Minutes of Faculty Association Meetings 2000-2001

June 2000   February 2001
September 2000   March 2001
October 2000   April 2001
November 2000   May 2001
December 2000   June 2001
January 2001

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Questions, Comments, Suggestions
Modified: March 18, 2003
I. Call to Order
Faculty Association President Steve Shapiro called the meeting to order at 12:45 p.m.

II. Approval of Minutes -- May 11, 2000
The minutes for May 11, 2000, were approved as posted on the web site.

III. Announcements
There were no announcements.

IV. Standing Committee Reports

  Academic Programs Committee  -  Sharon DeHaven
  No report.

  Academic Standards Committee  -  Pali Sen
  No report.

  Academic Technology and Support Services Committee  -  Bruce Kavan
  Geraldine Collins, reporting for Bruce, announced a June 8 committee meeting for orientation of new members and to discuss distance learning issues.

  Adjunct Affairs  -  Bob Roggio
  No report.

  Budget Advisory  -  Paul Mason
  The committee met electronically and chose Ted Stumm as its new chair. The committee response to Minor Chamblin's question is in this packet. The committee will meet again in August.

  Faculty Affairs Committee  -  Judy Solano
  The committee will meet June 20 at 12:45 after the Faculty Association Executive Committee.

  Faculty Enhancement Committee  -  Verna Urbanski
  No report.

  Governmental Relations Committee  -  Terry Bowen
  No report.

  Nominations and Elections Committee  -  Peggy Emmelhainz
  Diana Tanner reported that no meetings were scheduled, but that the committee is looking for appointees to fill several vacancies: three one-year terms on the Student Conduct Board, one two-year term on the Parking Committee, and one two-year term on the Safety Advisory Committee. Contact her for more information.

  Promotion and Tenure Committee  -  Bill Slaughter
  No report, but he plans to convene the committee electronically to elect a new chair.

  Research Committee  -  Cheryl Van Deusen
  The committee survey on the UNF research environment is still being analyzed
Strategic Planning Committee - Donna Mohr
No report.

Executive Committee - Kathleen Cohen
The next meeting is June 20 at 12:15.

V. Other University Committee Reports

Graduate Council - Tom Serwatka
The Council met May 25. Faculty will receive minutes via e-mail.

Safety Advisory Council - Ted Stumm
No report.

VI. Special Reports

President - Anne Hopkins
Despite the governor's budget vetoes, President Hopkins reported that UNF did get the money it needs for a new science and engineering building. She announced a capital campaign to be launched with hoopla Oct. 21. The Deans have made lists of things to include in the campaign statement of needs.

Legislative Liaison Report - Janet Owen
The new governmental affairs web page (go to UNF support services) is up and running. UNF maintained its position as #6 among universities in state budget disbursements. Only one of the governor's vetoes affects us, allocation for the I-95/1-10 corridor. The market equity money allocation plan is held up in the governor's office, but may be released by the end of the month.

Faculty Enhancement Center - David Jaffee
A full-time manager, Deborah Abbott, is available to assist faculty with instructional and research technology. Faculty fellows for the fall semester are Bert Koegler (Philosophy), who will lead workshops in writing book and research proposals, and Jurek Karylowski (Psychology) to teach techniques in data collection. In connection with CIRT, Blackboard training sessions will be held. See the web site for more information.

United Faculty of Florida - Bruce Fortado
Bruce attended a UFF Presidents' meeting and remarked that the Board of Regents is not optimistic about itself or its future. The freezing of market equity money demonstrates how complicated negotiations have become. Our UFF contract has been negotiated with the BOR; there are lots of rights in that contract that we don't want to lose. Big changes may come as a result of educational reorganization in the state, so we at UNF need to be vigilant and watch for issues that involve common interests between faculty and administrators here.

VII. Question and Answer Period

Bruce Fortado asked several questions of the General Counsel's Office:

What meetings are subject to the Sunshine Law and what meetings are not?

What documents and tapes are subject to public record requirements for storage? How long must they be stored?

What are the penalties for failing to observe Sunshine meeting requirements?

What are the penalties for failing to properly keep public records?

How would one go about reporting violations of these requirements?

Steve read an anonymous question directed to the Provost:
In the UNF Undergraduate Catalogue (2000-2001), page 28 under Late Withdrawals, line 6, who approved and inserted the grade "W" and on what basis was this done?

VIII. Legislative Items

Item 1 - FA 00-25: Submitted by the Academic Programs Committee (College of Health and Human Services) The item was moved and passed.

IX. Adjournment

The meeting adjourned at 1:15 p.m.

Respectfully submitted,

______________________________________________

Elizabeth Lane Furdell,

Secretary
I. Call to Order

President Kathleen Cohen called the meeting to order at 12:15 p.m.

II. Approval of Minutes - January 11, 2001

The minutes of the January 11, 2001 meeting were approved as distributed on the Web with one correction. The Legislative Item number two should be Item #2 - FA 01-42, not FA 00-42. After further review, the minutes will remain as originally submitted. FA 00-42 is correct.

III. Announcements

President Kathleen Cohen made the following announcements.

President Cohen reminded faculty members about the Open Forum with Provost Kline to be held immediately following this meeting. The discussion will address questions to Dr. Kline regarding promotion and tenure. The questions were forwarded to Dr. Kline after the November 2 Faculty Association meeting and are included in this month's packet. The forum will be held in this building (15) in room 2203.

The Faculty Affairs Committee is in the process of conducting the Annual Campus Climate Questionnaire. It is available electronically on the Faculty Association web site and is due February 23.

The Faculty Association web site is under revision and reorganization. Some links may not work correctly. Please bear with us while improvements are being made.

Jeanne Middleton of Alumni Affairs spoke to the Association about UNF Homecoming on February 17. She urged faculty to attend and to remind students about the homecoming activities. She spoke about the planned activities and pointed out flyers and schedules on the table in the back of the room. There is also a flyer with information about the student emergency fund.

Jeffrey Will spoke about the Albert Ernest Caring Award given annually. The award, which goes to a student who exhibits exceptional community and university service, is presented at summer commencement. He mentioned that the trophy is designed by the same person who designed the Heisman Trophy. He asked the faculty to recommend students for the award.

Bruce Fortado urged faculty to attend a Question and Answer Forum presented by UFF February 8 at 3:00 p.m. in the College of Business, Room 2116. Bargaining Team Members Bill Bozeman and Cheryl Frohlich will present views and issues and respond to the Collective Bargaining Process. UFF President Rosie Joels will present the latest updates on the state of the Reorganization of Higher Education Governance.

Kathleen Cohen reported that through the persistence and diligence of the UNF Student Government Association the Library Atrium will be open 24 hours a day while classes are in session, beginning February 1.

IV. Standing Committee Reports

**Academic Programs Committee** - Randall Russac
The Committee met January 12. There are two items on today's agenda: FA 01-43, Department of History and FA 01-44, College of Health. No meeting is scheduled in February. The next meeting is March 9 at 12:00 p.m.

**Academic Standards Committee** - Pali Sen

The Committee met January 29 to discuss Advanced Placement Test credits and the possibility of offering courses on a pass/fail basis for freshmen in their first term. The next meeting is scheduled for February 12 at 2:00 p.m. in FAMA.

**Academic Technology and Support Services Committee** - Geraldine Collins

The Committee met January 31 to discuss a resolution for campus support for multiple platforms used for online course software. The next meeting is February 14 at 3:30 p.m. in FAMA.

**Adjunct Affairs Committee** - Nick Wilson

No report.

**Budget Advisory Committee** - Paul Mason

The Committee met January 30 with Joanne Campbell to discuss BOR/UFF Contract Article 23.9 moneys that Cheryl Frohlich discussed at last month's Faculty Association meeting. Dr. Campbell explained, to the satisfaction of the committee, that nothing is out of order in the way that money was reported and used. The next meeting is scheduled for February 27 at 12:15 in 42/3136.

**Faculty Affairs Committee** - Judy Solano

The Committee will meet on February 8 at 12:15 in FAMA.

**Faculty Enhancement Committee** - Cynthia Scott

The Committee met January 24 to make final plans for two Faculty Forums. The first will be February 23 from 10:00 a.m. - 12:00 a.m. It is titled "Academic Freedom: A Prerequisite for Academic Excellence?" The second is April 6 from 10:00 a.m. - 12:00 a.m. It is titled "The Role of Collegiality on Campus." The forums will be held in the Faculty Commons.

The Committee plans a joint meeting with the Research Committee on February 21 to discuss results from last year's faculty survey.

**Governmental Relations Committee** - Terry Bowen

No report.

**Nominations and Elections Committee** - Diane Tanner

The Committee will meet February 7 at 3:15 p.m. in 42/2004.

**Promotion and Tenure Committee** - Pat Plumlee

The Committee met the last three Fridays. Members will meet again this Friday. Reports and recommendations will be submitted February 5. Candidates have until February 12 to submit a response.

**Research Committee** - Cheryl Van Deusen

The Committee met January 24 to analyze research survey results. Members realized that there was overlap with the Faculty Enhancement Committee and decided to propose a joint meeting. The two Committees will meet and submit a report at a later date.

**Strategic Planning Committee** - Donna Mohr

Donna Mohr was absent. Judy Solano reported that the Committee met earlier this week. Members looked at the Master Plan and discussed the role of the Committee.

**Executive Committee** - Cheryl Frohlich

The Committee met January 16 to set the agenda for this meeting. The next meeting will be February 13 at 12:15 p.m. in FAMA.

V. Special Reports

**President** Anne Hopkins
President Anne Hopkins was welcomed with a warm ovation. She reported that she had been on campus only twice in 6 ½ weeks and was very happy to be back.

There are two issues to which she has been paying a lot of attention – the Reorganization Task Force and the state budget. She addressed several points on each issue. She assured the Faculty that there will be new university governance. She urged people to stand back and give it a chance. She commented that there is no magic to a Board of Regents. There are other states that have different kinds of university systems that work. Senator Graham’s proposed constitutional amendment to keep the Board of Regents in place is likely too late. She feels we can make the new system work by being smart and working with the new boards.

President Hopkins commented that there are three issues in the Task Force that are big changes. One is that the university will have institutional governing boards. She noted that every institution where she has been has had an institutional governing board. It is the most common way that universities are governed. Board members are almost always appointed by the governor. The primary impact of the changes will be on her and her staff. They will have to work closely with the new board. She and her staff will try to get to know the board members and try to be responsive to their concerns and issues. Dr. Hopkins said she would put herself on the line by saying that the success of the university depends on how effective the president is in dealing with the board.

The second issue is the seven-member state board of education. They will have a huge array of authority and power -- sort of like a Board of Regents, only elevated. There will too much for them to do. There will be someone who will be in charge of the ten state universities in the system. They will have staff and she is hopeful those people will come to understand the issues we face.

The third thing is that UNF will no longer be a state agency. There are pluses and minuses to that. What she has been told and what she hopes will happen is we will be able to contract with the state for retirement and health, etc. She commented that UNF can do its own contracts if we like or work in collaboration with others. She said that there will be much greater autonomy in the new system. We can make our own rules. State laws will influence what we do.

The Governor’s proposed budget is available in electronic form from the state web site. There is a 1.25 percent reduction in the base budget. She promises that she will keep the instructional budget intact. By budgeting differently the university may be able to make this transition and not have to cut other things on campus. She assured faculty that UNF is okay for now. There will be some things happening but she will be very open with information.

Pat Plumlee asked if the Foundation Board would disappear. Dr. Hopkins replied no. It may do some different things but it will be there. She gave some examples of what it might do.

Verna Urbanski asked if UNF is not a state agency, what is it? Janet Owen responded that it will be a public body corporate. There is more flexibility.

Andrew Farkas asked if a public body corporate has the right to strike? The response was, "It depends." The UFF contract will be binding for three years and so it is not a concern right now. There are a huge number of decisions to be made. Dr. Hopkins said she wants to stretch out decisions as long as possible. The university is too thinly staffed to deal with them all immediately.

Steve Shapiro asked how a contract can be binding if one entity will disappear [the Board of Regents]. Janet Owen said that there will be an interim board. The contract can be enforced by law for two years.

Paul Mason asked Dr. Hopkins what she had heard about the one extra hour of teaching that has been mentioned in the press. Dr. Hopkins replied she had not heard much. The workload is bargained collectively. She commented that there are all sorts of productivity measures. She urged flexibility.

Bill Wilson asked if UNF will maintain its tax exempt status. Yes. Dr. Hopkins said that there are lots of uncertainties but no "horribles". That would be a "horrible". She assured faculty that there will be glitches, but that they will be fixed.
Dr. Hopkins remarked that the presidents of the ten state universities had met collectively. She feels the scare has brought people together. There are lots of good things that can happen. She urged faculty not to worry about a war among the institutions. She feels they realize that the cost of a war will be so high that they will lose.

The question was asked if members of the board will have to be from the institution's vicinity. Janet Owen said there have been final recommendations about the trustees. There will be nine. They can be from anywhere. Members will have two term limits, four year staggered terms. If a trustee misses three meetings, he is dismissed. Each will undergo a background check. They can lobby. Dr. Hopkins remarked that we should be thinking about who would be good trustees.

Judy Solano said she had heard that UF President Young had said at alumni meetings that this would be their opportunity to establish a presence throughout the state. Philip Handy reportedly had said this would be their opportunity to rise above mediocrity. She felt the things she had heard were not consistent with what Dr. Hopkins had said about the presidents working together. Dr. Hopkins said she didn't know what to say but that there are different entities that he speaks to and may forget that there are media present. Might they want to have more of a presence in Jacksonville? It is possible. Some of their health programs are fine. She commented that we don't want people coming in this area to offer programs that we offer or might want to offer, but there are some that would be okay. When the Board of Education is in place, she will ask for rules about service areas. That is one of the areas that will have to be addressed.

Ellie Sheirer asked for more information about retirement and health care. Dr. Hopkins said that the services we now receive from the state will be available to us for contracts and those could be either permanent or short-term contracts. The presidents have talked about and are intending to start an association of presidents to set up a consortium that might decide to deliver services collectively. Janet Owen talked about Community Colleges being statutorily authorized to contract for packages. We could continue existing contracts or contract for others. We could have a collective group called "safe harbors" to make sure that things don't fall through the cracks during the transition. Dr. Hopkins noted that the Transition Task Force has said to tell them what safe harbors we want to do and they will work with us. There are many options.

Pali Sen asked about the tenure issue. Dr. Hopkins said the changes will not affect tenure. She said the issue of tenure and academic freedom has been discussed and will be discussed. It has happened at other places in other states and always is protected. She noted that she and other presidents would have to help new board members understand about tenure. She believes tenure is so essential that she would "die on the sword for tenure". She believes that is so essential to what we are as an academic institution that she would fight for it. She thinks the Task Force members did not even think about those kinds of things at all. They were not even on their radar scope.

**Legislative Liaison Report** - Janet Owen

No report. Ms. Owen interjected some comments during Dr. Hopkins report.

**United Faculty of Florida** - Bruce Fortado

Dr. Fortado reported that UFF had been contacted by several people concerning the process that awarded $1,500 merit money packages to some faculty members. Some faculty have expressed dismay that unsuccessful applicants were not contacted. Only those that received the award ever heard anything at all. He wants this done differently next time. He is interested in obtaining information about the merit money process.

Dr. Fortado said he had thought most of this year that UFF, the Faculty Association and the Administration were largely in agreement toward the Reorganization Task Force. He felt they all thought that Task Force members did not understand education and that they were entering the university domain without understanding much. He said he had felt all along that some of the views between UFF and the administration would naturally diverge and he thinks that has happened. He said he knew that when the university presidents decided to support local boards and that when local administrators would owe their jobs to them that they would not always have the same views as UFF. He feels this is a natural part of this process. He does not share some of Dr. Hopkins'
optimistic views about some of the new things coming our way. He does not think most of the people in power are well-intentioned and that tenure will be an issue. He commented that the Council of 100 (business leaders who have been advising the governor) does not believe in civil service protections and want all employees to be employed "at will". He mentioned other concerns and rumors that Phil Handy had told University of Florida groups that this would be good for them. They could become more powerful. He said Task Force members are saying different things to different audiences. He plans to watch carefully and thinks UFF and the Faculty Association will have to be stronger.

