Minutes of Faculty Association Meetings
1995-1996

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FACULTY ASSOCIATION MEETING
MINUTES

September 7, 1995

I. Call to Order

The meeting was called to order at 12:15 p.m. Judy Solano opened the meeting with some remarks regarding an approach for this new year. The complete text of her remarks is attached.

II. Approval of Minutes

The minutes of the June 1, 1995, meeting were approved as distributed.

III. Announcements

Please have your announcements to the Secretary prior to the scheduled meeting.

Judy Solano announced that SUS Chancellor Charles Reed will speak at the Fall Convocation on September 18, 1995, at 2:30 p.m. in the College of Health auditorium.

Judy Solano announced that on October 5, we shall endorse the proposed General Education curriculum revisions. The open hearings on this issue will continue as scheduled. There will be no special meeting of the Association on September 21.

Judy Solano announced that we shall have an election of the Search Committee for the Provost & Vice President for Academic Affairs position at the October meeting of the Faculty Association.

Judy Solano announced that she is submitting the status of agenda items list in the packet as the summary of legislative action in the summer session.

June Holland announced that the new Vice President of University Relations is looking for a house to rent. Anyone interested in renting their home is to call June at x2510.

Dick Bizot announced that the Irish Studies Program requests faculty to apply for one of their Fellowships.

IV. Standing Committee Reports

Academic Programs Committee - Jeff Stesgall

They have two agenda items.

Academic Standards Committee - Pali Sen

Will meet on September 12, in the Library Conference Room.

Academic Support Services Committee - Joe Perry

Will meet on September 14, at 12:15 p.m., in the President's Conference Room.

Budget and Legislative Information Committee - Vicki Stanton

Will meet on September 14, in the Library Conference Room.
FACULTY ASSOCIATION
Minutes of Meeting
February 2, 1996
Archive
Faculty Association Meeting Minutes
February 2, 1996

I. Call to Order
The meeting was called to order at 12:18 p.m. by President Judy Solano.

II. Approval of Minutes
The minutes of the January 11, 1996 meeting were approved as distributed.

III. Announcements
Nick Wilson announced that, at their January 25 meeting, the EOR approved our International Studies and Financial Services bachelor's degrees for implementation, and our International Business degree for planning.

Jeanne Middleton presented information about Homecoming, which is scheduled to run from February 17 through the 25th.

Richard Crosby announced that Kernan Road is scheduled to open for outgoing traffic on February 5.

Judy Solano announced that if faculty have included their grading scale in their syllabus, they should award their grades such that the grades conform to the scale that has been advertised.

IV. Standing Committee Reports

Academic Programs Committee - Cheryl Frohlich
They have several agenda items.

Academic Standards Committee - Pali Sen

Academic Support Services Committee - Buzz Thunen

Introducted Marc Eichhart, Manager of the Bookstore. Marc outlined his mission to provide the best services possible, and requested that if there were problems with the bookstore, to please contact him. The Committee met with David Slusher about improving sponsored research activities.

Budget and Legislative Information Committee - Ellie Scheirer
The Committee is addressing several issues that will be presented to the faculty at an early date.

Faculty Affairs Committee - Kathy Cohen
Will meet on February 8, at 12:15 p.m., in the Library Conference Room. They have one agenda item.

Nominations and Elections Committee - Barbara Tuck
College representatives are currently soliciting nominations for Association officer positions and committee positions. Elections to fill the three officer positions will be held at the March meeting. Elections to fill the committee positions will be held in April.

Promotion and Tenure Committee - Reza Vagheli
Will meet with the Acting Vice President of Academic Affairs this coming week.

Executive Committee - Diane Kaulikaus
Met on January 18 to set the agenda for today's meeting. They will meet again on February 15.
FACULTY ASSOCIATION MEETING
MINUTES

October 5, 1995

I. Call to Order

The meeting was called to order by President Judy Solano at 12:15 p.m.

II. Approval of Minutes

The minutes of the September 7, 1995, meeting were approved as distributed.

III. Announcements

Judy Solano introduced Pierre Allaire, the new Vice President for Institutional Advancement.

Judy Solano requested that all who would like to have announcements made at Association meetings should please submit their announcements, in writing, to the Secretary before the meeting.

Chris Rasche announced that a seminar for faculty on faculty liability will be presented on October 23. The announcement is included in the packet.

Tom Mongar announced that the 1995-1996 contract is now available.

An announcement was made about a seminar on Active Euthanasia and Suicide.

Everett Melcom announced that due to an Orlando Magic scrimmage, there will be heavy traffic on campus October 10. Parking will be limited.

Mary Borg announced that there is a new office of University Scholarly Programs to assist students with scholarships and fellowships.

IV. Standing Committee Reports

Academic Programs Committee - Adel Boules

Met on October 5. Discussed the mandated program prerequisite and course leveling changes from the state legislature. UNF has postponed the deadline for catalog copy submission until January 17. As a result, there will be a special meeting in December to process curriculum changes in time to get them in the Catalog. They have one agenda item.

Academic Standards Committee - Pali Sen

Met on September 12. Will meet on October 10 at 10:00 a.m. in the Library Conference Room. They have no agenda items.

Academic Support Services Committee - Joe Perry

Met on October 3. Will meet on October 10. If there are more problems with the bookstore, please E-Mail your questions to the bookstore manager for a prompt response. They have no agenda items.

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FACULTY ASSOCIATION
Minutes of Meeting
March 2, 1996
Archive
FACULTY ASSOCIATION MEETING
MINUTES

February 2, 1996

I. Call to Order

The meeting was called to order at 12:18 p.m. by President Judy Solano.

II. Approval of Minutes

The minutes of the February 1, 1995, meeting were approved as distributed.

III. Announcements

David Courtright announced that comments on the candidates for the Provost position are due in the President's office by 5 p.m. February 29.

Nick Wilson announced that the Spring Break hours listed on the back of the Library's newsletter, "Books & Bytes" are incorrect. The actual dates and hours are: March 4-8, Monday and Tuesday 8 a.m. to 9 p.m.; Wednesday, Thursday and Friday 8 a.m. to 5 p.m.; and, regular weekend hours. The book drops are always open.

IV. Standing Committee Reports

Academic Programs Committee - Cheryl Frohlich

Will meet on March 12 at noon in the Special Education suite. They have two agenda items.

Academic Standards Committee - Pali Sen

Met on February 9. Will meet on March 1 in Building #2. They have two agenda items.

Academic Support Services Committee - Joe Perry

No report.

Budget and Legislative Information Committee - Vicki Stanton

The Committee is discussing the adjunct instructor issue. They have also asked for information on summer school allocations for the last several years.

Faculty Affairs Committee - Kathy Cohen

Will meet on March 12 in the Library Conference Room. They have one agenda item.

Nominations and Elections Committee - Barbara Tuck

There is an election for the officers of the Association today. Next month there will be elections for the committees.

Promotion and Tenure Committee - Reza Vaghefi

Met with the Vice President of Academic Affairs on February 2. The committee recommended four promotions to Associate from six applications. The administration supported three of the four recommendations. The committee recommended five promotions to Full Professor from six applications. The administration accepted all five recommendations to Full. And, the committee recommended that seven of eight applicants be tenured. The administration supported all seven
FACULTY ASSOCIATION MEETING
MINUTES

November 2, 1995

I. Call to Order

The meeting was called to order by President Judy Solano at 1:18 pm.

II. Approval of Minutes

The minutes of the October 5, 1995, meeting were approved with a change to the Safety Advisory Council report as suggested by Chris Rasche. The report should not have indicated that a discussion of traffic and road work problems was to occur at the October 16 meeting. Chris reported on traffic and road work problems at the October 5 meeting of the Faculty Association.

III. Announcements

Judy Solano announced that FA95-33 the General Education Proposal has been approved by the UNF Administration and sent forward to the BCR.

Judy Solano announced that she has received three answers to outstanding questions from past faculty meetings. The text of the answers will be published in the packet for the December meeting.

Judy Solano announced that the Fitness Center has opened.

Tom Mongar announced that the UFF membership luncheon will be held on November 16, 1995. Several officials of the state UFF will be present. There is some concern about the BOR trying to decertify the UFF. This and other items of interest will be discussed at this meeting.

Layne Wallace announced that there are several computer viruses floating around UNF. Caution is urged, especially at this time of year.

