agreed to most of the language in this article, at least three significant issues remain in disagreement.
   - whether the annual evaluation will include research performed or credited outside the period of the annual evaluation.
   - the service credit to be given for performing in a Union
leadership role

- Whether "proficiency in spoken English" will be governed by the Florida Statutes and rules promulgated thereunder, or pursuant to language provided in the old BOR agreement.

The Administration presented its last best offer on this subject on August 26. The UFF is considering the Administration's proposal.

2. **Assignment of Responsibilities**: Although the parties have agreed to most of the language in this article, at least 2 significant issues remain in disagreement. Those issues are:

- The Administration's proposal that faculty be available to attend a limited number of necessary meetings after the ending of classes each semester, and also be available during the 5 days prior to the commencement of fall classes.
- The Administration's proposal that, in order to accommodate reasonable student needs, faculty members must normally maintain 5 office hours per week, and also be available by appointment.

The Administration presented its last best offer on this subject on August 26. The UFF is considering the Administration's proposal.

3. **UFF Rights**: Although the parties have agreed to most of the language in this article, at least 1 significant issue remains in disagreement:

- The UFF has requested 9 course releases in the Fall and Spring, and 8 course releases in the Summer. The releases would be used by faculty in Union leadership roles.
- The Administration has offered 3 course releases in the Fall and Spring, and 2 course releases in the Summer. However, the Administration has stated that it will consider granting an additional course release during the Spring and Summer - when the parties are engaged in contract negotiations.

The Administration presented its last best offer on this subject on August 26. The UFF is considering the Administration's proposal.

4. **Salaries**: The parties have agreed upon the total pay increase to be granted over 3 academic years (2003-04; 2004-05; and 2005-06). The total pay package (including the 12/1/03 legislative across the board increase) would total 12.3%. We believe this to be one of the highest pay increases granted to faculty throughout the entire university system. However, the parties remain in disagreement over the component parts of that proposed pay increase.

The Administration has proposed the following over 3 years:

- 5.6% Across the Board
- 2.85% Departmental Merit
- 1.85% Market Equity (to address C/I)

\[ \text{----------} \]

- 10.30%
- +2.00% 12/1/03 Legislative Across the Board

\[ \text{----------} \]

- 12.30%

The UFF has proposed the following over 3 years:

- 3.70% Market Equity (Broken down into several categories)
- 3.60% Across the Board
- 3.00% Departmental Merit
The Administration believes that its proposal is well balanced, satisfies the Board's desire for merit compensation, significantly addresses compression/inversion, and assures that each eligible faculty member will receive a pay increase. The Administration estimates that pay increases under its proposal will average 9.72% over 3 years (excluding the 2% 12/1/03 legislative ATB, and excluding the $1,000 legislative bonus, previously granted).

The Administration believes that the primary thrust of the UFF proposal is to maximize C/I adjustments. The Administration also believes that the UFF's proposed larger allocation to Market Equity skew the relative pay increases away from recognition for meritorious performers and toward those who, for whatever reason, are significantly below the market target.

UFF disagrees with the Administration's assessment of the effect of the UFF proposal. Since impasse was declared in late May, the parties have been working on models of their respective pay proposals in an effort to better evaluate the impact of each proposal.

Although both parties would prefer to avoid the impasse hearing, and would prefer to settle the contract themselves, a hearing before a special magistrate appointed by PERC is scheduled to be held not earlier than mid December.

Within 15 days after the close of that hearing, which is expected to last several days, the magistrate will issue a recommended decision, which has no binding impact upon the parties. The parties will then have 20 days to consider the magistrate's recommendations.

If the magistrate's recommended decision does not help the parties to resolve their disagreements, the final decision will be made by the UNF Board of Trustees, following a public hearing at which the Administration and UFF will present their respective arguments. The Board of Trustees will make the final decision on all disputed items.

According to the Florida Statutes, the impasse procedures are intended to resolve the remainder of the first fiscal year under negotiations. Consequently, the parties anticipate that, should it be necessary to proceed to hearing, the 2003-04, 2004-05, and 2005-06 fiscal years would have to be handled seriatim, and the Board of Trustees would make separate rulings upon each year in dispute.

If a special magistrate hearing remains necessary to resolve negotiations, these issues will not be resolved for several months.

Steve Shapiro: Asked questions re: time frame of special master process. Dale Clifford explained process. There is a separate special master for each year of the contract. Each year is considered separately. With hard work, the process could be accomplished by February. The Administration proposal can be found at: http://www.unf.edu/acadaffairs/Bargainingpage.htm.

**Legislative Liaison Report - Janet Owen**

Janet Owen waived her report to allow discussion to continue on the
United Faculty of Florida - Cheryl Frohlich

Cheryl Frohlich reported three articles are still being negotiated; she emphasized the differences in the two proposals: (UFF) performance evaluation is tied into salary; administration wishes to only look at one year for performance. UFF: wishes to evaluate research over a 3 year span, to allow for writing-publication lag; Administration wishes to evaluate research on a yearly basis. UFF and Administration also disagree on availability of faculty prior to start of assignment for meetings, planning, etc. There continues to be disagreement as well on the number of course releases granted to UFF officers/bargaining team. Frolich stated that the UFF has requested additional release time to compensate for the amount of time required during the contract negotiation. Frolich shared that UFF was not allowed access to Administration spreadsheets until August 4, and is currently trying to resolve discrepancies. Both sides are working hard to assure that the data are correct. Frohlich elaborated on some of Clifford's comments re: the special master process, Frohlich is not sure if quoted time frame was correct. Frohlich commented that neither side wishes to go to the special master process, as “nobody wins, everybody loses.” The UFF proposals can be found at: http://www.unf.edu/facstaff/uff/.

VI. QUESTIONS AND RESPONSES

Several comments and questions followed that are addressed specifically in the two proposals. Other questions were:

Barbara Tuck: Why are UFF proposals available to the faculty on the web, and not the Administration proposals?
Answer: This is an oversight, administration proposals will be posted.
[addendum: links to BOTH proposals have been included in this document.]

Ajayi Adewale: Why are negotiations continuing on areas in which agreements have been made, areas with no conflicts?
Frohlich: we are trying to negotiate on areas where there continue to be conflicts.
Clifford: Both sides have developed MOUs for issues both sides agree upon.

Steve Shapiro: Asked for clarification re: lump sum payments. Inversion lump sums are determined per school. Details are available in the proposals [see links]

Sewarta/ Clifford: Asked Frohlich to address Exceptional merit—Frohlich clarified Union and UFF proposals.

Michelle DeDeo: Who came up with the 5 hours/week office hours and meetings before classes begin?
Clifford: The administration proposed 5 hours as an appropriate number for faculty office hours to enhance availability to students.
Frohlich: UFF proposed that office hours could be more individualized; union has concerns about the inflexibility of five hours.
Solano stated time was up, and reminded attendees that the Faculty
Association, per se, has no role in the negotiation process.

Anonymous question: What can the faculty do? Can either party be sued for mal-practice? No answer was immediately available.

VII. LEGISLATIVE ITEMS

Item # 1- FA 05-21 - Submitted by the Academic Programs Committee
College of Education and Human Services
New PK/Primary Ed degree program.
Item moved by APC.
Question: Rasche - why no statement re additional cost?
Dean of COEHS indicated there will be no additional cost; resources statement is in second-to-last paragraph.
Item approved.

VIII. INFORMATION ITEMS

Item # 1 - Submitted By the Academic Programs Committee
New Online APC Forms & Resources Website
Item # 2 - Submitted By the Campus Technology Committee
Quick Reference for Faculty Services in Banner Self Service
Item # 3 - Submitted By the Campus Technology Committee
Detailed Reference for Faculty Services in Banner Self Service
Item # 4 - Submitted by the Executive Committee
Faculty Association 2005-2006 Schedule
Item # 5 - Submitted by the Academic Programs Committee
Academic Programs Committee 2005-2006 Schedule
Item # 6 - Submitted by the Registrar's Office
University Matriculation Calendar for Fall 2005 to Summer 2006
Special Information Items -
- Scheduled to Teach in a "Technology Equipped Classroom"? Want to know more about the room before you go to it?
- Faculty Forum Discussion Board

IX. ADJOURNMENT

The meeting adjourned at 1:25 PM.

Respectfully submitted,

Katherine M. Robinson, Secretary
I. CALL TO ORDER

Judy Solano called the meeting to order at 12:16 p.m.

II. APPROVAL OF THE MINUTES

The minutes of the February meeting were approved as published on the web.

III. ANNOUNCEMENTS

1. Solano for Allaire: Deadline for nominations for Caring Award has been extended to Monday, March 6.
2. Solano: Candidates for Faculty Association President and Vice President Positions were introduced to the assembly.

IV. STANDING COMMITTEE REPORTS

Academic Programs Committee - Janet Bosnick

Janet Bosnick reported APC committee met this am. They are continuing to investigate the possibility of automating the entire APC process. APC2 and APC3 forms are being simplified. There are three items on the legislative agenda.

Academic Standards Committee - John Cummings

John Cummings reported that committee met 2/13. They are continuing to review the structure and process of the Academic Appeals committee. Connie Corker has reviewed the 1st draft; the 2nd working draft will be reviewed 3/13.

Adjunct Affairs Committee - Lee Richardson

Lee Richardson reported that the committee met 2/15. Nancy Levine and Chris Gabbard attended the Dean’s meeting, addressing the issue of
feedback re: teaching for the adjuncts. Resources for adjuncts were also discussed. The next meeting will be held 3/15/06.

**Budget Advisory Committee - Jeffrey Harrison**

Paul Mason reported for Jeffrey Harrison. The committee met this Wednesday. They will be making a budget survey available electronically. It should be activated before the end of the semester. Two information items speaking to UNF’s legislative agenda for 2006 have been included in today’s packet.

**Campus Technology Committee - Diane Tanner**

Diane Tanner reported the committee met 2/20; they are continuing the discussion on faculty login changes; quick links (on Faculty and Staff web page) have been activated; the committee felt that requiring a computer literacy assessment should be an individual college decision. Other items discussed included: time outs on MyWings; the committee is also investigating making student photos available with class lists. The UTC established the GOT (Gang of Three) sub-committee in Dec. 2005. The GOT (Kathy Hughes, Dianne Tanner, Deb Miller) is charged with evaluating new technologies for faculty use. The CTC will meet again on 3/27/06.

**Faculty Affairs Committee - Patrick Plumlee**

Kathy Cohen reported for Patrick Plumlee. The committee did not meet in January, met 2/8. Two nominations for honorary degrees were approved unanimously and passed on to Mr. Delaney; The College of Health nominated Dr. Edith Perez (a world-renowned breast cancer researcher); and COEH nominated Dr. Colville N. Young, (Governor General of Belize ). The consensual amorous sexual relationship policy was also reviewed; the committee recommended the omission of the word “consensual” from title and text; in power relationships, such as faculty-student, no relationship can be consensual. The committee will meet on 3/8/06.

**Faculty Enhancement Committee - JoAnn Nolin**

JoAnn Nolin reported that the committee met on 2/28; they are continuing to discuss plans for the fall semester OFE calendar. New members are asked to join the committee at the April meeting. Applications still open for BUILD course (3 days between semesters) are being accepted. Electronic tools will be provided to participants. The OFE is hosting the Florida Faculty Development Consortium on 3/9/06. The next meeting is 3/28/06.

**Nominations and Elections Committee - Cynthia Jordan**

Cynthia Jordan thanked the committee for its hard work, with special thanks to Diane Tanner.

The floor was opened for additional nominees:

**Faculty Association Committees**

APC Committee: Ognjen Milatovic (COAS)

Academic Standards: No additional nominees.
Adjunct Affairs: No additional nominees.
Budget Advisory: No additional nominees.
Campus Technology: Rama Rao (COAS)
Faculty Affairs: No additional nominees.
Faculty Enhancement: Marnie Jones (COAS)
Research Committee: Elizabeth Furdell (At large)
Pali Sen (At large)
Strategic Planning: Ellie Scheirer (At large)
Support Services: No additional nominees.