Dr. Fortado urged faculty to attend the February Question and Answer Forum with Cheryl Frohlich on February 8.

Dr. Chris Rasche talked about the Advisory Council of Faculty Senates and how members had been attending Task Force meetings on each campus and speaking about their concerns about the new university governance and its possible impact on academic freedom, etc. Task Force Chairman Phil Handy asked the group to send a letter stating its concerns and recommendations. The Council crafted a long letter and forwarded it to the Task Force. There was never any response. Some time during the Christmas holidays the Task Force realized that it had not included faculty in the process and that faculty all over the state were unhappy and did not appreciate the Task Force very much. Task Force Chairman Philip Handy organized a meeting for January 18 in Tampa and wanted all faculty leaders to attend. Dr. Rasche said the upshot is that faculty have been cordial but have not embraced everything he has had to say and now he is angry. Now it seems he has sent a letter to the governor and others targeting the UFF Senate president and Dr. Rasche for comments that he viewed as uncharitable and fear-mongering. The ACFS is meeting in Tallahassee February 3 with Interim Board of Regents Chancellor Judy Hample and a member of the Task Force to try to get this back on a higher level.

VII. Question and Answer Period

The Strategic Planning Committee asked Bob Fagin how the proposed two-year split of the planning funds for the library expansion affect the time line for completion of that facility?

Bob Fagin responded that he did not know. It depends on what the Legislature does.

Dr. Rama Murthi Rao asked the following questions.

1. Will alternative technology for teaching and/or research, developed by UNF faculty, be considered equally with commercial technology?

2. How much money is the university spending on providing and supporting Blackboard?

3. How many faculty members are using Blackboard, and how much do they like it?

The questions will be forwarded to Dr. Tom Serwatka for a written answer.

Steve Shapiro said that he had heard that DROP (Deferred Retirement Option Program) would be ended. Janet Owen replied that she had heard it being discussed and that there have been rumors floating but she has heard nothing for sure.

Dr. Scott Hochwald reported that he received extra money in his pay when he was on sabbatical. When the money was taken back, it wasn't taken back from salary but from somewhere else. He is paying extra taxes, etc.

Bob Fagin said he would look into the question.

Dr. Scott Hochwald asked for better maintenance of the portables.

VIII. Legislative Items

Item #1 - FA 01-01: Submitted by the Academic Programs Committee.

COLLEGE OF ARTS AND SCIENCES
The item passed.

**Item #2 - FA 01-02: Submitted by the Academic Programs Committee.**

*COLLEGE OF HEALTH SCIENCE*

The item passed.

**IX. Adjournment**

The meeting adjourned at 1:07.

Respectfully submitted,

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Barbara Tuck
Secretary
FACULTY ASSOCIATION METTING MINUTES
September 7, 2000

I. Call to Order
The meeting was called to order by President Steve Shapiro at 12:17 p.m.

II. Approval of Minutes
The minutes of the June 1, 2000 meeting were approved as distributed on the web.

III. Announcements

Faculty Association Outgoing President Steve Shapiro talked about the transition from one president to the next, from one spokesperson to another. He said he had had an interesting two years, very enjoyable. He thanked Kathleen Cohen and Betty Furdell for their service as Vice-President and Secretary. He also thanked secretaries Pat Nelson and Cindy Chin and Faculty Association Webmaster David Wilson. Dr. Shapiro then thanked Provost David Kline. He said it had been a pleasure working with him. They had not always agreed but they had kept it on a friendly plane. He also said it had been a pleasure working for eighteen months with President Hopkins. He presented plaques to Betty Furdell and Kathleen Cohen.

Dr. Shapiro passed the President's gavel to Kathleen Cohen.

Faculty Association Incoming President Kathleen Cohen thanked Dr. Shapiro for being an excellent President. She thanked him for his service to the University and characterized him as a model leader of an organization. She also thanked previous Faculty Association presidents who also served as role models. Ms. Cohen presented a plaque to Dr. Shapiro.

President Hopkins talked about being new to the University and the need for a strong relationship with faculty. She thanked Dr. Shapiro for making her job as UNF's new President easier.

Kathleen Cohen read an announcement from Mary Borg about Intellectual Life Grants. The Undergraduate Academic Enrichment Program is offering a number of competitive grants for improving the quality of the intellectual life on campus. Faculty members may apply. Activities include lectures, guest performances, etc. Send applications by email to Mary Borg (mborg@unf.edu) or stop by to see her in Honors Hall, Room 2124. Completed applications are due by 10:00 a.m., Monday, October 16, 2000. For more information contact Mary Borg.

Kathleen Cohen read an announcement from Ray Szaltis saying that Marriott Food Service apologized for problems with food service during the first week of the new semester. In partial compensation they are offering 50% off lunch at the Boathouse between 11:00 and 2:00 today (September 7).

Tim Robinson: On September 28, the International Research Center of Jacksonville Beach will be having its annual dinner at the Boathouse at 6:30 p.m. Dennis Gayle will be the keynote speaker. The Center will be celebrating its 10th anniversary. Special prices are available for students and faculty. Notices will go out through campus mail.

Andrew Farkas:
1. This year the Library is making a conscious effort to reach out to faculty to make them aware of the new things the Library has and all the services available to faculty. One of the links in this chain of events is the mousepad handed out today. It has telephone numbers and email addresses that allow you to reach any part of the
Library.
2. New shelving is being erected on the 4th floor to hold the Library's expanding collection. That has made it necessary to remove almost all seating from the 4th floor. As much as possible has been moved to the 2nd and 3rd floors and tables and chairs have been set up in the atrium in an effort to provide seating for students.

**Stephanie Paul, Student Government Association Chief of Staff:**
1. Student Government did not realize that the Faculty Association had representatives on student advisory boards because it is not in their statutes. If any faculty are interested in serving on boards please let her know. If there is enough interest, she will bring it to the Constitution and Statutes Committee to make that change.
2. Statewide event Wednesday, September 13 -- Wakup Wednesday. UNF has the largest "Promote the Vote" event in the state. MTV, several radio stations, BJ Wholesale, BellSouth, AT&T and many vendors will be on campus for a voter registration drive. It will be from 11:00 to 2:00 on the Green. From 3:00 to 5:00 in the Robinson Theater there will be a candidate forum. Ms. Paul encouraged faculty to participate and to announce it in class and encourage students to participate.

**Nick Wilson, College of Health:** Dr. Wilson talked about the *U.S. News & World Report* issue that reported UNF as tied for 11th in the Southeast top public schools. He hopes that because of the committee work done with the *U.S. News & World Report* committee that next year we will move up even higher.

**IV. Standing Committee Reports**

**Academic Programs Committee - Randall Russac**
The Committee last met on June 13. It has items on today's agenda. The Committee will meet on September 15 at 10:00 in the Faculty Association Conference Room. He reminded everyone that the deadline for getting APC forms to Cindy Chin is October 25 if information is to appear in the catalog.

**Academic Standards Committee - Pali Sen**
The Committee met September 6, 2000 to discuss the minimum grade requirement for General Education courses and late registration policy for summer. The next meeting is October 4 at 4:15 in the Faculty Association meeting room.

**Academic Technology and Support Services Committee - Geraldine Collins**
The Committee did not meet during the summer. The first meeting of the fall is scheduled for Thursday, September 21 at 1:00 p.m. in Building 11, Room 1328. The committee will continue to work on Distance Learning.

**Adjunct Affairs Committee**
No representative present.

**Budget Advisory - Paul Mason**
The committee met August 30. Members looked at preliminary expenditure data for the three preceding years before last year from the ten SUS schools. The Committee meets September 8 to look at the percentages from those data to see how UNF is doing on a percentage basis relative to the rest of the SUS institutions. There should be a document coming out of the Committee by the end of month.

**Faculty Affairs Committee - Judy Solano**
The Committee has one item on the agenda with some business left over from last year. After the election for this committee a meeting will be scheduled.

**Faculty Enhancement Committee - Cynthia Scott**
The Committee met September 6. Members discussed preparing for evaluating summer teaching grants. The Committee discussed its primary responsibility and focus for the academic year. The Committee will organize four faculty coffee forums. Each will focus on a specific topic -- plagiarism, sabbatical, intellectual property, academic freedom, etc. The hope is to encourage faculty fellowship on campus. Dates and times for the two faculty coffee forums for this semester will be Friday, October 20 and Friday, December 1. Information will be sent out to all faculty. The October meeting is scheduled for Wednesday, September 27 at 10:00 a.m. in the Faculty Enhancement Library. A schedule for September of Faculty Enhancement events is available on the table in the
back of the room.

**Governmental Relations Committee** - Terry Bowen

The Committee meets September 8 at 1:30 p.m., Building 49/Room 2004. It will then meet the 2nd Friday of each month. The Committee met once during the summer. It plans to bring candidates to campus for forums.

**Nominations and Elections Committee** - Diane Tanner

An election is being held today for Faculty Affairs Committee. Voting will be held during the meeting, in the 2nd floor Library entrance until 4:00 and continue tomorrow from 9:00 a.m. to 1:30 p.m. The Committee meets tomorrow at 1:30 p.m. to determine election results.

**Promotion and Tenure Committee** - Bill Slaughter

The new chair is Pat Plumlee. No report.

**Research Committee** - Cheryl Van Deusen

The Committee met August 29. It will meet again on September 12 at 11:00 a.m. in Building 42/Room 3136. The Committee will be compiling the results of the survey it conducted last year.

**Strategic Planning Committee** - Donna Mohr

The Committee will meet September 14 at 3:00 p.m. in Building 8/Room 2213. It will review the land use part of the state master plan.

**Executive Committee** - Cheryl Frohlich

The Committee met in August for its annual luncheon hosted by Academic Affairs. Dr. Frohlich thanked the Provost for providing the lunch. The next meeting is September 19 at 12:15 p.m. in Building 11, Room 1327. Agenda items are due to Cindy by Monday, September 18.

V. **Other University Committee Reports**

**Graduate Council** - Tom Serwatka

The first meeting is scheduled for Friday, September 29, 10:00 a.m. in the President's Conference Room.

**Safety Advisory Council** - Ted Stumm

The Committee meets the 3rd Monday of every month. Dr. Stumm asked for complaints and/or wishes for the Committee to consider.

VI. **Special Reports**

**President** - Anne Hopkins

President Hopkins welcomed faculty back to the new school year. She reported that the University had added a number of faculty positions this semester. The 45 faculty added a year ago have mostly been hired and are on campus in permanent positions. She enjoyed seeing bright new faces at the new Faculty Orientation.

The University is on track to do another round of faculty salary increases. These will come right after October 1. There is a $150,000.00 pot (on top of the 2.5%). The promotional raises also are not part of the 2.5%. She commented that you never know how long this will continue so she will keep trying to get the salaries up as long as money is available. A salary consultant has been looking at both USPS and A&P. Overall, we are roughly on target for USPS and not roughly on target for A&P.

Next month we will begin UNF's first capital campaign. It will be entitled "Access to Excellence" meaning that everyone who has the ability should have access to excellent education.

The Library is on the capital building list going to the Board of Regents. She plans to work hard to get that scheduled to be funded over a two year period.

There are some awkward political things upcoming that create some uncertainty the Board of Regents and what happens to it, what happens because of the Governor's priorities about budget reduction. Dr. Hopkins reported that her office is working hard and will keep the faculty informed.

Lots of work is going on with the Master Plan. She finds it interesting and exciting to think about what UNF will be like 20 years from now.
President Hopkins said there are lots of things going on and she is excited and looks forward to working with the faculty.

**Bob Fagin, Vice President for Administration & Finance**

Mr. Fagin welcomed new faculty and offered his assistance to make their job easier. Some changes discussed were the new cart policy, Kernan Road widening and the completed road from University Center to Kernan Road. The new road will open when the Golf Management Learning Center is finished. The Research and Development Technical Park first tenant, ADT, is finishing its new building. It will house 450 employees. The AOL deal will close in about 30 days, and Auchter Construction will begin construction. AOL plans to occupy its building by December, 2001. Employees will enter and exit on Kernan Road.

He reported that UNF is in the middle of the Master Plan update and will add five years to it. Mr. Fagin and Dr. Kline co-chair the committee that has representation from faculty, students and staff. Faculty members have helped in identifying sensitive areas on campus to be mindful of. He welcomes and requests support and input. Information is available on the Web. They will have current schemes under consideration on the Webpage. On October 13, 3:00 p.m., in the College of Business Administration Auditorium, there will be an Open Forum. Consultants will be there to describe schemes. You will be asked for suggestions, criticisms, input, etc.

**Legislative Liaison Report - Janet Owen**

Ms. Owen talked about the changes in the Legislature due to term limits. "She spoke about the restructuring of education in the State of Florida." Governors' Transition Task Force - The Governor selected five members, President of the Senate picked three, the Speaker of the House picked three. The first meeting will be Wednesday, September 13 in Tallahassee. Ms. Janet will attend and report back. She will have summaries on the Webpage to keep the University informed. She talked about the makeup of the Task Force. Jim Horne from Clay County is on the task force and he is very supportive of UNF. John Thrasher is on the Committee as is the former Speaker of the House and current President of Tallahassee Community College, T.K. Wetherell.

Eleven members make up the Duval Delegation. She discussed the makeup of the Delegation. Denise Lee is the senior member, everyone else is new. She will be meeting with members and making them familiar with UNF and getting their support.

The SUS budget proposal will be posted to the Webpage. She discussed possible enhancement money for undergraduate education, for salary increases and new faculty positions. These could include TIP, PEP, market adjustments, etc. She plans a better Webpage to keep us all informed.

**United Faculty of Florida - Bruce Fortado**

Dr. Fortado talked about the uncertainties the faculty face in the near future. One of the uncertainties is what will happen with the Collective Bargaining agreements with the Board of Regents. He talked about the current difficult political environment. He expects UFF may be back on local campuses trying to negotiate a contract for all campuses. Dr. Fortado asked for more help from the faculty. Seven UFF officers had a consultation with President Hopkins, Academic Vice-President Kline, Karen Stone and Joann Campbell on August 1. The two groups are closer on some issues, farther apart on others. He reports that they opened a dialogue and he looks forward to continuing that dialogue. They plan to meet once a term.

**VII. Question and Answer Period**

Dr. Jim Crooks asked about the crowding in student housing. Do students who have to triple up in a dormitory room pay the same rates? Are the overcrowding conditions uncomfortable?

Bob Fagin said students get a reduced rate if they triple up. 500 new beds will be coming available in the next term. Also, there are opportunities to de-triple as rooms
become available. The students who triple are volunteers.

Jay Huebner for Andrew Farkas. He appreciates the library services, especially the notices that books are due. Dr. Huebner introduced John Alexander. He runs a new global positioning satellite lab immediately behind the library. He wonders if a system can be installed that will tell where books are when they are due.

VIII. Legislative Items

Item #1 FA 00-26: Submitted by the Academic Programs Committee. Randall Russac moved the item. There was no discussion. The item passed.

Item #2 FA 00-27: Submitted by the Academic Programs Committee. Randall Russac withdrew the item.

Item #3 FA 00-28: Submitted by the Faculty Affairs Committee. Judy Solano moved the item and spoke in favor of passage. It is a request to make two modifications to the Faculty Handbook that deal with the results of student opinion instruments. New language is needed to deal with timely feedback which was not anticipated when the original language was approved. Language should be added that faculty members should not receive the results of the SUSSAI or other student opinion instruments until after grades have been turned in. The item passed.

Item #4 FA 00-29: Submitted by the Executive Committee. Regarding the reorganization of the Department of Computing Sciences and Engineering. Cheryl Frolich moved the item. Dr. Neal Coulter explained the plan. There was some discussion and Dr. Kline expanded upon Dr. Coulter's explanation. It was assured that no new lines were involved. The item passed.

IX. Adjournment

The meeting adjourned at 12:45 p.m.

Respectfully submitted,

____________________________________________
Barbara Tuck

Secretary (9/20/00 12:30 p.m.)
I. Call to Order
    President Kathleen Cohen called the meeting to order at 12:17 p.m.

II. Approval of Minutes - February 1, 2001
    The minutes of the February 1, 2001 meeting were approved as distributed on the Web.

III. Announcements
    President Kathleen Cohen made the following announcements.

    Immediately following this meeting the Bookstore will be holding a reception for faculty.