IV. Standing Committee Reports

Academic Programs Committee - Adel Boulas
Met on November 2, 1995. Will meet on December 7, 1995. They have three agenda items.

Academic Standards Committee - Pali Sen
Met on October 10, 1995. Will meet on November 14, 1995. They have two agenda items.

Academic Support Services Committee - Joe Perry

Budget and Legislative Information Committee - Vicki Stanton
Met last month. Will meet on November 29, 1995. They are reviewing statistics and financial data with Alan Johns.
FACULTY ASSOCIATION MEETING MINUTES

April 4, 1996

I. Call to Order

The meeting was called to order at 12:15 p.m. by President Judy Solano.

II. Approval of Minutes

The minutes of the February 29, 1996, meeting were approved as distributed.

III. Announcements

The Volunteer Center representative announced that, on April 17, an ice cream buffet would be held to benefit the Homeless Center in Jacksonville.

Nick Wilson announced that this year's United Way Campaign will begin April 16 and run through April 26. Faculty and staff of UNF are urged to continue our tradition of providing support to the Jacksonville community through the United Way.

IV. Standing Committee Reports

Academic Programs Committee - Cheryl Frohlich

Will meet on May 7. They have three agenda items.

Academic Standards Committee - Pali Sen

Met on March 1. Will meet on April 12 in the Library Conference Room. They have provided Lynda Lewis some suggestions regarding the class withdrawal date for students, as the BOR is considering the possibility of a state-wide rule on student withdrawal from class.

Academic Support Services Committee - Joe Perry

Met on March 28. Will meet on April 23, at 12:15 p.m., in the Physical Education Conference Room. They have been meeting productively with Sponsored Research.

Budget and Legislative Information Committee - Vicki Stanton

They are reviewing data regarding the funding of summer session.

Faculty Affairs Committee - Kathy Cohen

They have one agenda item.

Nominations and Elections Committee - Barbara Tuck

They have an election today for committee membership and the Distinguished Professor Award.

Promotion and Tenure Committee - Reza Vaghefi

The President has approved three faculty members for promotion to Associate Professor, five for promotion to Full Professor, and seven for tenure. One candidate withdrew from the process.

Executive Committee - Diane Kazlauskas

Met in March to set the agenda for today’s meeting. They will meet again on April 18 to develop the agenda for the next meeting.
FACULTY ASSOCIATION MEETING
MINUTES

December 7, 1995

I. Call to Order

The meeting was called to order by President Judy Solano at 12:15 p.m.

II. Approval of Minutes

The minutes of the November 2, 1995, meeting were approved as distributed.

III. Announcements

Judy Solano announced that any faculty member who has an immediate family member graduating and who needs tickets to the December graduation should call Sue Downs in the President's Office.

Judy Solano announced that faculty should pay special attention to the process (attached to the December packet) on +/- grading procedures.

Judy Solano announced that there was a news release from the UNF Foundation reporting an increase in corporate gifts and donations. The 13 percent increase resulted in $1.75 million this year as compared to $1.5 million last fiscal year.

Richard Crosby announced that Karnan Road and the interchange with Butler Boulevard will open February 1, 1996. Also, the road from the campus to Karnan Road should open at this time, but construction to widen this road to four lanes may cause some traffic tie-ups.

IV. Standing Committee Reports

Academic Programs Committee - Mary Davis

Met on December 7. Will meet on Tuesday, December 14, at 9 a.m., for a special meeting. The Committee meets at 9 a.m. the first Tuesday of every month. They have two agenda items.

Academic Standards Committee - Pali Sen

Met on November 14. Will not meet in December.

Academic Support Services Committee - Joe Perry

Met on November 9 and 30. Will meet on January 11. The Committee met with the book store management and are moving to discuss pertinent issues on ordering, stocking and returning of books. Please refer to the letter in the packet from Marc Eckhart, which also notes that there is a charge for re-stocking from the publishers. This effects the bookstore ordering process.

Budget and Legislative Information Committee - Paul Mason

Met on December 7. Will meet on January 15, 1996. They have one agenda item. The Committee is investigating the historical allocation for summer funding. They are also looking at internal and external reporting requirements.
FACULTY ASSOCIATION MEETING
MINUTES

May 2, 1996

I. Call to Order
The meeting was called to order by President Judy Solano at 12:16 p.m.

II. Approval of Minutes
The minutes of the April 4, 1996 meeting were approved as distributed.

III. Announcements

Paul Mason announced that the UNF faculty would be playing the Jacksonville University faculty in basketball and other activities for the Otis Smith Foundation Marathon. Donations will go to the Otis Smith Foundation. Faculty are to call Paul if they would like to participate.

Bob Fagin announced that the Center for Instruction, Research, and Technology (CIERT) has begun on the UNF campus. He also announced that the problems associated with the electrical outage in July 1995 have been resolved. The four-lane road to Kernan should be operational after July 30. Several parking lots will be closed from May 24 through June 8 because of local high school graduations being held in the Arena. There will be extensive remodeling of the electrical and water systems throughout the campus through Spring 1997.

Several questions were directed to Bob Fagin regarding the bottleneck at St. Johns Bluff Road and Beach Boulevard during the peak traffic times. Also, there is some questions raised on a north exit from the UNF campus, potentially in 3-5 years. A final question was raised on fixing the air-conditioning in building 9, Room 2058, and the first floor on Building 10.

IV. Standing Committee Reports

Academic Programs Committee - Cheryl Fischlich

Will meet on May 7. They have one agenda item. There are twelve items scheduled so far to be reviewed this summer. Cheryl urged departments to try and process their course and program changes during the Fall and Spring. Sending materials through during the Summer makes it difficult to provide for adequate faculty review.

Academic Standards Committee - Pail San

Met on April 12. No report.

Academic Support Services Committee - Joe Perry

No report. Met on April 23. Will meet in August.

Budget and Legislative Information Committee - Paul Mason

Will meet in the Fall. They have an Information item.

Faculty Affairs Committee - Kathy Cohen

Met in April. Will meet on May 9, and throughout the summer. They have two information items: (1) a letter to President Judy Solano regarding faculty appointments, and (2) the results of the climate survey. They are discussing the getting a statement into the Faculty Handbook that will address what recourse the faculty have when a student is disrupting class. They have also assisted Alan Johns in the development of definitions for non-credit generating activities that are listed on the Faculty Activity Report.

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FACULTY ASSOCIATION MEETING
MINUTES
January 11, 1996

I. Call to Order

The meeting was called to order at 12:19 p.m. by President Judy Solano.

II. Approval of Minutes

The minutes of the December 7, 1995, meeting were approved as distributed.

III. Announcements

Nick Wilson announced that the library will provide during January and February a trial demonstration of the OnLine Computer Library Center's First/Search, an electronic collection of over 50 citation indexes and databases. Full text of many articles can be viewed or printed at no cost. Faculty results may be printed in the library or e-mailed to their account. Included in the trial will be OCLC's catalog describing items owned by libraries around the world. For information, call the reference department x2616.

Judy Solano announced that the Phi Kappa Phi Annual Spring Initiation & Reception is on March 15, not March 22, as indicated in this month's packet.

Bob Fagin announced that several renovations on the campus are in progress. New police department is operational. Also, we will turn over our electricity connection to JEA. New transformers will be installed around the campus by this May. The 23 year old cable in the ground will be replaced by early next year. The Kernan road entrance opening will be delayed to widen the road to four lanes, install lights on the road, install a traffic light at the entrance, and build an entrance booth to collect fees and distribute parking passes. Open meetings will be held to explain this in more detail.

Alan John announced that the Appendix G salary notification forms are being distributed today.

IV. Standing Committee Reports

Academic Programs Committee - Adel Boules
Met on December 16. They have 6 agenda items.

Academic Standards Committee - Pali Sen
No report.

Academic Support Services Committee - Joe Perry
Met in December. Will meet on January 11, in Building 10, at 1:30 p.m.

Budget and Legislative Information Committee - Vicki Stanton
Met on January 7. Will meet on January 18, in the Library Conference room, at 1:30 p.m.

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FACULTY ASSOCIATION
Minutes of Meeting
June 6, 1996
Archive
I. Call to Order

The meeting was called to order at 12:45 p.m. by President Judy Solano.

II. Approval of Minutes

The minutes of the May 2, 1996 meeting were approved as distributed.

