Minutes of Faculty Association Meetings
1990-1991

September 1990  February 1991
October 1990    March 1991
November 1990   April 1991
December 1990   May 1991
January 1991    June 1991
July 1991
FACULTY ASSOCIATION
Minutes of Meeting
September 6, 1990
Archive
CALL TO ORDER

The meeting was called to order at 12:10 p.m.

INSTALLATION OF OFFICERS

Installation of new officers was conducted by outgoing Faculty Association President Lib D'Zamko. Special recognition was given to Dr. umko by President Adam Herbert. The President then shared with the new officers and the Faculty Association his goals and aspirations for the ing year. His comments included:

1. His views of faculty governance as extremely important during a transition from one set of officers to the next;

2. His commitment to consultation with the Faculty Association and its standing committees;

3. His commitment to honoring and responding to faculty needs in a timely fashion;

4. The continuation of candor, trust and forthrightness;

5. A description of the fiscal state of the University, with mention of a possible five percent cutback in the budgets of all State institutions to be made in ways which will minimize the impact;

6. Pledges and commitments to build the process of academic governance;

7. A view of the 1990-1991 academic year as outstanding for the University.

APPROVAL OF MINUTES

The minutes of June 7, 1990, were approved.

ANNOUNCEMENTS

1. Andrew Farkas announced that lists of periodicals from the various academic units should be submitted to the library for order by September 14, 1990.
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FACULTY ASSOCIATION MEETING

MINUTES

FEBRUARY 7, 1991

I. CALL TO ORDER

The meeting was called to order by the President, Ellie Scheirer, at 12:00 PM.

Vice President Ken Martin introduced two new members of his staff: 1) Assistant Vice President for Enrollment Services Ms. Linda Lewis assumed her duties on January 22, 1991. Ms. Lewis was formerly the Principal of Stanton College Preparatory School. 2) Dr. Charles M. Galloway has been named Associate Vice President for Academic Affairs. Dr. Galloway and Dr. Ed Healy will work together during a transition period beginning March 15, 1991, after which Dr. Healy will take on a special assignment during the Summer Term, 1991.

II. APPROVAL OF MINUTES

The minutes of January 17, 1991, were approved as submitted.

III. ANNOUNCEMENTS

1. Faculty Association President, Ellie Scheirer, made several announcements: a) She acknowledged the assistance of Judy Solano for substituting as Parliamentarian during this meeting. b) The minutes contained in the information packet from the Faculty Association will henceforth not reprint the text of items on the Legislative Calendar. The minutes will reflect only the names of the items, actions taken, and any modifications made. c) The $90,000 allocated for the Outstanding Teaching Awards and Outstanding Advising Awards will be used as designated. It is anticipated that the closing date for nominations for the teaching awards will be Friday, March 15, 1991. d) Item FA 91-5, "Evaluation of Teaching," has been approved by the Vice President for Academic Affairs.

2. Dr. Adam Herbert provided an update on the proposed 1991-92 budget. He also discussed procedures for responding to bomb threats at the University. Several local, State, and Federal agencies have been very helpful. A $5000 reward has been offered for information leading to the arrest of any person or persons making these threats. Periodic building checks will be made on the campus. The President asked that faculty note strange or unusual items found in classrooms and make reports to the Police Department if necessary.

3. The President announced that the University of North Florida is now making application to be a member of Division II of
FACULTY ASSOCIATION MEETING

MINUTES

OCTOBER 4, 1990

I. CALL TO ORDER

The meeting was called to order by President Ellie Scheirer at 12:10 p.m.

II. APPROVAL OF MINUTES

The minutes of September 6, 1990 were approved.

III. ANNOUNCEMENTS

1. The President of the Faculty Association announced that Dennis Holt has agreed to serve as the Parliamentarian to the Association.

2. The President also announced that legislative items approved at the September meeting have also been approved by the Vice President for Academic Affairs.

3. Three faculty members need to be elected to serve on the Student Press Publication Board. The Nominations and Elections Committee will be asked to provide for the election of these three faculty members.

4. Charles Winton announced that the General Education Committee has completed one year of work. Handouts were provided with specific task forces named. He encouraged faculty to call the task force chairperson in any area of interest.

5. Tom Healy announced that the Cabaret on the Green to support the Presidential Scholarship Fund was scheduled for Saturday, October 6, 1990. Dr. Healy invited faculty to support the Presidential Scholarship Fund. The activity is underwritten by the community. There are still some tickets available at $75.00 per ticket.

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FACULTY ASSOCIATION MEETING
MINUTES
MARCH 7, 1991

I. CALL TO ORDER

The meeting was called to order by the President, Ellie Scheirer, at 12:00 PM.

II. APPROVAL OF MINUTES

The minutes of the February 7, 1991, meeting were approved as submitted.

III. ANNOUNCEMENTS

1. Marcelle Lovett, chair for the UNF United Way campaign, announced that the campaign will continue through March 22, 1991. Payroll deduction forms will be different from those of last year. Dr. Lovett wanted the faculty to know that the United Way appreciates all support.

2. Bill Slaughter announced that Wu Ningkun, a professor from the People's Republic of China, will lecture about his experiences on Tuesday, March 19, 1991, in Building 14 at 8:00 PM. The lecture is free and open to the public; it is sponsored by SSA and Academic Affairs.

3. Charles Winton, chair of the General Education Committee, announced that the next committee meeting will be on March 8, 1991.

4. Bob Vergenz announced that he has been appointed to the Campus Ministry Board. The group's annual retreat is being planned for next month. If anyone has input, please contact him in the next week.

5. Sylvia Simmons, who directs development and community liaison efforts for the College of Arts and Sciences, announced several winners of free tickets for the James Moody Concert.