    Ms. Cohen reminded people of Dr. Hopkins’ reception for Dr. Adam Herbert to be held in the Boathouse from 3:00 to 5:00 p.m., Monday, March 5.

    Mr. Hugh Jones was introduced and spoke about nominations for the Albert D. Ernest Jr. Caring Award and the Caring Fellowship at the Heart of America Foundation awarded each year to UNF students. The awards are presented to acknowledge a student’s character and caring by volunteering. The Caring Fellowship includes an 8 to 12 week internship in Washington, D.C. The award brings honor to UNF students, the University and faculty. He asked the faculty to please take the time to nominate a student worthy of the honor.

    Dr. Cynthia Scott reminded faculty about the research workshop sponsored by the College of Health and the Office of Faculty Enhancement. It will be held March 8-9 in the Office of Faculty Enhancement. She noted that the workshop should be of interest to everyone, not just those interested in preparing for tenure. The workshop is titled "Writing for Academic Authors Across the Professional Life Span". The presenter is Dr. Joseph M. Moxley, Professor of English, University of South Florida.

    Bill Slaughter reminded faculty about the seminar to be held tonight at 7:30 in Building 14, Room 1700. It is sponsored by the College of Arts and Sciences as part of its Interdisciplinary Seminar Series, and by the Department of English and Foreign Languages. The speaker is UNF alumnus Dr. Lee Quinby, BA 1977. Her topic is "Netizens". He noted that she is a very distinguished UNF alumna and that her work validates UNF faculty work.

IV. Standing Committee Reports
Academic Programs Committee - Randall Russac
The Committee did not meet in February. The next meeting is March 9 in FAMA. The Committee will be reviewing the process for new programs and discussing ways to improve that process. He asked for faculty input.

Academic Standards Committee - Pali Sen
The Committee met February 12. It has two agenda items. It will meet again March 12 at 2:00 p.m. in FAMA.

Academic Technology and Support Services Committee - Geraldine Collins
The Committee met February 14 to discuss the item on today's agenda. The next meeting will be March 14. Rick Roberts of Career Services will talk to the Committee about the activities of his unit.

Adjunct Affairs Committee - Nick Wilson
The Committee will meet March 6. Dr. David Jaffee, Office of Faculty Enhancement, will be reporting about a possible Website designed for adjunct faculty.

Budget Advisory Committee - Paul Mason
No report.

Faculty Affairs Committee - Judy Solano
Dr. Solano discussed gathering responses to the campus climate survey. The results are on the Faculty Association Web page. The Committee will meet March 8 in FAMA.

Faculty Enhancement Committee - Cynthia Scott
Dr. Scott reported jointly for her committee and the Research Committee. The two committees met jointly to go over the research survey and to draft recommendations to present to the Faculty Association. The next meeting is scheduled for March 14 at 10:00 a.m.

Governmental Relations Committee - Terry Bowen
The Committee met February 23 and talked about the upcoming trip to Tallahassee. They are working with Janet Owen on a possible date. The Committee also discussed some sort of survey to inquire about how UNF can improve participation in faculty governance. The Committee will meet again March 9.

Nominations and Elections Committee - Diane Tanner
The Committee met February 7 to plan the next election. Nominations were accepted from the floor for committees for next month's election. Nominations from the floor:

Lisa Jamba-Joyner -- Academic Programs Committee -- COCSE
Oupa Seane - Spinnaker Publication Board - At-large
Oupa Seane - University Appeals Committee - COAS
Pali Sen -- Honors Council - Arts & Sciences
Marianne Barnes - University Appeals Committee - COEHS
Tuiren Bratina - Sabbatical Selection Committee - COEHS

Diane Tanner will check to make sure that Oupa Seane is eligible to serve on Faculty committees. If so, the name will remain, if not, replacements will be found.
The nominations were closed.

Kathleen Cohen thanked faculty members for their service to the University.

**Promotion and Tenure Committee** - Pat Plumlee
The Committee met its deadline of February 12 and had a final meeting with Provost Kline on February 16. There is still one outstanding case. He will wait until next month to make a final report. The Committee's work is finished.

**Research Committee** - Cheryl Van Deusen
Dr. Scott reported for this Committee during the Faculty Enhancement Committee report.

**Strategic Planning Committee** - Donna Mohr
The Committee met January 30. The February meeting was rescheduled for March 27 at 12:15. The meeting place has not been scheduled.

**Executive Committee** - Cheryl Frohlich
The Committee met to set the agenda for this meeting. Dr. Frohlich reported that she shared her unofficial minutes of the meeting of the Advisory Council of Faculty Senates (ACFS) with the Committee. The Council met February 2 in Tallahassee with Dr. Judy Hample of the Board of Regents and John Winn, Executive Director of the Education Governance Reorganization Transition Task Force.

The next meeting will be March 13. Any agenda items should be submitted by March 8.

V. Special Reports

**President** Anne Hopkins
Dr. Hopkins was unable to attend the meeting.

Provost Kline spoke about Dr. Adam Herbert's return to UNF. He reported that Dr. Herbert will run a public policy center that will cover a very wide range of topics. He expects the center to get large grants. He noted that if any faculty members have an interest in public policy research, Dr. Herbert wants to hear from you. He discussed the article that appeared in today's Florida Times-Union that reported on Dr. Herbert's salary. He wanted to clear up two things. The average faculty salary is actually about $8,000 or $9,000 more than the paper reported. It is currently about $64,900. The paper made another mistake about the source of Dr. Herbert's funding. The state funds his salary. UNF does not put one dollar into his salary or the Center. If things get tough, he will take his budget cut just like everyone else. Dr. Kline wanted everyone to be very clear about the funding.

Dr. Kline said that President Hopkins is going to make a special effort to keep the University community informed about the changes caused by the Education Governance Reorganization. He reported that on July 1 Governor Bush will appoint the board. January, 2003 is the date at which we are on our own. Payroll systems, personnel systems, etc. are no longer run by the state on that date. Campus administration is in the process of trying to think through how to do it all. In the academic area, there are not a lot of issues that he sees coming forward. There is the issue of how we will bargain and how we will handle grievances. He noted that we will have to work our way through this. He stressed that this group (Faculty Association) will have to be centrally involved.
**Legislative Liaison Report - Janet Owen**

Janet Owen reported that members of the Legislature are beginning to understand how complicated this process is and are listening. People are realizing what is really happening. The final draft from the Transition Task Force is not out yet. She said that when one reads it, it is obvious that different people wrote different sections. There are many inconsistencies. There is also the question about how power will be transferred. The super board will see specific powers, others will go down to the university level. At the February 19 meeting, it was voted that a two-thirds majority of the legislature will be required for program closure. This will make it a little harder to politicize. Ms. Owen reported that UNF was not hurt too bad in the budget cuts. UNF does not have a lot of turkey projects. She also said there are certain systems that cannot be fixed by July 1. She feels we may see legislative authority continue for a while. Members are starting to figure out what all has to be done.

**United Faculty of Florida - Bruce Fortado**

Dr. Fortado announced that on March 14 UF-UFF President Tom Auxter will give a talk entitled "The Reorganization Crisis: Is Tenure at Risk?" Everyone is invited and encouraged to attend.

Dr. Fortado commented that as we are about to head into the legislative session, things look gloomy for UFF. He asked that all please return UFF surveys by March 5. He is pleased with the response so far.

Dr. Fortado apologized for asking Faculty Association President Kathleen Cohen to forward an email solicitation for the union. He realizes now that the Faculty Association does not solicit input for UFF.

**VI. Special Report - Chris Rasche**

Dr. Chris Rasche made available copies of a press release from the Advisory Council of Faculty Senates. The faculty leaders from the ten state universities are upset because a press release issued by the Transition Task Force implied that the ACFS endorsed their proposals. The ACFS press release says that it was a misrepresentation. Many other faculty members around the state are very upset and angry. Kathleen Cohen and Chris Rasche are going to Tallahassee to meet with John Winn, Executive Director of the Task Force. He found the first meeting good and wants another meeting. Dr. Rasche wants to discuss how to protect academic freedom and academic quality. There is no wording so far in the Task Force proposal. Faculty feel they must have concrete, tangible protection for academic freedom. Dr. Rasche feels that Dr. Hopkins would protect that freedom, but it is possible that someday a businessman could be appointed president and might not.

**VII. Question and Answer Period**

Dr. Rama Murthi Rao, Department of Mathematics and Statistics, asked Dr. Tom Serwatka: How are the final outcomes of the summer teaching and research grants evaluated? If the outcome of a grant is rated unsatisfactory, what action will be taken?

The question will be forwarded to Dr. Serwatka for a written response.

Dr. Judy Solano question to Richard Crosby or Bob Fagin. She said she reported a maintenance problem and was asked to fill out a complaint form. She was told that the more forms that got filled out, the more likely the problem was to get fixed. She
asked how many forms does it take to reach the critical mass? Richard Crosby answered that he was not aware of this policy and he will check on it. If something is reported someone should just issue a work order.

VIII. Legislative Items

Item #1 - FA 01-03: Submitted by the Academic Standards Committee.

*Documentation of Credit by Exam on UNF Transcripts.*
The item passed.

Item #2 - FA 01-04: Submitted by the Academic Standards Committee.

*Transcript Documentation Suspension*

Dr. Kline commented that he found this proposal to be a little harsh. He said he thinks we need a distinction between suspension and expulsion. He noted that if his child had a rough time for awhile and got suspended, he would not want that permanently on his transcript. He does not see the reason for it if a student comes back and performs properly.

Judy Solano said her understanding was that, currently, the academic suspension does appear on the transcript but disciplinary suspension does not. This item would indicate that both suspensions would show up.

Dale Clifford said she agreed with Dr. Kline. She said she came from an era when she could get suspended for disciplinary reasons that she, personally, and many of her generation, did not feel were appropriate for discipline. Expulsion clearly ought to appear, but disciplinary suspension is a floating thing that isn't academic. It isn't even run by Academics, it's run by Student Affairs. A transcript is about a student's academic performance.

Cynthia Jordan asked what the rationale is for this.

Pali Sen responded that disciplinary action is not taken by us when it is decided that a student should be suspended. If the suspension is for academic reasons, it shows up in the transcript, if it is for disciplinary reasons, it does not. She noted that if a student gets a couple of Fs, those appear on his transcript, but if a student is violent and gets suspended, that action does not.

The comment was made by a Health Sciences professor that the transcript is a record of an academic career.

Dr. Kline said there was a lot of confusion in his own mind. He asked if Debra Kaye or Kim Luther could give a rundown on how this works.

Kim Luther reported that if a student is suspended for academic reasons, that is placed on the transcript. If a student is suspended for drinking (disciplinary), that is not currently placed on the transcript.

Bill Slaughter asked if this action would hold up in court.

Karen Stone said it would hold up.
A friendly amendment to add wording that would make a distinction between a disciplinary suspension and an academic suspension. was rejected by Pali Sen.

The item was sent back to Committee.

Item #3 - FA 01-05: Submitted by the Academic Technology and Services Committee.

Support for multiple platforms for Web-based instruction.

Dr. Kline commented that he thought this action would be more appropriate as a resolution. This is a budget issue and this action tells the university that it must support all of these packages. He noted that the Faculty Association does not usually get into this.

Chris Rasche wondered how to proceed. She used the example of WordPerfect, which she uses, and Word, which the university provides and supports. She wondered how to get the faculty's input considered if not to pass the item and then leave the university the option of approving or disapproving.

A former WebCT user said she felt railroaded when BlackBoard was supported and WebCT dropped. She had no input in the decision. Judy Solano said this speaks to the fact that there is no one package that meets everyone's needs. She feels this needs to be an academic rather than an administrative decision. She also noted that the Executive Committee convinced Geraldine Collins, Chair of the Academic Technology and Support Committee, to change this from a resolution to an action item. If the item is passed by the Faculty Association then it forces the university to respond.

A friendly amendment was suggested that would have added wording that there must be at least two options. Geraldine Collins declined to accept the friendly amendment. She said this came out of strong feelings that people did not have input into change. It was an expression of frustration. The reason the Committee named products is because it wants to be able to choose and would like to have continued support. People feel very strongly about it. The members wanted an item that the administration would respond to. If the item passes here, then the administration could say it could not do it because of the reasons named by Dr. Kline today. But members felt it was important that the statement be made.

It was moved, seconded and voted to send the item back to the Committee.

IX. Adjournment
The meeting adjourned at 1:18.

Respectfully submitted,

_________________________________
Barbara L. Tuck, Secretary
I. Call to Order

The meeting was called to order by President Kathleen Cohen at 12:17 p.m.

II. Approval of Minutes - September 7, 2000

The minutes of the September 7, 2000 meeting were approved as distributed on the Web.

III. Announcements

President Kathleen Cohen reminded everyone that Fall Convocation will be held tomorrow, October 6, at 10:30 a.m. in the Robinson Theatre. Dr. Chudley Werch, the 2000 Distinguished Professor, will give an address. Awards will be presented to the Distinguished Professor and Runner-up and the Outstanding Teaching, Advising, Scholarship and Service recipients. Convocation will be followed by the annual faculty/staff picnic on the Green.

The Faculty Staff fund drive begins October 16. Last year faculty and staff contributed 45% of the drive proceeds. The UNF Foundation is offering a C. Ford Riley print for purchase, which would count toward the Faculty/Staff Fund Drive contribution. Payroll deduction is an option. There are flyers in the back of the room with more information. There is also information about UNF license plates. The money from license plates comes directly back to the University. As an added incentive, faculty members who found a pink and black sticker under their seats received a t-shirt promoting the license plates.

Aretha Jones-Cook from the Office of Retention Services spoke to the Faculty Association about the purpose and aims of her department. She noted that she and her staff work directly with students experiencing any difficulties. There is an early warning system in place that faculty can use to notify Retention Services when a student needs assistance. Ms. Jones-Cook said there is a campus-wide retention committee and she asked for interested persons to consider serving on the committee. Ana Linares and Casandra Barlow were introduced and pointed out flyers on the back table with more information. Ms. Barlow remarked that it is much cheaper to retain students than to recruit new ones.

Pierre Allaire introduced the new director of Alumni Services, Faith Hall. She asked faculty for ideas and assistance.

Dr. Mauricio Gonzalez, the new Vice-President for Student Affairs, was introduced.

IV. Standing Committee Reports

**Academic Programs Committee** - Randall Russac

The Committee met September 15. It has three items on the agenda today. The Committee will meet again Friday, October 13 at 10:00 a.m. in Building 11, Room 1327. He reminded faculty that the deadline for getting APC forms to the Faculty Association office is October 25 if information is to appear in the catalog.

**Academic Standards Committee** - Pali Sen

The Committee met Wednesday, October 4 to discuss UNF AA degree requirements and a
policy change in academic probation. The next meeting is November 1 at 4:15 p.m. in FAMA.

**Academic Technology and Support Services Committee** - Geraldine Collins

The Committee met September 21. Bruce Kavan is now the committee co-chair. Bruce Gutknecht is the Secretary. Members reviewed the charge for the Committee. They plan to try to have more interaction with campus units under the Committee's charge. If there are any concerns about the book store, Marriott Food Service, CIRT, etc., contact Ms. Collins or any Committee member. The Committee will meet Monday, October 16 at 3:00 p.m. in Building 11, Room 1327.

**Adjunct Affairs Committee** - Nick Wilson

No report.

**Budget Advisory Committee** - Paul Mason

Barbara Tuck for Paul Mason. The Committee is scheduled to meet with President Hopkins Monday, October 9 at 12:00 p.m. There will be information items in the November packet.

**Faculty Affairs Committee** - Judy Solano

The Committee has met once and will meet again Thursday, October 12 at 12:15 p.m. in Building 11, Room 1327. Members plan a meeting with the provost relating to promotion and tenure and other issues.

**Faculty Enhancement Committee** - Cynthia Scott

Verna Urbanski: The Committee met September 27. It reviewed topics for the discussion group scheduled for October 20 in the Faculty Enhancement Commons area. The Committee began preparing for its review process for summer teaching grants. Minutes of the meeting are available on the Faculty Association Website. The Committee will meet again October 25 at 10:00 a.m. in Faculty Enhancement area.