III. Announcements

Charles Galloway introduced the new Provost David Kline to the faculty. Dr. Kline indicated how pleased he was to be at UNF and looked forward to working with the faculty.

Richard Crosby introduced the new Police Chief, Gene Owen. He, too, indicated that he is pleased to be at UNF and looked forward to working with everybody.

Connie Corker announced that there was to be a reception for Charles Galloway this afternoon. All were invited to attend.

IV. Standing Committee Reports

Academic Programs Committee - Cheryl Frocktich

Will meet on Tuesday June 11. They have two agenda items. Next month, there are a large number of items to be reviewed and discussed by the faculty. The respective departments were encouraged to prepare the items for discussion throughout the year when faculty are on campus and can participate in the process. Items submitted in the Summer run the risk of not receiving final approval until the fall, since our Bylaws indicate that if a quorum is not present, items may be requested to be reconsidered in the Fall.

Academic Standards Committee - Pat Sen

No report.

Academic Support Services Committee - Joe Perry

No report.

Budget and Legislative Information Committee - Vicki Stanton

No report.

Faculty Affairs Committee - Kathy Cohen

Will meet on June 13 in the Library Conference Room. An information item on TIP is in the packet. The committee met on the new professional excellence program (PEP) proposal, which will be in next month's packet. Work is also ongoing on a policy regarding joint appointments.

Nominations and Elections Committee - Barbara Tuck

No report.

Promotion and Tenure Committee - Reza Vaghedi

No report.

Executive Committee - Diane Karutasas

Met to set the agenda for today's meeting. They will meet again on June 20.
FACULTY ASSOCIATION
Minutes of Meeting
September 7, 1995
Archive
Faculty Affairs Committee - Steve Shapiro

Will meet on Tuesday, September 14. They have one agenda item.

Nominations and Elections Committee - Simin Vazhefi

We shall have an election to replace John Adcox on the Promotion and Tenure Committee. Royal Van Horn was elected to this position. Margaret Kaus will replace David Fenner on the Student Advocate Committee.

Promotion and Tenure Committee - Jay Coleman

No report.

Rules and Appeals Committee - Diane Kazlauskas

Met on August 24, to set the agenda for today's meeting. They will meet again on September 22 with the old and new chairs of the respective committees.

V. Special Committee Reports

Graduate Council - Charles Galloway

No report.

Safety Advisory Council - Chris Rasche

Will meet September 19. The Council reports to the President on the safety needs of the UNF campus. There are three faculty members, with one being the President of the Council. After hours, please call 2482 or the Police if there are any physical facilities problems. Volunteers are needed for this committee.

VI. Special Reports

General Education

Jim Crooks reported on the results of the August 8 memo soliciting recommendations on how we should revise our general education curriculum and limit it to 36 hours. Many have responded. The two concerns are with humanities, and natural sciences. We do not want to destroy the basic premise of our general education curriculum, and need your input on how best to accommodate the needs of the humanities and natural sciences.

Legislative Liaison Report - Tom Healy

The Legislature is looking at budget cuts in the range of three per cent. This equates to over $3 million at UNF. The legislature is faced with a $1 ½ billion shortfall from Congress. The Chair of the Legislative Education Committee, Debra Watson-Shultz will be on the UNF campus November 6, the faculty will need to give input to her.

United Faculty of Florida - Tom Mongar

The College of Education grievances were settled in August. There was a consultation with Charles Galloway and Jim Perry. Jim Perry will be the President's representative in grievances and on other Union issues. The Administration will not support the previous Provost's commitment to the put an additional $100,000 into the compression and inversion increases this year.
Departments can adopt the UFF Rational Salary Policy. While the administration will not interfere, they will not endorse the policy. The UFF urged the Administration to support merit pay and summer rotation pay policies. The UFF has requested that there be six full-year sabbaticals at full pay. This will be proposed to the Faculty Affairs Committee. The UFF urged the Administration to improve the knowledge-base of the grievance policy. There were no mid-year salary adjustment. Discretionary raises are to be at the Department level. Teaching loads will be increased for some faculty. Fifty-four faculty may have to be teaching additional course in the year. Faculty were asked to file grievances within 30 days, if a fourth course is required of them.

VII. Question and Answer Period

1. Dale Clifford asked Bob Fagin if some of the confusing signs could be removed?

   Richard Crosby replied that he would like anyone who knows of confusing or out-of-date signs to report them, and they will be taken down.

2. Betty Meers asked Academic Support Services about the problem of the bookstore not ordering as many books as requested for a core course every semester. Is there any reason why the bookstore routinely reduces these book orders?

   Academic Support Services Committee is looking into Bookstore questions and concerns.

3. Judy Solaro asked the administration several questions:

   How many people now work in the Planning, Evaluation and Budget Office as compared to one year ago? What is the need for outside consultants? Why is this staff growing as compared to the number of support and teaching/faculty positions?

   What is the status of the decentralization process begun by former Provost Alan Ling? Has decentralization been abandoned?

   What is the status of the President using outside activity forms? Is this process being followed? Is the President's office sacrificing during these hard financial times?

   How can the University afford to and agree to pay a new Vice President for University Relations? Should this person subsidize their salary from the funds that are generated from this office?

   These questions will be forwarded to President Herbert and Janet Smith, Director of PEB.

VIII. Legislative Calendar

Item #1 - FA95-26: Submitted by the Faculty Affairs Committee. Change in the composition of the Promotion & Tenure Committee.

Motion, and a second. Item passed.

Item #2 - FA95-27: Submitted by the Academic Programs Committee. Bachelor of Science in Health with a Minor in Criminal Justice/Addiction.

Motion, and second. After much discussion, it was moved, and seconded to return this item to the committee to discuss the title of the Program. Motion passed. The item was returned to committee.
Item #3 - FA95-28: Submitted by the Academic Programs Committee. Course description changes, College of Arts & Sciences.

Motion, and second. Item passed.

Item #4 - FA95-29: Submitted by the Rules and Appeals Committee. Proposal to change the name of the Rules & Appeals Committee.

Bylaws Amendment. First reading.

Item #5 - FA95-30: Submitted by the Rules and Appeals Committee. Proposal to change the time for the submission of the Association President's Annual Report.

Bylaws Amendment. First reading.

Item #6 - FA95-31: Submitted by Academic Affairs. Teaching Incentive Program (TIP) Proposal.

Motion, and second. After discussion on the evaluation of administrators and those eligible for the award program, the motion passed.

IX. Adjournment

The meeting was adjourned at 1:10 p.m.

C. Nick Wilson, Ph.D., FACHE, Secretary September 7th, 1995
FACULTY ASSOCIATION
Minutes of Meeting
February 2, 1996
Archive
V. Special Committee Reports

Graduate Council - Bill Wilson

The Graduate Faculty had their annual meeting last week. They voted to keep College representatives to the Graduate Council, who were elected last year, on through this coming year. The faculty approved changes in the role of the Graduate Council to include review of changes in graduate programs by the Council. Also, adjunct and visiting faculty who will be teaching graduate courses will be reviewed by the Council for the purpose of granting them graduate faculty status. The Council will meet on February 28.

Safety Advisory Council - Chris Rasche

Met on January 29. Will meet again on February 19, at 3 p.m., in the President's Conference Room.

The Council discussed safety concerns for disabled persons. It was reported that the new police building is open. All emergency lines now go to this facility. The Florida Collegiate Association of Victim Advocates will be meeting here at UNF on February 12. UNF does have a Victim Advocate on campus, if only part-time. The opening of Harman Road was also discussed.

VI. Special Reports

Legislative Liaison Report - Tom Healy

State revenues are up $120 million this year, and estimated to be up $48 million next year. So, no cut-back is expected. The Governor's proposed budget is cut. It includes funds for new enrollments in public schools, and funding to cover Medicaid and Medicare decreases expected from the Federal level. It also includes a $5 million cut in funds for public service and an $8.5 million cut in "lower level" research funds. The plan is to give this money back to the universities, but it is suppose to be used for enrollment growth. The budget does include a minimum 4 per cent salary increase or a $1000 minimum increase for state employees.