6. Ellie Scheirer announced the membership on the University Selection Committee for the Outstanding Teaching Awards and reminded the Association that nominations for teaching awards should be submitted to Diane Adcox, chair of the committee, by 5 PM on March 15, 1991.

IV. STANDING COMMITTEE REPORTS

1. ACADEMIC PROGRAMS - Reza Vaghefi, chair. The committee has five items on the agenda for today. The committee will next
FACULTY ASSOCIATION MEETING

MINUTES

NOVEMBER 1, 1990

I. CALL TO ORDER

The meeting was called to order by the President, Ellie Scheirer at 12:05 p.m.

Professor Abu Taher Mojumder from Jahangirnagar University, Dhaka, Bangladesh was a guest. Professor Mojumder is a Fulbright Visiting Professor in the English Department of Language and Literature, Fall 1990.

II. APPROVAL OF MINUTES

The minutes of October 4, 1990 were approved with an amendment.

III. Announcements

1. The President of the Faculty Association announced that a copy of the Vice President's response to a question asked on October 4, 1990, was being distributed at the door today.

2. President Ellie Scheirer announced that consideration is being given to long and short term parking, and all concerns will be aired. A survey from the Association will be distributed.

3. The President of the Association also announced that the Faculty Advisory Forum, which is made up of Faculty Association Presidents from all State Universities, is involved in a discussion regarding a proposal, i.e. the 10th University in the University System. The University would be located in the Fort Myers area. This group has been looking at funding for salaries, called Salary Compression.

4. Richard Bizot announced that the University Press published four books last year. The big seller was Jacksonville's Historical Architecture; it is in its second printing. This year, tentatively called, Speaking of Florida will be published. Next year two books are planned. In the Fall, 1991, Jacksonville After The Fire by Jim Crooks and The Minorkans in St. Augustine, tentatively being called Mullet On The Beach.

5. Bill Slaughter announced that the General Education Sub Committee or Writing Across The Curriculum will conduct a public hearing on November 9, 1990, in Building 11, Room 2121 at 3:00 p.m.
FACULTY ASSOCIATION MEETING
MINUTES
APRIL 4, 1991

I. CALL TO ORDER
The meeting was called to order by the President, Ellie Scheirer, at 12:00 PM.

II. APPROVAL OF MINUTES
The minutes of the March 7, 1991, meeting were approved as submitted.

III. ANNOUNCEMENTS
1. President Ellie Scheirer announced that the Food Services Committee, chaired by Roland Buck, is forming a subcommittee on the quality and quantity of food services on campus. Faculty are to contact the committee if they are interested in serving on this subcommittee.

2. President Ellie Scheirer announced the report via Diane Adcox, chair of the University Selection Committee, regarding the number of Undergraduate Teaching Awards to be given in each College:
   - College of Arts and Sciences - 11
   - College of Business Administration - 5
   - College of Computer and Information Sciences - 1
   - College of Education and Human Services - 6
   - College of Health - 2

   From the above, the number of Outstanding Teaching Awards to be given University-wide is five.

3. Marcelle Lovett, chair of the UNF United Way Fund-raising campaign, announced that the campaign was extremely successful, far surpassing its goal. Dr. Lovett reported that $32,000 was raised and expressed thanks to everyone who participated.

4. Dick Bizot announced that the UNF Press has distributed a brochure. Two new books are available from the UNF Press. Steve Shapiro inquired about reports regarding the demise of the UNF Press. Vice President Martin responded by saying that the organization of the SUS presses is currently being examined.
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December 6, 1990
Archive
FACULTY ASSOCIATION MEETING

MINUTES

DECEMBER 6, 1990

I. CALL TO ORDER

The meeting was called to order by the President, Ellie Scheirer, at 12:00 p.m.

II. APPROVAL OF MINUTES

The minutes of November 1, 1990 were approved.

III. ANNOUNCEMENTS

1. President Ellie Scheirer announced that the Faculty Association Meeting in January will be held on January 17, 1991.

2. President Ellie Scheirer announced that there will be nominations for the Nominations and Elections Committee at the January 17, 1991, meeting. The President encouraged faculty participation and suggested that faculty nominate themselves.

VI. STANDING COMMITTEE REPORTS


2. ACADEMIC STANDARDS - Carol Adkins, chair. The committee met on November 13 and will meet again on December 13, 1990.

3. ACADEMIC SUPPORT SERVICES - Dianne Kazlauskas, chair. The committee met on November 14, 1990. The committee talked with Dr. Roland Buck, Vice President for Student Affairs. No meeting is scheduled for December.

4. BUDGET & LEGISLATIVE INFORMATION - Hugh Fullerton, chair. No report.

5. FACULTY AFFAIRS - Judy Solano and Steve Shapiro, co-chairs. Chief Garris, Campus Police, will attend a meeting scheduled for December 13 to discuss campus security and safety issues. The committee has also met with the Vice President for Academic Affairs. An information item is included in today's agenda packet which concerns searches and Search and
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May 2, 1991
Archive
FACULTY ASSOCIATION MEETING

MINUTES

MAY 2, 1991

I. CALL TO ORDER

The meeting was called to order by the President, Ellie Scheirer, at 12:00 PM.

II. APPROVAL OF MINUTES

The minutes of the April 4, 1991, meeting were approved with two corrections. First, on page three of the minutes, in the Faculty Affairs report, an addendum is necessary. Following the words, ". . . discussing three areas of concern regarding the Promotion and Tenure process: the procedures per se, the role of the Promotion and Tenure Committee, and issues surrounding the disposition of one tenure case this year. This last area of concern is the most sensitive in that it involves a particular case, but it also may be the most critical in terms of its potential for long-term impact. The Committee is currently considering the available range of options, including (a) simply reporting that we have met with the President and Vice President for Academic Affairs and shared our concerns and not much more can be done, up to the possibility of (b) asking the Faculty Association for a vote of censure." Secondly, Dr. Andrew Buchwalter's name was misspelled on page two.