**University Committees**

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<tr>
<th>University Committees</th>
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<tbody>
<tr>
<td>University Appeals:</td>
<td>Michele DeDeo (At large)</td>
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<tr>
<td>University Technology Committee:</td>
<td>No additional nominees.</td>
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<tr>
<td>Advisory Board for Student Media:</td>
<td>No additional nominees.</td>
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<tr>
<td>Constitutional Jurisdiction:</td>
<td>Warren Hodge (At large)</td>
</tr>
<tr>
<td>Equal Opportunity:</td>
<td>No additional nominees.</td>
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<tr>
<td>Gen Ed:</td>
<td>Dennis Gay (COAS)</td>
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<td>Honors Council:</td>
<td>No additional nominees.</td>
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<td>Sick Leave Pool:</td>
<td>No additional nominees.</td>
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<tr>
<td>Intercollegiate Athletic Committee:</td>
<td>Steve Shapiro (At large)</td>
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<td>Paul Harwood (At large)</td>
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<td>Parking Violations:</td>
<td>Mary Borg (At large)</td>
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<td>SGA Budget and Allocation:</td>
<td>No additional nominees.</td>
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<tr>
<td>Student Conduct Board:</td>
<td>No additional nominees.</td>
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Motion made and seconded that nominations be closed; nominations closed.

Cynthia Jordan reported that the election of Faculty Association Officers will follow this meeting, and will continue this afternoon and tomorrow in the Faculty Commons. See information item #1 for details. There are two information items in the packet.

**Promotion and Tenure Committee - Cynthia Scott**

Cynthia Scott reported that the committee has completed its work for 2005-2006. Committee recommendations were as follows:

Applications for tenure only (3); all were recommended favorably by the committee and the Provost

Applications for promotion to Assistant Professor only (1); applicant
Applications for promotion to Associate Professor with tenure (13); 10 candidates were recommended for promotion with tenure; 3 were not. Provost No on 1, yes to remaining 12.

Applications for promotion to Full Professor (11); Seven candidates were recommended for promotion. Provost voted no on 3.

**Research Committee - Mina Baliamoune**

No report.

**Strategic Planning Committee - Yemisi Bolumole**

No report.

**Support Services Committee - Rama Rao**

Rama Rao reported the committee met 2/23. The bookstore requests that faculty send summer book adoptions ASAP. The committee will meet again on 3/30.

**Executive Committee - Steve Shapiro**

Steve Shapiro reported that the committee met to establish the agenda for today’s Faculty Association meeting; the committee's next meeting is scheduled for 3/14/06 at 12:15 PM.

V. SPECIAL REPORTS

**President - John Delaney**

The BOT will meet on March 15 to consider the UFF contract that was ratified yesterday. Pending BOT approval, the 3/31/06 paycheck should include both the retroactive pay and the new pay rate.

**Legislative Liaison Report - Janet Owen**

This year’s legislative session starts Tuesday; 49 constitutional amendments and 2500 bills have been proposed; this year’s budget is the largest ever for Florida.

**United Faculty of Florida - Cheryl Frohlich**

The contract has been ratified. The votes 262 of 271 voted yes for ratification, 254 of 271 voted yes for extension. The next Coffee with Delaney is scheduled for March 15, 11-1, in the Faculty Commons. We are going to be electing UFF officers, if you join by this Friday; you may participate in the election, or be nominated for office.
Provost Search Committee - Dale Clifford

Clifford reports that the list has been shortened to 9 candidates. The discussion on who will be brought to campus for interviews is occurring now; a decision will be made shortly. The committee anticipates completing its work by the end of April, 2006.

VI. QUESTIONS AND RESPONSES

1. Anonymous to President/Provost: Why are meals provided at the Provost Search committee, but not for departmental search committees?
   Delaney: I will have to look in to that.

2. Dedeo to Clifford: When will the on campus interviews (Provost) be conducted? Clifford: All of on campus interviews will be scheduled before the end of Spring semester. Anticipate interviews at the end of March, beginning of April.

VII. LEGISLATIVE ITEMS

Item #1 - FA 06-03: Submitted by the Academic Programs Committee
College of Arts and Sciences
Moved by Academic Programs Committee, no discussion, item approved.

Item #2 - FA 06-04: Submitted by the Academic Programs Committee
College of Computing, Engineering, and Construction
Moved by Academic Programs Committee, no discussion, item approved.

Item #3 - FA 06-05: Submitted by the Academic Programs Committee
College of Human Education and Human Services
Moved by Academic Programs Committee, no discussion, item approved.

VIII. INFORMATION ITEMS

Item #1: Submitted by the Nominations and Elections Committee
Election of Faculty Association Officers

Item #2: Submitted by the Nominations & Elections Committee
Faculty Association Standing Committees and University Committees

Item #3: Submitted by the FA President
Women's History Month Events For Faculty

Item #4: Submitted by the FA President
Information From the UNF Board of Trustees

IX. ADJOURNMENT
The meeting adjourned at 1:00 p.m.

Respectfully submitted,

_______________________
Katherine M. Robinson, Secretary
Faculty Association

FACULTY ASSOCIATION MEETING
Minutes of Meeting
October 6, 2005

I. CALL TO ORDER

Judy Solano called the meeting to order at 12:18 p.m.

II. APPROVAL OF THE MINUTES

The minutes of the September, 2005, meeting were approved as published on the web.

III. ANNOUNCEMENTS

1. Pierre Allaire introduced Dr. William Richardson, an American Council of Education Fellow from New College. Dr. Richardson will be visiting all state universities.
2. Andrea Baran, a community representative of the American Cancer Society solicited faculty involvement in the Relay for Life. Brochures were distributed.
3. The Faculty-Staff picnic is scheduled for October 7, either on the Green or in Building 14, as determined by the weather.
4. Nominations for Outstanding Teaching Award are due October 19. Nominations do not require rationale.

Dr. Mark Workman (Acting Provost) was introduced, and invited to make a few comments. Dr. Workman addressed the assembly; there will be much attention this year on assessment and strategic planning; we will also start working on SACS accreditation. Multiple searches are going on including Director of the Library (Pam Chally, Chair); Assistant VP for Research (Larry Daniel, Chair); Dean for Continuing Education (Earl Traynham, Chair), the search for the Graduate Dean has been placed on hold. During the next year, we need to think about what does the concept of a transformational learning experience mean? Dr. Workman acknowledged that for faculty to promote transformational learning experiences, time and resources are required. Mr. Delaney has committed to support transformational learning.

IV. STANDING COMMITTEE REPORTS

Academic Programs Committee - Janet Bosnick
Janet Bosnick reported that the committee met this morning and reviewed 52 APCs; she reminded the faculty that APCs that are to be included in the new catalog, must be submitted to the Faculty Association Office by October 19.

One item on the legislative agenda

**Academic Standards Committee - John Cummings**

John Cummings reported the committee met on 9/21/2005; Kim Luther was a guest. The committee discussed two issues presented by Luther: a) allowing students on an exception basis to have more than 2 majors (a student had requested three majors) the committee's recommendation will be forwarded to the Executive Committee; b) the committee is also exploring having at least two different “F” grades, to differentiate between students who attended class; did not attend class; withdrew late, etc. and students who failed academically. The issue is important re: financial aid accountability. This item will also be forwarded to the Executive Committee. The continuing problem of plagiarism was also discussed by the committee. A forum on plagiarism will be held tomorrow following the faculty picnic in bldg 14. The forum is intended to be an open free-flowing discussion of faculty re: the issue of plagiarism. Please review talking points attached to the announcement. It is not the intent of the Academic Standards Committee to limit Academic Freedom.

**Adjunct Affairs Committee - Lee Richardson**

Lee Richardson reported the committee met 9/13/05; will continue working on having a faculty fellow assigned to support adjuncts. Next meeting: 10/11/2005; 12:10 p.m.

**Budget Advisory Committee - Jeffrey Harrison**

No Report

**Campus Technology Committee - Diane Tanner**

Diane Tanner reported that the committee met 9/12/2005. Lance Taylor presented information on the Florida Lambda Rail (CIRT will set up an information session on Florida Lambda Rail for all faculty); the committee is recommending additional changes to online documentation for classrooms. Next meeting: 10/10/2005; Dan Dundon will attend to discuss the new UNF web page—share concerns with Dianne, or come to the meeting. Campus Technology Committee will participate in Technology Action Team being established by University Technology Committee.

**Faculty Affairs Committee - Patrick Plumlee**

Patrick Plumlee reported the committee met 9/15/05; a chairperson was selected. The committee affirmed the nomination of Bishop Desmond Tutu for an honorary doctorate. The degree will be awarded in a special ceremony in November. Discussed UNF ethics statement (applies to ALL UNF employees). An open hearing will be held on the ethics statement. Discussed the continuing issue of faculty scheduling final exams before the final exam week. Information re: the existing policy needs to be shared with faculty (particularly new faculty); it should be melded into new faculty
orientation. Next meeting agenda: a) Should there be any further policies or guidance re: faculty requiring students to purchase materials that the faculty has prepared, published, or self-published, b) Confidentiality vs. anonymity re: Online Administrator Evaluations. Next meeting, 10/13/2005.

**Faculty Enhancement Committee - JoAnn Nolin**

JoAnn Nolin reported the committee met 9/27/05; discussed and identified objectives for the committee this year. Will work with OFE to assure relevant and appropriate offerings for faculty. The committee also discussed expanding committee by one additional Arts and Science member. The procedure for reviewing summer teaching grants finalized.

**Nominations and Elections Committee - Lee Richardson**

Judy Solano commented that there had been no selection of a Sabbatical Selection Committee. Nominations for Sabbatical Selection Committee were solicited from the floor: We need only 2 members from each college except CCEC which requires only 1 (due to small size of College); nominees must be in-unit, tenured faculty members. Nominees are as follows: COAS: Mary Borg; COEHS: no nominations; CCB: Reza Vaghefi; COH: Joan Farrell; CCEC: Yap Chua; will continue to seek nominations until November, 2005. Election will be conducted at November Faculty Association meeting. Lee Richardson reported that the special election for Promotion and Tenure Committee will be conducted today, after this meeting, and at the Faculty Association office until 4:00 pm; Additional nominees for P and T committee were: COAS: none; CCB: Reyny Lamb; COEHS: none; At Large: Jason Mauro. Please add to ballot. Nominations for Nomination and Elections committee will be accepted through 10/28/2005, and at the November Faculty Association Meeting. One vacancy exists for each of the following: COEHS, Library, and At-Large.

**Promotion and Tenure Committee - Scott Cynthia**

No report; no meeting until dossiers have been submitted to committee in December. P and T elections will be conducted after this meeting and until 4:00 today in the Faculty Association Office.

**Research Committee - Mina Lutz-Baliamoune**

Adam Shapiro reported for Mina Baliamoune: Will meet on 10/14/05; Distribution of summer research awards applications will occur; the committee continues to need reviewers.

**Strategic Planning Committee - Yemisi Bolumole**

Steve Shapiro reported for Yemisi Bolumole, Strategic Planning met last week; will meet next week. Minutes are posted on the web site.

**Support Services Committee - Rama Rao**

Rama Rao reported that on 9/29 Shari Shuman and Joann Campbell were guests; discussions re: Banner payroll problems continue. Faculty are reminded to check every pay stub, and confirm their direct deposits and deductions. Next meeting: 10/28/05.
Executive Committee - Steve Shapiro

Steve Shapiro reported that the committee met to establish the agenda for today's Faculty Association meeting; the annual meeting with incoming and outgoing chairs and university guests was held September 15, 2005. The next meeting is scheduled for 10/18/05 at 12:15 PM.

V. SPECIAL REPORTS

President - John Delaney
Not present

Legislative Liaison Report - Janet Owen

Janet Owen provided the Faculty Association with an update of legislative and governance issues. In her update she discussed the work of OPPAGA. She also presented a list of major issues for the year: enrollment growth, salary increases, technology needs, health insurance for graduate assistants, support for the major gifts program, and PECO funding; as well as a list of other SUS priorities: tuition flexibility, a technology fee, bonding and financing authority for DSOs, and a governance bill. She also presented a listing of relevant legislation proposed for the 2006 session.

United Faculty of Florida - Cheryl Frohlich

Cheryl Frohlich reported: It [bargaining] is a hard situation, where the union has been requested by the chief negotiator of the other side, Leonard Carson, to be as low key as possible, to promote smooth movement of the negotiation process, and any conflict at the table would be minimized. UFF has abided by that request. We have advised President Delaney and Mr. Leonard if the lack of progress continues, it would be extremely unfair to the union and faculty not to give you our views. Our views since impasse was declared are: There are three Cs for an effective process to occur in negotiations: Both teams must have a Common purpose, a philosophy, the Union believes that “we work together.” The second C is Communication: there should be an open flow of communication between the groups. The third C is Compromise: both teams must be ready to compromise.