United Faculty of Florida - Tom Mongar

Recruitment goals for the UFF are being met on this campus. The UFF would like more membership so as to be in a position to represent the faculty in a stronger fashion. On bargaining, the BOR canceled the latest session. The next session is scheduled for February 5. The College of Business was reminded that three of their faculty who had not received the endorsement of the University Faculty Committee were given TIP awards. Faculty have until February 8 to file grievances if they wish. The faculty were also apprised of a report from the Florida Council of 100 on Higher Education. There are many interesting proposals in the report, including the plan for decreased credit hours to graduate, an approach to allocating pay received for teaching summer courses, raising tuition to 50 per cent of the cost of a university education, etc. The report will be placed in the Library for those interested in reading it.

VII. Question and Answer Period

Judy Solano introduced Curtis Bullock, former Vice President of Administration and Finance, who is currently at Florida Gulf Coast University. Since Curtis was so fond of the Question and Answer Period when he was here at UNF, Judy indicated that she would look to him to answer any questions addressed to Bob Fagin, who was not in attendance. There was one question regarding the need to review the Golf Cart Policy, that Curtis responded to by indicating that it was working when he left.

1. Cheryl Heaton and Steve Shapto asked Charles Galloway (1) When and how will the summer budget for teaching be allocated? (2) Will each faculty member get at least one course to teach?

Charles Galloway will reply in writing.

2. Reza Vaghelt asked Bob Fagin about the progress made on the lockers in the Fitness Center.

Bob Fagin will reply in writing.

3. Chris Rasche indicated that she was unclear on Cheryl Fountain's response to a question that appeared in the February packet. Do we use financial gifts to support the infrastructure of UNF?

Cheryl Fountain will reply in writing.

4. Marsha Finkel-Babadi asked Marcel Lovett if the faculty could find out about training opportunities in advance of the event?

Marcel Lovett will reply in writing.
FACULTY ASSOCIATION
Minutes of Meeting
February 2, 1996
Archive
5. Judy Solanc asked Adam Herbert: why are we discussing giving land to the Duval School Board when we are in the process of buying land?

Adam Herbert will reply in writing.

6. Judy Solanc asked Charles Galloway why two classroom are being given to the bookstore?

Charles Galloway will reply in writing.

7. Judy Solanc asked Bob Fagin why there is only one person employed in the Computer Center to assist faculty with research computing needs? When can we expect to see additional personnel assigned this important task?

Bob Fagin will reply in writing.

VIII. Legislative Calendar

item #1 - FA96-06: Submitted by the Faculty Affairs Committee. Proposal regarding the distribution of TSI funds for faculty development.

Motion and second. There was much discussion on the method of distribution of the funds. Item passed.

item #2 - FA96-06: Submitted by the Executive Committee. Proposal to change the composition of the Academic Programs Committee.

Bylaws amendment - first reading.

item #3 - FA96-07: Submitted by the Academic Programs Committee. College of Arts and Sciences courses.

Motion and second. Item passed.

item #4 - FA96-08: Submitted by the Academic Programs Committee. College of Education courses and programs.

Motion and second. Item passed.

item #5 - FA96-09: Submitted by the Academic Programs Committee. College of Arts and Sciences courses.

Motion and second. Item passed.

item #6 - FA96-10: Submitted by the Academic Programs Committee. College of Health degree program changes.

Motion and second. Item passed.

item #7 - FA96-42: Submitted by the Academic Programs Committee. Special topics course policy and experimental courses.

Motion and second. Motion and second to amend the section on experimental courses. The amendment indicates that "... may use a special course number (XXX x990) up to four semesters." Amendment passed. Item passed as amended after considerable discussion.

IX. Adjournment

The meeting was adjourned at 11:15 p.m.

C. Nick Wilson, Ph.D., FACHE, Secretary
Budget and Legislative Information Committee - Paul Mason

Met on September 28 with Charles Galloway on the budget issues. They are also meeting on the
use of adjunct instructors and will report back to the Association at an early date. Will meet on
October 29. They have no agenda items.

Faculty Affairs Committee - Kathy Cohen

Will meet on October 10 at 12:15 p.m. in the Library Conference Room. They are discussing the
Student Assessment of Instruction Instrument. They have two agenda items.

Nominations and Elections Committee - Simin Vaghefi

They have an election today for the Search Committee for the Provost and Vice president of
Academic Affairs. Each of the nominees introduced themselves before the election.

Promotion and Tenure Committee - Reza Vaghefi

No report.

Rules and Appeals Committee - Diane Kazlauskas

Met on September 22 to set the agenda for today's meeting. They will meet again on October 18
at 12:15 p.m. in the Library Conference Room.

V. Special Committee Reports

Graduate Council - Charles Galloway

No report.

Safety Advisory Council - Chris Rasche

The Committee canceled the September meeting. Will meet October 16 to discuss the traffic and
the road work problems and issues that are taking place due to the construction on St. Johns Bluff
Road South.

VI. Special Reports

Legislative Liaison Report - Tom Healy

The legislature reported that the tax collections are ahead of last year. However, with Hurricane
Opal, any gains will most likely have to be spent on state repairs. There is concern over the
Federal cuts to block grants and the proposed three percent state cuts. Please communicate your
concerns to your state legislative delegation.

United Faculty of Florida - Tom Mongar

Will be meeting on next year's contract. UFF is concerned over the research and service
deductions, as compared to teaching. There is still concern over faculty workloads.
First Coast Technology Park - Bob Fagin

Bob Fagin brought the faculty up-to-date on the Park, including the Research and Development Authority and its relationship with the Park. The Park will provide opportunities for faculty and students through a synergetic relationship.

II. Question and Answer Period

1. Tom Mongar asked Adam Herbert

Would you please ask the Vice president, Deans, Division Chairs and Department Chairs to provide a list of the names of all bargaining unit members on whom “mud files” exist along with an itemized accounting of the contents of each file, and provide the list to UFF, so that we can inform those affected?

On the assumption that you accept UFF’s judgement that keeping “mud files” and not conveying their contents to the affected bargaining unit members violates the UFF/BOR Agreement and fundamental notions of fair play, decency, and collegiality in the university, would you please collect all the files, consolidate them by name and transmit each to the bargaining unit member affected, so that the subjects may be made aware of their contents and take whatever remedial action they deem appropriate?

UFF believes that telling grievant the contents of such files will be disclosed if they pursue their rights under Article 20 is an unfair labor practice. Do you concur? If so, will you instruct your representative to cease and desist?

Would you please designate someone in authority to work with UFF on procedures for disclosing accusations received in the future to the persons affected and of assuring that accusations which prove groundless are unable to contaminate future decisions, such as TIP awards, which will be allocated this year by Deans?

Adam Herbert will reply in writing.

2. Brian Stiar asked Charles Galloway about the number of mid-level managers in the administration, and how they are monitored for productivity.

Charles Galloway will reply in writing.

3. The Academic Support Services Committee asked Charles Galloway how has the University support for the Division of Sponsored Research changed over the past two years, and what do you anticipate will happen to support for the Division in the next year or two?

Charles Galloway will reply in writing.

4. The Academic Support Services Committee asked Charles Galloway if the University will be able to support a person/group to provide faculty members with editorial service in the future, and what form will the service take?

Charles Galloway will reply in writing.

5. Judy Solano asked Human Resources and General Counsel about Unysis taking over the state health care system from Blue Cross/Blue Shield in January, and the concern that local providers had not received an application from Unysis. Has the state enrolled physicians and other providers, or has there been a delay due to litigation? What is the
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status of the Unysis transfer? When will the faculty and staff know of the list of providers? What is the status of the contract? Will the enrolment period be delayed?

Human Resources and General Counsel will reply in writing, hopefully in a couple of weeks, due to the nature of the questions.

VII. Legislative Calendar

There was a motion to reorder the calendar by moving Item #4 to the beginning. The motion passed.

Item #4 - FA95-33 Submitted by the General Education Council. Proposed General Education revisions.

Main motion and second.

Motion and second to amend as follows: Change the 9 semester hours required in Humanities from one Core, one philosophy and one non-applied fine arts to the 4-course menu originally proposed by the General Education Council. Students will choose three classes from among four possibilities: Core I, Core II, one of three proposed philosophy courses, or one of the designated non-applied fine arts offerings. The Core courses and philosophy will each have 3000 words of supervised writing towards the Gordon Rule requirement. A friendly amendment was proposed and accepted that if the amendment passed, Core I and Core II would be removed from the list of Social Science courses from which students must take six hours. After discussion, the amendment failed.