III. ANNOUNCEMENTS

1. President Ellie Scheirer announced that the Faculty Association had no Parliamentarian for the meeting today.

2. President Ellie Scheirer announced that the Faculty Association secretary, Joy Stover, was distributing at the door a packet of information which contains the complete version of the report from the Academic Support Services Committee on the UNF Student Health Services. This material replaces the incomplete material contained in the agenda packet for today's meeting. Secondly, a correction is necessary in the information item submitted by the Academic Standards Committee, "Preliminary Draft of an Athletic Standards Resolution": on page two, item six, the parenthetical material should read "This will be made more specific to reflect the University's probation and suspension policy."
FACULTY ASSOCIATION MEETING
MINUTES
JANUARY 17, 1991

I. CALL TO ORDER

The meeting was called to order by the President, Ellie Scheirer, at 12:00 PM.

A moment of silence was observed to acknowledge the events occurring in the Middle East.

II. The President of the University of North Florida, Dr. Adam Herbert, addressed the Faculty Association regarding the current budget situation.

III. APPROVAL OF MINUTES

The minutes of December 6, 1990, were approved as submitted.

IV. ANNOUNCEMENTS

1. President Ellie Scheirer announced that two additional items of information were distributed to members at the door: the Proposed Academic Programs at UNF submitted for inclusion in the SUS 1993-1998 Master Plan, and a resolution opposing any increase in parking fees at UNF.

2. President Scheirer also announced that the husband of Shannon Warne, a secretary in the Department of Communications and Visual Arts, died in a training mission in the Persian Gulf.

3. Tom Healy announced that candidates for Vice President for University Relations were currently being interviewed. Four candidates have been invited to campus. One candidate already visited the campus on January 10, another, Mr. Raymond Dovers, is on campus today. On January 22, Norman Handy will visit, and on January 31, Frank Moore. All receptions will be from 2:30-4 PM in the Thomas G. Carpenter Library Atrium.

4. Tom Healy also announced that if there are faculty interested in sharing information regarding events in the Persian Gulf with people who contact the University, they should let him know.

5. Charles Winton announced that the General Education Committee meeting scheduled for January 18, 1991, has been
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FACULTY ASSOCIATION MEETING

MINUTES

JUNE 6, 1991

I. CALL TO ORDER

The meeting was called to order by the President, Ellie Scheirer, at 12:00 PM.

II. APPROVAL OF MINUTES

The minutes of the May 2, 1991, meeting were approved.

III. ANNOUNCEMENTS

1. President Ellie Scheirer announced that agenda items require a Faculty Association Meeting on July 11, 1991, in 15/1304.

2. President Ellie Scheirer announced that a faculty member is needed as a representative on the Parking Appeals Committee. Persons interested should notify her by the end of the day, June 6, 1991.

3. Charles Winton announced that the General Education Committee has completed the committee's assignment. A report will be forwarded to the Vice President, along with recommendations to the Academic Programs Committee regarding courses and organizational structure.

IV. STANDING COMMITTEE REPORTS

1. ACADEMIC PROGRAMS - Reza Vaghefi, chair. There are items on the agenda for today. The committee will meet on June 17, 1991, at 11:00 AM, in Building 10/2425.

2. ACADEMIC STANDARDS - Carol Adkins, chair. No report.

3. ACADEMIC SUPPORT SERVICES - Diane Kazlauskas, chair. No report.

4. BUDGET & LEGISLATIVE INFORMATION - Hugh Fullerton, chair. No report.

5. FACULTY AFFAIRS - Judy Solano and Steve Shapiro, co-chairs. Judy Solano reported that the committee has met several times since the last Faculty Association Meeting. There is one item on the agenda for today. The committee will meet again on Tuesday, June 11, 1991, at Noon, in
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FACULTY ASSOCIATION MEETING

MINUTES

JULY 11, 1991

I. CALL TO ORDER

The meeting was called to order by the President, Ellie Scheirer, at 12:00 PM.

II. APPROVAL OF MINUTES

The minutes of the June 6, 1991 meeting were approved with editorial corrections.

III. ANNOUNCEMENTS

1. President Ellie Scheirer announced that the Faculty Association Office is closed due to illness in Joy Stover's immediate family. While the Association office is closed, any needed secretarial support will hopefully be available through the Office of the Vice President for Academic Affairs.

2. President Ellie Scheirer also read a response from Dr. Martin to an anonymous question asked at the June 6, 1991, Faculty Association meeting regarding the callback of funds this past academic year and whether there were cuts in the administration budget similar to those experienced by other budget areas throughout the University. (See the full text as an Information Item in the package for the September 5, 1991, Faculty Association meeting.)

3. Dr. Martin also noted that twenty-three percent of the budget would be released for the first quarter of the budget year, twenty-three percent for the second quarter, and twenty-four percent for the third quarter, for a total of seventy percent. What is left is to be released for the fourth quarter.

IV. STANDING COMMITTEE REPORTS

1. ACADEMIC PROGRAMS - Reza Vaghefi, chair. Steve Paulson, representing Dr. Vaghefi, reported that the Committee had submitted one item for the agenda. The committee met on June 17, 1991.

2. ACADEMIC STANDARDS - Carol Adkins, chair. No report.

3. ACADEMIC SUPPORT SERVICES - Diane Kazlauskas, chair. She reported that the committee had not met since the last Faculty Association Meeting. She also reported that she is representing the Committee on the University's Calendar Committee as it sets the calendar for future years.
2. Tom Healy announced that the Board of Regents will meet in Jacksonville on September 13 and at the University of North Florida in Building 14 on September 14, 1990.