Since Impasse; which was declared unexpectedly May 23; the UFF was assured that they would be involved with the UA in working on the evaluation of proposals. That has never occurred. UFF did not see evaluation spreadsheets until August 2, despite prior requests. There has been a consistent refusal of the UA team to put meaningful money towards bringing existing faculty salaries up to market, despite assertions by Mr. Delaney that bringing faculty salaries up to market is a high priority for him.

A recent email from Mr. Carson (chief negotiator, UA): “While UA understands and is sympathetic to the objective, UA is unwilling to agree to a level of market equity which has the effect of compensating those
who have been compressed or inverted due to their own lack of performance at the expense of those who have performed meritoriously.” According to the benchmark data (110% of CUPA), in 2003-2004, 95% of our faculty are below the market salary. 82% are below 90% of the benchmark. 51% are below 80% of the benchmark. 21% are below 70% of the benchmark.

The UA team “tried to gauge the fairness of various UFF proposals by line-by-line review of its impact upon each individual.” That proved unsatisfactory when dealing with more than 400 individual pay determinations. We then decided to use some touchstones, since this began before we had actual performance evaluations in hand, we reviewed the impact of each UFF proposal upon three separate groups of individuals. A handful of those who both sides could agree were meritorious performers, a handful of those who both sides should agree were low performers, and those in union leadership positions or with close ties to union leadership. Let it be noted that it is totally not true that these groups were decided by both sides. The Union didn't know who were the low performers until August 2. It was decided prior to any kind of objective criteria of merit performance. An objective of the UA team is that their high performers receive larger raises relative to low performers, and in our last proposals to them, in three years the high performers would have received an average of 12 [%], the low performers an average of 11 [%]. The average compression of high performers is 84% of benchmark, designated low performers: 71%. Since August 4, we have met once, and there have been five cancellations.

VI. QUESTIONS AND RESPONSES

Michelle DeDeo: Where is President Delaney?
Answer: the President had another engagement.

Reza Vaghefi: Why doesn’t Cheryl go to the President and tell him that there is a lack of cooperation;
Frohlich: this information, from our perspective, has been relayed to him. We have to be careful not to appear to circumvent the Chief Negotiator of the UA team. He has been told what our perception is, and I am confident that he has been told the UA team’s perspective as well.
Joanne Campbell: we get our direction from the President; it is not as if we are out there without focus from the President.

Tayeb Giuma to Provost Workman: Can Provost do something to have the faculty get at least the 3.6% mandated from the state for everyone? Mathematically, it should not make a difference if we receive the 3.6% mandated for the third year, and then whatever raises are agreed upon. Would you please verify with your math department if my proposal is mathematically correct?
Workman: It is my understanding that it is inappropriate for me to lobby for one side or the other.
Giuma: Administrators have been getting their raises every year; faculty makes 30-40% of what administrators make. If administration is gone for one week; the University will continue to function. If faculty gone for one week...[laughter and applause.] Enough is enough. [applause].

Adele Boules: Why is the administration not meeting?:
Answer: We are at impasse; we have cancelled two meetings; one for a
hurricane and one because we had not received data from UFF. It has not been possible to schedule before October, because of scheduling conflicts. We are trying to prepare for the presentation to the special master.

**Anonymous:** When is the next “Coffee with Delaney”?

**Answer:** October 13; 9-11:00; faculty Commons.

Time for the Question Period expired.

**VII. LEGISLATIVE ITEMS**

**Item #1- FA 05-22 Submitted by the Academic Programs Committee**  
College of Health  
School of Nursing - New Courses & Program of Study (22 items).  
Item moved by committee.  
Item passed.

**VIII. INFORMATION ITEMS**

**Item #1 - Submitted by the Campus Technology Committee**  
Update to ‘Email Class’ in my Wings.

**Item #2 - Submitted by the Campus Technology Committee**  
Increasing the Size of Email Boxes or Server Space.

**Item #3 - Submitted by the Nominations and Elections Committee**  
Special Election for the Promotion and Tenure Committee.

**Item #4 - Submitted by the Nominations and Elections Committee**  
Election of Nominations and Elections Committee.

**IX. ADJOURNMENT**

The meeting adjourned at 1: 14 PM.

Respectfully submitted,

**Katherine M. Robinson, Secretary**
I. CALL TO ORDER

Judy Solano called the meeting to order at 12:17 p.m.

II. APPROVAL OF THE MINUTES

The minutes of the March meeting have been delayed due to technical issues. They will be posted on the website this week, and approved at the next Faculty Association meeting.

III. ANNOUNCEMENTS

Mark Workman, United Way Campaign Chair, encouraged faculty participation in United Way. Forty percent of the goal (45,000) has been achieved to date. You may give online at https://donor.united-e-way.org.

IV. STANDING COMMITTEE REPORTS

Academic Programs Committee - Janet Bosnick
Janet Bosnick reported the committee met this morning and reviewed APC forms. The committee continues to work with IT to design a solution to automate the APC process. Janet has been re-elected chair for next year. There are three items on the legislative agenda.

Academic Standards Committee - John Cummings
John Cummings reported the committee met 3/13/06, and continued to review and discuss the University Academic Appeals Committee Bylaws, the process for appealing an academic decision, and the procedure for petitioning University policies and regulations. The next meeting is schedule for 4/17/06. Kim Luther will be present. The committee is hopeful that new draft will be completed at next meeting. Solano reminded committee to make sure any proposed policy does not contradict/conflict with UFF contract.

Adjunct Affairs Committee - Lee Richardson
Lee Richardson reported the committee 3/15/06. They are working on an excellence in teaching recognition award for adjuncts. The next meeting is scheduled for 4/19/06.

Budget Advisory Committee - Jeffrey Harrison
Paul Mason reported that faculty survey is available on the web. To date,
101 people have filled out the survey, which has been available less than 20 hours. Next meeting has not yet been scheduled.

Campus Technology Committee - Diane Tanner
Diane Tanner reported the committee met 3/27/06; a discussion continues as to how to best disseminate technical information to the faculty. Tanner corrected errors that were communicated in the Spinnaker. The committee is scheduled to meet on 4/17/06. The committee has one item on the legislative agenda.

Faculty Affairs Committee - Patrick Plumlee
Kathy Cohen reported for Patrick Plumlee. The committee met 3/8/06; Promotion and Tenure questions will be deferred until next fall. Teaching awards will be discussed at the 4/12/06 meeting.

Faculty Enhancement Committee - JoAnn Nolin
JoAnn Nolin reported the committee met on 3/28/06. Applications are due tomorrow for the BUILD program (sponsored by OFE). The new Faculty Fellow position was also discussed. The next meeting is scheduled for 4/25/06 and newly elected committee members are invited.

Nominations and Elections Committee - Cynthia Jordan
Cynthia Jordan announced elections today for Faculty Association and University committees and distinguished professor. Names on ballot are only for contested positions. The committee met 3/3/06; votes for Faculty Association Officers were counted at that time. The next meeting is scheduled for tomorrow. All new committee members (contested or not) will receive a letter shortly re: appointment to committee. If you don’t hear by end of May contact Cindy Chin or Judy Solano.

Promotion and Tenure Committee - Cynthia Scott
No report; committee work is complete for this year

Research Committee - Mina Baliamoune
No report.

Strategic Planning Committee - Yemisi Bolumole
No report.

Support Services Committee - Rama Rao
No report.

Executive Committee - Steve Shapiro
Steve Shapiro reported that the committee met to establish the agenda for today’s Faculty Association meeting; the committee's next meeting is scheduled for 4/18/06 at 12:15 PM in the Faculty Association conference room.

V. SPECIAL REPORTS
President - John Delaney
Mr. Delaney was unable to attend.

**Legislative Liaison Report - Janet Owen**

Ms. Owen was unable to attend.

**United Faculty of Florida - Cheryl Frohlich**

Shira Schwam-Baird reported for Cheryl Frohlich. The Union is offering contract review sessions next Tuesday, 4/11/06 (10:30a-12:30p; 1p-3p) in the Faculty Commons. Frohlich and Schwam-Baird are available for any faculty questions.

**Intercollegiate Athletic Committee—Chip Klostermeyer**

Klostermeyer reported that the overall GPA of our athletes is 3.12, highest in Atlantic Sun Conference. Full report is attached. Policy re: communication between the Athletic Department and faculty has been formalized. Coaches are not to be in direct communication with faculty; contact Wes Maas with any questions. Rasche pointed out that some communication between coaches and faculty might be necessary. Klostermeyer replied that, to be consistent, all communication should be brokered through Wes Maas.

**Provost Search Committee - Dale Clifford**

Provost Search: Candidates will be on campus for interviews the next two Mondays and Tuesdays. Faculty are encouraged to participate in this important process.

**VI. QUESTIONS AND RESPONSES**

None

**VII. LEGISLATIVE ITEMS**

**Item #1 - FA 06-06: Submitted by the Executive Committee**

Department of Management, Marketing & Logistics Restructuring Proposal

Moved. Rasche: Has this change been budgeted for? Steagall: Yes. Item approved

**Item #2 - FA 06-07: Submitted by the Academic Programs Committee**

*College of Arts and Sciences*

New Course, Course Changes, & Programs Of Study ( 4 items)

Moved, no discussion. Item approved

**Item #3 - FA 06-08: Submitted by the Academic Programs Committee**

*Brooks College of Health*

Courses changes (4 items)
Moved, no discussion. Item approved.

Item #4 - FA 06-09: Submitted by the Campus Technology Committee
Class Lists with Student Photos

Moved. Rasche: Proposed friendly amendment to delete last sentence. Accepted by Tanner. No further discussion. Item approved.

VIII. INFORMATION ITEMS

Item #1: Submitted by Acting Provost Mark Workman
Promotion and Tenure Report to the Faculty Association

Item #2: Submitted by the Intercollegiate Athletic Committee
Spring 2006 Intercollegiate Athletic Committee Report

Item #3: Vitae Summaries of Finalists for the 2006 Distinguished Professor Award

a. Dr. Christopher T. Leone (COAS - Psychology)
b. Dr. Theophilus C. Prousis (COAS - History)

Item #4: Submitted by the Nominations and Elections Committee
Faculty Association Standing and University Committee Elections

IX. ADJOURNMENT

The meeting adjourned at 12:50 PM.

Respectfully submitted,

Katherine M. Robinson, Secretary
Faculty Association

FACULTY ASSOCIATION MEETING
Minutes of Meeting
November 3, 2005

I. CALL TO ORDER

Judy Solano called the meeting to order at 12:16 pm. The agenda reordered: legislative items will be moved to immediately following standing committee reports.

II. APPROVAL OF THE MINUTES

The minutes of the October meeting were deferred to the next meeting.

III. ANNOUNCEMENTS

1. Nov 16 and 17 BOG will meet on UNF campus; 11/16 1:00- 5:00 pm; 11/17 8:00a-5:00p. All meetings are open to public. Detailed schedule will be posted on the web.

2. The bookstore requests that faculty please submit book orders ASAP. They should have been submitted by October 15.

3. UTC has formed an action team to examine what faculty would like to have in classrooms r/t technology. Please fill in online survey (email was sent) survey will be available until 11/16/05.

4. Human Resources has completed a draft of a proposed personnel program, (mostly for A&P and USPS). A copy has been distributed, please check web site for details. Supply written feed back to Ms. O'Neal by 11/30/05.

IV. STANDING COMMITTEE REPORTS

Academic Programs Committee - Janet Bosnick

Betty Adams reported for Janet Bosnick; the committee met this am, and will meet again 11/10/05. The committee has five item on the legislative agenda

Academic Standards Committee - John Cummings

John Cummings reported the committee met 10/12/05; there was no quorum. Next meeting is scheduled for 11/9/05. The committee will
forward recommendations re: Academic Integrity to the Executive Committee.

Adjunct Affairs Committee - Lee Richardson
Lee Richardson reported that the committee met 10/11/2005. They are continuing to work with the Provost on obtaining a Faculty Fellow dedicated to adjunct support.

Budget Advisory Committee - Jeffrey Harrison
Jeffrey Harrison reported the committee met 10/12/05; they heard a presentation from Ricky Arjune. The Committee was provided with 2004-2005 actual expenses and 2005-2006 projected expenses. There will be a 6.5% increase in the overall operating budget. Academic Affairs increased from 64.5% to 66.5% of the total operating budget. Document will be attached to committee minutes. Next two meetings: Nov 9, and Dec 7, 2005. Joanne Campbell will be invited to share how funds are allocated by Academic Affairs.