Motion and second to amend as follows: Remove Core I and Core II from the list of Social Science courses from which students must take six hours. The amendment passed.

After more discussion, the main motion passed as amended. A copy of the General Education Curriculum, as passed by the Association, is attached.

Item #1 - FA95-26 Submitted by the Rules and Appeals Committee. Proposal to change the name of the Rules & Appeals Committee.

Main motion and second. The item passed.

Item #2 - FA95-30 Submitted by the Rules and Appeals Committee. Proposal to change the time for the submission of the Association President's Annual Report.

Motion and second. Item passed.

Item #3 - FA95-32 Submitted by the Academic Programs Committee. Proposal to discontinue requirement that biology majors have a minor.

Motion and second. Item passed.

IX. Adjournment

The meeting was adjourned at 1:22 p.m.

C. Nick Wilson, Ph.D., FACHE, Secretary  November 2, 1995

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tenure recommendations. The Committee thanked the Vice President and his staff for the cooperation received during this process.

Executive Committee - Diane Kazlauskas

Met last month to set the agenda for today's meeting. They will meet again on March 21.

V. Special Committee Reports

Graduate Council - Bill Wilson

The Council is reviewing and revising the process of granting faculty graduate status. In particular, the Council is concerned about certifying adjunct and visiting instructors, some of whom do not hold a terminal degree, to teach at the graduate level. Also, the Council is developing a Graduate Faculty Handbook.

Safety Advisory Council - Chris Rasche

Met on February 19. Will meet on March 18. Chris reported that the first sexual assault case, in which "ruffes" were involved, has occurred on campus. The Committee is looking to enforce the roller blade policy and the use of golf carts on campus. The Alumni Drive will be for exit only for the time being; therefore, be careful when leaving the campus by this exit, and some people are trying to come on the campus using this exit-only drive. Accidents should be avoided with careful driving.

VI. Special Reports

Legislative Liaison Report - Tom Healy

No report

United Faculty of Florida - Tom Mongar

Bargaining is taking place with the BOR. There is a flyer being circulated on campus describing the UFF and BOR bargaining positions. Tom reported that the BOR has said "no" to all UFF proposals and UFF has said "no" to all BOR proposals. There is serious concern about the possibility of reaching impasse, in which case the Legislature would take over and make the decisions. Tom also spoke about widespread misuse of compression and inversion funds, suggesting that the funds have been awarded to those outside the bargaining unit. He also reported that discretionary increases are being abused. He cited this misuse and abuse as good reasons for why the UFF Rational Salary Plan should be adopted. Finally, he reported that the BOR is pushing to extend the use of multi-year contracts for faculty to all SUS institutions. They are also most interested in implementing a post-tenure review process.

VII. Question and Answer Period

1. Chris Rasche asked Charles Galloway if UNF has policies about what faculty are to do if students disrupt instruction in the classroom.

   Charles Galloway will reply in writing.

2. Judy Solano asked Carson Cook about the history of sex equity awards at UNF.

   Carson Cook will reply in writing.

3. Dale Clifford asked Richard Crosby if something couldn't be done to fix water fountains around campus that did not work.

   Richard Crosby said that he would take care of it.

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4. Nick Wilson asked Tom Mongar if the Union might reconsider the need for a Worst Administrator Award.

Tom Mongar responded that he agreed that it wasn’t a very good idea and that they probably would not follow through with plans for that award.

Judy Solano indicated that she too had received a series of questions about the Worst Administrator Award. She said that she would forward them to Tom for his response.

Tom Mongar will reply in writing.

5. Cherrill Heaton asked Charles Galloway about charges in a recent edition of the “Dimension” that portray our administration in a less than favorable light.

Charles Galloway responded that in his opinion he didn’t think that we had any administrators who exhibited the characteristics portrayed in the article.

6. John Maraldo and Frank McLaughlin both asked questions of Richard Crosby about the plans and timetable for connecting faculty computers to the network.

Richard Crosby responded that the deadline for completion of all connections is June 30. He said that there are about 120 people who are connected and reconfigured, there are about 120 who are connected but not yet reconfigured, and about 500 still waiting to be connected. He said that it has been mostly a resource problem. There are seven vacancies that Computer Services has been trying to fill. When they can get some of these new people in place things should go faster.

7. Judy Solano asked Charles Galloway about when the list of Teaching Incentive Program (TIP) award recipients would be published.

Charles Galloway responded that there was no plan to publish the list.

VIII. Legislative Calendar

Item #1 - FA 96-06: Submitted by the Executive Committee. Proposal to amend the Bylaws to provide for eleven members on the Academic Programs Committee — two from each college, with the exception of Computing Sciences & Engineering, and one from the Library.

Motion and second. Discussion on the membership of the College of Health ensued, including questions on the size of the faculty and the number of students. After discussion, the item passed.

Item #2 - FA 96-11: Submitted by the Academic Programs Committee. College of Business Administration course and program changes.

Motion and second. Item passed.

Item #3 - FA 96-12: Submitted by the Academic Programs Committee. College of Arts and Sciences course and program changes.

Motion and second. Item passed.

Item #4 - FA 96-13: Submitted by the Academic Standards Committee. Revision of the CLEP credit by examination policy.

Motion and second. Item passed.

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Item #5 - FA 96-14: Submitted by the Academic Standards Committee. Position statement regarding checking of course prerequisites when a student registers.

Motion and second. Discussion on having this in place by 1997. Item passed.

Item #6 - FA 96-15: Submitted by the Faculty Affairs Committee. Revision of the Outstanding Undergraduate Teaching Awards Procedure.

Motion and second. After discussion, the item passed.

Item #7 - FA 96-16: Submitted by the Executive Committee. Proposal to provide for nine members on the Sabbatical Selection Committee – two from each college, with the exception of Computing Sciences & Engineering.

Motion and second. Item passed.

IX. Adjournment

The meeting was adjourned at 1:12 p.m.

C. Nick Wilson, Ph.D., FACHE, Secretary
FACULTY ASSOCIATION
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Archive
Faculty Affairs Committee - Kathy Cohen

Will meet on November 9, 1995. They have two agenda items.

Nominations and Elections Committee - Simin Vaghefi

No report.

Promotion and Tenure Committee - Reza Vaghefi

Will meet on November 21, 1995, with the Vice President for Academic Affairs in preparation for the task of reviewing the dossiers.

Executive Committee - Diane Kazlauskas

Met on October 19, 1995, to set the agenda for today's meeting. They will meet again on November 16, 1995 to set the agenda for the November 2, 1995 meeting. The Committee has one information item the summary of the Summer Calendar Schedule Survey.

V. Special Committee Reports

Graduate Council - Charles Galloway

No report.

Safety Advisory Council - Chris Rasche

Met on October 16, 1995. Will meet on November 20, 1995. Faculty representatives on the committee include Ted Stumm, Joe Butler, and Chris Rasche. Being discussed by the Committee are accessibility to rest rooms, more handicap parking, and the problems incurred with special events, such as the Orlando Magic scrimmage, where parking on the campus becomes such a problem.

VI. Special Reports

Legislative Liaison Report - Tom Healy

The sales tax revenues are about what has been budgeted by the state. The Federal logjam in Washington, D.C., is causing discussion on the potential budget cuts to education. The SUS is preparing to submit the most current 25% budget reduction plan as requested by the Legislature.

United Faculty of Florida - Tom Mongar

The UFF Senate met on October 30. They discussed structural changes to the UFF contract and set priorities for the upcoming year.

VII. Question and Answer Period

1. Elie Scherer asked Bob Fagin how "smart" will the new UNF ID card be? Will the person to whom the card is issued be able to control the services and charges which will be attached to the card? Will an individual be able to decline or refuse the functions associated with any or all of the financial activities? Of particular concern is the control over the ATM and debit card capabilities, the vending option and the long distance telephone capabilities.

Bob Fagin will reply in writing.

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2. Dennis Holt asked Richard Crosby about the return of the safety markers/bumps at the UNF entrance, and when they will be returned?

Richard Crosby will reply in writing.

3. Ted Stumm asked Cheryl Fountain about the Small Grants Program—what weight was given to each applicant's record of prior awards?

Cheryl Fountain will reply in writing.

4. Steve Shapiro asked Bob Fagin about the status of Kernan Road. When will the entire entrance/exit be ready for UNF traffic?

Bob Fagin will reply in writing.