3. David Courtwright, Chairperson for History, Philosophy, and Religious Studies, announced that a freestanding master's program in history is in the planning stage. Information detailing the program may be had by contacting Reza Vaghefi.

STANDING COMMITTEE REPORTS

1. ACADEMIC PROGRAMS - No report.

2. ACADEMIC STANDARDS - The new chair is Carol Adkins, and the vice chair is Jerry Stine. The committee met on August 28, 1990, and will meet the second Tuesday of the month.

3. ACADEMIC SUPPORT SERVICES - Diane Kazlauskas is the new chairperson. Simin Vaghefi will co-chair the committee. The committee met on August 29, 1990, and will meet again on September 12, 1990, in the library. A report from the committee is in the packet distributed for today's meeting.

4. BUDGET AND LEGISLATIVE INFORMATION - The outgoing chairperson is Marcelle Lovett, and the new chairperson is Hugh Fullerton.

5. FACULTY AFFAIRS - The committee has developed new procedures for leadership. Steve Shapiro and Judy Solano will co-chair the committee. Meeting dates have not been set.

6. NOMINATIONS AND ELECTIONS - The outgoing chair is Sheila Mangum. Bob Vergenz will be the new chair. There will be an election today to fill slots left by resignations. Nominations were accepted from the floor, followed by the election.

7. PROMOTIONS AND TENURE - Bill Slaughter reported that the new chair is Kevin Horn and the new vice chair is Tom Serwatka.

8. RULES AND APPEALS - Darwin Coy is the outgoing chair, and Marnie Jones is the new chair. The next meeting will be Thursday, September 20th at 12 noon in the Faculty Lounge.

SPECIAL COMMITTEE REPORTS

1. GRADUATE COUNCIL (Ed Healy) - There will be a meeting of the Graduate Faculty on Tuesday, September 18, 1990, at 12 Noon in the Mathews Building, Room 1303.

2. LEGISLATIVE LIAISON (Tom Healy) - A revenue shortfall for the State was estimated to be 46 million dollars for the month of July. The Revenue Estimating Conference will meet on September 10, 1990. A meeting of the Governor's Commission
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is scheduled for September 25, 1990, to look at cutbacks.

3. FACULTY FUND RAISING DRIVE - Judy Solano reported. The levels of giving have increased each year to $44,000 last year. It is hoped to increase this amount to $50,000 this year. The success of this drive is dependent upon the participation of each faculty and staff person. The Faculty Fund Drive will conclude the second week of October.

4. President Herbert commented on the Foundation Board’s response to the Faculty Fund Raising Drive. He stated that Board members are more supportive of the efforts of faculty when participation is higher.

QUESTION & ANSWER PERIOD

1. Bill Wilson asked that the issue of designated parking for faculty and staff be revisited. President Herbert responded by noting the need for more roads to enter and leave the University. The Parking Committee will be asked to take another look at this problem.

2. Mary Grimes asked when the restroom facilities in Building 9 would be restored. No facilities have been available for over a month. Vice President Curtis Bullock said he would look into this situation. He thought that the situation had been corrected.

LEGISLATIVE CALENDAR

Item #1 - FA90-12: SUBMITTED BY THE ACADEMIC PROGRAMS COMMITTEE.
College of Education and Human Services - Physical Education
PEO 3344  Approved 1 hour; change to 3 hours
PEP 3XXX  Approved 1 hour; change to 3 hours
PEN 2114  Approved 1 hour; change to 2 hours

Item #2 - FA90-13: Submitted by the Academic Programs Committee.
College of Business Administration - Management, Marketing and Logistics
New Course  MAR 4247 - Wholesaling: Structure, Strategy and Management.  3 Credit Hours
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COLLEGE OF EDUCATION AND HUMAN SERVICES

New track: Technology Education Track Courses are in place. Approval is rearrangement of existing courses into new track offering.

COLLEGE OF HEALTH

Master of Science in Health
New Course DIE 6940 - Clinical Internship 9 Credit Hours (3 Credit Hours Laboratory Contact; 6 Credit Hours Field Work).

New Course HSC 6906 - Independent Study and Research 3 - 9 Credit Hours.

ADJOURNMENT

The meeting was adjourned at 12:50 p.m.
the NCAA and is seeking membership in the Sunshine State Conference. There will be a need for an athletic advisory council if UNF becomes part of a conference of the NCAA.

4. Marcelle Lovett, Director of Continuing Education, announced that she has been appointed head of the United Way Campaign at UNF for this year. The drive will take place from March 8 through March 27, 1991. Dr. Lovett asked that the faculty support this effort. An example of an agency supported by United Way is the Red Cross which is playing a vital role in helping troops serving in Operation Desert Storm and in supporting their families.

5. Bill Slaughter announced that the Bookstore Committee recommended to the President the consideration of three bookstore organizations. Each will make a presentation on Tuesday, February 12, 1991, from 2 to 5 PM in the President's Conference Room.

6. Sylvia Simmons, who directs development and community liaison efforts for the College of Arts and Sciences, announced several winners of free tickets for the February 7th Jazz concert.

7. Charles Winton announced that the General Education Committee would meet on February 8, 1991, to examine the role of the Social Sciences in General Education.

IV. STANDING COMMITTEE REPORTS

1. ACADEMIC PROGRAMS - Reza Vaghefi, chair. The committee will meet on February 18, 1991.

2. ACADEMIC STANDARDS - Carol Adkins, chair. The committee will meet on February 13, 1991.

3. ACADEMIC SUPPORT SERVICES - Dianne Kazlauskas, chair. The committee met on January 23 and will meet again in February. They have one item on the agenda today.