**Governmental Relations Committee** - Terry Bowen

No report.

**Nominations and Elections Committee** - Diane Tanner

The Committee is seeking nominations for the Nominations & Elections Committee. The election will be held during the November Faculty Association meeting. There are two information items in this month's packet. Item #1 gives specifics about the upcoming election. Item #2 reports the results of the September election for the Faculty Affairs Committee.

**Promotion and Tenure Committee** - Pat Plumlee

No report.

**Research Committee** - Cheryl Van Deusen

No report.

**Strategic Planning Committee** - Donna Mohr

No report. President Cohen reminded faculty of the open hearing for the UNF Master Plan to be held on October 13 at 3:00 p.m. in the College of Business auditorium.

**Executive Committee** - Cheryl Frohlich

The Committee met September 19 to set the agenda for today's meeting. It discussed the need for non-standing committees to report information about their activities. The next meeting is October 17 at 12:15 p.m. in Building 11, Room 1327. Agenda items should be submitted by October 12.

### V. Other University Committee Reports

**Graduate Council** - Tom Serwatka

The Committee met September 28 and reviewed appointments to the graduate faculty. The reviews are not complete. They expect to finish at the next meeting. They also looked at financial support for graduate students. There were good increases experienced this year. The committee also looked at data on the 1999-2000 student body and what the
implications might be for the future.

Safety Advisory Council - Ted Stumm
No report.

VI. Special Reports

President Anne Hopkins
No report.

Legislative Liaison Report - Janet Owen
Ms. Owen reported that the second meeting of the Education Governance Transition Task Force will be held in the UNF arena on Thursday and Friday, October 12 and 13. A public hearing will be held in the UNF Arena from 5:00 p.m. to 7:00 p.m. Thursday evening, October 12. Detailed information and agenda is available on the Office of Governmental Affairs Webpage. Ms. Owens reported that the interim president of the University of Florida, Dr. Charles Young, supports the North Carolina model of education governance.

Kathleen Cohen reported that there is a link from the Faculty Association Webpage to get up-to-the-minute information. The conference will be Webcast on Myflorida.com.

United Faculty of Florida - Bruce Fortado
Dr. Fortado reports he is staying informed about the Board of Regents breakup. He has invited the state president of United Faculty of Florida to UNF. No firm date has been set. Dr. Fortado urged faculty to attend the Education Governance Transition Task Force open hearing from 5:00 p.m. to 7:00 p.m., Thursday, October 12, in the UNF Arena. He reports that UFF representatives are not happy about bargaining for each school instead of a centralized bargaining for the whole system. He plans to get a newsletter out today with more information.

VII. Question and Answer Period

Kathleen Cohen read the following questions:

Christopher Leone: For building 39 (Health), landings on each stairwell level have been designated as smoking areas. These locations are problematic for those of us with offices at the end of hallways. Smoke from the outside is pulled into the building whenever the hallway doors are opened. Some students and faculty are asthmatic and, for these individuals, even a small amount of smoke is a potentially potent irritant that might trigger an attack. Those of us who are familiar with asthma know that such attacks are serious health problems and not just minor inconveniences. Is there some compelling reason why designated smoking areas cannot be placed away from the entrances to this building?

LouAnne Hawkins: Is there some mechanism to address the smoking problem.. As far as I can tell, virtually every entrance to every building (with the exception of access to the President's Office and VP suites) is a designated smoking area. Additionally, ash cans line the length of the walkways on both the first and second floors. I have an autoimmune disease that makes breathing quite a problem under the best of circumstances. Being forced to walk through clouds of smoke to enter and exit every building has increased the problem dramatically. Does the Clean Air Act have no provisions to insure clean access to buildings? Is there any way to designate smoking areas for each building at a single entrance that has the least traffic or, better yet, away from the buildings all together. I am a strong proponent of personal freedom and absolutely support everyone's right to smoke, but I question the wisdom of exposing to serious health risks those of us who are trying to maintain healthy lives.

Bob Fagin said his office is trying to address the problem. They are doing a test with the cooperation of the faculty of the College of Health. They are trying to locate smoking areas away from doors for the exact reasons listed in the complaints. They are evaluating the right balance between the rights of smokers and the rights of people who do not want to be
bothered by the smoke. Mr. Fagin said he will also supply this answer in writing.

Rama Murthi Rao: Our offices are in Building 11. The walkway from our building to the multi-story garage passes by a sewage tank. This tank emits a foul odor which I am forced to inhale every day when I walk to and from my office from the garage. Can the university check the air around this tank and tell me whether it is a health hazard?

Dan Endicott’s answer to Dr. Rao’s question: Although it is unpleasant, this odor should not present a health hazard. It is my understanding that the lift station will be relocated in the near future. Bob Fagin said they are also looking at ways to take care of the smell.

Questions from the floor:

Kathy Brown to Tom Serwatka: Asked about the answer relative to the "W" on the late withdrawal form. She asked if the question will go back to the Academic Standards Committee. Dr. Serwatka said the Faculty Association should make that decision and that Ms. Brown could request that it go back to the Committee. She made the request. Kathleen Cohen directed the matter back to the Academic Standards Committee.

Pat Plumlee question for Bob Fagin: There are no covered walkways between building 9 and 10 and 14 so people get wet when it rains. Is it possible to get some kind of cover over the gaps? Bob Fagin said he is aware of the problem. The money for that kind of improvement comes with building funds. When there is construction in that area it is possible it can be fixed. Steve Shapiro mentioned the area outside of the Faculty Commons. Mr. Fagin said his office will look at the problem.

Bob Fagin reminded faculty again about the Open Forum for the University Master Plan. He encouraged faculty to attend and voice their ideas and opinions. The Open Forum is October 13 at 3:00 p.m. in the College of Business auditorium.

Verna Urbanski asked why travel reimbursements take so long. Mr. Fagin said there were two reasons. For several months, only one person was doing that job. Another person has been hired. Faculty should submit vouchers in a timely fashion. If there are individual problems, he urged the person to send him an email. He agreed with Ms. Urbanski that four months is too long. It should not take more than two weeks.

Chris Rasche questioned whether input from faculty on the Master Plan would be considered or if it is too late for changes? Mr. Fagin said now is the time and opportunity to voice opinions. It is not too late.

Pat Plumlee asked Bruce Fortado about the orange flyer he received from UFF in regard to the Board of Regents demise. He asked if UFF is planning for a worst-case scenario or does someone have a firm idea of what will happen? Dr. Fortado said UFF must prepare for the worst-case scenario. He again urged people to attend the open forum at the Arena on October 12.

A motion was made and passed to extend the question and answer period for five minutes.

Judy Rodriguez asked about errors in pay. Is there a mechanism to track errors in payroll? Dr. Fagin will supply a written answer.

Pali Sen asked the Parking Committee about faculty/staff parking. The question will be forwarded to the Committee.

VIII. Legislative Items

Itemem #1 - FA 00-27: Submitted by the Academic Programs Committee. (withdrawn from last meeting)

COLLEGE OF ARTS AND SCIENCES
(Music) 1-APC 3 program change
Dr. Russac moved the item. There was no discussion. The item passed.

Item #2 - FA 00-30: Submitted by the Academic Programs Committee.

College of Computing Sciences and Engineering  
(Building Construction Management) 1-APC 3 (program changes)

Dr. Russac moved the item. There was no discussion. The item passed.

Item #3 - FA 00-28: Submitted by the Academic Programs Committee.

College of Health  
(Health Sciences) 5-APC 1 (new courses), 3-APC 3 (program changes)

Dr. Russac moved the item.

Dr. Chris Rasche asked about 00038, the new masters program in Public Health. She questions whether there are provisions for resources needed for a new program.  
Judy Perkin responded. The Master of Public Health degree will be replacing the Master of Science in Public Health certificate. They have identified faculty who can teach.  
Dr. Rasche said there should be some assurance that the University plans to support new programs before they are approved.  
Dr. Serwatka reported that the BOR approval process now says you must be sure that the program can be run without new resources. He said that Dr. Kline and Dr. Challey came to an agreement on the program.  
Dr. Rasche said she feels that there should be some assurance that university plans to support a new program before it is approved.  
Dr. Serwatka said if a department can't demonstrate that is has the resources, it will not be approved and will have to come back to the Committee when the resources are there.

The item passed.

Kathleen Cohen reminded faculty that nominations are being accepted for the Outstanding Undergraduate Teaching Awards. Forty-five nominations have already been received.

IX. Adjournment

The meeting adjourned at 12:57 p.m.

Respectfully submitted,

_________________________________
Barbara L. Tuck, Secretary
I. Call to Order
President Kathleen Cohen called the meeting to order at 12:18 p.m.

II. Approval of Minutes - March 1, 2001
The minutes of the March 1, 2001 meeting were approved as distributed on the Web.

III. Announcements
President Kathleen Cohen made the following announcements.

The campus food service and bookstore have received very few replies from faculty to their online survey. They ask that faculty members please take a few minutes to complete the survey.

The library is conducting a Database of the Week Workshop this afternoon at 2:00 p.m. The database for today is ScienceDirect.

Ms. Cohen reminded faculty that graduation is May 4. She urged all to plan to attend.

Judy Perkin reported that the University Parking Committee will meet April 10 at noon. She and Diane Tanner are faculty members on the Committee. All are welcome at meetings.

IV. Standing Committee Reports

- **Academic Programs Committee** - Randall Russac
  The Committee met March 9. There is one item on today's agenda from the Department of Natural Sciences. The next meeting is scheduled for Friday, April 13 at 10:00 a.m. in FAMA.

- **Academic Standards Committee** - Pali Sen
  The Committee met March 12. Guests included Provost David Kline, University Counsel Karen Stone, Associate Vice President for Student Affairs Everett Malcolm, and Director of the International Center Tim Robinson.

  The Committee has two agenda items in today's packet. The next meeting is scheduled for April 16 at 2:00 p.m. in FAMA.

- **Academic Technology and Support Services Committee** - Geraldine Collins
  The Committee met March 14. Members heard a report from the Director of Career Services. The Committee discussed the multi-platform action item that was presented at the previous Faculty Association meeting. The next meeting is scheduled for April 11 at 3:30 p.m.

- **Adjunct Affairs Committee** - Sheila Mangum
  The Committee will meet April 10 in the Faculty Commons at 12:15 p.m.

- **Budget Advisory Committee** - Paul Mason
  Paul Mason was absent. He asked President Cohen to urge faculty to look at the information item in today's packet. The Committee will meet with President Hopkins to discuss the 2002...
Faculty Affairs Committee - Judy Solano

The Committee is scheduled to meet April 12 at 12:15 p.m.

Faculty Enhancement Committee - Cynthia Scott

The Committee has an information item on page 12 of the Faculty Association Agenda Packet. The joint meetings with the Research Committee produced the list of recommendations included in today's packet. The strongest recommendations have to do with how surveys are distributed. The Committees will discuss whether to come forward with action statements. Dr. Scott urged everyone to read the list of recommendations and give feedback.

Collegiality is the topic of the next Faculty Forum to be held April 6. Homemade treats will be served.

The Committee is scheduled to meet again April 11 in the Faculty Enhancement area. Members will discuss fellowship applications at that time.

Governmental Relations Committee - Terry Bowen

The Committee will meet April 13 at 1:30 p.m.

Nominations and Elections Committee - Diane Tanner

Elections are being held today outside the meeting room. Voting continues in the Faculty Commons until 4:00 p.m. today and then tomorrow from 9:00 a.m. to 4:00 p.m.

Promotion and Tenure Committee - Pat Plumlee

Pat Plumlee was absent. The report will be on the Faculty Association Website and added to these minutes.

The P&T Committee reviewed the dossiers of 15 individuals. All told, there were 22 tenure and/or promotion applications for the 2000-2001 academic year.

There were 9 tenure applications. The P&T Committee made a positive recommendation on all 9 applications.

There were 11 applications for promotion to Associate Professor. The P&T Committee made positive recommendations on 9, and a negative recommendation on 2 of these applications.

There were 2 applications for promotion to Professor. The P&T Committee did not recommend either candidate for promotion to Professor.

The P&T Committee also submitted an action item regarding the P&T guidelines for the Faculty Association agenda.

Kathleen Cohen read a memorandum from Provost Kline reporting on his actions regarding promotion and tenure applications. He positively recommended 9 of 9 tenure candidates. He positively recommended 9 of 11 promotion to Associate Professor. He positively recommended 1 of 2 promotion to professor. His memorandum will be included as an information item in the next Faculty Association packet.

Research Committee - Cheryl Van Deusen

Absent.

Strategic Planning Committee - Donna Mohr

The Committee met March 27. Members are finalizing their business by email. She will report at the next meeting. The Committee will not meet again this year.

Executive Committee - Cheryl Frohlich

The Committee met March 13 to set the agenda for today's meeting. A meeting is scheduled for April 17. Agenda items are due by April 16.

V. Special Reports
President Anne Hopkins

Dr. Hopkins reported that the House and Senate versions of the budget are significantly far apart at this time. The library building addition is fully funded at $16.4 million in the Senate and $8.2 million in the House, so a bargain of some sort must be struck. Other issues remain on the table. What is going to happen to challenge grants? That is important to UNF because we are in the middle of a capital campaign. If challenge grants are significantly reduced, it is going to cause us big problems. There is fairly decent funding for library resources, but there is no funding for library automation. That is not satisfactory. Enrollment growth funding is different in each house. Dr. Hopkins commented that we won't know how that will be until the end of the session. It is not clear if there will be a tuition increase and, if so, how much. Lots of cuts relate to specific pork projects from the past. The members went through the last five budgets to get a list of those. One house has a salary increase built in and one doesn't. As it is now, the Senate stands at about a 2.8% reduction and the House at a .65% increase.

The educational reorganization keeps changing every day. As of July 1 there will be no Board of Regents. Members of institutional boards of trustees will be appointed sometime between July 1 and November 1. What is less clear is what these boards will be doing, who will have what authority. It was decided to pass a much more general kind of change. The Task Force members realized there were too many changes at once. After the legislative session there is a provision for a group to be established to work out all the details. The group will include Judy Hample. Dr. Hopkins indicated this is fortunate for the universities because Dr. Hample has substantial experience in the Board of Regents. There will be a "Type 2" transfer of all money and power from the Board of Regents to the interim Board of Education. Those people will act like the Board of Regents. She indicated that UNF needs to submit recommendations for board members. She also indicated that July 1 we won't notice a difference, but she will. She'll be working with a local board. She enlists the help of faculty. She is optimistic, but she can tell people are concerned. She wants to share anything she can.

Bob Vergenz asked how the new system will impact the budget process for next year? How is this going to positively or negatively affect our budget request for the following year?

In a normal sense, it will not affect us at all. We will have the same budget time frame to submit requests. The new boards will not be in place this year, but the following year the requests will pass through them. The Board of Regents has not been protecting our budget. What we have gotten, we have gotten politically.

Mary Anne Barnes asked if institutions will have input into the composition of the boards.

Any citizen of the state can write and recommend someone for the board. All presidents are free to submit recommendations.

An Engineering professor asked if there are some states in the country that presently operate in this system?

Not really. Idaho does something like this. What is different about this K-20 system is the scope of the authority of the boards. Her sense of it is that no board can possibly deal with that scope unless it is significantly decentralized. It looks like one possible way that might happen is that the different chancellors would do much of the groundwork. She does not know how it will work.

A faculty member said he had heard that people serving on the current foundation board are ineligible.

Dr. Hopkins said this is not true. The governor has 111 appointments to make. He doesn't want to look like a fool in who he appoints. Foundation board members would be very qualified people. She noted that most places she has been have had boards. She thinks it will be relatively invisible to faculty.

Mary Borg asked if UNF will still have a Foundation Board.
Dr. Hopkins responded in the affirmative.

**Legislative Liaison Report**  - Janet Owen

Absent.

**United Faculty of Florida**  - Bruce Fortado

Dr. Fortado reported on statewide UFF elections. Tom Auxter won the election for state UFF President and Dan Kimel was elected Vice President. On March 14 Tom Auxter spoke on the UNF campus. UFF will publish a report of his comments. Dr. Fortado said he is hopeful of the administration's support in the transition.