Campus Technology Committee - Diane Tanner
Dianne Tanner reminded the faculty of the importance of completing the campus technology survey. The committee met October 10 with Dan Dundon re: proposed links on the UNF home page. The committee met 10/31 with Tony Turrin, Scott Bennet, and Dimitry Bond re: the role of the myWings portal in supplying information as compared to the UNF web page. A new version of banner will be installed. It will work on multiple browsers. Blackboard and Web-CT have merged. There should be no immediate effects for the next 3-5 years; products will be kept separate. Will meet 11/24/05.

Faculty Affairs Committee - Patrick Plumlee
Patrick Plumlee reported the committee met 10/13/05; the committee discussed the university ethics policy and will continue that discussion at the next meeting on 11/10. The committee will also address issues of anonymity/confidentiality in web-based administrator evaluations.

Faculty Enhancement Committee - JoAnn Nolin
JoAnn Nolin reported the committee met 10/25; discussed formation of spring schedule; summer teaching grants have been reviewed; data will be forwarded to Academic Affairs next week. Reminder: Workshop on Publishing for Promotion and Tenure, 11/8 10 a.m.

Nominations and Elections Committee - Barbara Olinzock
Barbara Olinzock reported that elections will be held today for Sabbatical Leave Committee (blue ballot, tenured faculty only) and Nominations and Elections Committee (white ballot). Nominations requested from floor. Steve Williamson for Sabbatical Leave Committee (CCOB). Remove Joe Butler's name from COAS from sabbatical selection (not in-unit). Nominations and Election committee: no additional nominations. Nominations are closed. There are no contested positions for the
Nomination and Elections Committee, therefore, no election. Provost selection committee nominations are being obtained. The election will be held at the next Faculty Association meeting. One member of the safety advisory committee is stepping aside; Judy Solano solicited volunteers to serve remainder of term.

Promotion and Tenure Committee - Cindy Scott
The committee held an E-mail meeting. Cindy Scott has been elected as Chair. The committee will receive its charge from the Provost soon.

Research Committee - Mina Baliamoune-Lutz
Mina Baliamoune-Lutz reported the committee met on 10/14; distributed 38 proposals for summer research grants. Results will be compiled tomorrow and forwarded to Academic Affairs.

Strategic Planning Committee - Yemisi Bolumole
Yemisi Bolumole reported the committee met last Friday; information items are attached. There will be one workshop with break out sessions (in Spring, 2006) to get faculty input into four major components of strategic plan (Quality of faculty; Student learning; Research; and Flagship Programs).

Support Services Committee - Rama Rao
Rama Rao reported the committee met 10/27; Kathy Cohen (Library) was a guest; Information re: codes for items in pay stub have been distributed. The committee will meet again 11/17/05.

Executive Committee - Steve Shapiro
Steve Shapiro reported that the committee met to establish the agenda for today’s Faculty Association meeting; the committee's next meeting is scheduled for November 15, 2005, at 12:15 PM.

V. SPECIAL REPORTS
President - John Delaney

Mr. Delaney
1. Beginning search for new Provost. The search committee is being formed.
2. Coffee with Delaney will be scheduled every 3-6 weeks. Twenty-fifty people have attended each.
3. Proposal has been submitted to union; we have essentially a tentative agreement. Distribution of funds 3.5% merit; 3.6% everyone; 3% to compression/inversion.
4. Desmond Tutu will receive an honorary degree during his next visit to UNF.

Legislative Liaison Report - Janet Owen
Owen read a humorous poem. The legislature is not in session. Owen will supply a list of Pre-filed bills for posting on the Faculty Association website.

**Intercollegiate Athletic Committee—Chip Klostermeyer**

The committee has been very active this semester. Some of the items discussed include: Reaffirmed University policy requiring a 2.0 GPA for athletic eligibility (higher than NCAA requirement); counseling sessions are available between semesters for student athletes who are at risk; the committee recommended to President Delaney that a change be made in the financial aid policy for athletes. Athletic Scholarships decreased in amount this year, despite increased tuition costs. (based on decreased housing costs related to increased dorm occupancy). A Certification committee has been formed (at the request of NCAA); Mary Borg, Deb Kaye, Chip Klostermeyer certify students athletes as eligible. We have a new full time compliance director, Michele Bronner. Academic Support Mentor will also be appointed to assist and advise student athletes. NO E&G funds are used for athletics, all funding is from athletic fees, and funding generated by athletics. No funding is coming from Academic Affairs.

**United Faculty of Florida - Cheryl Frohlich**

Frohlich thanked President Delaney for agreeing to participate in Coffee with Delaney. One of the faulty’s biggest concerns voiced during last coffee were HR issues and issues with sponsored research. Thank you to the faculty who came to last bargaining session; We are very close to an agreement; the formula for calculating raises for instructors has been revised to recognize that 90% of their time is devoted to teaching. The union has requested that administration reconsider the way in which raises should be calculated for faculty who are not assigned to research, but instead, teach an additional class. Frohlich explained the rationale for the varying effective/retroactive dates of raises (some are legislatively mandated).

**VI. QUESTIONS AND RESPONSES**

**To Pierre Allaire:** Has any thought been given to producing a less expensive one color copy of stationary? Two-color stationery is considerably more expensive. Question will be forwarded to Dan Dundon.

**To Delaney:**

a. Why is the 2006 committee same as 2005 Flagship selection committee? Why appointed? Why not elected?

b. There were to be two flagship committees—one to develop the criteria; the 2nd to apply the criteria. What happened to this model?

**Delaney responded:** We felt like it was a learning curve, probably best not to re-start the process. The variety of submissions was more varied than anticipated. We decided to consolidate the two committees. Last year the applications were reviewed by the Deans, who came to basically the same scoring/ranking as the committee. We decided to stick with the process. We are open to any suggestions.
**To President Delaney/Academic Affairs:** Do you think faculty should be evaluated based on their assigned duties and rewarded accordingly, or should they be evaluated and rewarded arbitrarily? The question will be forwarded to the Provost.

**De Deo to the administration and the union:** What happened to the proposals for 5 hours of office hours per week and the availability at the beginning of the semester of faculty.

**Frohlich responded:** In bargaining, you sometimes have to eat what you don't like in order to get what you want. UFF “ate”—TA'd the assignment article which includes 5 hours normally for office hours and availability one week before school starts. Forward any concerns to Mr. Delaney.

**Follow up question:** What would be the retribution placed on faculty member who is not available for the week before classes?

**Delaney responded:** I don't think it will present a problem. Availability should be negotiated with Dean and Chair if faculty has a problem.

**Bolumole:** What is the reward for people available to students 24 hours per day per email? There should be flexibility in the system.

**Delaney responded:** Agree, agree—this is not to be a rigid thing; problems can be negotiated on a case by case basis.

**Shapiro:** What is close [contract]? 2005? 2006? 2007? How close is close?

**Delaney responded:** Must occur before magistrate date, mid December.

**VII. LEGISLATIVE ITEMS**

**Item #1- FA 05-23 Submitted by the Academic Programs Committee**  
*College of Arts and Sciences*

Sociology and Anthropology - New Course & Programs of Study (3 items)  
World Languages - New Courses (14 items)  
Moved by APC; no discussion; item passed.

**Item #2- FA 05-24 Submitted by the Academic Programs Committee**  
*Coggin College of Business*

Economics and Geography - New Courses (2 items)  
Moved by APC; no discussion; item passed

**Item #3- FA 05-25 Submitted by the Academic Programs Committee**  
*College of Computing, Engineering and Construction*

Building Construction Management - New Courses, Course Changes, & Program of Study (18 items)
Moved by APC; no discussion; item passed

**Item #4- FA 05-26 Submitted by the Academic Programs Committee**  
*College of Education and Human Services*

Curriculum and Instruction - New Courses & Program of Study (3 items)  
Moved by APC; no discussion; item passed

**Item #5- FA 05-27 Submitted by the Academic Programs Committee**  
*College of Health*

Public Health - New Courses, Course Changes, & Programs of Study (12 items)  
Moved by APC; no discussion; item passed

**VIII. INFORMATION ITEMS**

**Item #1 - Submitted by the Nominations and Elections Committee**  
Result of Elections for the Promotion and Tenure Committee

**Item #2 - Submitted by the Nominations and Elections Committee**  
Special Election for the Sabbatical Selection Committee

**Item #3 - Submitted by the Nominations and Elections Committee**  
Election for the Nominations and Elections Committee

**Item #4 - Submitted by the Strategic Planning Committee**  
University of North Florida Strategic Plan - 2005/06 Action Plan

**IX. ADJOURNMENT**

The meeting adjourned at 1:03 PM.

Respectfully submitted,

Katherine M. Robinson, Secretary
I. CALL TO ORDER

Judy Solano called the meeting to order at 12:49 p.m. Rules re: Faculty Association legislative activity during the summer were reviewed.

II. APPROVAL OF THE MINUTES

The minutes of March were approved as posted on the Web. April’s minutes were deferred until the next meeting.

III. ANNOUNCEMENTS

1. Dr. Mark Workman was introduced as the new Provost.
2. Dr. David Fenner was introduced as the Dean of the Graduate School.
3. Justin Damiano, new President of the Student Association was introduced to the assembly.

IV. STANDING COMMITTEE REPORTS

Academic Programs Committee - Janet Bosnick

Janet Bosnick reported the committee met 5/4/2006. They approved APC forms, clarified the process concerning assigning lab fees. The workflow project for automating of the APC system is moving forward.

Academic Standards Committee - John Cummings

Diane Tanner reported there has been no meeting since the last Faculty Association meeting. The committee continues to work on the Appeals process. The committee will schedule a meeting for June.

Adjunct Affairs Committee - Lee Richardson

No report.

Budget Advisory Committee - Jeffrey Harrison

Jeff Harrison reported there were 172 responses to budget questionnaire.
Faculty identified the following items as “important” - improve distribution of classrooms to college; quality of classroom technology; increased part time faculty and staff. The committee will participated in formulating a plan for the allocation of internal research monies. They will meet later this month.

**Campus Technology Committee - Diane Tanner**

Katharine Brown described the function/responsibilities of the Campus Technology Committee. Dianne Tanner, new chair, commented that minutes for CT are posted on the web-site. In the minutes, faculty will find a summary of what OFE and UTC are doing, and discussion re: Banner issues. Information items in today’s packet: 2 re: Banner, and 1 describing quick links to documents re: specific classroom technology information. Next meeting: 9/12/05 CCOB; 10 am Room 2004.

**Faculty Affairs Committee - Patrick Plumlee**

Patrick Plumlee. Reported the committee met 4/12/06 and discussed concerns re: outstanding undergraduate teaching awards. There is one legislative item on the agenda. Asked Judy Solano to work with Jace Hargis to develop a workshop on preparing an application for the teaching awards. Next meeting: 5/17/06; new members are welcomed.

**Faculty Enhancement Committee - JoAnn Nolin**

JoAnn Nolin reported the committee met 4/25/06; new members attended, but no co-chair has been selected. The committee is developing goals for next year.

**Nominations and Elections Committee - Cynthia Jordan**

Cynthia Jordan reported the results of the committee elections are posted on Faculty Association web site; Rob Frank will become chair in December.

**Promotion and Tenure Committee - Cynthia Scott**

No report; committee work is complete for this year.

**Research Committee - Mina Baliamoune**

Solano has discussed with Dr. Ebong a proposal re: the composition and charge of the committee.

**Strategic Planning Committee - Yemisi Bolumole**

No report.

**Support Services Committee - Rama Rao**

The committee met 3/30/06, and 04/27/06. Physical facilities was present, the control of rats, bats, and geese was discussed. Dr. Ebong attended the April meeting. Rama Rao will continue as chair.
Executive Committee - Steve Shapiro

Solano reported the committee met to establish the agenda for today’s Faculty Association meeting; the committee’s next meeting is scheduled for May 16, 2006, at 12:45 p.m. in the Faculty Association conference room.

V. SPECIAL REPORTS

President - John Delaney
Mr. Delaney was unable to attend.

Legislative Liaison Report - Janet Owen

Ms. Owen distributed legislative briefing report (Click here to view). Reviewed major points with the assembly.

United Faculty of Florida - Cheryl Frohlich

Cheryl Frohlich is in process of reviewing the final contract. UFF is available to advise departments on what they need to do under the terms of the new contract.

Solano thanked Dale Clifford and members of Provost Search Committee.