4. BUDGET & LEGISLATIVE INFORMATION - Hugh Fullerton, chair. The committee met with Curtis Bullock to examine the policies governing the use of UNF facilities by various organizations. The committee talked about forming an advisory group to assist the committee and UNF with these policies.

5. FACULTY AFFAIRS - Judy Solano and Steve Shapiro, co-chairs. The Committee has two items on today's agenda. The committee is continuing to discuss Constitutional issues. The Committee is also looking at campus safety issues. Chris Rasche is the Committee's liaison with the UNF Police Department. Dr. Rasche described efforts to date to develop an on-going campus safety council.
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6. NOMINATIONS & ELECTIONS - Sheila Mangum for Bob Vergenz, chair. The committee met on January 31. A slate of candidates is being developed for the election in April.

7. PROMOTION & TENURE - Kevin Horn, chair. The Committee made twenty-one recommendations for promotion and/or tenure. The committee will meet again in the middle of March.

8. RULES AND APPEALS - Marnie Jones, chair. The committee met on January 24 to plan today's agenda. The next meeting is on February 21, 1991, in the Faculty Lounge.

V. SPECIAL REPORTS

1. LEGISLATIVE LIAISON - Tom Healy. The news from Tallahassee is not good! A seven to ten percent cut in the budget is expected. We will learn more about this later in the month.

2. GRADUATE COUNCIL - Ed Healy. No report.

VI. SPECIAL COMMITTEE REPORTS

1. FACULTY GOVERNANCE COMMITTEE - Judy Solano, chair. The committee met earlier this month and will meet again on February 18, 1991, in the third floor Conference Room, Building 15, to discuss measures to promote faculty governance. The meetings are open to the public.

2. ASSOCIATE VICE PRESIDENT FOR ACADEMIC AFFAIRS SEARCH COMMITTEE - Joan Farrell, chair. No report. Dr. Farrell thanked the faculty for their support during this search.

VII. QUESTION AND ANSWER PERIOD

1. Ellie Scheirer asked a question submitted anonymously: "Will OPS workers be paid for the work they would have performed as scheduled but could not perform because the University evacuated four times?"

   Vice President Ken Martin responded by saying that clear and definite rules in State policy indicate that where there is no work, there is no pay.

2. Steve Shapiro asked if there were any decisions regarding sabbatical leaves.

   Vice President Martin stated that there would be a meeting of the Sabbatical Selection Committee tomorrow.

3. Dale Clifford requested the names on the list of candidates which had been forwarded to the Vice President for consideration for the position of Associate Vice President for Academic Affairs.
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Dean Farrell responded with the list of candidates: 1) Dr. Alexander, 2) Dr. Fane, 3) Dr. Galloway.

4. John Maraldo asked about the availability of Faculty Development Funds. Susana Urbina inquired about when the results would be available concerning faculty development awards.

Vice President Ken Martin noted the source of those funds and their budget year and mentioned that the Faculty Development Committee would soon be recommending how these dollars should be distributed.

5. Jim Crooks asked whether there were rumor controls in place, especially in light of recent experiences during the bomb threats.

President Adam Herbert stated that special telephone numbers have been identified which anyone can call for information.

6. Carol Adkins and Mary Borg asked if there were an acceptable evacuation procedure for the campus.

President Herbert stated that the loop road will provide two exit roads. Dr. Herbert stated that a serious problem for campus evacuation now exists.

7. Chris Rasche asked whether there are NCAA guidelines regarding the composition of the athletic advisory committee. The President responded that there are.

Dr. Rasche asked a follow-up question about whether those guidelines include requirements that the advisory council reflect the gender ratio of the student body. President Herbert said that this committee would reflect the demographic composition of the University community.

VIII. LEGISLATIVE CALENDAR

1. Item #1, FA 91-6, "Recommendations to the Parking Planning Committee," submitted by the Academic Support Services Committee--referred to Committee.

2. Item #2, FA 91-7, "A Resolution Relating to the Appointment of Academic Administrators," submitted by the Faculty Affairs Committee--adopted.

3. Item #3, FA 91-8, Update on the Guidelines for the Selection and Operation of the Sabbatical Selection Committee, submitted by the Faculty Affairs Committee--adopted.

IX. ADJOURNMENT--The meeting adjourned at 1:15 PM.
IV. STANDING COMMITTEE REPORTS

1. ACADEMIC PROGRAMS - Reza Vaghefi, chair. No report.

2. ACADEMIC STANDARDS - Carol Adkins, chair. The committee met on September 25, 1990. There were no agenda items for the October Faculty Association meeting.

3. ACADEMIC SUPPORT SERVICES - Dianne Kazlauskas, chair. The committee met on September 12, 1990, and will meet again on October 10, 1990. No report. The committee will have a report on the Bookstore at the November 1, 1990 meeting.

4. BUDGET & LEGISLATIVE INFORMATION - Hugh Fullerton, chair. No report.

5. FACULTY AFFAIRS - Judy Solano and Steve Shapiro, co-chairs. No report. The committee will meet October 16, 1990, at noon in the Faculty Lounge.

6. NOMINATIONS & ELECTIONS - Bob Vergenz, for Sheila Mangum, chair. No report. At the next meeting the committee will be soliciting nominations for the Sabbatical Selection Committee.

7. PROMOTION & TENURE COMMITTEE - Kevin Horn, chair, and Tom Serwatka, vice chair. No report.

8. RULES & APPEALS - Marnie Jones, chair. The committee met on September 20, 1990, and will meet again on October 18, 1990, in the Faculty Lounge. Information to be included in the agenda packet for the November meeting of the Faculty Association is needed at the beginning of the Rules and Appeals Committee Meeting.