**VI. Question and Answer Period**

Dr. Bill Wilson asked if there is no longer a Graduate Council report during the Faculty Association meeting. Dr. Tom Serwatka responded that the report had been taken off the regular standing committee reports. He said that when there is something to report, he can do it during the announcement period.

**VII. Legislative Items**

**Item #1 - FA 01-06: Submitted by the Academic Programs Committee.**

*College of Arts and Sciences*

Randall Russac moved the item. The item passed.

**Item #2 - FA 01-07: Submitted by the Academic Standards Committee.**

*Transcript Documentation of Suspension*

Pali Sen moved the item and asked Dr. Kline to speak to the motion. Dr. Kline commented that he had worked with the Committee and the item as it appears now is a compromise. It was agreed that there should be something to state that a student was currently suspended, but should not be there for the rest of his life. Dr. Kline, Karen Stone and Everett Malcolm all supported the action.

The item passed.

**Item #3 - FA 01-08: Submitted by the Academic Standards Committee.**

*Indicators of Required English Language Proficiency for Foreign Applicants*

Pali Sen moved the item.

The item passed.

**Item #4 - FA 01-09: Submitted by the Promotion and Tenure Committee**

*Change in Promotion and Tenure Guidelines*

Judy Solano moved the item.

The item passed.

Steve Shapiro said that, historically, there has been a year's warning when something regarding Promotion and Tenure Guidelines were changed. Dr. Solano noted that this does not change any criteria.

**VIII. Adjournment**

The meeting adjourned at 12:53.
Respectfully submitted,

_________________________________
Barbara L. Tuck, Secretary
I. Call to Order
President Kathleen Cohen called the meeting to order at 12:18 p.m.

II. Approval of Minutes - October 5, 2000
The minutes of the October 5, 2000 meeting were approved as distributed on the web.

III. Announcements
President Kathleen Cohen announced that the Faculty/Staff Fund Drive is continuing. She reported that faculty had contributed $26,400 so far. She urged faculty and staff to consider contributing.

Dale Clifford reminded everyone that Niall Ferguson will speak tonight (November 2) at 7:30 in the Stein Auditorium in the College of Business. His topic: "The Cash Nexus War and the International Bond Market, c. 1700 - 2000."

IV. Standing Committee Reports

**Academic Programs Committee** - Randall Russac
The Committee met October 13. There are two items on today's agenda. The Committee has 228 APCs to consider. They will meet tomorrow (November 3) from 10:00 a.m. to 12:00 p.m. in FAMA. The regular meeting is scheduled for November 17, from 10:00 a.m. to 12:00 p.m. in FAMA. He reminded faculty that APC forms are available online. There are some technical problems with some software and hardware. If there is a problem, Cindy Chin can copy forms to a disk.

**Academic Standards Committee** - Pali Sen
The Committee met on November 1 to discuss UNF's late withdrawal policy. They have one item on today's agenda. The next meeting is December 6 at 4:15 in FAMA.

**Academic Technology and Support Services Committee** - Geraldine Collins
The Committee met October 16. Members discussed several academic support problems. They discussed the use of multiple platforms for online courses and distance learning. The Committee will meet again November 20. They will have a report for the November meeting.

**Adjunct Affairs Committee** - Nick Wilson
The Committee will meet November 16 in FAMA. They will discuss three things. 1. The follow-up on the salary recommendations and approvals. 2. Continuing to work with Provost Kline on other recommendations having to do with support (copying, telephones, secretarial services). 3. Discuss talking to Faculty Affairs about an adjunct teacher of the year award.

**Budget Advisory Committee** - Paul Mason
The Committee met with President Hopkins on October 16. There are graphs and statistics posted on the Faculty Association Website. Interpretations of the graphs are included in this month's packet under Information Item #2. The Committee solicits input from faculty about what they want the Committee to consider. A meeting will be scheduled.

**Faculty Affairs Committee** - Judy Solano
The Committee met November 9 at 12:15 in FAMA. They discussed the use of the Faculty Commons and nominations from faculty for an honorary degree.

**Faculty Enhancement Committee - Cynthia Scott**

Absent: Sent her report. The Committee met October 25. Members discussed the reviewer rating form to be used in the review of Summer Teaching Grant proposals and set the schedule for the review. The Committee's goal will be to complete their review of Summer Teaching Grant proposals by December 1 in order to provide their recommendations to Dr. Serwatka by December 8.

The Committee discussed the UNF Faculty Community Series forum that it sponsored on Friday, October 25. Though the program was lightly attended, everyone participated in a wide ranging discussion of the many significant pressures that faculty work under and how these pressures often function to isolate faculty from one another.

The next UNF Faculty Community Series forum will be December 1 and the topic of discussion will be, "What is learning? You think you know, but do you really?"

The next meeting is set for November 29 at 9:00 a.m.

**Governmental Relations Committee - Terry Bowen**

Three Committee members attended the Political Hobnob on October 11. They were disappointed that no state politicians were there. There were federal and local representatives. There is no meeting scheduled in November. On December 8, the Committee will get a primer from Janet Owen for the new legislative session.

**Nominations and Elections Committee - Diane Tanner**

An election was held during the meeting for the Nominations & Elections Committee. There were no additional nominees from the floor. The ballot was moved and approved by acclamation. Elected for two-year terms were: Faiz Al-Rubaee - College of Arts & Sciences, Homer Bates - College of Business Administration, Behrooz Seyed-Abbasi - College of Computing Sciences & Engineering, Jeannie Patterson - College of Health, Oscar Patterson - At-large (Vice-Chair).

**Promotion and Tenure Committee - Pat Plumlee**

No report.

**Research Committee - Cheryl Van Deusen**

Absent: Cynthia Nyquist-Battie reported on the findings from the UNF Faculty Survey on Research that was conducted in the Spring of 2000. The full results are available on the Faculty Association Website. There was a 22% response rate. Survey results will be used to develop recommendations and possible agenda items for the Faculty Association. Major findings: less than 50% were satisfied with their research productivity. Only 19% were moderately or extremely satisfied with the research environment. There were lots of comments and suggestions returned with the surveys. Key findings were available on handouts at the meeting.

The Committee will be concentrating on scholarship grant applications at its next meeting. There were new forms this year. She urged applicants to please use these new forms to apply.

**Strategic Planning Committee - Donna Mohr**

Absent: No report. The meeting is rescheduled for November 16 at 3:15 p.m. The place will be announced.

**Executive Committee - Cheryl Frohlich**

The Committee met October 17 to set the agenda for this meeting. The next meeting is November 21. Send any agenda items to Cindy Chin by November 16.

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**V. Other University Committee Reports**

**Graduate Council - Tom Serwatka**
The Committee meets tomorrow (November 3) at 10:00 a.m. in the President's conference room. It will be looking at graduate programs for the fall.

**Safety Advisory Council - Ted Stumm**

Ellie Sheirer reported. The Committee met on October 23. It is keeping track of various ongoing issues. Members are concerned about railings on second floor banisters. Students are sitting on them and there is fear of a fall. Flu shots were discussed, also Women's Center happenings, including date rape, etc.

### VI. Special Reports

**President  Anne Hopkins**

Dr. Hopkins was absent and sent her regrets.

Dr. Chris Rasche will take the time period to report on the October 20 meeting of the Advisory Council of Faculty Senates (ACFS).

The Senate is composed of key officers (usually presidents, vice presidents, or past presidents) of the faculty senate bodies of the ten SUS universities in Florida. It meets three times a year to exchange information and ideas, identify mutual issues of concern, and convey faculty concerns directly to the BOR.

This year, ACFS members are very concerned about legislative action to kill the Board of Regents (and many other higher educational structures), and replace them with a single "seamless" K-20 state system. This means the state universities would be teaching grades 13, 14, 15 and 16 and sometimes 17 and 18. The system would consist of a State Board of Education made up of seven part-time volunteers appointed by the Governor. There would also be local Boards of Regents made up of nine part-time local regents at each university. ACFS explored the issues and agreed that the SUS institutions and the quality of higher education are best served by having an intermediary regulatory body over the university system, separate from K-12 and the community college system.

The Legislature also created a provision for an Education Governance Transition Task Force to develop a plan for how the new educational system would actually work. This Task Force is meeting around the state on a monthly basis. The ACFS decided at its meeting in October that one or more members should attend each of the Task Force meetings and speak out. Dr. Rasche spoke at the meeting that was on the UNF campus. Only a half dozen other people spoke. In addition, the group decided to send a letter on behalf of the State University System's 11,500 faculty, independent of the union, saying, in effect, that faculty are very concerned about the loss of academic values, about what this is going to do to higher education in Florida, and about the erosion of quality. The letter will be sent to the governor, members of the Task Force, legislators and the media. It will say that these are really important issues and please pay attention to them. It is possible that the state will end up with 12, or more, mediocre universities, not 10 really good, specialized, focused universities.

Information is that the Task Force and the Governor have not gotten much feedback from the public. Without feedback, their assumption is that this is acceptable. Dr. Rasche urges emails and letters be sent to the Governor, Task Force members, legislators and UNF backers in the community. Copies of the MyFlorida.com Web page were handed out at the meeting. It includes information about the Task Force and addresses, including email addresses.

**Legislative Liaison Report  - Janet Owen**

The letter that the ACFS will be sending will be posted on the Governmental Affairs Web site. Interested persons can see language and pull out what they want to say in emails and letters to Governor Bush and others. Ms. Owen reported on an increase in the general revenue for UNF adding money for big projects, including the addition to the library.
United Faculty of Florida - Bruce Fortado

Dr. Fortado reported that he also spoke at the Educational Task Force hearing on the UNF campus. He agrees with Dr. Rasche that there is a lack of knowledge about the university system. UFF is also concerned with the possible impacts of education reorganization. The tenure question is especially important. UFF feels that central negotiation is necessary. Dr. Fortado reported that the State UFF President will speak at UNF on November 14. There will be a free lunch.

VII. Question and Answer Period

Kathleen Cohen read the following questions:

Rama Murthi Rao to Dr. Kline:

Question #1. I requested on September 21, a computer/projector equipped classroom for a course I am assigned for next term. I received the following reply from the Dean's Office in the COAS.

"We have only two DAVIS rooms at night and these were requested about 4 times over for TR nights. I have a list, with several courses in front of Dr. Rao's, of who would go next. But I don't expect any of the night rooms to come open."

Will more projector equipped rooms be provided?

Question #2. Different computer-equipped classrooms on the campus are controlled now by different units. Several phone calls are needed to check the availability of any of these rooms, if at all we know who to call.

Can the control be centralized for more efficient use of the resources?

Kathleen Cohen for Dr. Kline:

The Vice President for Academic Affairs has made several decisions that will impact faculty, especially new hires and those who will be going up for tenure and promotion. Some of these decisions were made with limited or no faculty input. Faculty, historically, have been actively involved in issues when it has to do with promotion, tenure, and the recruitment of new faculty.

Point (1): The addition to the hiring offer letter of the statement that contracts and grants are expected to be actively pursued.

Question: What is meant by actively pursued? Does that mean application for one, two, three how many grants?

Question: Applying for a grant may be as time consuming as publishing an article. Is a grant application, successful or unsuccessful, equivalent to a published article?

Question: For the individual's academic success (promotion, tenure, and raises) should he/she pursue grants or publish articles?

Question: Are grants from some funding agencies more prestigious, therefore better, than others, or are we looking at equal dollars (e.g., NSF grant the same as a grant from JCCI)?

Question: Will the weight of a grant be relative to a published paper?

Question: What happens to the individual who pursues one grant and is turned down, but has several articles published at P/T time? Has the individual fulfilled the actively pursued grants part of the administration's expectations when she/he reaches the promotion or tenure point?
Point (2): Time in rank.

Question: Why is it assumed by the Vice President for Academic Affairs that when a candidate comes up for promotion to Full Professor at the required minimum time in rank as listed in the Faculty Handbook that the faculty member is actually coming up for promotion early and is likely to be turned down because the faculty member came up too early?

Question: Is there a time frame that is not too early? Should that not be a faculty decision?

Point (3): Outside letters of reference.

Question: Outside letters of references are used by some departments for P & T evaluation purposes. Are the departments that do not require outside references placing their candidates in jeopardy?

Question: If outside letters are used then who selects the reviewer?

Question: Given that we have reviewers and that our faculty evaluations are relative to their peers at UNF, how can an outside reviewer assess the quality of research based upon UNF criteria and their peers?

Question: Along with the idea of reviewing research to see if it "hangs together" as a cohesive whole, do we then send all the research that the candidates' peers have done? Recall they are evaluated relative to their UNF peers.

Question: What is a research program that "hangs together"? Who determines what "hangs together" means?

Point (4) Confidentiality of Reviews.

Question: A candidate who agrees to outside reviews may not have the right to exclude those reviews from the dossier. A candidate should always have the right to see and respond to reviews (as he/she does for letters from inside the University). How can the administration deny this right of a candidate to see material in his/her own dossier and respond to it?

Questions from the floor:

Bruce Fortado to General Counsel Karen Stone.

When are grievance materials open to public access and when are they not open?

When are EEOC charge materials open to public access and when are they not open?

When are litigation materials open to public access and when are they not open?

Is there any relation between these categories? For example, would grievance materials or EEOC charge materials not be open to the public if litigation on the matter was in progress?

Judy Solano to Faculty Affairs Committee members:

Asked members to meet with her after the Faculty Association meeting.

James Crooks to Chris Rasche:

Could the UNF Advisory councils be enlisted to send letters to legislators regarding the Education Task Force?

Chris Rasche: Good idea and Janet Owen is a good resource. She can help with language. Janet Owen said she could give a fast presentation if it would help.
VIII. Legislative Items

Item #1 - FA 00-32: Submitted by the Academic Programs Committee.

COLLEGE OF ARTS AND SCIENCES
1-APC 2 (course title change)

Dr. Russac moved the item. There was no discussion. The item passed.

Item #2 - FA 00-33: Submitted by the Academic Programs Committee.

College of Health
13 APC 1 (new courses), 11 APC 2 (course title changes), 1 APC 3 (program change)

Dr. Russac moved the item. There was no discussion. The item passed.

Item #3 - FA 00-34: Submitted by the Academic Standards Committee

Academic Probation Policy

Dr. Sen moved the item. The corrected copy was discussed. There is no difference in the text, just the format. There was no discussion on the issue. The item passed.

IX. Adjournment

The meeting adjourned at 12:57 p.m.

Respectfully submitted,

_________________________________
Barbara L. Tuck, Secretary
I. Call to Order
President Kathleen Cohen called the meeting to order at 12:48.

II. Approval of Minutes
The minutes of the April 5, 2001 meeting were approved as distributed on the Web.

III. Announcements
President Kathleen Cohen noted that the list of faculty award winners was listed on the inside cover of the Association packet. She congratulated the winners and thanked the awards committees’ members for their hard work. Awards will be presented at the Fall Convocation.

Ms. Cohen reminded faculty that graduation ceremonies are tomorrow night. Elaine Konigsburg is the scheduled speaker.

T. J. Acord from the campus bookstore announced a new service. Faculty now have the option of researching titles online for the fall term. It is possible to browse books by subject, search by author, etc., and actually order textbooks online. She is happy to provide assistance or training.

Ward Sheindlinger of Food Services talked about food services for the summer. There is a new meal plan that will be tested during the Summer B session. It will include all food service locations on campus. The faculty/staff meal plan has several new options. The average cost of a meal will be $4.50. There is a new 100% satisfaction guarantee — no questions asked. The Courtyard Cafeteria will be open through summer - hours are posted on the door. They have added veggie burgers and steak sandwiches. They are sprucing up the Courtyard Cafeteria and Boathouse. Food Services is doing some painting and repair. He wants the University to team with him in making improvements.

Judy Solano and Connie Corker have updated the Faculty Handbook. It is available on the Web. Print editions will be available next week.

IV. Standing Committee Reports
Academic Programs Committee - Randall Russac
The Committee met April 13. There are two agenda items today. The next meeting is scheduled for May 18 in FAMA.

Academic Standards Committee - Pali Sen
Committee members met with Provost Kline and Shawn Brayton on April 16 to discuss UNF's late withdrawal policy. The Committee is scheduled to meet again May 15 at 12:00 p.m. in FAMA.