VI. QUESTIONS AND RESPONSES

Ellie Scheirer: Mark Workman and Cheryl Frohlich—“When will hardcopies of the contract be available to faculty?” Frohlich: proofing should be complete in a week. Corker: another week or two to print. Solano: will be definitely available by beginning of fall semester.

VII. LEGISLATIVE ITEMS

Agenda Item # 1 -FA 06-10: Submitted by the Executive Committee

Faculty Association Bylaws Amendment:
First Reading: To remove references to the Promotion & Tenure Committee

Agenda Item # 2 -FA 06-11: Submitted by the Academic Programs Committee

COAS - (Communications) New Course (1 item)
Moved, no discussion, APPROVED.

Agenda Item # 3 -FA 06-12: Submitted by the Faculty Affairs Committee
Increasing the number of Outstanding Undergraduate Teaching Awards
Moved, no discussion, APPROVED.

Agenda Item # 4 -FA 06-13: Submitted by the Faculty Affairs Committee
New Award: Outstanding Graduate Teaching Award
Moved, no discussion, APPROVED.

Agenda Item # 5 -FA 06-14: Submitted by the Faculty Association President 2006-2007 Faculty Association Budget Proposal
Moved, no discussion, APPROVED.

VIII. INFORMATION ITEMS

Information Item #1: Submitted by Nominations and Elections Committee
Standing and University Committee 2006-07 Election Results

Information Item #2: Submitted by Nominations and Elections Committee
Faculty Awards University Selection Committee Members

Information Item #3: Faculty Association 2006-07 Schedule

Information Item #4: Academic Programs Committee 2006-07 Schedule

Information Item #5: University Matriculation Calendar for Fall 06 to Summer 07

IX. ADJOURNMENT

The meeting adjourned at 1:22 p.m. The next meeting is scheduled for June 1, 2006 @ 12:45 p.m. in 9/1421.

Respectfully submitted,

Katherine M. Robinson, Secretary
I. CALL TO ORDER

Judy Solano called the meeting to order at 12:18 p.m.

II. APPROVAL OF THE MINUTES

The minutes of the October meeting were approved as posted. The minutes of the November meeting were deferred to the January meeting.

III. ANNOUNCEMENTS

1. Mark Workman announced a search and several appointments. The search is for a Dean of our Graduate School; the Deans have been charged to set an election process for faculty members to serve on the search committee. Pam Chally has agreed to serve part time in Academic Affairs, as an assistant to Dr. Workman. Dr. Chally will assume some of Bill Wilson’s duties (Wilson has retired). New hires: Dr. Shirley Hallblade is the new Director of the Library. She comes from Occidental College, and was formerly with Stanford and Vanderbilt. Hallblade will join us early March. Dr. Imeh Ebong will join us Feb 1st, 2006, as the Associate Vice President for Research.

2. Athletic—There will be a faculty recognition night on January 19. Free admission to the game and refreshments will be included.

IV. STANDING COMMITTEE REPORTS

Academic Programs Committee - Janet Bosnick

Janet Bosnick reported the committee met Nov 3 and Nov 10. 140 APC forms were reviewed. The next meeting is scheduled for Jan 12. Faculty who submit APC 3s are reminded to please check programs of studies. There are four items on the legislative agenda.

Academic Standards Committee - John Cummings
John Cummings reported the committee submitted five items at the last Executive Committee meeting. Two items are on today’s legislative agenda.

**Adjunct Affairs Committee - Lee Richardson**
Lee Richardson reported the committee met on 11/18/2005 with Mark Workman; the discussion included how a faculty fellow could be used to resolve issues with adjuncts, other solutions were explored as well. Next meeting January 18, 2006.

**Budget Advisory Committee - Jeffrey Harrison**
No report.

**Campus Technology Committee - Diane Tanner**
Diane Tanner reported the committee met November 21, 2005. There is one information item on today’s agenda. Students will have a new login beginning January 1, 2006; on December 18, new components will be added to Blackboard; A final list of links for the faculty resource web page has been forwarded to Dan Dundon. Next meeting: December 12, 2005.

**Faculty Affairs Committee - Patrick Plumlee**
Patrick Plumlee reported the committee met 11/10/05. The committee recommended minor changes to the proposed university ethics code and forwarded them to Tom Serwatka. Comments from the university community re: the ethics code are welcomed. Anonymity and confidentiality with respect to administrator evaluations was discussed. How can we achieve anonymity? A letter to Tom Serwatrka requested he work with ITS to assure anonymity. A brief discussion re: quality of publications used in classroom ensued. The committee noted the choice of publications for use in the classroom is part of academic freedom. The committee will meet 12/8/2005.

**Faculty Enhancement Committee - JoAnn Nolin**
Mina Baliamoune-Lutz reported for JoAnn Nolin. The committee met 11/29/2005. The OFE draft schedule for spring 2006 was reviewed; the committee continued to discuss distance learning. Members have been asked to contact members in the colleges for potential program offerings. Next meeting: 1/24/2006.

**Nominations and Elections Committee - Barbara Olinzock**
Cynthia Jordan distributed ballots for the provost selection committee. The floor was opened for nominees; Deborah Murphy added to ballot; there were no other nominations. All who are voting are reminded to select NINE candidates (no more). Next meeting 12/2/2005.

**Promotion and Tenure Committee - Cindy Scott**
Judy Solano reported for Cindy Scott. The committee will meet Friday, Dec 2, 2005, to receive charge from the Provost.
Research Committee - Mina Baliamoune-Lutz
Mina Baliamoune reported the committee met on Nov 4, 2005; they discussed and finalized rankings of research proposals. Twenty proposals were funded by Academic Affairs. This may be the highest number ever funded.

Strategic Planning Committee - Yemisi Bolumole
Barbara Olinzock reported for Yemisi Bolumole. No formal report, the committee is awaiting feedback from the leadership retreat. The next meeting has not been scheduled.

Support Services Committee - Rama Rao
Rama Rao reported the committee met 11/22/2005; they have one information item on today's agenda. The next semester schedule has not yet been developed. Committee minutes are posted on the web.

Executive Committee - Steve Shapiro
Steve Shapiro reported the committee met to establish the agenda for today's Faculty Association meeting; the committee's next meeting is scheduled 12/6/06 at 11:45 am to set the January agenda.

V. SPECIAL REPORTS
President - John Delaney
Mr. Delaney was unable to be present.

Legislative Liaison Report - Janet Owen
Janet Owen is out of town at conference.

United Faculty of Florida - Cheryl Frohlich
Cheryl Frohlich reported she has submitted the salary spreadsheet to Leonard Carson (UA representative). Final approval appears “very close.” Meeting to finalize anticipated soon. UFF asked for MOU re: salaries prior to contract ratification; UA declined. Contract ratification can't occur before editorial work and printing are done; ratification is anticipated in January 2006. Henry Thomas has agreed to serve as the political liaison for UFF---a UFF historian, grass roots coordinator and nominations and election coordinators are still needed.

VI. QUESTIONS AND RESPONSES
1. Shapiro: Dr. Allaire, what is the Rob Report?
   Allaire: The Rob Report is a high end lifestyle magazine.
   Shapiro: How much did it cost to run an ad in the Rob Report?
Allaire: No cost, not an ad; it was an item designed to promote naming opportunities.

Rama: Two links in campus update are not working. Dan Dundon will follow up.

Dale Clifford: Why is it impossible to enter the library when it rains without getting wet? Shari Shuman: I don’t know (planned before I came).

Bruce Guttnecht: As a member of advisory committee, we asked question during planning, but received no answer. Judy Rodriguez: Can something be done now? Shari: Not sure, will follow up.

VII. LEGISLATIVE ITEMS

Item# 1 - FA 05-28: Submitted by the Academic Programs Committee
College of Arts and Sciences

New Courses, Course Changes, & Programs of Study
(60 items) for Biology, Communications, Criminology & Criminal Justice, History, Philosophy, Political Science & Public Administration, Psychology, Sociology & Anthropology, and World Languages.
Item moved; typos identified; no further discussion; item approved.

Item# 2 - FA 05-29: Submitted by the Academic Programs Committee
College of Computing, Engineering and Construction

New Courses, Course Changes, & Programs of Study
(48 items) for Computer & Information Sciences, Civil Engineering, Electrical Engineering, and Mechanical Engineering.
Item moved; no discussion; item approved.

Item# 3 - FA 05-30: Submitted by the Academic Programs Committee
College of Education and Human Services

New Courses, Course Changes, & Programs of Study
(11 items) for Counseling & Educational Leadership, Curriculum & Instruction, and Special Education.
Item moved; no discussion; item approved.

Item# 4 - FA 05-31: Submitted by the Academic Programs Committee
College of Health

New Courses, Course Changes, & Programs of Study
(6 items) for Public Health.
Item moved; no discussion; item approved.

Item# 5 - FA 05-32: Submitted by the Academic Standards Committee

More Options of Assigning a Failing F Grade: Item moved by Academic Standards; no discussion; item approved. Clarification re; FP and F0, Kim
Luther addressed.

**Item # 6 - FA 05-33: Submitted by the Academic Standards Committee**

Three Majors Approval: Dale Clifford raised a question about “appropriate Dean.” Which Dean? Which College? Friendly amendment: change “appropriate dean” to “all appropriate Deans.” Item passed.

**Item # 7 - FA 05-34: Submitted by the Faculty Enhancement Committee**

Two Positions from COAS – First reading of minor change to Association Bylaws—will come up in Jan.

**VIII. INFORMATION ITEMS**

**Item #1 - Submitted by the Campus Technology Committee**

Student Login Changes

**Item #2 - Submitted by the Nominations and Elections Committee**

Special Election of Search Committee for Provost and Vice President for Academic Affairs

**Item #3 - Submitted by the Nominations and Elections Committee**

Result of Election for the Sabbatical Selection Committee

**Item #4 - Submitted by the Nominations and Elections Committee**

Result of Election for the Nominations and Elections Committee

**Item #5 - Submitted by the Budget Advisory Committee**

Payroll and Benefits

**IX. ADJOURNMENT**

The meeting adjourned at 12:50 PM.

Respectfully submitted,

Katherine M. Robinson, Secretary
FACTOR ASSOCIATION MEETING
Minutes of Meeting
June 8, 2006

I. CALL TO ORDER

Judy Solano called the meeting to order at 12:49 p.m.

II. APPROVAL OF THE MINUTES

The minutes of April were approved as posted on the Web. May minutes were deferred until the next meeting.

III. ANNOUNCEMENTS

1. Dr. Mark Workman announced that David Fenner has been appointed as Dean of the Graduate School.

2. Tom Serwatka introduced Rachel Gottlieb, Associate VP for Human Resources.

IV. STANDING COMMITTEE REPORTS

Academic Programs Committee - Janet Bosnick

Janet Bosnick reported the committee met 6/1/06. They approved APC forms. The workflow project for automating of the APC system is moving forward. No meeting scheduled until September.

Academic Standards Committee - John Cummings

Diane Tanner: No meeting in May. They are continuing to review the policies on Academic Appeals. No meeting has been scheduled for the summer.

Adjunct Affairs Committee - Lee Richardson

No report.

Budget Advisory Committee - Jeffrey Harrison

No report.
Campus Technology Committee - Diane Tanner
Diane Tanner reported the committee met 5/15; they are developing policies for podcasting on the iTunes university site. Counsel is reviewing relevant documents. The committee is also continuing to work on the small equipment check out process, as well as discussing issues related to wireless web access in classrooms. Student photos should be available to faculty by Fall 6/26/06.

Faculty Affairs Committee - Patrick Plumlee
Patrick Plumlee reported that the committee met 5/17/06. They are developing policies and procedures for the graduate teaching award, these policies and procedures will be submitted to the Faculty Association at the September meeting. David Fenner is also reviewing them. The committee also reviewed a draft from Ebong re: copyrights, patents, trademarks, and intellectual property. This draft overlaps article 25 of new contract. Discussions re: intellectual property will continue. The next meeting is scheduled for 6/7/06.

Faculty Enhancement Committee - JoAnn Nolin
No report.

Nominations and Elections Committee - Cynthia Jordan
No report.

Promotion and Tenure Committee - Cynthia Scott
No report; committee work is complete for this year.

Research Committee - Mina Baliamoune
No report.

Strategic Planning Committee - Yemisi Bolumole
No report.

Support Services Committee - Rama Rao
No report.

Executive Committee - Steve Shapiro
Solano reported the committee met to establish the agenda for today’s Faculty Association meeting; the committee's next meeting is scheduled for 6/20/006 at 12:45 p.m. in the Faculty Association conference room.