VIII. Legislative Calendar

Item #1 - FA 95-34: Submitted by the Academic Programs Committee. Criminal Justice degree program change and new courses.

Motion and second. Item passed.

Item #2 - FA 95-35: Submitted by the Academic Programs Committee. Deletion of Business Administration courses.

Motion and second. Item passed.

Item #3 - FA 95-36: Submitted by the Academic Programs Committee. Special Topics course for Education and Human Services.

Motion and second. Item passed.

Item #4 - FA 95-37: Submitted by the Academic Standards Committee. Latin Honors Distinction Policy.

Motion and second. Item passed.

Item #5 - FA 95-38: Submitted by the Academic Standards Committee. Freshman Midterm Progress Reporting Policy.

Motion and second.

Motion and second to amend the motion to read "A midterm grade of "U" will be sent to the Office of Records and Registration for any freshman not maintaining a passing average (C or above) in any course for which the student is currently enrolled." After discussion, the amendment passed.

After further discussion, the motion passed, as amended.

Item #6 - FA 95-39: Submitted by the Faculty Affairs Committee. Implementation of the SUS Student Assessment of Instruction Policy.

Motion and second. After some discussion, item passed.
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Archive
Item #7 - FA 95-40 Submitted by the Faculty Affairs Committee. Recommendation regarding the SIR for Spring 1996.

Motion and second. After discussion, item passed.

IX. Adjournment

The meeting was adjourned at 1:18 p.m.

C. Nick Wilson, Ph.D., FACHE, Secretary/November 17, 1995
V. Special Committee Reports

Graduate Council - Bill Wilson

The Council met last week. The Council is reviewing the approval process for graduate faculty without terminal degrees.

Safety Advisory Council - Chris Rasche

Met on March 25. Will meet on April 22, at 3:00 p.m., in the President's Conference Room. The new brochure on Crime Prevention was explained in some detail. The Committee discussed: (1) the new designer drugs "ruffies" and "liquid Ecstasy." (2) the need to employ a full time advocate for the Women's Center—an applicant has applied for the position, and (3) how a student in a class would be notified if there was an emergency. The Police Department has the ability to contact the student. However, faculty need to notify the Registrar if they move their classes to another classroom.

VI. Special Reports

Legislative Liaison Report - Tom Healy

No report

United Faculty of Florida - Gary Harmon

Gary Harmon has been elected president of the UNF Chapter of UFF.

VII. Question and Answer Period

1. Pali Sen asked Chris Rasche who will take the Chair of the Safety Committee now that she is to assume the Presidency of the Faculty Association.

Chris Rasche replied that Ted Stumm has been appointed to this position by the President.

2. Jim Crooks asked Reza Vaghefi who was promoted and tenured.

Reza Vaghefi replied that the President's Office should announce this to the faculty sometime in the near future.

3. Steve Shapiro asked David Courtwright about the status of the search for the new Vice President of Academic Affairs.

David Courtwright replied that the President is in New York spending time with Dr. David Kline. More information will come soon.

4. Chris Rasche asked Charles Galloway about what power the faculty have to dismiss a student, not only from class, but also from the course. Shouldn’t a policy be developed?

Charles Galloway replied that it would be a good idea to establish such a policy. Judy Solano indicated that Faculty Affairs and Academic Standards would be asked to develop the policy. Joque Soskis suggested that Karen Stone be consulted.

5. John Maraldo asked Bob Fagin if the courtyard chairs could be repaired.

Bob Fagin replied that a new contract for food services will include a replacement of the chairs.

6. Judy Solano asked Gary Harmon about faculty who go up for tenure as early as their fifth year. The UFF Agreement says they can withdraw without prejudice. What does "without prejudice" mean? May we assume, as we always have, that those who have withdrawn may go up for tenure again in their sixth year?

Joque Soskis will reply in writing.
Judy Solano asked Charles Galloway the following:

"The University of North Florida has had a long-standing academic tradition of granting faculty appointments only to those who have been approved by the faculty of the receiving department. Recently, Dr. Charles Winton, Interim Dean of the College of Computing Sciences and Engineering, and Dr. Berthoni, Chair of Electrical Engineering, requested that three current members of the University faculty from other colleges and departments (who, incidentally, do not have terminal degrees in EE) be granted joint appointments in EE. These joint appointments were made without the advice, consent, or even the knowledge of the EE faculty. In the light of this event, our questions are as follows:

1. What is the actual University policy with regard to the role of existing departmental faculty in the decision to grant of faculty status within a department?

2. If there is no formally articulated UNF policy regarding the role of faculty in a receiving department, then is the tradition of having departmental faculty advise and consent to the appointment of new faculty merely a UNF custom which can be abrogated by your office or college deans at any time? If so, how can this contribute to and enhance collegiality within the department, college and university?

3. If the answer to the last question is "yes," then does that mean that a faculty member with professorial rank in one discipline can be jointly appointed with the same rank in another discipline without the consent -- or even against the wishes -- of the faculty in the receiving department? For example, could a Full Professor in Physical Therapy be appointed as a Full Professor of Nursing or Public Administration without the consent of the Nursing or MPA faculty? And would not such a policy jeopardize the accreditation of any discipline to which this was done?

4. Is it the University policy that joint appointments convey upon those who hold them all the rights (including voting) of regular faculty in both departments to which they are attached? Or does one department serve as a primary department for such a joint appointment, with the granting of faculty status in the second department only serving as permission to teach in that department or some other lesser set of rights?

5. Is it a standard procedure in making joint appointments that the faculty members in the receiving department are asked by their chair to write directly to VP regarding each appointment (see attachment 3)?" [Editorial note: The attachment has not been included in this Faculty Association packet.]

Charles Galloway will reply in writing.

VII. Legislative Calendar

Item #1 - FA96-17: Submitted by the Academic Programs Committee. Arts & Sciences course and program changes.

Motion and second. It was pointed out that one of the courses was missing a description. This was the result of a clerical error. Motion passed.

Item #2 - FA96-18: Submitted by the Academic Programs Committee. Electrical Engineering course and program changes.

Motion and second. Motion passed.

Item #3 - FA96-19: Submitted by the Academic Programs Committee. College of Health course and program changes.

Motion and second. Two editorial changes were made: (1) 96-023 should read "Increase hours from 2 to 3." (2) The title of 96-022 should read "Food Science and Composition." Motion passed.

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Item #4 - FA96-20: Submitted by the Faculty Affairs Committee. Policy on how participants will be selected for the Tuition Exchange Program.

Motion and second The faculty approved membership in the Tuition Exchange Program in 1995 (see FA95-09), providing the Faculty Affairs Committee establish a policy on how participants should be selected. This item is the result of the Faculty Affairs Committee’s work on that policy. Motion passed.

IX. Adjournment

The meeting was adjourned at 1:48 p.m.

C. Nick Wilson, Ph.D., FACHE, Secretary        April 1996
Faculty Affairs Committee - Kathy Cohen

Will meet on December 12, in the Library Conference Room. There is continuing discussion on peer evaluation of teaching. An ad hoc committee has been formed to assist the Faculty Affairs Committee with the accountability and productivity measures required by the BOR.

Nominations and Elections Committee - Simin Vaghefi

No report.

Promotion and Tenure Committee - Reza Vaghefi

Will meet on January 12, to begin the deliberations on those faculty applying for promotion and tenure. The committee had a fruitful meeting with the Acting Vice President of Academic Affairs.

Executive Committee - Diane Kazlauskas

Met on November 16, to set the agenda for today's meeting. They will meet again on December 14.

V. Special Committee Reports

Graduate Council - Bill Wilson

The Council met on November 29. All the new faculty who applied for graduate status were granted that status. Graduate status of faculty will be looked at in 3-year increments. A UNF Graduate Studies Manual is being developed.

Safety Advisory Council - Chris Rasche

Met on November 20. Will meet on December 18, in the President's Conference Room. The Committee discussed the remodeling of UNF buildings. New fire alarms are being installed that will be tied to the new police department building. The Personal Safety Committee discussed Relationship Violence. The latest drug "ruffles" is available in Jacksonville. This drug is a relaxant and also is a short term memory loss drug. There is discussion on the need for a position of Victim Advocate for the UNF campus. Who to call at night with problems with physical facilities is still a problem on the campus. Faculty and staff are reminded that E-mail can be used to contact Charlie Bear (CBEAR) to inform him of problems with facilities. The search process for the new police chief is moving along well.