Academic Technology and Support Services Committee - Geraldine Collins
No report.
Adjunct Affairs Committee - Sheila Mangum  
The Committee met April 10. Members are in the process of selecting new officers for the fall. They plan to accomplish this through email.

Budget Advisory Committee - Paul Mason  
Dr. Hopkins reported (in her report period) that she met with the Committee (May 1) to discuss budget issues.

Faculty Affairs Committee - Judy Solano  
The Committee will meet May 10 at 11:00 a.m. in FAMA.

Faculty Enhancement Committee - Cynthia Scott  
Verna Urbanski reported for Cynthia Scott.  
The Committee met April 11. Members discussed the Office of Faculty Enhancement fellowship process. They reviewed the final faculty forum held earlier this month and began to plan for next year's committee assignments. The next meeting is May 9 at 10:00 a.m. in the Office of Faculty Enhancement.

Governmental Relations Committee - Terry Bowen  
No report.

Nominations and Elections Committee - Diane Tanner  
The Committee met April 6 to count the ballots. The election results are posted on the Faculty Association website. There are still two committee vacancies - one for the Spinnaker Publications Board (1 year term) and one for the Sustained Performance Evaluation Appeals Committee (1 year term). Please see her or Kathy Cohen if interested.

Promotion and Tenure Committee - Pat Plumlee  
No report

Research Committee - Cheryl Van Deusen  
The Committee met April 23. The Committee will meet again May 22 or 23 with the Faculty Enhancement Committee to decide what action items to submit in the Fall.

Strategic Planning Committee - Donna Mohr  
The Committee did not meet in April. There is an agenda item today. There will be no more meetings this semester. Members will use email discussions to find a chair for next year.

Executive Committee - Cheryl Frohlich  
The Committee met April 14 to set the agenda for today's meeting. There are two agenda items in today's packet concerning organizational changes. There was a lively discussion about the timing of these requests. It was decided to send a memo on procedures and timing of requests to Dr. Kline so the Association will not be approving something after the fact.

The next meeting is May 22 at 12:15 p.m. Agenda items are due by May 17.

V. Special Reports  
President - Anne Hopkins  
Dr. Hopkins reported that the Budget Advisory Committee met with her May 1 to discuss budget items.

She announced that she had hired Jim Van Vleck as a special assistant to the president to help her with Board of Trustees matters. Mr. Van Vleck has an MBA from Harvard and is a retired executive from Mead Paper, Dayton, Ohio. He has taught as an adjunct instructor in the UNF College of Business. He served as the Jacksonville Symphony's interim director last year. Dr. Hopkins feels his business experience will be valuable in dealing with board members.

Dr. Hopkins then switched to a discussion of the budget process in the Legislature. She noted that it will be voted on tomorrow. The Governor can then veto anything he pleases in the budget bill. One concern is that there is a 7.5% tuition increase built in, across the board, for all universities. It raises $30 million. If that tuition increase is then vetoed, the $30 million will be lost. Dr. Hopkins then summarized several things that could possibly be voted
upon and their possible implications for UNF.

Add-ons include enrollment growth money which universities requested and lobbied for. It is the only new money we knew we would get. There is a salary increase of $30 million. She does not know the percentage of this. She said we must now watch what the governor does. Most of the things we have in the budget now should not be vetoed because they are in the original Board of Regents list that was already approved.

Dr. Hopkins wanted people to know that her office has figured out that by doing the budget differently by having no more midyear allocations and by allocating money July 1 for the entire year, we can substitute non-recurring money for recurring money and out of that process can gather up something like $1.2 million. That is not enough to meet the budget decrease, but we will have to see what it is before we can know. If we end up with the tuition increase vetoed, and have to find 30 million more dollars, we will have to do much more substantial things.

Dr. Hopkins also wanted to briefly discuss the reorganization bill. She noted that it is complicated but, basically, the Legislature has decided that we will remain state agencies for the next year. A Type 2 Transfer is being initiated. Everything will be transferred to the Board of Education. Every rule will stay in place until the Board changes it or until additional legislation is passed which devolves the authority to the future Boards of Trustees. Another key feature of the reorganization bill is that there is a group that would be in charge of helping to come up with a plan that is much more detailed than the plan that is included in the Legislature now. Presumably this group would have until January 1 when the Legislature begins session again. She noted that, in the meantime, UNF is trying to get organized to deal with all the changes.

Provost Kline announced that Dr. Mark Workman is the new Dean of the College of Arts and Sciences. In his comments he said that he and Dr. Workman share similar views on what a liberal education amounts to and he looks forward to working with him. Dr. Kline thanked Dr. Henry Camp for his work as the interim dean and noted that his actions had made the college better.

Dr. Mark Workman said he was honored to be the Dean and considered it an awesome responsibility. He thanked Dr. Hopkins for the opportunity to have worked with her. In addition, he wanted to say a few words about Hank Camp. He said they would have supported each other if they had not been competitors for the same position. He thinks the world of him and actually came to UNF because of him. Dr. Camp had told him of his motivation for choosing to come to UNF and of his decision to stay and persuaded him it was a good place to come to work.

Dr. Workman then addressed the preparations made by UNF to change to the new education system. He reported that last fall President Hopkins appointed a group called the Associates Group to create an opportunity for dialogue across the divisions. The group was made up of the Associate Vice Presidents: Richard Crosby and Linda Anderson of Administration and Finance, Joanne Campbell, Tom Serwatka and Dennis Gale of Academic Affairs, Everett Malcolm of Student Affairs, and Elizabeth Head in Institutional Advancement. In addition, Janet Owen, President's Office and Deborah Kaye, Enrollment Services, were appointed. When the Education Reorganization Task Force began to clarify its plan, President Hopkins asked this group to function as a local transition task force to begin to anticipate how UNF would move from being part of the State University System to being locally governed. The original group of associates was then augmented with Scott Bennet, Inspector General, Ricky Arjune, Budget Officer, Wendy Morris and Karen Stone, General Counsels, and Jim Van Vleck, Special Assistant to the President.

The group got into high gear in January. Joanne Campbell is chairing the group that is preparing a briefing book for the Board of Trustees that will provide essential information about UNF. The plan, at the moment, is to present some of that information initially in PowerPoint presentations to be backed up by the manual. Another committee is the POP
Committee (Policy on Policies). There are a great many policies that have not been produced in a systematic way. Now that we will be reporting to a local board of trustees, it is essential that the University have processes in place for the origination and archiving of policies.

Richard Crosby is heading up the effort regarding the acquisition of new business systems. On July 1, 2003, UNF will no longer be able to use statewide finance and resource systems, so we will need new computer systems in place. Finally, Karen Stone is heading up a group that will prepare draft bylaws that we will offer to the new trustees. They will speak, in part, to the delegation of authority between the Board of Trustees and the President. Some of those have to be in place July 1 of this year in order for the University to function in a seamless and uninterrupted way. He stressed that the groups were dealing with matters of process and not substance and that when they do deal with matters of substance, there will be occasion for broad input from across the University.

Karen Stone asked if there were any questions.

Chris Rasche asked where the faculty voice is in all this. Dr. Hopkins reiterated that what is happening now is addressing processes. There is no intention to change any responsibility of the Faculty Association. She noted that we have policies and rules that cover so many things and this is an opportunity to become more flexible. POP (Policy on Policies) reviews will be shared widely so that there will be opportunities for input. Most of the things the committees are doing are not things that the Faculty Association does. Dr. Rasche said she was concerned about faculty voice being left out. Dr. Hopkins said the group had to get things done quickly. She said if the faculty want to have a representative on this group, they can, but it takes up lots of time. Karen Stone noted that everything is in the very preliminary stages. When Janet Owen gets back from Tallahassee everything can get organized.

Legislative Liaison Report - Janet Owen

No Report

United Faculty of Florida - Bruce Fortado

Kathleen Cohen reported the results of the UFF election. The new president is Dr. Elinor Scheirer.

Bruce Fortado talked about Education Commissioner Charlie Crist's condemnation of Florida Atlantic University for allowing the play, Corpus Christi, to be presented. Dr. Fortado said it was an attack on academic freedom. UFF has condemned what Commissioner Crist wrote.

Dr. Fortado also brought attention to the results of the UFF campus survey. Results were mailed out last week.

VI. Question and Answer Period

Faculty Association bylaws state that anonymous questions sent to the president become the property of the president, and may be reformatted for reading at the meeting. The following questions will be sent to Dr. Earle Traynham for a written response.

The questioner is concerned about two areas:
1. Success of Eminent Scholars Program in Transportation
2. Several young faculty in COBA have left or are leaving. There is concern that the unfriendly atmosphere in the college is forcing them out.

Ellie Scheirer asked if there would be food service on Saturdays. She noted that there were students and staff on campus in the summer and there should be good food services.

Ward Sheindlinger responded that the food service schedule had been approved.

Bob Fagin said he will look into the problem.
Royal Van Horn said that there is a larger issue with food services. He feels the hours of operation need a significant review and asked the Academic Technology & Support Services Committee to look into it.

Bill Wilson asked if there were still employee recognition dinners, plaques and savings bonds. Several in the audience responded that there were and that the dinner had already been held this year.

VII. Legislative Items

Item #1 - FA 01-10: Submitted by the Academic Programs Committee.

College of Education

Randall Russac moved the item. The item passed.

Item #2 - FA 01-11: Submitted by the Academic Programs Committee.

College of Health

Randall Russac moved the item.

Judy Solano asked about the name revisions of 01-009 and if the proper forms had been approved. Health Sciences reported that the Faculty Association had approved the classes, they had just never been given a formal name. The program was approved but there had been no forms submitted because the courses had not formed yet.

The item passed.

Item #3 - FA 01-12: Submitted by the Strategic Planning Committee

Faculty Representation on the local Board of Trustees

Donna Mohr moved the item. The item passed

Item #4 - FA 01-13: Submitted by the Executive Committee

Department of Natural Sciences Reorganization

Cheryl Frohlich moved the item. The item passed.

Item #5 🗽 FA 01-14: Submitted by the Executive Committee

Department of Health Science Reorganization

Cheryl Frohlich moved the item. Dale Clifford asked why this item does not incur a cost. Dr. Pam Chally responded that there are already a 12-month person and others who will take care of staffing, therefore no cost is added.

The item passed.

Item #6 🗽 FA 01-15: Submitted by the Faculty Association President

The 2001-2002 Faculty Association Budget was submitted for approval.

The item passed.

VIII. Adjournment
The meeting adjourned at 1:32.

Respectfully submitted,

_______________________
Barbara Tuck
Secretary
FACULTY ASSOCIATION MEETING
Minutes of Meeting
December 7, 2000

I. CALL TO ORDER

President Kathleen Cohen called the meeting to order at 12:18.

II. APPROVAL OF THE MINUTES

The minutes of the November 2 meeting were approved as distributed on the Web.

III. ANNOUNCEMENTS

President Kathleen Cohen reported that only 65 faculty had indicated they would attend graduation on December 15. She urged all to attend.

Leonard Lipkin reported that applications for Chair of the Mathematics and Statistics Department are due December 8.

T.J. Acord from the Bookstore passed out information flyers before the meeting. A reception is planned for faculty immediately after this meeting. There will be food and prizes. Faculty members will be able to check on textbook orders and pick up graduation regalia. She urged faculty to turn in textbook orders as soon as possible.

Pierre Allaire, Vice President for Institutional Advancement, talked about the history of UNF’s Capital Campaign. It was planned as a seven year process and began in January, 1997. He discussed how the faculty will benefit from the money raised by the campaign. There will be an increase in scholarships so UNF will be able to recruit more students with higher SATs. It will create more endowments to attract faculty. It will enhance facilities and equipment and improve what UNF already has available. The role of the faculty is to continue to do good work. Keep up with students who can be prospective donors. The Office of Institutional Advancement will follow up any faculty leads to see if alumni have an interest in supporting programs.

IV. STANDING COMMITTEE REPORTS

Academic Programs Committee - Randall Russac

Kathleen Cohen reported that the Academic Programs Committee had processed over 220 APCs this month. She thanked the Committee members and Randall Russac for their hard work and dedication.

Dr. Russac reported that the committee met November 3 and 17. They processed 220 APCs. There were a number of minor errors, typos in this packet, but nothing substantive. Changes will appear in the meeting minutes. The Committee will meet Friday, December 8 in FAMA.
Academic Standards Committee - Pali Sen

The Committee met December 6 to discuss and alternate UNF policy on English language proficiency requirements for students. The Committee has one agenda item today. The next meeting is January 22 at 2:00 p.m. in FAMA.

Academic Technology and Support Services Committee - Geraldine Collins

The Committee met November 20 for its last meeting of the year. Members received a report from Debra Abbott from the Center for Instruction and Research Technology (CIRT). There is no meeting scheduled yet in January.

Adjunct Affairs Committee - Nick Wilson

The Committee met December 5. It looks forward to meeting with Dr. David Kline to discuss progress on adjunct salaries. Members discussed how colleges have moved to support adjuncts. The Committee will be looking at developing teaching awards for adjunct faculty.

Budget Advisory Committee - Paul Mason

There was no meeting in November. The Committee will discuss three things in January: salary money designated for special purposes, money available for retirement and sick leave for people on contracts and grants, and since there are rumors of potential callbacks, he wants to look at the budget and see where the Committee might recommend some things to the President regarding callbacks. A meeting will be scheduled in January.

Faculty Affairs Committee - Judy Solano

Dr. Solano pointed out that there is an advertisement for the Faculty Commons in this month’s faculty packet. At the Committee’s last meeting members addressed the lack of use of the Commons. It was conceived to be a quiet place for faculty. However, people on campus have discovered it and want to schedule the room for activities. Committee members are afraid the faculty will lose this quiet refuge. The Committee decided not to recommend any changes in policy this semester. It will start monitoring usage of the room and may have to revisit the policy at a later time if it appears faculty are not taking advantage of it. She encouraged faculty to use the room.

The Committee meets again December 14.

Faculty Enhancement Committee - Cynthia Scott

The Committee reviewed Summer Teaching Grant proposals at its meeting on November 29 and submitted the final rankings to Dr. Serwatka.

Members discussed the "UNF Faculty Community Series" forum which took place December 1 from 10:00 a.m. - 12:00 p.m.. The topic was: "What is learning? You think you know, but do you really? What is learning and how do you know when it really happens?"

Time and place for the January meeting will be scheduled.

Governmental Relations Committee - Terry Bowen
The Committee will meet December 8. Janet Owen, Legislative Liaison, will be the guest.

Nominations and Elections Committee - Diane Tanner

No report.

Promotion and Tenure Committee - Pat Plumlee

The Committee will have its preliminary meeting December 19 to receive Dr. Kline’s charge. Members will begin reviewing dossiers January 4.

Research Committee - Cheryl Van Deusen

The Committee considered 35 summer grant proposals at its meeting on November 7. They met on December 5 and forwarded the top 20 to Dr. Serwatka. The Committee will meet again in January.

Strategic Planning Committee - Donna Mohr

No report.

Executive Committee - Cheryl Frohlich

The Committee met November 21 to set the agenda for this meeting. The first item on the agenda is the proposed UNF Mission Statement. There are also two information items concerning institutional priorities. The Committee talked about the amount of time spent by the Academic Programs Committee chair and his Committee. It may be necessary to structure the committee differently. It is also possible that changes should be made in the focus of the Governmental Relations Committee. The Committee discussed the demise of the Board of Regents and the implications for change. Along with that comes concern about getting information to faculty. The lack of attendance at Faculty Association meetings was also discussed. There is great concern about younger faculty not taking part in University governance. Dr. Frohlich thanked Earle Traynam for getting business faculty to today’s meeting.

The next meeting will be Tuesday, December 12.

V. OTHER UNIVERSITY COMMITTEE REPORTS

Graduate Council - Tom Serwatka

No report.

Safety Advisory Council - Ted Stumm

Absent. The Committee meets the third Monday of each month in the President’s Conference Room at 3:00 p.m.

VI. SPECIAL REPORTS
President Anne Hopkins

President Hopkins talked about the Master Plan and some misinformation on campus. The professional planner is simply behind. There are no hidden things in the plan. There have been no meetings. Things are just slow. Planners thought the plan would be finished by now, but it is not.

Dr. Hopkins commented about her excitement about the Capital Campaign. She thinks it will make a difference in UNF. She reported that when she speaks to people in the community she finds that people have good feelings about UNF.