V. SPECIAL REPORTS

President - John Delaney
Mr. Delaney unable to attend.

**Legislative Liaison Report - Janet Owen**

Ms. Owen is out of town. Her report has been emailed to the faculty. *Click the link to view the report.*

**United Faculty of Florida - Cheryl Frohlich**

The next round of bargaining will commence at the end of July. A 3% across the board raise will be effective in October, 2006. The union will negotiate additional raises. Solano: Will 3% require an MOU? Frohlich: not sure of the answer, will check.

VI. QUESTIONS AND RESPONSES

**Cohen**: for Shari Shuman: What happened to emergency plan? During the power outage last week, no one knew the library had also sustained an outage. The library remained “down” for an extended period of time.

**Pat Plumlee** to the Safety Committee: On new round-about; no one is slowing down at yield sign on north. Can we have proactive enforcement or improved signage?

**Kathy Brown**: weeds around new building are so tall, that visibility is limited. Can they be mowed?

**Solano**: What about Signs for the main entrance? Many drivers are continuing from Town Center Boulevard onto campus, instead of turning onto 9A.

VII. LEGISLATIVE ITEMS

**Agenda Item # 1 - FA 06-10: Submitted By the Executive Committee**

Faculty Association Bylaw (2nd Reading):
Moved by exec committee (P and T) reading. No discussion. Motion approved.

**Agenda Item # 2 - FA 06-15: Submitted By the Executive Committee**

Faculty Association Bylaw (1st Reading): Changes date for budget submission.

**Agenda Item # 3 - FA 06-16: Submitted By the Executive Committee**

Request to Rename UNF’s Division of Engineering to School of Engineering. Moved by Executive Committee. No discussion. Motion approved.

**Agenda Item # 4 - FA 06-17: Submitted By the Executive Committee**

Plan To Reorganize the College of Education and Human Services
One small editorial change: b: Elementary and Literacy changed to Department of Childhood Education. Moved. No discussion. Item approved.
Agenda Item # 5 – FA 06-18: Submitted By the Academic Programs Committee
COAS – 4 items. Moved by APC. No discussion. Motion approved.
Agenda Item # 6 – FA 06-19: Submitted By the Academic Programs Committee
COEHS – 1 item. Moved by APC. No discussion. Motion approved.
Agenda Item # 7 – FA 06-20: Submitted By the Faculty Enhancement Committee
Faculty Association Bylaw (1st Reading): Clifford: what is the rationale for the proposed change? Solano: Both Faculty Enhancement and Research committee emerged as standing committees at the same time. Over time, the committees functioned primarily as reviewers for teaching and scholarship awards. The prohibition against applicants being members of the committee has been problematic—Faculty Enhancement will delegate review responsibilities to sub-committees, so the committee, itself, will be able to assume other functions. The committee will oversee, rather than conduct the review process. Committee members who have applied for awards will be excluded from the subcommittee reviewing the applications.
Agenda Item # 8 – FA 06-21: Submitted By the Support Services Committee
Recommendation on Library Resources. Moved by Support Services. Question: should this be reviewed by budget advisory committee? Can we approve at this time? Cohen reviewed history of proposal. Solano: has been through the Executive Committee twice. (Budget Advisory chair was present at those committee meetings.) How will databases be selected? Cohen: Through the Library Selection Committee. This funding would offset monograph monies. After no further discussion, Item passed.

VIII. INFORMATION ITEMS
No information items for June.

IX. ADJOURNMENT

The meeting adjourned at 1:20 p.m. The next meeting is scheduled for 12:45 pm, July 6, 2006.

Respectfully submitted,

Katherine M. Robinson, Secretary

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Questions, Comments, Suggestions
Modified: May 31, 2011
I. CALL TO ORDER

Judy Solano called the meeting to order at 12:17 p.m.

II. APPROVAL OF THE MINUTES

The minutes of the November and December meetings were approved as published on the web.

III. ANNOUNCEMENTS

Solano: Reviewed process for nominating candidates for faculty awards (see back of packet). Solano also reviewed information re: nominations for officers of the Association. Those elected will take office at the 1st meeting of Fall 2006. Nominations will also be accepted from the floor during the February Faculty Association meeting. Descriptions of the positions can be found in today's packet and in the Bylaws.

IV. STANDING COMMITTEE REPORTS

Academic Programs Committee - Janet Bosnick

Janet Bosnick reported that the committee met this a.m. The committee is exploring the possibility of submitting APC forms via Blackboard [applause]. The next meeting is scheduled for 2/2/2005.

Academic Standards Committee - John Cummings

John Cummings reported the last meeting was December 7; the committee reviewed items returned from the December Executive Committee meeting. Two items will be submitted to the Executive Committee on 1/23/2006.

Adjunct Affairs Committee - Lee Richardson

No report.

Budget Advisory Committee - Jeffrey Harrison/ Paul Mason
Paul Mason reported the committee met yesterday; the language for an information item re: budget was reviewed. The committee discussed the new budgeted positions for next year (enrollment growth). Information items are being prepared for the Faculty Association. Next meeting will be February 1, 2006.

**Campus Technology Committee - Diane Tanner**
Diane Tanner reported that she would forward the date and time of the next committee meeting. There will be IT town hall meetings during January.

**Faculty Affairs Committee - Patrick Plumlee**
Ellie Scheirer reported that the committee met 12/8/2005; they discussed concern re: timing of submission of materials for outstanding undergraduate teaching awards. The next meeting is scheduled for 1/18/2006.

**Faculty Enhancement Committee - JoAnn Nolin**
No report.

**Nominations and Elections Committee - Cynthia Jordan**
Cynthia Jordan announced the winners of provost selection committee (see packet for details). Jordan also encouraged the assembly to submit nominations for the Faculty Association officers. The next meeting is scheduled for 1/19/2006.

**Promotion and Tenure Committee - Cindy Scott**
Cynthia Scott reported that the committee has met twice: once to receive the charge from Dr. Workman and the 2nd to begin deliberations. Another meeting is scheduled for tomorrow.

**Research Committee - Mina Baliamoune**
No report.

**Strategic Planning Committee - Yemisi Bolumole**
No report.

**Support Services Committee - Rama Rao**
Rama Rao reported that the committee will meet 1/26/2006.

**Executive Committee - Steve Shapiro**
Steve Shapiro reported that the committee met to establish the agenda for today's Faculty Association meeting; the committee's next meeting is scheduled for 1/17/2006, at 12:15 PM.
V. SPECIAL REPORTS

President - John Delaney

Negotiations: We have come to an agreement, but negotiations are scheduled to begin for next year. Editing of the agreement should be done by the end of today. Hopefully, the ratification process will occur next week. (Solano emphasized that UFF is responsible for managing the ratification election.) After ratification, the agreement has to be presented to the Board of Trustees (next meeting 1/26/2006). If necessary, a telephone meeting can be convened earlier. Retroactive raises will probably be issued mid February.

Legislative activity: Last year’s PECO was the largest ever (20 million); next year 30 million (81/2-9% of entire SUS PECO) is anticipated. Will allow us to purchase Tech Park land; funds will flow unrestricted to Foundation. We anticipate a good legislative year.

Legislative Liaison Report - Janet Owen

Unable to be present.

United Faculty of Florida - Cheryl Frohlich

Vickie Stanton reported and affirmed Mr. Delaney’s report. There should be a final agreement by end of day. The agreement will be made available via the web. Process for ratification not fully established yet. Retroactive raises will be given in one lump sum check, there may be tax implications.

VI. QUESTIONS AND RESPONSES

1. **Solano:** Since the raises will go into effect, summer salaries will also be impacted. As Department Chair, when will impact on department be known, because summer schedules are due?
   **Campbell:** Increases have already been included in summer budgets. Increase the salaries of your summer faculty by the average increase by rank.

2. **Klostermeyer:** Will spreadsheets be available to faculty prior to ratification? When available to Deans and Chairs, will they also be available to faculty?
   **Campbell:** They are a public record, yes; they should be available to faculty.

3. **Clifford:** As chair of the Provost Search Committee, would the Association like a regular update on the search process?
   **Solano:** Yes.
   **Clifford:** Our first meeting will be tomorrow. The entire process will be completed during the spring term. There is a website— the URL (www.unf.edu/unfinfo/president/provost_search.html). Applications are posted on the website. We have 60 applicants at this point. The position is open until filled. Screening is to begin 1/13/2006.
Encourage qualified colleagues to apply right away.

4. **Katharine Brown to Shari Shuman:** There are rodents between bookstore and building 15 (come through missing board on fence). Shuman will look into issue.

VII. LEGISLATIVE ITEMS

   **Item #1- FA 05-34: Submitted by the Faculty Enhancement Committee**

   Faculty Association Bylaws Amendment: Second Reading. Increase size of Research Committee.

   Moved. No discussion. Approved.

VIII. INFORMATION ITEMS

   **Item #1: Submitted by the Nominations and Elections Committee**

   Faculty Elected to the Search Committee for the Provost and Vice President for Academic Affairs

IX. ADJOURNMENT

   The meeting adjourned at 12:38 PM.

Respectfully submitted,

_______________________
Katherine M. Robinson, Secretary
Faculty Association

FACULTY ASSOCIATION MEETING
Minutes of Meeting
July 6, 2006

I. CALL TO ORDER

Judy Solano called the meeting to order at 12:49 p.m. We are short of a quorum (19 present). Summer rules re: quorum reviewed by Solano.

II. APPROVAL OF THE MINUTES

The May and June minutes are deferred until the September meeting. April minutes were approved as posted on the web.

III. ANNOUNCEMENTS

None

IV. STANDING COMMITTEE REPORTS

Academic Programs Committee - Janet Bosnick

Kathy Brown reported the committee has no meetings scheduled until September. Reminded faculty of deadlines for APC forms. Two items are on the agenda.

Academic Standards Committee - John Cummings

Diane Tanner: No meeting has been scheduled for the summer.

Adjunct Affairs Committee - Lee Richardson

No report.

Budget Advisory Committee - Jeffrey Harrison

Paul Mason reported the information item included in today's packet was just finalized.

Campus Technology Committee - Diane Tanner

Dianne Tanner committee met on 6/26/06; The Itunes contract has been
approved by counsel. The small equipment checkout project has been tabled; it was felt to be too burdensome for the library. There is now a 43” printer available in CIRT; students will be moved from PINE email to Webaccess.

Faculty Affairs Committee - Patrick Plumlee
Patrick Plumlee reported that the committee met 06/07/2006. Outstanding graduate teaching award procedures (action item today) were reviewed. No meeting is scheduled for July

Faculty Enhancement Committee - JoAnn Nolin
There is one item for 2nd reading of the Bylaws amendment.

Nominations and Elections Committee - Cynthia Jordan
No report.

Promotion and Tenure Committee - Cynthia Scott
No report; committee work is complete for this year.

Research Committee - Mina Baliamoune
No report.

Strategic Planning Committee - Yemisi Bolumole
No report.

Support Services Committee - Rama Rao
No report. The committee met both on 5/18 and 6/15/2006. The committee met with Vince smith; the Starbucks project is “inching forward,” an architect has been identified to modify the space. The bookstore: needs faculty adoptions asap. Parking decals will be available August 5 The committee also met with Alison Cruess (Communications coordinator ITS), who discussed classroom technology updates. There are 8 new tech classrooms in the Social Sciences Building. The IPOD project was also reviewed; class emails can be sent from Outlook (will not need to go Mywings). No meeting is scheduled for July. All general purpose classrooms (those categorized as “110”) will be equipped with technology.

Executive Committee - Steve Shapiro
Shapiro reported that the committee met to establish the agenda for today’s Faculty Association meeting; the committee's next meeting is scheduled for 8/22/06 at 12:15 PM in the Faculty Commons Center. There is one item on today’s agenda

V. SPECIAL REPORTS

President - John Delaney
Mr. Delaney unable to attend.

**Legislative Liaison Report - Janet Owen**

Ms. Owen thanked Judy Solano for service as President. Owen encouraged Solano to serve on BOG as faculty representative (statewide). A task force developed to streamline communications between the legislature, the Board of Governors and universities re: budget issues. The Chancellor has reinforced the importance of SUS in the economic development of Florida. The new BOG committee on Economic Development recognizes the need to fund research more equitably among Universities such as UNF, UWF, etc. The technology fee will be a priority for the Board of Governors in 2007. Solano commented on her position on the Board of Governors, and discussed possible changes in its structure. Solano also discussed the possible restructuring of the SUS; there is a possibility of a tiered system. Solano also discussed the new Carnegie Classification system in relation to possible restructuring of SUS, and shared concerns re: new system. UNF may need to focus on raising our Carnegie profile.