V. SPECIAL COMMITTEE REPORTS

1. LEGISLATIVE LIAISON Tom Healy reported a legislative callback of almost 5 percent of the budget, but, thanks to Betty Castor's efforts, the UNF amount came to about 3.2 percent, or approximately $848,000. This money has already been returned to Tallahassee.

2. FACULTY GOVERNANCE (Judy Solano) A committee has already been formed that includes all past presidents of the Faculty Association and the current president. This committee met throughout the summer. They mailed out surveys to universities around the country. Fifty percent have been returned. Currently the committee is in the process of analyzing this information. The next meeting is October 24, 1990, in Building 2/206L. Since the University Constitution expires in 1993, any possible changes in our governance structure should dovetail with this event.
in 1993, any possible changes in our governance structure should dovetail with this event.

3. FACULTY/STAFF FUND RAISING Steve Shapiro announced that the amount raised so far is ahead of last year's amount, but we are currently behind last year in the total number of contributors. He encouraged all faculty to participate. The Faculty/Staff Fund Raising Drive will conclude the second week in October.

VI. QUESTION AND ANSWER PERIOD

1. A question was asked as to the status of the Bookstore. Vice President Curtis Bullock stated that a written response will be provided. Revitalization of the Bookstore is currently being looked at. Efforts will be directed to improve services.

2. Anonymous Question to the President or his designee. Is it true that you have created a new top administrative position of "Vice President for Enrollment"? If this is true, then:

   (1) What are the proposed duties of this new position?
   (2) What is the rationale for adding a high-level administrative position presumably devoted to increasing enrollments at an institution with a lower-division enrollment cap?
   (3) What is the rationale for adding a high-level administrative position at all?
   (4) What is the salary for this position, and what are the qualifications for applicants?
   (5) Will this position be filled now that the University has had to give back monies to the State?

   Dr. Ken Martin, Vice President for Academic Affairs, responded by stating that this position had been created two years ago but was never filled. The position would include responsibility for Admissions, Records and Registration.

3. Kathy Bloom, College of Health, asked about corrections to University documents with the name of the College of Health since frequently it has not been correctly identified within the University.

   Dr. Ken Martin responded by stating that his office will correct any erroneous information from his area. An organizational chart, to be made available to the Deans next week, should help clarify some of the confusion.

4. PERIOD OF SILENCE

   There was period of silence in memory of Dr. Lawrence Carpenter.
Answer: No. The President and the TSI Board will be considering its recommendations for the funds during the 2nd week of November. The current recommendations are similar to last year's, which was $25,000, pro-rated, to each of the colleges, and $25,000 for seed research. One change is being recommended, to allow the funds to be used for support of college level development activities. The Board will have to make the final decision.

VII. Legislative Calendar

Item #1 - FA89-20: Submitted by the Academic Programs Committee.

<table>
<thead>
<tr>
<th>Communications &amp; Visual Arts</th>
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<tbody>
<tr>
<td>New Course</td>
<td>MMC 3609 - Public Opinion and Persuasion</td>
</tr>
<tr>
<td>Program Change</td>
<td>(BA) Drop Req. For ART 3120C - Figure Drawing</td>
</tr>
<tr>
<td>Program Change</td>
<td>(BFA) Reduce Req. in Graphic Design to one Course in Figure Drawing</td>
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<tr>
<td>Program Change</td>
<td>(BA &amp; BFA) 1) Reduce Art Elective by one cc</td>
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<tr>
<td></td>
<td>2) Add: ART 3235C - ADV Graphic Design</td>
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<td>3) Add: ART 3600C - Computer Images</td>
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<tr>
<th>Math Sciences</th>
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<tbody>
<tr>
<td>Departmental Name Change</td>
<td>Change Name to Department of Mathematics and Statistics</td>
</tr>
<tr>
<td>Program Change Mathematics:</td>
<td>MAS 6107 - Advance Linear Algebra</td>
</tr>
<tr>
<td></td>
<td>STA 6446 - Probability</td>
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<tr>
<td>Program Change Statistics:</td>
<td>STA 6260 - Statistical Methods I</td>
</tr>
<tr>
<td></td>
<td>STA 6326 - Mathematical Statistics I</td>
</tr>
<tr>
<td>Program Change Computing:</td>
<td>MAS 6126 Numerical Linear Algebra - One approved computing course</td>
</tr>
<tr>
<td>New Course</td>
<td>MA Increase Electives Two Credit Hours</td>
</tr>
<tr>
<td>Course Change</td>
<td>STA 6XXX - Statistical Consulting</td>
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<tr>
<td>Course Change</td>
<td>Catalog Description NAC 3311 - 3312 Add: Topics in Sequences and Infinite Series are also covered</td>
</tr>
<tr>
<td>Course Change (Prerequisites)</td>
<td>Catalog Description, Title NAC 3313 G(M) Multivariable Calculus to NAC 3313(G) Calculus III</td>
</tr>
<tr>
<td>Course Change (Prerequisites)</td>
<td>NAC 1102 - College Algebra, Delete: Geomet</td>
</tr>
</tbody>
</table>

Page 01, 02, 03, 04
meet on March 18, 1991, in 10/2425 at 11:00 AM.

2. ACADEMIC STANDARDS - Carol Adkins, chair. The committee met on February 13, 1991, and has one item on today's agenda.

3. ACADEMIC SUPPORT SERVICES - Diane Kazlauskas, chair. The committee has an information item in today's packet: a Report on the Status of Instructional Communications. The committee will meet again on April 10 at noon in the Library Conference Room.

4. BUDGET & LEGISLATIVE INFORMATION - Hugh Fullerton, chair. The committee met on February 19, 1991. The committee has forwarded to the Association President a request that an Association committee examine the recent campus policy on heating, ventilation and air conditioning charges. There is a need for the Association to advise the University on the implementation of any such policy.