In response to comments by Paul Mason in his Budget Advisory report, Dr. Hopkins said there are no callbacks to the budget now. The question is, will there be budget reductions? It is too early to know how it will work out. We will have a State Board of Education. There will be no intermediate board. We are trying to make Task Force members understand how we do business. It now looks like the Board of Regents will cease to exist December 31, 2001. The university is in for big changes fast. Everyone will be learning how to relate to a new State Board of Education.

She encouraged the Association to consider the proposed Mission Statement. The current statement is long. She thinks something shorter and sweeter is better.

Legislative Liaison Report - Janet Owen

Ms. Owen reported that she is just back from the fourth Task Force hearing. At the third meeting, the Task Force handed out information about the proposed structure. She reported that we can now begin to see what the plan will be. As a result of getting that information, people have tried to develop and give information that Task Force members do not have. Boards will be appointed. A board will be empowered to govern universities. She discussed the plans for hiring and firing of presidents. There will be local power and the process will be out of the sunshine. One hot political issue is where to place the private universities in the overall plan. The Task Force will vote on January 8 in Tampa.

United Faculty of Florida - Bruce Fortado

Dr. Fortado noted that great changes are on the way by the Reorganization Task Force. The question worrying UFF is whether bargaining will take place campus by campus or all together. UFF does not want single bargaining. There are questions about raise percentage. He recommends that in the future, faculty vote for people supportive of education.

Academic Council of Faculty Senates – Chris Rasche

The Advisory Council of Faculty Senates sent a letter to Governor Bush stating its concerns about higher education in Florida. A copy of the letter is on the Faculty Association Web page. The Governor has not responded, nor have any members of the Task Force. The letter made an argument for a higher education governing body. It states the concerns that faculty have about how the administrative changes will affect the quality of education in Florida. Faculty of the University of Florida also wrote a letter. The Task Force members still maintain they have not heard much from anyone. Dr. Rasche stated that if you are concerned with issues of academic quality and how the changes might affect your ability to teach, you need to articulate it to the Task Force.
VII. QUESTION AND ANSWER PERIOD

David Courtwright to Janet Owen: Do you think this board will evolve into a board of regents? Ms. Owen responded affirmatively.

Judy Solano to Academic Affairs about summer teacher awards and grants: When should recipients expect to hear results? Response from Dr. Kline: Soon, before the end of the semester.

VIII. LEGISLATIVE ITEMS

Item #1 - FA 00-35: Submitted by the Executive Committee.

Proposed University Mission Statement

Cheryl Frohlich moved the item. Discussion:

Terry Bowen felt that the mission statement was missing two words -- public service. He proposed a friendly amendment that would add public service to the second sentence. It would read “… dedicated to excellent teaching, scholarly activity, public service, and the engagement of students …”

The Executive Committee accepted the friendly amendment.

Earl Traynham expressed concern about putting too much emphasis on service, that placing it where Dr. Bowen suggested might infer too much importance. Dr. Traynham felt that the part of the statement that says “betterment of society” addresses the service component.

Ellen Wagner: Thinks the word excellent should be added to scholarly activity.

Chris Rasche: There is an important difference between service for K-12 teachers and university faculty. There is a big difference between opening schools for extra time and community outreach and service by UNF faculty. She thinks public service should be included.

Cheryl Frohlich talked about how faculty represent the image of UNF.

Terry Bowen said he would accept an amendment that says “excellent teaching, excellent scholarly activity and service”...

Cheryl Frohlich was asked if the Executive Committee would accept the second friendly amendment by Terry Bowen. The friendly amendment was accepted.

Lucy Trice: Dr. Trice spoke about the philosophy of service. She feels we cannot run a university without it, especially if we are still about developing community partnerships. She appreciates the work that went into the new statement but feels that it is not nearly as rich as the old mission statement. She felt it was very clear about what this university is about.

Len Lipkin agrees with the wording “public service”. He said all faculty have certain jobs which include serving in the community. He liked the phrase public service and not just the word service. Dr. Lipkin proposed an amendment to insert the word public before service.
Judy Solano in her role as Parliamentarian stated that now the body can only discuss whether the word public should be inserted.

Terry Bowen reminded the body that there were two public meetings held to discuss this statement.

Ron Lukens-Bull says that public service becomes redundant.

Chris Rasche disagreed with Ron. She thinks there is an important distinction between what we do on campus and in the community. Public service is something distinctive. It is one of the things that a university does and stands for. She thinks that service should be in the statement.

Dr. Koegler thinks that service comes from scholarship and teaching. He recommended amending the final sentence to say “In fulfilling its mission, the University seeks to provide public service and contribute to the betterment of society.”

Sharon Wilburn moved that the statement be sent back to the Executive Committee.

The motion passed. The statement will be sent back.

**Item #2 - FA 00-36: Submitted by the Academic Programs Committee.**

**COLLEGE OF ARTS & SCIENCES**

Dr. Russac moved the item. There was no discussion. The item passed.

**Item #3 - FA 00-37: Submitted by the Academic Programs Committee.**

**COLLEGE OF BUSINESS ADMINISTRATION**
(Management, Marketing, and Logistics, Economics and Geography, and Accounting and Finance).

Dr. Russac moved the item. There was no discussion. The Item passed.

**Item #4 - FA 00-38: Submitted by the Academic Programs Committee**

**COLLEGE OF COMPUTER SCIENCE AND ENGINEERING**
(Computer Information and Sciences, Civil Engineering, and Electrical Engineering).

Dr. Russac moved the item. Typos will be corrected in the Faculty Association Minutes. There was no discussion. The Item passed.

**Corrections:**

00-202  APC 1  CDA 4312L  Microprocessors and Interfacing Laboratory  (1 cr.)
Prerequisites: CDA 3101; COP 3601. Corequisites: CDA 4312. This course provides laboratory exercises to accompany CDA 4312. It includes 3 hours of laboratory. No new faculty needed. No resources needed.
00-203 APC 2 CDA 4102 Introduction to Computer Architecture
This change adds CDA 4102L as a corequisite.

00-205 APC 3-EZ Change in the Computer Science Minor
As a consequence of adding two new 1.0-hour laboratories to the Computer Science major electives, the Computer Science minor requires modification to remain consistent with the major. Therefore, COCSE is requesting an addition of CDA 4312L and CDA 4102L to the minor elective list. The total number of elective hours required will not change as a result of this modification. No new faculty needed. No resources needed.

00-209 APC 2 CDA 5105 Introduction to Computer Architecture
The change adds CDA 5105L as a corequisite.

00-164 APC 1 EML3XXX Thermodynamics I (3 cr.)
Prerequisites: CHM 2045C; PHY 2049; MAP 2302. This course will include the study of energy, its forms and transformations. Topics will include properties of pure substances, work and heat, the first law of thermodynamics, the second law of thermodynamics, and energy and power systems using thermodynamic principles. No new faculty needed. No resources needed.

00-166 APC 1 EGN 3XXX Computer Aided Engineering (2 cr.)
Prerequisites: None. This course covers the application of computer tools commonly used in engineering practice: word processing, spreadsheets, databases, presentation software, and computer aided drafting (CAD) software. No new faculty needed. No resources needed.

00-167 APC 1 EGN 3XXX Engineering Mechanics – Statics (3 cr.)
This course, which is currently being taught under Special Topics, will now be offered as an independent course with the following changes: (a) Change prerequisites to: PHY 2048; PHY 2048L; MAC 2312. (b) Change course description to read: “This course covers the analysis of two and three dimensional force systems by vector algebra. Application of the principle of equilibrium to particles, rigid bodies, and simple structures are included. Friction, distributed forces, center of gravity, centroids, and moment of inertia are introduced. U.S. engineering and metric systems of units and applications are used. No new faculty needed. No resources needed.

00-168 APC 1 EGN 3XXX Dynamics (3 cr.)
Prerequisites: EGN 3XXX (Statics); MAC 2313; PHY 2049; PHY 2049L. The kinematics of particles is introduced with topics such as rectilinear motion and curvilinear motion. The kinetics of particles is covered utilizing Newton’s Second Law, energy, and impulse-momentum principles. Kinematics of rigid bodies is included and covers translational and rotational motions. Kinetics of rigid bodies is also covered for translation, rotation, and general plane. No new faculty needed. No resources needed.

00-169 APC 1 CGN 3XXX Mechanics of Materials (3 cr.)
Prerequisites: EGN 3XXX (Statics). The concept of stress and strain is covered and includes topics such as normal stress and strain, shear stress and strain, Hooke’s Law, and stress transformation. Deformations in axially loaded members are included with some focus on statically indeterminate members. Torsionally loaded members and flexural members are covered. Shear and bending moment diagrams are emphasized with an introduction to member design. Deflection of beams and columns bucklings is introduced. No new faculty needed. No resources needed.

00-171 APC 1 CGN 3XXX Fluid Mechanics (3 cr.)
Prerequisites: EGN 3XXX (Statics). Corequisite: EGN 3XXX (Dynamics). The purpose of this course is to introduce the fundamental principles of fluid mechanics, including fluid statics, kinematics, and the dynamic equations for fluid mass, momentum, and energy conservation. Also, the fundamental principles of fluid mechanics are used to solve basic engineering problems involving incompressible flow. No new faculty needed. No resources needed.

00-172 APC 1 EGN 4XXX Engineering and Professional Issues (2 cr.)
Prerequisites: Acceptance in an engineering program in the Division of Engineering at UNF. The study of issues of importance to the engineering profession, the relationship of engineers to their profession and their industrial and business bases, and the importance of the results of their designs and analyses on their using communities will be covered in this course. No new faculty needed. No resources needed.

00-174 APC 1 CGN 3XXX Environmental Engineering (3 cr.)
Prerequisites: CHM 2045C; PHY 2049; PHY 2049L. Corequisites: CGN 3XXXL (Environmental Engineering Lab). This course covers the fundamentals of environmental engineering, including the physical, chemical, and biological processes used in pollution control; water and wastewater treatment; solid and hazardous waste management; air pollution causes and control. No new faculty needed. No resources needed.

00-175 APC 1 CGN 3XXXL Environmental Engineering Lab (1 cr.)
Prerequisites: CHM 2045C; PHY 2049; PHY 2049L. Corequisites: CGN 3XXX (Environmental Engineering). This course provides an overview of the experimental methods and processes used in environmental engineering, including laboratory procedures used in water and wastewater treatment, solid and hazardous waste management, and air pollution control. No new faculty needed. No resources needed.

00-176 APC 1 CGN 3XXX Design of Steel Structures
Prerequisites: CGN 3XXX (Analysis of Structures). This course focuses on the introduction to structural design philosophies and the LRFD method, structural steel systems, structural loads, design of tension members, design of bolted and welded connections, analysis and design compression members, and analysis and design of beams. No new faculty needed. No resources needed.

00-180 APC 1 CGN 4XXX Hydraulics Engineering (3 cr.)
Prerequisites: CGN 3XXX (Fluid Mechanics). The topics contained in this course include the fundamental equations for pipe and open conduit flow, development of design oriented formulas for pipes and open channels, the hydrologic cycle, precipitation and stream flow measurement and analysis, runoff prediction, hydrographs, and flood routing. No new faculty needed. No resources needed.

00-183 APC 1 CGN 4XXX Senior Capstone Design I (1 cr.)
Prerequisites: Senior standing and consent of Department. This course is the first of a two-semester design project. Students select partners, select an advisor, define the problem statement of their design project, and develop a plan of implementation and solution. Finally, students submit a preliminary report and give an oral presentation about the project. No new faculty needed. No resources needed.

00-184 APC 1 CGN 4XXX Senior Capstone Design II (3 cr.)
Prerequisites: CGN 4XXX (Senior Capstone Design I). This course is the second part of a two-semester design project class. Students are to proceed with the design project according to the plan developed in CGN 4XXX, Senior Capstone Design I. Under faculty supervision, the students perform the actual design work for the project previously selected. Finally, students submit a final report and give a formal oral presentation to discuss the final design. No new faculty needed. No resources needed.

00-189 APC 1 CGN 49XX Directed Individual Study (v 1-3 cr.)
Prerequisites: Approval by sponsoring professor and director of Engineering. Students will participate in the study of topics agreed to by a sponsoring supervising professor. This course may be repeated once for a total of six hours. No new faculty needed. No resources needed.

00-190 APC 1 CGN 39XX Special Topics in Civil Engineering (v 1-3 cr.)
Prerequisites: Junior standing and consent of instructor or the Department. This course provides topics of special interest in Civil Engineering, which may vary each time the course is offered.
Course content may be engineering science, engineering design, or a combination of both. The special topic, when offered, will be announced in the schedule booklet. This course may be repeated once for a total of six hours. No new faculty needed. No resources needed.

00-191 APC 1 CGN 49XX Special Topics in Civil Engineering (v 1-3 cr.)
Prerequisites: Senior standing and consent of instructor or the Department. This course provides topics of special interest in Civil Engineering, which may vary each time the course is offered. Course content may be engineering science, engineering design, or a combination of both. The special interest topic, when offered, will be announced in the schedule booklet. This course may be repeated once for a total of six hours. No new faculty needed. No resources needed.

00-193 APC 3 Changes the B.S. in Electrical Engineering Program – Computer Design
These changes provide Electrical Engineering course restructuring for curriculum upgrading and enhance CIS/EE course cross listing. Added two new 1-hour lab courses and changed an existing course. Added one hour to core requirements and reduced technical electives by one hour. No new faculty needed. No resources needed.

00-198 APC 2 EEL 4516 Change Digital Communication Systems.
Changes to this course include: (a) add EEL 4516L as a corequisite, and (b) change the catalog description as follows: This state-of-the-art class involves hands-on work and includes instruction in the basics of digital communication, logic design for complex programmable devices, base band data transmission, and master microprocessor and micro-controller interfacing. Other topics explored will include channel degradation, design of band pass digital modulation systems, multi-level digital modulation, coding theory, and antenna design and placement for high frequency communication.

00-199 APC 1 EEL 4516L Digital Communication Systems Lab.
Corequisites: EEL 4516. One of the most fascinating growth areas in electrical engineering is the wireless interfacing of microprocessors. This is a state-of-the-art technical class with lots of hands-on work. Each EE student will design and build a high frequency (433,915 or 2,400MHZ) digital radio transceiver module. A microprocessor or digital signal processor will be part of the design and will require software to be developed in C to provide communication and packet protocols and error correction. Each student is required to design and build a working, digital radio and submit a final report in web-page format that fully describes their project. No new faculty needed. No resources needed.

Item #5 - FA 00-39: Submitted by the Academic Programs Committee
College of Education and Human Services
Dr. Russac moved the item. There was no discussion. The item passed.

Item #6 - FA 00-40: Submitted by the Academic Programs Committee
College of Health Science
Dr. Russac moved the item. There was no discussion. The item passed.

Item #7 - FA 00-41: Submitted by Academic Standards Committee
Proposed revised policy for late withdrawals at UNF
Pali Sen moved the item and spoke in favor of its passage.

Al Tilley thanked the committee for the information table included in the packet. He noted
that the table showed that a great many people found the W grade useful. He noted that 118 people used it in the summer and 152 in the spring semester. He urged faculty to vote against this change to preserve that option for those people.

Judy Solano said she was not so certain that the rise in the use of the W spoke necessarily to its being useful. She said it seemed to her that a great number of cases coming across her desk were simply the path of least resistance. She reported that she had students petitioning to get Ws instead of WFs. She said that at the time of the petition faculty members could look at their grade book and ascertain if the student was passing or failing and issue a WF or WP as appropriate. She spoke in favor of the item.

Al Tilley said that there are situations in which personal circumstances would keep a student from dropping a course. He presented a hypothetical case of a student not being able to attend class, mid-term exams would occur and the student would receive a zero for the exam. He would then be listed as failing in the grade book when he finally was able to petition to drop the course. He, in fact, could have been passing at the time he stopped attending class. He feels that dropping the W will force spurious WPs. He feels there are many situations in which the W is the appropriate grade.

Lucy Trice said that students do have the opportunity, even after mid-term to withdraw without prejudice. It’s only when they wait until practically the end of the semester that they get the WF. She spoke in favor of the item.