**United Faculty of Florida - Cheryl Frohlich**

Barbara Tuck reported for Frohlich. The editorial review of the contract has been completed, and is scheduled to be printed soon. Negotiations for further pay increases will begin in July. The 3% across-the-board does not preclude negotiation. There will be negotiations for additional merit and market equity funds. Department bylaws must be completed by November. Shira and Cheryl will be glad to assist Departments in developing documents mandated by the contract. Each college should use their union negotiators to review the bylaws, to facilitate approval by UFF.

**VI. QUESTIONS AND RESPONSES**

No Questions

**VII. LEGISLATIVE ITEMS (A quorum is not present)**

*Agenda Item # 1 - FA 06-15: Submitted By the Executive Committee*

Faculty Association Bylaws Amendment *(2nd Reading)*:
ARTICLE VIII - Finance (Section I.) Moved, no discussion. Item passed.

*Agenda Item # 2 - FA 06-20: Submitted By the Executive Committee*

Faculty Association Bylaw *(2nd Reading)*:
To remove language barring Faculty Enhancement Committee members from applying for Summer Teaching Grants. Changes date for budget submission. Moved, no discussion. Item passed.

*Agenda Item # 3 - FA 06-22: Submitted By the Academic Programs Committee*

COAS (World Languages) - Course Changes
Moved, no discussion. Item passed.
Agenda Item # 4 – FA 06-23: Submitted By the Academic Programs Committee
CCEC (Computer & Information Sciences) Course Changes
Moved, no discussion. Item passed.

Agenda Item # 5 – FA 06-24: Submitted By the Faculty Affairs Committee
The Outstanding Graduate Teaching Award: Procedures and Guidelines
Moved, Solano stated that item had been reviewed and approved by Fenner.
Item passed.

VIII. INFORMATION ITEMS
   Item #1: Summary of 2006 Faculty Association Budget Survey Preferences

IX. ADJOURNMENT
   The meeting adjourned at 1:14 PM. The next meeting is scheduled for 12:15 pm, September 7, 2006

Respectfully submitted,

Katherine M. Robinson, Secretary
Budget & Legislation Update

On Thursday, May 25, 2006, the Governor signed the record $73.9 billion state budget for fiscal year 2006-07 into law. Below is a summary of the funding and policy issues contained in the budget and in other legislation that passed in the 2006 legislative session.

Enrollment Growth
UNF: $10,325,515
This includes new general revenue, lottery funds, and the student fees associated with the growth. Funding for UNF is based on the following FTE enrollment:

- Lower Level: 3,880
- Upper Level: 5,090
- Graduate: 950
- Total: 9,920

Additionally, UNF received funding as a result of a change in the mix of in-state vs. out-of-state students, for increases in utilities costs, and PO&M for new space.

Tuition Policy – 3% increase
This is an across-the-board increase for resident undergraduate students of which $866,315 is allocated to UNF for what the Legislature has earmarked for "increased costs of operations."

The maximum resident undergraduate tuition per credit hour increases from $71.57 to $73.71 per credit hour.

Tuition Policy for Graduate, Graduate Professional, and Nonresident Students
Each university’s board of trustees can set university tuition and fees for graduate, graduate professional, and nonresident students at a higher rate, but the annual percentage increase for students enrolled prior to the fall of 2006 shall not exceed 5%. The annual percentage increase in tuition and fees for students enrolled after the fall of 2006 shall not exceed 10%. Further, the Legislature has prohibited the university boards from lowering tuition and out of state fees for nonresident students below the rates in effect for the 2005-2006 fiscal year.

Continuing Hurricane Relief
Each university board of trustees is authorized to grant out-of-state fee waivers on a temporary basis for the 2006-07 academic year to those students who originally enrolled in a state university under the provisions of Executive Order 05-176 and who have maintained continuous enrollment since that time.

UNF LOTTERY Appropriation $8,175,568
STUDENT FINANCIAL ASSISTANCE $568,227
A minimum of 71% of the funds shall be allocated for need-based financial aid.

UNF COURTELIS PROJECTS:
- Science and Engineering Building $95,268
- Fine Arts Bldg $58,000
- Multipurpose Classroom 46 $2,250,000
- Coggin College of Business $150,000

UNF PECO PROJECTS
- Utilities/Infrastructure $4,000,000
- Education Building $12,000,000
- Land Acquisition $14,000,000

UNF Major Gifts Matching Program $1,107,796
Utility Increases $636,921
Change in Mix $1,008,472
Summer Fee Increases $159,336
New Space – PO&M $781,749

Salary Policy
Effective October 1, 2006, funds are provided to grant each eligible employee of the State University System whose position is funded by the General Revenue Fund a competitive pay adjustment of 3% on each employee’s September 30, 2006, base rate of pay.

Health Insurance: While the employer’s share of the health insurance premium will increase, effective April 1, 2007, health insurance premiums paid by employees will not increase next year.

Retirement Benefits: Premiums paid by "Early Retirees"
a. For the coverage period July 1, 2006, through June 30, 2007, an "early retiree" participant participating in a standard plan shall pay a monthly premium equal to 100 percent of the total premium charged (state and employee contributions) for an active employee participating in the standard plan.

b. For the coverage period July 1, 2006, through April 30, 2007, an "early retiree" participant participating in a high deductible plan shall pay a monthly premium equal to $319.48 for single coverage and $696.88 for family coverage.

c. For the coverage period May 1, 2007, through June 30, 2007, the monthly premium for an "early retiree" participant participating in a high deductible plan shall increase, effective April 1, 2007, from $319.48 to $351.20 for single coverage and $696.88 to $768.56 for family coverage.

**State Employee Free Courses:** In addition to other provisions of law, the budget contains the following language, “The state shall provide up to six (6) credit hours of tuition-free courses per term at a state university or community college to full-time employees on a space available basis as authorized by law.”

**Bonding Policy Contained in the Budget**

Funds provided in Specific Appropriations 20 through 25 and 164 through 168 are contingent upon each university and university direct support organization following the debt management policy as adopted by the Board of Governors on January 26, 2006, and the Debt Management Guidelines as adopted by the Board of Governors on April 27, 2006, for the financing of any fixed capital outlay project through any financing mechanism, including but not limited to, revenue bonds, promissory notes, certificates of participation, lease-purchase agreements or any other form of indebtedness.

Only the assets and revenues specified in the Board of Governors Debt Management Guidelines shall be permitted as security for any form of indebtedness, including certificates of participation, and shall be subject to all limitations or exceptions contained in the Board of Governors’ policy and Debt Management Guidelines. Any assets or revenue sources validly pledged to secure debt pursuant to this section shall remain as security for such debt through the maturity date. The requirement that all university and direct support organization debt adhere to the Board of Governors’ policy and guidelines shall apply prospectively to all university and direct support organization debt, and shall not adversely affect any university or direct support organization debt currently outstanding or projects approved by the Board of Governors or University Boards of Trustees prior to, or existing, as of January 26, 2006.

**2+2 Partnership Baccalaureate Incentives**

These funds shall be awarded to eligible community colleges, private colleges and universities, and state universities based on the eligible full-time equivalent enrollment in each 2+2 partnership baccalaureate program during the 2006-07 academic year. The participating community college and the participating partner institution shall receive equal proportions of the per student incentive award. Programs with partnership articulation agreements to provide 2+2 baccalaureate degree programs at a community college during the 2006-07 academic year are eligible for incentive funding. Community colleges shall submit applications requesting funds for eligible programs and the program’s participating partner by April 15, 2007. Community colleges with site-determined baccalaureate degree programs are not eligible to participate.

Funds provided in Specific Appropriation 20 include $1,000,000 for 2+2 Partnership Baccalaureate Incentives. These funds are allocated in Specific Appropriation 17.

**107 SPECIAL CATEGORIES GRANTS AND AIDS - COLLEGE REACH OUT PROGRAM FROM GENERAL REVENUE FUND . . . . . . . . . 3,399,990**

**STUDENT FINANCIAL ASSISTANCE** $568,227

A minimum of 71% of the funds shall be allocated for need-based financial aid.

**SUCCEED, FL INITIATIVE**

Nursing and Allied Health programs $8,850,000
Teaching programs $8,850,000

**Recipients of 2005-2006 SUCCEED, Fla.-Crucial Professionals and Jobs for Florida’s Future funds** $8,800,000

The funds for Nursing and Allied Health programs are provided to increase the capacity of undergraduate programs at public and private postsecondary educational institutions to produce more nurses and allied health professionals to enter the workforce in Florida. The funds for Teaching programs are provided to increase the capacity of teacher certification programs at public and private
postsecondary educational institutions to produce more teachers to enter the workforce in Florida.

LEGISLATION THAT PASSED

HB 1237 Postsecondary Education Programs

This bill creates 21st Century Technology, Research, & Scholarship Enhancement Act; creates Fla. Technology, Research, & Scholarship Board within Board of Governors of State University System; requires that board provide recommendations for 21st Century World Class Scholars Prog. & Centers of Excellence Prog.; provides guidelines for board to consider in developing its criteria for award of matching funds, etc.; creates the State University System Research and Economic Development Investment Program to provide matching funds to eligible institutions to construct and acquire research facilities and specialized equipment to support research, foster economic development, and accelerate Florida’s innovation economy. Eligibility criteria for the investment program are established at Level 1 and Level 2. A university may not participate in Level 1 and Level 2 simultaneously. To be eligible for Level 1 funding, a university must:

- Award more than 250 nonprofessional doctoral degrees;
- Have more than 200 postdoctoral appointees in science and engineering;
- Have an undergraduate graduation rate of 40 percent or higher;
- Expend at least $100 million from externally awarded contracts and grants;
- Have a record of securing patents and licenses leading to products in the marketplace over the past 5 years;
- Have at least 75 percent of the freshman class eligible to receive Bright Futures Scholarships; and
- Be classified as a research university with very high research activity according to the 2005 Carnegie Classifications.

To be eligible for Level 2 funding, a university must:

- Expend at least $100 million from externally awarded contracts and grants;
- Have a record of securing patents and licenses leading to products in the marketplace over the past 5 years;
- Have at least 75 percent of the freshman class eligible to receive Bright Futures Scholarships; and
- Be classified as a research university with very high research activity according to the 2005 Carnegie Classifications.

The bill appropriates $95 million from nonrecurring general revenue to the Board of Governors of the State University System for fiscal year 2006-2007 for the following purposes:

- $20 million for the 21st Century World Class Scholars Program;
- $30 million to the Centers of Excellence Program;
- $36.5 million for funding level 1 of the State University System Research and Economic Development Investment Program; and
- $8.5 million for funding level 2 of the State University System Research and Economic Development Investment Program.

The bill also appropriates $5 million to the State Board of Education for 2006-2007 for the Dr. Philip Benjamin Matching Grant Program for Community Colleges to match donations for scholarships for first-generation-in-college students.

The bill further appropriates $8 million to the University of South Florida for 2006-2007 for enhancing graduate programs.

HB 7087 Education (Governor’s A++ Plan)

In addition to the K-12 education reforms contained in this legislation, there are several issues that directly impact universities

- SUS Tuition & Fee Policy

The bill contains a section that puts the tuition flexibility for resident graduate students and all levels for nonresident students in to law, which will provide more certainty for from year to year for university planning and budgetary matters. The new provision reads:

1009.24 State university student fees.—
(3) Except as otherwise provided by law, undergraduate tuition shall be established annually in the General Appropriations Act. The Board of Governors, or the board's designee, may establish tuition for graduate and professional programs, and out-of-state fees for all programs. The sum of tuition and out-of-state fees assessed to nonresident students must be sufficient to
offset the full instructional cost of serving such students. However, adjustments to out-of-state fees or tuition for graduate and professional programs pursuant to this section may not exceed 10 percent in any year.

Accelerated Mechanisms
The bill amends s. 1003.429, F.S. - revising the requirements applicable to selecting an option for accelerated high school graduation; revising required courses for the 3-year standard college preparatory program; revising requirements for grades that must be earned to participate in the accelerated program; providing for default to the standard graduation requirements in certain circumstances.

American Sign Language
The bill amends s. 1007.2615, F.S. - revising the date by which a teacher of American Sign Language must be certified and deleting a provision allowing alternative certification.