5. FACULTY AFFAIRS - Judy Solano and Steve Shapiro, co-chairs. The committee met twice since the last Faculty Association meeting. Several subcommittees have been formed. Chris Rasche is working with the UNF Police on forming a safety council. Mary Borg is chairing a subcommittee on the provision of child-care services beyond those available in the Child Development Resource Center. Kathy Cohen is chairing efforts to look at issues regarding records and registration; there will be an open hearing with Linda Lewis on March 13, 1991, at noon in the Faculty Lounge.

6. NOMINATIONS & ELECTIONS - Bob Vergenz, chair. Nominations from the floor were accepted for committee positions beginning in the Fall term of 1991. Additions to the tentative slate of candidates for the April 1991 Faculty Association election are as follows:

STANDING COMMITTEES

Budget & Legislative Information Committee - Adel Boules, Diane Kazlauskas

SGA Student Programming Board - Diane Kazlauskas

SGA Budget & Allocation Committee - Adel Boules, Willie Ervin

University Appeals Committee - Gerry Stine

Faculty Affairs Committee - Denis Bell

Promotion & Tenure Committee - Mary Borg, at-large
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SPECIAL COMMITTEES

Sabbatical Selection Committee - Al Tilley, A&S; Joan Bray, A&S.

7. PROMOTION & TENURE - Kevin Horn, chair. Susana Urbina reported that the committee had a meeting with the President and Vice President on March 4, 1991. There is no final word on promotion and tenure decisions.

8. RULES AND APPEALS - Marnie Jones, chair. The committee will meet again on March 21, at noon in the Faculty Lounge to set next month's agenda.

V. SPECIAL REPORTS

1. LEGISLATIVE COMMITTEE - Tom Healy, chair. No report.

2. GRADUATE COUNCIL - Ed Healy, chair. No report.

VI. SPECIAL COMMITTEE REPORTS

1. FACULTY GOVERNANCE COMMITTEE - Judy Solano, chair. The committee met on February 18, 1991; they are presently preparing a report to the Association.

VII. QUESTION AND ANSWER PERIOD

1. Reza Vaghefi questioned why he is receiving parking tickets from the Police Department when he has a current and visible parking decal on his car. The question was directed to Vice President Curtis Bullock.

2. Joe Butler asked why the "Spring Bash" music last Wednesday was allowed to disrupt classes in buildings adjacent to the University Green. The question was directed to Vice President Roland Buck.

VIII. LEGISLATIVE CALENDAR

Several numbering changes were required in the items submitted by the Academic Programs Committee.

1. Item #1, FA91-9, New honors course, submitted by the Academic Programs Committee--adopted.

2. Item #2, FA91-10, New courses in the Department of Language & Literature, the Department of Music, and the Department of Psychology, submitted by the Academic Programs Committee--adopted.

3. Item #3, FA91-11, A new honors program in the College of Business Administration, new courses in Marketing, and a
minor in Wholesaling, submitted by the Academic Programs Committee--adopted.

4. Item #4, PA91-12, New courses and minor course changes in Computer and Information Sciences, submitted by the Academic Programs Committee--adopted.

5. Item #5, PA91-13, New courses and minor course changes in the Department of Health Science, submitted by the Academic Programs Committee--adopted.

6. Item #6, PA91-14, "Modification of FA90-07, Procedures To Appeal A University Academic Decision," submitted by the Academic Standards Committee--amended in paragraph 3a so that the appeal can only be made in writing; adopted.

IX. ADJOURNMENT

The meeting adjourned at 12:35 PM.
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6. Gerson Yessin announced that next week is American Music Week. Dr. Yessin asked for the support for all activities during the week. The first three activities will be in the Theater at Noon. These activities are free. Wednesday night Rich Matteson will perform in the Boathouse. A benefit program is planned for Friday night at The Flag Pavilion. The cost is $10.00.

IV. STANDING COMMITTEE REPORTS

1. ACADEMIC PROGRAMS - Reza Vaghefi, chair. The committee met in October and will meet again on November 5. There are items on the agenda for today's meeting.

2. ACADEMIC STANDARDS - Carol Adkins, chair. The committee met on October 9, will meet again on November 15. No agenda item.

3. ACADEMIC SUPPORT SERVICES - Dianne Kazlauskas, chair. The committee met on October 10 and will meet again on November 14, in the second floor Conference Room in the library. No agenda item. There is a report on Bookstore information is in the packet for today's meeting.

4. BUDGET & LEGISLATIVE INFORMATION - Hugh Fullerton, chair. No report. Information is in the packet for today's meeting.

5. FACULTY AFFAIRS - Judy Solano and Steve Shapiro, co-chairs. There is an item on today's agenda. The committee met on October 30 and will meet again on November 30, in Building 11, Room 2201.

6. NOMINATIONS & ELECTIONS - Sheila Mangun, chair. Two items of business. (1) Slate of Nominees for Vice President to appoint to the Student Publication Board, (2) Nomination for Sabbatical Selection Committee.

Dale Clifford agreed to serve the one year appointment.

For the two year appointment (1) Faiz Al-Rubae
(2) Judy Solano.

For the Sabbatical Selection Committee:

A&S  Darwin Coy
     Bill Slaughter

COB  Fred Cole
     Bob Schupp
     Earle Traynam
EHS  Mary Grime
    Warren Hodges
CIS  Yap Chua
COH  Kathy Bloom

Ballots will be available today for tenured unit members.

7.  PROMOTION AND TENURE - Kevin Horn, chair.  No report.  The committee will meet on November 15.

8.  RULES & APPEALS - Marnie Jones, chair.  The committee met on October 18 and will meet again on November 15.  There is one agenda item for today.