Al Tilley remarked that it just happens all the time and he didn’t know why anyone would want to force any students into an option that they didn’t believe to be accurate in their situation.

Ron Lukens-Bull asked what the practical difference is in the grade point average between W, WF, and WP on a students transcript. He said he felt that clearly touched on the issue of whether or not the university needs have all three options – the W, WP and WF.

Kim Luther of the Registrar’s Office responded that W and WP are non-punitive, WF is a failing grade.

Dale Clifford said that as History Department Chair she endorsed what Al Tilley said. She remarked that it is silly to have people end up using tortured logic to give a WP to a student who doesn’t deserve a WF. She urged leaving the W in and noted that faculty members don’t have to use the W if they don’t want to.

Ellie Sheirer remarked that she enthusiastically supported her colleague Al Tilley’s position.

Sharian Deering spoke in favor of the item. She feels this is a matter of grade integrity. She thinks students use the W to get a free pass out of a decision. She noted that students have two options. There is the opportunity to make mature decisions in time or there is the I [incomplete].

Bill Slaughter noted that Sharian Deering’s remarks beginning with “to me” were important because most faculty would begin their statement of position on this issue with “to me”. He said she was entitled to her opinion but that Al Tilley and Dale Clifford were entitled to a very different “to me”. He said that if the item passed, he would start a campaign in the spring to eliminate the grade of D because he didn’t like it very much.
The item was submitted for a vote and failed.

IX. ADJOURNMENT

The meeting adjourned at 1:18 p.m.

Respectfully submitted,

_______________________
Barbara Tuck
Secretary
I. Call to Order
Vice President Cheryl Frohlich called the meeting to order at 12:47. This meeting proceeded in the absence of a quorum.

II. Approval of Minutes
The minutes of the May 3, 2001 meeting were approved as distributed on the Web.

III. Announcements
Dr. Kline announced that Tom Serwatka has been appointed Special Assistant to the President but will continue as Graduate Dean for the time being. A search will be started to fill the Graduate Dean position. Every faculty member will get a description of the job. Dr. Kline asked that everyone please tell those not present. He will ask department chairs to do the same. Affirmative action approval should be completed by the beginning of next week.

Sharon Futch of the Bookstore asked that faculty please order graduate regalia in a more timely manner. She would like to place the order for summer graduation as soon as possible. She asked that people please call, email or stop by the bookstore.

IV. Standing Committee Reports
Academic Programs Committee - Randall Russac
The Committee met May 18. There are two items on today's agenda. The Committee will meet again June 15 at 10:00 a.m. in FAMA for the last meeting of the year.

Academic Standards Committee - Pali Sen
The Committee met May 15. No more meetings are scheduled this summer.

Academic Technology and Support Services Committee - Geraldine Collins
The Committee met May 9 in a joint meeting with new and outgoing members. Kathy Brown and Bruce Kavan will be co-chairs. Kathy Brown will attend Academic Technology meetings and Bruce Kavan will be the Executive Committee representative. No meetings are scheduled for the rest of the summer.

Questions representing faculty concerns about various support services were sent to Vice President Fagin's office. Responses to the questions from Assistant Vice President David Wesse will be posted on the Faculty Association website.

Adjunct Affairs Committee - Sheila Mangum
The Committee met by email to select new officers. Ted Stumm, Political Science and Public Administration, will be the chair. Kristine Web, Special Education, is the secretary.

Budget Advisory Committee - Paul Mason
No report

**Faculty Affairs Committee** - Judy Solano

The Committee has two items on today's agenda.

The Committee was scheduled to meet June 14 with President Hopkins. The meeting has been rescheduled for Monday, June 18 at 3:00 p.m. in FAMA. The main topic of discussion will be how faculty can have input at the Board of Trustee's level. Everyone is welcome to attend.

**Faculty Enhancement Committee** - Cynthia Scott

No report.

**Governmental Relations Committee** - Terry Bowen

No report. Cheryl Frohlich reported that Dan Whitehead will be the new committee chair.

**Nominations and Elections Committee** - Diane Tanner

No report.

**Promotion and Tenure Committee** - Pat Plumlee

No report.

**Research Committee** - Cheryl Van Deusen

The Committee met by email to elect new officers. Cheryl Van Deusen will remain chair. Don Jenson is vice chair. Members are still looking for a secretary.

**Strategic Planning Committee** - Donna Mohr

No report. The Committee has an information item in today's agenda regarding faculty representation on the new local Board of Trustees.

**Executive Committee** - Cheryl Frohlich

The Committee met May 22 to set the agenda for today's meeting. The next meeting is scheduled for June 19 at 12:15. The UNF student ombudsman position was discussed and letters were sent asking for information about the position and how it functions.

V. **Special Reports**

**President** - Anne Hopkins

Dr. Hopkins introduced Jim Van Vleck, Special Assistant to the President. She noted his long business background and abundant qualifications.

Dr. Hopkins said she knew there was a lot of concern throughout the campus about the evolution of tuition waivers. She noted that the appropriations bill removed the authority to offer the waivers for one year. She has been working hard to devise a substitute plan. She did note that people can still register for summer B as the waivers are in effect until July 1. She said that in a couple of weeks, she will have some kind of plan to discuss with the constituent groups that will stay in effect for one year. She hopes that the legislature will then reinstate authority to give waivers. She thinks there is a solution in sight that will apply to most people. The cost for waivers for UNF employees was $136,000 last year. Net new money for the next year is $400,000. She is serious about doing something but recognizes that it will cost something and she must be careful.

Dr. Hopkins is hopeful that the 7.5% tuition increase will not be vetoed. If it is, the budget will have to be cut. The budget is finally at the governor's office, but he has a specific time period (she thinks 14 days) before he has to sign it.

Dr. Hopkins wanted to say a couple of things about the education transition and reorganization. She was quoted in the paper saying that she did not submit a list of people to serve on the local board. She does not want faculty to think she has done nothing. She has been working constantly, encouraging people, etc., and has had significant input. The next big thing is when the Board is named and she will know who we will be dealing with. She noted that we must know who we are dealing with before we can begin to get faculty input.

Dr. Hopkins said she has stopped the budget process because she does not know what she
will have until the Governor decides on the tuition increase. That means the budget will not be completed in June. She wants to do it once and do it right.

She reported that she and Janet Owen went to see Senator Horne, the new Secretary of Education. She said they had a great visit. She has had good access to him in the past and she expects to continue to have good access.

**Legislative Liaison Report - Janet Owen**

Janet Owen announced that Governor Bush appointed Senator Jim Horne of Orange Park as Secretary of Education effective July 1, 2001. He also appointed the seven member Florida Board of Education. These include Mr. Philip Handy, Dr. Linda Eads, Mr. Talmadge W. Fair, Mr. Charles Garcia, Ms. Julia Johnson, Dr. William "Bill" Proctor, and Ms. Carolyn Roberts. Ms. Owen had press releases available that included a short biography about each appointee. She held up a paper that she said was the example of the new seamless system. She noted that the next time the Faculty Association meets, we will know the members of the local board. She also noted that UNF will continue to be a state agency for the rest of the year. People are working hard to write the new school code. She hopes and plans to be very much a part of the process. She said it is important to have faculty senates and faculty associations give ideas and get involved. She said she has "a dog and pony show" she can do for meetings, departments etc.

**United Faculty of Florida - Elinor Scheirer**

Dr. Scheirer said that the contract that was approved in January will be delivered in two weeks. UNF will get copies shortly; they will be immediately distributed. She discussed the fee waiver issue, noting that she was not sure what is happening.

Dr. Hopkins interjected that Ellie is right, that information is sketchy, but she is trying to work out something regarding fee waivers.

Dr. Scheirer said that University of Florida faculty task forces are working in groups to prepare for contract negotiations; emails are flying - it is not a boring time in higher education.

**VI. Question and Answer Period**

Bill Wilson said he noticed that the list of super board members had no representative from the Board of Regents. It was noted that Ms. Carolyn Roberts did have experience as a member of the BOR from 1989 - 1994.

**VII. Legislative Items**

**Item #1 - FA 01-16: Submitted by the Academic Programs Committee.**

*College of Arts and Sciences*

Randy Russac moved the item. The item passed.

**Item #2 - FA 01-17: Submitted by the Academic Programs Committee.**

*College of Health*

Randy Russac moved the item. The item passed.

**Item #3 - FA 01-18: Submitted by the Faculty Affairs Committee.**

*Outstanding Undergraduate Teaching Awards*

Judy Solano moved the item. The item passed.

**Item #4 - FA 01-19: Submitted by the Faculty Affairs Committee.**

Sabbatical Selection Committee
Judy Solano moved the item. She indicated that the Sabbatical Selection Committee is a creature of the UFF contract. She has already discussed the item with the local president of UFF who sees no problem with the language. The item passed.

VIII. Adjournment
The meeting adjourned at 1:12.

Respectfully submitted,

_______________________
Barbara Tuck
Secretary
I. Call to Order
President Kathleen Cohen called the meeting to order at 12:16 p.m.

II. Approval of Minutes - December 7, 2001
The minutes of the March 1, 2001 meeting were approved as distributed on the Web. There will be an update on the Web pages for the answer to Dr. Rama Murthi Rao's concerning computer/projector equipped classrooms.

III. Announcements
President Kathleen Cohen made the following announcements.

Nominations for Distinguished Professor Award, Outstanding Faculty Scholarship Awards, and Outstanding Faculty Service Award are due by 5:00 p.m., January 26.

Immediately following the next Faculty Association meeting, February 1, there will be an open discussion on questions about promotion and tenure. This meeting is to address the answers to questions sent to Dr. Kline on November 2, 2000.

The Undergraduate Academic Enrichment Program is offering a number of competitive funding opportunities for faculty and undergraduate students during the spring term. These include a $500 travel grant program for undergraduate students, a $2000 undergraduate research grant ($1000 for the faculty member and $1000 of expense money for the student), and faculty grants to improve the intellectual climate of the university. The application deadline for the Intellectual Life Grants and the Travel Grants is Monday, Feb. 5, 2001. The application deadline for the Undergraduate Research Grant is Friday, March 2, 2001. For more information about each of these programs, please contact Dr. Mary Borg. Email: mborg@unf.edu or telephone: 620-1095.

A copy of the letter to Governor Bush from the Academic Council of Faculty Senates about the Education Task Force is posted on the Web site. Senator Graham's speech to the Task Force on January 8 will be posted.

Ms. Cohen reminded everyone that she frequently consulted Judy Solano during meetings because she is the Faculty Association Parliamentarian.

The Safety Committee will meet January 22 at 3:00 p.m. in the Vice President for Finance and Administration Conference Room.
IV. Standing Committee Reports

Academic Programs Committee - Randall Russac
The Committee met December 8 to consider the final engineering component. There is one item on today's agenda. The Committee will meet at 10:00 a.m. January 12 in FAMA.

Academic Standards Committee - Pali Sen
No report. The Committee will meet January 22 at 2:00 p.m. in FAMA.

Academic Technology and Support Services Committee - Geraldine Collins
No report. The last meeting was canceled and will be rescheduled.

Adjunct Affairs Committee - Sheila Mangum
No report.

Budget Advisory Committee - Paul Mason
No report. The Committee will meet January 30 at 12:15 p.m. in 42/3136.

Faculty Affairs Committee - Judy Solano
The Committee will meet January 8 at 12:15 p.m. in FAMA.

Faculty Enhancement Committee - Cynthia Scott
The Committee will meet January 24 at 10:00 a.m. in the Faculty Enhancement area. Members will discuss forums to be held this semester.

Governmental Relations Committee - Terry Bowen
No report. The Committee will meet February 9.

Nominations and Elections Committee - Diane Tanner
No report.

Promotion and Tenure Committee - Pat Plumlee
The Committee met December 19 with Dr. Kline to receive its charge. Formal review of dossiers begin this month.

Research Committee - Cheryl Van Deusen
Cythia Scott reported. The Committee will be considering recommendations gained from the faculty survey. A meeting is pending.

Strategic Planning Committee - Donna Mohr
The Committee will meet January 30 at 12:15 p.m. in 8/2213.

Executive Committee - Cheryl Frohlich
The Committee discussed the minor changes to the University Mission Statement. It is included in today's agenda. The next meeting will be January 16 at 12:15 in FAMA. Agenda items should be submitted to Dr. Frohlich by February 9.

V. Special Reports

President Anne Hopkins
Dr. Kline reported that Dr. Hopkins had surgery two weeks ago. The medical reports were normal. She is weak and recuperating but expects to be back February 1. He commented that she seems feisty and there have been sightings at McDonalds.

Legislative Liaison Report - Janet Owen
Janet Owen was absent.

Chris Rasche reported that the Chairperson of the Educational Reorganization Transition Task Force announced a meeting for Thursday, January 18, in Tampa. She is not sure of the purpose of the meeting. The Advisory Council of Faculty Senates (ACFS), will meet on
February 1-2 in Tallahassee, hopefully with Dr. Adam Herbert. Sen. Bob Graham has now jumped into the fray. He plans to take issues to the Legislature. It is an eleventh-hour move. Dr. Rasche promised to keep faculty posted.

**United Faculty of Florida - Bruce Fortado**

Dr. Fortado commented on Sen. Bob Graham’s activities regarding the Educational Reorganization Transition Task Force. He recommended reading the letter sent by the Academic Council of Faculty Senates that is posted on the Faculty Association Web site. He also reported that the BOR and UFF have reached a tentative agreement. He urged all UFF members to vote on the contract for 2003. If a small number votes, it will send a bad message. He turned the floor over to Cheryl Frohlich to report on the UFF Statewide Bargaining Team.

Dr. Frohlich commented that it was indeed an interesting experience serving on the UFF Statewide Bargaining Team. She noted that the one piece of paper that we see with contract highlights refers to a fat book. These are the rights and benefits negotiated by the bargaining team every three years. She discussed some of the things that came out of the bargaining process. One was the Florida Gulf Coast University situation. It was organized several years ago as a non-tenured university with three-year contracts. The bargaining team spent a lot of time trying to help those people get a little more security and upgrade procedures in their system. Other highlights in this contract include the fact that sabbaticals will be supplemented with grants, phased retirements will be available after six years instead often. There are also improvements in the grievance process and in procedures pertaining to distributing extra salary money.

Last year UFF negotiated with the BOR to get data on salaries for the entire university system. Using this new information it was learned that raises from E & G money amounted to 20.47% of all raises statewide. At UNF it amounted to 29.17% of raises. This is money that faculty have no say about how it is distributed. She noted several other facts gleaned from the information now available. If this new agreement is ratified, the administration will be required to report how it came to decisions about amounts and recipients.

Dr. Frohlich said that if anyone wanted to hear more about the negotiations, they should attend the next UFF meeting. She will spend some time discussing how the process worked, etc.

**VI. Question and Answer Period**

Kathleen Cohen read the following questions:

Dr. Chris Rasche to Bob Fagin: How long will access from the parking garage to Building 11 be obstructed by work on the Green?

Bob Fagin answer: Four to six weeks.

Dr. Matt Corrigan, Political Science and Public Administration, to Bruce Fortado: UFF is negotiating with the Board of Regents but the BOR is going away sooner than expected. Will the settlement still be good after the BOR is gone?

Bruce Fortado answer: The Board of Regents was scheduled to last until January 2003. Now it appears it will be dismantled earlier, possibly this year. UFF is legally able to negotiate and sign a contract that will be good until 2003. It is hoped a contract can be signed before the BOR is dismantled. If it is not signed, the current contract ends the middle of this summer.

**VII. Legislative Items**

**Item #1 - FA 00-35: Resubmitted by the Executive Committee.**

Revise-Proposed University Mission Statement

Dr. Cheryl Frohlich moved the item. She noted that the Mission Statement was discussed at
the last meeting and sent back to the Executive Committee for refinement. Dr. Kline and Dr. Workman attended the Executive Committee meeting and a revised document is ready for another vote.

The item passed.

**Item #2 - FA 00-42: Submitted by the Academic Programs Committee.**

COLLEGE OF COMPUTING SCIENCES AND ENGINEERING (New Program and New Courses for Mechanical Engineering)

Dr. Russac moved the item.

The item passed.

**VIII. Adjournment**

The meeting adjourned at 12:38.

Respectfully submitted,

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Barbara L. Tuck, Secretary