VI. Special Reports

Legislative Liaison Report - Tom Healy

No report.

United Faculty of Florida - Tom Mongar

There has been more discussion with Charles Galloway on the "mud flies." Discussion is ongoing on the compression/inversion models so that they meet with the intent of the UFF/BOR Agreement. Consultation with Chancellor Reed has taken place on work load increases. The Chancellor believes that voluntary changes will occur. Tenure was also discussed. The UFF wants it to remain the same. The Chancellor has indicated that he does not favor the abolition of tenure. A post-tenure review is being discussed.

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FACULTY ASSOCIATION
Minutes of Meeting
December 7, 1995
Archive
Advisory Council of Faculty Senates - Judy Solano

The senate presidents reported concern about a variety of issues, including: the 120 hour limit, the 36 hour general education limit, limited research resources, consolidation of departments and colleges, micro-management from the BOR and the Legislature, faculty workload and activity reporting, etc. In general, faculty morale around the SUS is reported to be low.

VII. Question and Answer Period

1. Chris Rasche asked that Janet Smith be queried about the schedule of planning meetings. Some of the meetings occur at the time of the Faculty Association meetings and Spring Break.

   Judy Solano replied that she had apprised Janet Smith of the conflicts.

2. Joque Sostis asked Richard Crosby about getting a cellular telephone for the technician for the emergency calls after hours.

   Richard Crosby replied that this alternative was being looked at carefully.

3. Jim Crooks asked Joe Perry if the book store can notify us when books are being returned to the publisher prior to the end of the semester.

   Joe will be asked to direct this question to Marc Eckhart, Bookstore Manager.

4. Jim Crooks asked Pierre Allaire for a breakdown of the allocation of the $1.75 million in donations.

   Pierre Allaire will reply in writing.

5. Jim Crooks asked Judy Solano about what she shared with the other SUS faculty senate presidents.

   Judy Solano replied that she had indicated that she felt morale was low here too, as a result of the long list of mandates that we had no opportunity to respond to. She also informed them of the events on our campus this past summer.

6. Jim Crooks asked Faculty Affairs if the practice of giving final exams during the last week of classes was becoming widespread.

   Kathy Cohen will reply at the next meeting.

7. Chris Rasche asked Cheryl Fountain if there was some way that unrestricted gifts to the University could be used to support grants to faculty.

   Cheryl Fountain will reply in writing.

8. Pai Sen asked about the allocation of compression/inversion funds. It seems that the gap between those who have and those who don’t is not getting any smaller.

   Charles Galloway deferred to Tom Mongar who talked about the process of developing compression/inversion models.
VIII. Legislative Calendar

Motion to reorder the calendar, moving item #3 to the first position. Seconded. Motion passed.

Item #3 - FAS5-43. Submitted by the Budget and Legislative Information Committee. Recommendation for faculty involvement in the budget process.

Motion to amend by striking the fourth paragraph beginning with "Whereas." Seconded. Discussion. Motion passed.

Motion to amend by striking the third paragraph beginning with "Whereas." Seconded. Discussion. Motion passed.

Motion to strike the item back to committee. Seconded. Discussion. Motion failed.

Motion to amend by striking all of the remaining paragraphs beginning with "Whereas." by altering the last paragraph to begin with "Be it resolved," by striking out the word "annual," and by adding the words "and/or Budget" between the words "Executive" and "Committee." Seconded. Discussion. Motion passed.

IX. Adjournment

The meeting was adjourned at 1:28 p.m., prior to considering items #1, #2 and #4.

C. Nick Wilson, Ph.D., FACHE, Secretary/Date
FACULTY ASSOCIATION
Minutes of Meeting
May 2, 1996
Archive
Nominations and Elections Committee - Barbara Tuck

No report. However, President Solano called to the faculty's attention that the Committee did a great job with the Spring elections.

Promotion and Tenure Committee - Reza Vaghefi

No report.

Executive Committee - Diane Kazlauskas

Met on April 8 to set the agenda for today's meeting. They will meet again on May 23. They have no agenda item.

V. Special Committee Reports

Graduate Council - Bill Wilson

No report.

Safety Advisory Council - Chris Rasche

Met in April. Will meet May 20. The Committee is discussing traffic problems as generated by skate/roller blade skating. Signs indicating that these activities are prohibited on the covered walkways are being placed around campus. Also being discussed are the electric cart policy and the need to review and enforce this policy, and the front entrance to the campus, especially stopping for the right hand turns from onto St. Johns Bluff Road. The new Police Department has opened and a new Chief has been selected.

VI. Special Reports

Legislative Liaison Report - Tom Healy

No report.

United Faculty of Florida - Gary Harmon

Several issues are being discussed with SUS administration. Discussions are being held regarding the privatization of university functions, distance learning policies, multi-year contracts, and the reduction of the summer funding for faculty. Also discussed were the expanding the academic year, and the use of % of the pay package as discretionary funds, and the attachment of salary savings for other purposes. UFF opposed all of these positions, and requested a Special Master to interven on behalf of the two parties. As of this morning, the legislature has adopted UFF's position on all issues, with the exception of the salary issue.

Also, the local grievance representative beginning this coming Fall will be Judy Solano.

VII. Question and Answer Period

1. Judy Solano asked Bob Fagin a series of questions about the availability of handicapped parking in and around the area of Building 11 and the collection of portables.

   Bob Fagin responded that space would be made available and that in the future handicapped spaces will be planned for and provided prior to the beginning of construction projects.

2. Judy Solano asked Kathy Kasten about the Master's degree program in Belize. Is the program a replica of one that currently exists on campus and has been approved? How is the program being funded and who is doing the teaching.

   Kathy Kasten will reply in writing.
3. Judy Solano asked Charles Galloway about the spending of $5000 given to the College of Health for adjuncts. How was the money spent?

Charles Galloway will reply in writing.

VIII. Legislative Calendar

Item #1 - FA96-21: Submitted by the Academic Programs Committee. New course in Professional Communication and change in Minor in International Studies.

Motion and second. Item passed.

Item #2 - FA96-22: Submitted by the Academic Standards Committee. Residency requirements of the Associate of Arts degree.

Motion and second. Item passed.

Item #3 - FA96-23: Submitted by the Executive Committee. Resolution regarding reducing duplicative effort at UNF.

Motion and second. Item passed.

Item #4 - FA96-24: Submitted by the Faculty Association President. 1996-97 Faculty Association Budget.

Motion and second. Item passed.

IX. Adjournment

The meeting was adjourned at 1:02 p.m.

C. Nick Wilson, Ph.D., FACHE, Secretary

May 24, 1996
FACULTY ASSOCIATION
Minutes of Meeting
January 11, 1996
Archive
Faculty Affairs Committee - Kathy Cohen

Met in December, and on January 9. Will meet on January 16, in the Library Conference room, at 12:15 p.m.

Nominations and Elections Committee - Simin Vaghefi

They presented two nominees for the vacancies on the Nominations & Elections Committee. In that there were no further nominees from the floor, Carolyn Stone and Elizabeth Furdell were elected by acclamation.

Promotion and Tenure Committee - Reza Vaghefi

Met in December. Will meet this month on 8 applications for tenure, 6 for promotion to Associate Professor, and 6 to full Professor.

Executive Committee - Diane Kazlauskas

Met in December to set the agenda for today's meeting. They will meet again on January 18.

V. Special Committee Reports

Graduate Council - Charles Galloway

The Annual Meeting of the Graduate Faculty will be at 12:15 p.m., January 30, in Building 15, Room #1303.

Safety Advisory Council - Chris Rasche

Met in December to discuss the options on the opening of Kernan Road. The Committee agreed that it is best to keep the exit/entrance closed until June, when it is projected that the widening project can be completed. Will meet on January 29, in the President's Conference Room.

VI. Special Reports

Legislative Liaison Report - Tom Healy

No report.

United Faculty of Florida - Tom Mongar

Grievances on salary and TIP awards must be submitted within 30 days of receipt of notification. On bargaining, the BOR will be examining multi-year contracts in depth. There is a full Professor review being proposed. Benefits are being looked at, and phased-out retirements may be on the table. A 3 per cent salary increase is proposed.