Amends s. 1007.21, F.S. - revising the readiness requirements for postsecondary education and the workplace and amends s. 1007.271, F.S. - revising the weighting systems for certain high school courses.

SB 2434 Travel to Terrorist States
This bill prohibits certain postsecondary institutions from using specified funds to implement, organize, direct, coordinate, administer, or to support the implementation, organization, direction, coordination, or administration of activities related to or involving travel to a country designated as a terrorist state by the U.S. Department of State. The bill also prohibits the authorization of state-funded travel expenses for public officers or employees for implementing, organizing, directing, coordinating, or administering activities related to or involving travel to a terrorist state.

The bill defines “terrorist state” as any state, country, or nation designated by the United States Department of State as a state sponsor of terrorism. Currently, the State Department assigns that designation to six countries: Cuba, Iran, Libya, North Korea, Sudan and Syria.

Per Diem
SB 428 Travel Expenses/Reimbursement; revises per diem, subsistence, & mileage rates for purposes of reimbursement of travel expenses of public officers, employees, & authorized persons. Amends s. 112.061. The Legislature last increased the rates for per diem and meals in 1981, and the rate for mileage in 1994. The bill amends s. 112.061, F.S., effective July 1, 2006, so that:

- The $50 per diem rate for travelers would be increased to $80.
- The $3 breakfast rate for travelers would be increased to $6.
- The $6 lunch rate for travelers would be increased to $11.
- The $12 dinner rate for travelers would be increased to $19.
- The 29 cents per mile rate for travelers using a privately owned vehicle would be increased to 44.5 cents per mile.

SB 1086 SUS Naming Bill - designates the Multipurpose Classroom Building Number 46 at University of North Florida as "Hodges Stadium."

HB 795 First Generation Matching Grants Program - creates the Program for undergraduate students (SUS only) who demonstrate financial need and whose parents have not earned a baccalaureate degree. The bill requires that applicants meet certain eligibility requirements to be eligible to receive a grant. The bill requires appropriated funds for the program to be allocated by the Office of Student Financial Assistance (OSFA) to match private contributions on a dollar-for-dollar basis. $6.5 million was appropriated for the program.

SB 2548 State Financial Matters - contains new language affecting the SUS (underlined):

215.97 Florida Single Audit Act.--
(8) Each recipient or subrecipient of state financial assistance shall comply with the following:

(o) A contract involving the State University System or the Florida Community College System funded by state financial assistance may be in the form of:
1. A fixed-price contract that entitles the provider to receive full compensation for the fixed contract amount upon completion of all contract deliverables;
2. A fixed-rate-per-unit contract that entitles the provider to receive compensation for each contract deliverable provided;
3. A cost-reimbursable contract that entitles the provider to receive compensation for actual
allowable costs incurred in performing contract deliverables; or
4. A combination of the contract forms described in subparagraphs 1., 2., and 3.

HB 7107 Trademarks - this bill modernizes and harmonizes Florida’s trademark law consistent with federal law and the revised MSTB where appropriate. In particular, the bill:

- Clarifies definitions consistent with federal law;
- Creates an application review process and provides a right to administrative hearing for affected parties;
- Reduces the duration of a registered mark from 10 to 5 years;
- Allows a person to file a change of name with the Department of State and clarifies that security interests in a mark may be created and perfected under the Uniform Commercial Code;
- Conforms the Florida classification system for goods and services to the International Trademark Classification System;
- Authorizes an award of attorney’s fees to a prevailing party according to the circumstances of a case;
- Revises provisions allowing the owner of a famous mark to prevent the dilution of the mark by enjoining the use of the mark by another person or seek additional remedies in the case of willful use of the mark by another person; and
- Locates all fees applicable to trademark registrations and related activities in one section of law.

The bill has an effective date of January 1, 2007.

HB 5005 Education Funding
Allows slot machine tax revenue to be made available for bond payments if necessary to comply with bond covenants; authorizes additional full-time equivalent student membership for summer voluntary prekindergarten education programs at public schools; authorizes Board of Governors to request issuance of revenue bonds for certain purposes; revises provisions re discretionary millage levy prescribed by Legislature, etc.

Most significantly, the bill increases the award for the Florida Medallion Scholars within the Bright Futures Program from 75% to 100% of tuition and fees for students enrolled in community colleges.

“The bill amends the award amount for Florida Medallion Scholars attending a community college to equal the amount required to pay 100 percent of tuition and fees for the college credit courses leading to an associate degree. The bill includes paying 100 percent of tuition and fees for Florida Medallion Scholars already enrolled in a community college. The projected cost per credit hour for community colleges and lower level universities courses is $67.66 and $107.23 respectively. Since most students will have already committed to an institution at the time the bill becomes law, no change in behavior is expected the first year. The projected cost for the first year is a little over $9 million. If 15% of medallion scholarship recipients that would have gone to a university attend a community college instead, the cost would only be a little over $3 million. The House of Representatives Proposed General Appropriations Bill, PCB FC 06-01, includes $10 million for the additional cost. It is projected that over time more medallion scholarship recipients will attend a community college and the state will experience a cost savings in the due to this policy.”

SB 122 Tuition Waivers/Purple Heart
Requires state universities & community colleges to waive tuition for recipient of Purple Heart or other combat decoration superior in precedence who fulfills specified criteria. The bill provides a percentage cap on the number of required credit hours for which a tuition waiver may be received.

SB 2034 Education/Spouses/Disabled Veterans
Provides that it is declared policy of state to provide educational opportunity at state expense for spouses of deceased or disabled servicemembers; provides criteria for qualification for such benefits for unmarried spouses of deceased servicemembers & dependent spouses of disabled servicemembers; specifies uses of funds appropriated for such educational opportunities.

HB 415 Sales Tax/Research or Development
Deletes exception to exemption from tax for research or development costs; deletes provisions providing exemption on account of use for machinery & equipment used for research & development; revises provisions for application for exemption; specifies term of validity of an exemption certification; requires affidavit to be given by taxpayer claiming entitlement to exemption.
SB 124 Sovereign Immunity/Law Enforcement
Provides that law enforcement agency is not liable for injury, death, or property damage effected or caused by person fleeing law enforcement officer under certain circumstances; provides for severability & application.

HB 263 Florida Prepaid College Program
Renames the program and authorizes funds in Fla. Prepaid Tuition Scholarship Program to be used for certain approved scholarship programs. Additionally, the bill deletes restrictions on types of postsecondary educational institutions to which a qualified beneficiary may apply his or her benefits under the program. The bill requires the direct-support organization of Fla. Prepaid College Board to administer the program.

SB 80 Electronic Mail
requires certain governmental entities to post notice on their websites that electronic mail addresses sent to them are subject to release to public; provides that remedies & penalties under Electronic Mail Communications Act are cumulative; creates "Anti-Phishing Act"; prohibits certain acts re fraudulent use or possession of identifying information; authorizes Legal Affairs Dept. to adopt rules.

SB 772 Relating to Schools
Clarifies applicability of salary formula & certification programs to elected district school superintendents; provides that students who have attained 16 years of age & have not graduated are subject to compulsory school attendance under certain circumstances; requires each school district to submit to DOE, by specified deadline, copies of district's school wellness policy & physical education policy; amends "School Health Services Act", etc.

HB 1027 Biomedical Research
Authorizes use of funds in Biomedical Research Trust Fund for purposes of William G. "Bill" Bankhead, Jr., & David Coley Cancer Research Program; revises goal of Fla. Cancer Council; redistributes certain funds collected from taxes on alcoholic beverages; provides for transition of new appointments to board of directors of not-for-profit corporation for Johnnie B. Byrd, Sr., Alzheimer's Center & Research Institute, etc.

HB 1097 Public Records/Custodians
Requires agency head who appoints designee to act as custodian of public records to provide notice to public of such designation; prohibits person who is not custodian of public records or designee from denying existence of record or misleading anyone as to the existence of the record; requires custodians of public records & their designees to respond to requests to inspect & copy public records promptly & in good faith, etc.

SB 1670 State Financial Matters
Revises method for calculating interest on certain moneys transferred between retirement accounts; provides for credit for military service of members of Public Employee Optional Retirement Program; revises standards for determining eligibility of specified savings accounts, certificates of deposit, time drafts, bills of exchange, bonds, notes & other instruments for investment by State Board of Administration, etc.

HB 1369 PUBLIC RECORDS-Rejected Bids / Proposals /OGSR
Creates temporary exemption from public records requirements for rejected bids & proposals received by state agency if agency reissues invitation to bid or request for proposals; creates temporary exemption from public records requirements for competitive sealed reply in response to invitation to negotiate; creates exemption from public meetings requirements for meeting at which negotiation with vendor is conducted, etc. Amends 119.071, 286.0113.

7103 Charter Schools
Modifies provisions re duties of sponsors, application process, denial of application, & review of appeals; provides procedures when state of financial emergency exists; requires school improvement plan to raise student achievement; authorizes DOE to recommend that school districts make certain space available to charter schools; modifies list of special academic programs for transitioning students from military families, etc.

LEGISLATION THAT DIED

HB 7257 - University Governance
Revises, creates, and clarifies provisions relating to the Board of Governors of the State University System, state university boards of trustees, State Board of Education, Commissioner of Education, DOE, and postsecondary educational institutions.

HB 15 - Sales Tax Exemption/Textbooks
Exempts certain textbooks from tax on sales, use, & other transactions.

**HB 119 - Higher Education Finance/Residents**
Revises provisions for the determination of resident status for tuition purposes and provides conditions for reclassification as a resident for tuition purposes. The bill requires that evidence be provided regarding legal residency and dependent status. Additionally, the bill provides requirements for student eligibility for state financial aid awards and tuition assistance grants.

**HB 129 - Firearms/Motor Vehicle by**
Amends specified provision regarding lawful ownership, possession, & use of firearms & other weapons; authorizes employee or invitee in lawful possession of firearm to transport & store firearm in motor vehicle under certain conditions; authorizes employer to prohibit employee or invitee from transporting, storing, or possessing firearm under certain conditions when reasonably necessary for safety & welfare.

**HB 137 - Baccalaureate Degree Programs**
Provides that community colleges that grant baccalaureate degrees remain under the authority of the State Board of Education and requires said colleges to maintain their primary mission and prohibits termination of associate degree programs. Additionally, the bill provides guidelines and restrictions for setting tuition and out-of-state fees for upper division courses.

**HB 205 - Student Financial Assistance**
Requires each state university & community college to report information regarding certain funds used to provide financial assistance to certain students, defines term “eligible Florida resident” and, provides for redirection of funds to provide additional need-based financial assistance to eligible Florida residents.

**SB 366 - Resident Status for Tuition Purposes**
Revises definitions and provides conditions for reclassification as resident for tuition purposes and requires that evidence be provided regarding legal residency and dependent status. The bill provides duties of institutions of higher education, updates obsolete terminology, provides additional categories within which students may be classified as residents for tuition purposes and limits eligibility for award of state financial aid.

**HB 717 - State University Student Fees**
Increases the cap on local fees and removes the annual cap on increases in local fees. The bill authorizes each university board of trustees to establish a technology fee and requires recommendations by a technology fee committee. Additionally, the bill requires final approval of the fee by the university board of trustees and provides fee limitations and excludes said fee from award under Florida Bright Futures Scholarship Program.

**SB 1016 — Independent Collegiate Assistance**
Creates the Florida Independent Collegiate Assistance Grant Program (FICA) to provide grants to certain students who attend nonpublic institutions of higher education and who are enrolled in programs leading to specified occupations. The bill requires DOE to administer program and provides requirements for criteria and priorities for funding. Additionally, the bill requires OPPAGA to make certain assessments and submit a report to the Legislature. While the bill did not pass, $2.5 million was appropriated for FICA in the general appropriations act, but was ultimately vetoed by the Governor.

**SB 1930 - Educational Facilities/Planning**
Requires that utilization standards for educational space be updated periodically and increases the minimum room utilization rate for postsecondary class rooms.

**SB 2380 - School District Funding**
Increases the amount that a district school board may spend for new construction of educational plant space and revises requirements for calculating the number of students per classroom for fiscal year 2006-2007.

**HB 7097 — Postsecondary Education**
Authorizes an articulation agreement for delivery of associate in applied science degree programs by career centers and provides for charter technical career center to use designation “technical college”. The bill revises provisions regarding the establishment of inter-institutional mechanisms by public postsecondary educational institutions and establishes School District Career Center Facility Enhancement Challenge Grant Program.