Locally, there was a problem with a proposal to use compression and inversion funds for establishing salary minimums by rank. The Union is working on defusing the workload increases that are being considered by the BOR. There is a potential for higher wages for those teaching these higher loads.
VII. Question and Answer Period

1. Steve Shapiro asked Fran D'Avanzo-Schrader about the 10-week schedule.

Fran D'Avanzo-Schrader replied the schedule was not new, and is now being formalized. It does not change the time blocks, but is a Monday through Friday schedule.

2. Bruce Gutknecht asked Bob Fagin about the new police building lighting, and classroom lighting problems.

Bob Fagin replied these physical problems need to be corrected as soon as they appear. Faculty and staff are encouraged to call Physical Facilities, or e-mail CBear so that these problems can be corrected.

3. Frank McLaughlin asked Bob Fagin about the Unysis health contract with the State.

Bob Fagin replied that he would have Human Resources get something cut to the faculty.

4. Reza Vaghfeh asked Bob Fagin about the non-working lockers in the Fitness Center, and about the leaks in room 1371.

Bob Fagin replied that he will have these items looked into by Physical Facilities.

5. Reza Vaghfeh asked Fran D'Avanzo-Schrader about the crowded classrooms.

Fran D'Avanzo-Schrader replied that the scheduling of classrooms was being accomplished as best we could with the limited space and demands of the students. Changes can be requested through the registrar to increase/decrease classroom sizes.

6. Pat Plumlee asked Bob Fagin about the distribution of the ID cards for the health policy from the State Unysis Health Plan.

Bob Fagin replied that a letter will be sent to faculty and staff to indicate the process to take in the absence of the ID card.

7. Pai Sen asked Fran D'Avanzo-Schrader about the notification of the day the class starts.

Fran D'Avanzo-Schrader indicated that this was a "computer glitch" that has been corrected.

8. Pai Sen asked Bob Fagin about the heating and air conditioning of the classrooms in the portables and indicated that the placement of the low hanging TVs impeded access to the only blackboard and was hazardous.

Bob Fagin and Lynda Lewis replied that they were aware of some of the problems associated with the portables and were looking into possible remedies.

9. Judy Solano asked Adam Herbert a series of questions related the University's position on discrimination and the treatment of protected groups.

Adam Herbert will reply in writing.

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VIII. Legislative Calendar

Motion to reorder the calendar, moving Item #3 to the first position. Seconded. Motion passed.

Item #3 - FA95-44: Submitted by the Academic Calendar Committee. Dates for the beginning and ending of the 1996-97 and 1997-98 academic calendars.

Motion, second. After discussion, especially on the 10-week schedule and night class times, motion passed.

Item #1 - FA95-41: Submitted by the Academic Program Committee. College of Education and Human Services counselor education courses.

Motion, second. Motion passed.

Item #2 - FA95-42: Submitted by the Academic Program Committee. Special Topics Course Policy and Experimental Courses.

Motion, second. After discussion on the use of Special Topics course numbers, and more discussion on experimental courses being held, it was moved to postpone further discussion until the next meeting. Second. Motion passed.

Item #4 - FA96-01: Submitted by the Academic Program Committee. College of Arts & Sciences Language & Literature and Natural Sciences courses.

Motion, second. Motion passed.

Item #5 - FA 96-02: Submitted by the Academic Program Committee. College of Education and Human Services courses.

Motion, second. Courses 95-724 and 95-741 were removed. Motion passed.

Item #6 - FA 96-03: Submitted by the Academic Program Committee. College of Computing Sciences & Engineering special topics course in Computer and Information Sciences.

Motion, second. Motion passed.

Item #7 - FA 96-04: Submitted by the Academic Program Committee. College of Health Nutrition courses and Health Science program change.

Motion, second. Motion passed.

IX. Adjournment

The meeting was adjourned at 1:15 p.m.

C. Nick Wilson, Ph.D., FACHE, Secretary/Date
V. Special Committee Reports

Graduate Council - Bill Wilson

The Council met on May 23. The council discussed (1) obtaining funds for graduate research assistants, and (2) how to devise a policy/procedures for the graduate curriculum review process.

Safety Advisory Council - Chris Rasche

Met on May 23. Will meet in September. The Council discussed with Bob Fagin replacing the 25-year old electrical circuitry. Beginning in July and continuing for the next nine months. Also discussed was the problem with roller blading. Signs are up indicating where roller blading is prohibited. The Police Department is monitoring this activity. The full time Advocate position is a reality, with assistance now available for students.

VI. Special Reports

Legislative Liaison Report - Tom Healy

The Governor will sign the budget tomorrow. Highlights include: a good year for education, with $4.16 million increase, which is an 8.28 per cent increase over last year. We will receive additional funds for FTE growth in the amount of $1.7 million. There will be an average wage increase of three per cent, effective January. There are no insurance changes. TIP was funded for UNF in the amount of $197,787 for 22 awards. There will be a new program for Full Professors who have been in rank in the SUS for over 10 years, which would provide a nine per cent increase to those selected. Washington D.C. internships were funded for 9 UNF students. There is more funding for land purchases. A new football/track stadium seating 10,000 has been funded. $870,000 has been allotted for remodeling the theater and the student union. Performance based budgeting is being started, and should impact UNF greatly.

United Faculty of Florida - Gary Harmon

There has been a special meeting to hold the summer funding at the same level. The tenure process remains intact. The Union will be working with the new Provost to encourage a cooperative attitude on the part of all parties. We now have no grievances on this campus. Several are at the Step II level off this campus. The Union will use discussion and other creative types of solutions in the problem solving process. We want to "talk things through." Unfair seniority practices have been filed against the BOR on the rights to negotiate salaries. To bargain on all salary issues is the focus. The Union is advocating that all faculty receive a minimum 3 per cent increase. UNF has a 33 per cent faculty membership in the Union; it is hoped that more will join to increase this percentage.

VII. Question and Answer Period

1. Judy Solano asked Gary Harmon if the worst administrator of the year award will be pursued.

Gary Harmon indicated that this type of award would not be sanctioned by the Union.

2. Judy Solano asked Gary Harmon if a faculty member withdraws "without prejudice" from the tenure process in their fifth year, can we continue to assume that they may go up for tenure again in their sixth year?

Gary Harmon replied that the application would be withdrawn as if it had never happened, i.e., the faculty member had not submitted his/her tenure packet in the first place.

3. Chris Rasche asked Bob Fagin to intercede on behalf of the faculty with regard to problems we are having with the new Uums health insurance plan. Many have not yet received their cards. And, there seems to be considerable confusion over who are approved providers.

Bob Fagin will reply in writing.

4. Pat Plumlee asked Richard Crosby about the new road being built across from the entrance to the campus.

Richard Crosby replied that it is an entrance to a new apartment complex, and indicated that a new interchange will be built there to connect 9A with the campus and St. Johns Bluff Road.

5. Judy Solano asked Bob Fagin about why the trailers on the north end of campus were not used for the Bookstore, instead of some of our better classrooms.

Bob Fagin will reply in writing.
6. A member of the faculty sent Judy Solano a question about whether we consider Chairs to be the “superiors” of faculty?

Judy Solano responded that no one is superior to anyone else simply by virtue of the position they hold. Chairs are our colleagues who have been selected based on the recommendation of the faculty to tend to the administrative matters of the department. Judy suggested that Chairs might be considered as being “first among equals,” rather than as superiors. At least two Chairs in the audience volunteered that they thought Chairs were supposed to be the servants of the faculty... at least that is what their faculty had told them.

7. Judy Solano asked Richard Crosby about the parking in the garage by the visitors during the high school graduation ceremonies.

Richard Crosby replied that the Police Department would be notified to steer visitors to the proper parking lots.

8. Judy Solano indicated that she had received a note regarding concerns about the administration of the College of Health. It seems that the author wanted the note read at the meeting, but since it didn’t contain a question, Judy elected not to read it. She simply informed the membership that the note had been received and had been forwarded to Charles Galloway with a request that he share it with David Kline.

VIII. Legislative Calendar

Item #1 - FA 95-25: Submitted by the Academic Programs Committee. New courses and course and program changes from the College of Health.

Motion and second. Item passed.

Item #2 - FA 95-26: Submitted by the Academic Programs Committee. New courses from the College of Business.

Motion and second. Item passed.

IX. Adjournment

The meeting was adjourned at 1:10 p.m.

C. Nick Wilson, Ph.D., FACHE, Secretary  June 20, 1996