V.  SPECIAL COMMITTEE REPORTS

1.  FACULTY GOVERNANCE - Judy Solano, chair.  Reported on survey, organization structure of Faculty Association, and committee structure was discussed.  Also, a brief one page survey will be developed and distributed to the UNF Faculty for their participation.  The committee will meet again on November 21, at 11:00 a.m.  The location of the meeting will be announced.

2.  LEGISLATIVE LIAISON - Tom Healy commended the Faculty Fund Drive Committee and the chair, Steve Shapiro for their work.  The Faculty Association applauded this work.  The total dollar drive was over $55,000.00.  That is a twenty-five percent increase.  Dr. Healy also announced that there will be an Organizational Legislative Session on November 20, 1990.  Dr. Healy urged all to go to the polls and vote on November 6, 1990.

3.  GRADUATE COUNCIL - Ed Healy.  No report.

VI.  QUESTION AND ANSWER PERIOD

1.  Mary Grimes asked the President to ask the Faculty Association to consider a resolution regarding handling an alternative approach to Holiday celebrations.  The faculty response was placed at the end of the Legislative Calendar.

2.  Ellie Scheirer asked Curtis Bullock or Richard Crosby an anonymous question.

   Is the rumor to the Revitalization of the Cleaning Services at UNF true?

   Mr. Crosby's response was that there is not much information on this issue at this time.
3. The President also asked if this is the reason that the University facility is looking dirty and battered and not very tidy?

The question will be directed to Curtis Bullock.

4. Mary Borg asked if the UNF Bus that is parked in prime parking spaces could be moved?

Question will be directed to Curtis Bullock.

5. Judy Solano asked a question sent by Monty Hall, directed to President Adam Herbert.

Since Commencement is a basic concern of the Faculty Association, why was the timing and location of the Commencement was changed without consulting the Faculty Association?

VII LEGISLATIVE CALENDAR

Item #1 - FA90-14: Submitted by the Academic Programs Committee.

COLLEGE OF ARTS AND SCIENCES

Reorganization of Department of Political Science and Sociology to
Department of Sociology and Criminal Justice and
Department of Political Science and Public Administration

"In accordance with the by-laws of the Faculty Association, the College of Arts is submitting to the Academic Programs Committee a proposal for a reorganization of the Department of Political Science/Sociology. The reorganization will entail the creation of two new departments: the Department of Political Science/Public Administration and the Department of Sociology/Criminal Justice.

The Chair and faculty of the affected department support the changes. The proposal was approved by the Faculty of the College of Arts and Sciences at its September 13th meeting.

The proposed changes will not affect any major degree programs in the College and will not impact any other college or division."

ADOPTED
Item #2 - FA90-15: Submitted by the Academic Programs Committee.

STA 6206 (3)
Statistical Method 1
Change of catalog description to reflect a new approach used in many universities

STA 6207 (3)
Statistical Method 2
Change of catalog description to reflect a new approach in recent years

STA 6446 (3)
Probability
Change of catalog description to more accurately reflect the course content in recent years.

ADOPTED
Item #3 - FA 90-16: Submitted by the Academic Programs Committee

College of Business Administration

New course: International Business: IN 3025 (3)

A discussion of the process of international business to include economic, cultural, financial, and legal factors that together with governmental assistance allow multinationals of various nations to conduct trade activities across national boundaries.

New course: International Business Internship: IN 4941

Field practice at designated business or government agencies significantly involved in international business operations, research or marketing.

New course: MAN 6xx - Compensation Management

Description: In-depth analysis and application of elements necessary to make sound compensation decisions. Topics will include compensation planning, the determination of internal consistency, external competitiveness, and individual equity, benefits, management and legal compliance. Student consulting teams will each develop a company's total compensation system and make seminar presentations of their program.

Minor Change: Drop College Algebra as a College of Business prerequisite and move CS1 2060 (Introduction to Information Systems) from the core requirement section to a College of Business prerequisite.

College Algebra is a stated prerequisite for Math for Business and therefore does not need to be listed separately.

CS1 2060 is a sophomore level course and should be taken as part of a student's lower level requirements. Business students are now exposed to computer applications in many of their CORE and MAJOR courses. Therefore, making the CS1 2060 course a prerequisite will benefit the students in their academic pursuits.

Minor Change: Management 4720: Business Policy (3)

Change in Prerequisite: Students should have a 2.0 (or "C") GPA before they are allowed to enroll in the course.

MAN 4720 is a capstone course after which student ought to be able to graduate. This requirement (of having at least a 2.0 or "C" average) will help the college (assuming that students receive at least a "C" in the course) to help student to graduate without any delay.

ADOPTED
Item #4 - FA90-17: SUBMITTED BY THE ACADEMIC PROGRAMS COMMITTEE

College of Health

Minor Changes:

1. Approved elimination of Minor in Aging and Adult Studies
2. Approved elimination of Minor in Alcohol and Drug Studies
3. Approved elimination of Minor in Community Health Education
4. Approved elimination of Minor in Exercise Science
5. Approved retitling of HSC 3203, from Introduction to Community Health to Health, Fitness and Disease.
6. Approved renumbering HSC 5655, Ethics and Health, to HSC 4XXX.
7. Approved renumbering HSC 4200, Theory & Practice in Public Health to HSC 5XXX.
8. Approved retitling HSC 6566, Health Problems and the Older Adult to HSC 6566, Health Promotion, Disease Prevention and the Older Adult.

ADOPTED
Item #5 - FA90 - 18: SUBMITTED BY THE ACADEMIC PROGRAMS COMMITTEE

College of Health

Major Changes:

1. Adding a minor in Community Health.
   Description: To provide for a necessary consolidation of four existing minors (aging and adult studies, alcohol and drug studies, community health education and exercise science) and the development of a broadly based minor in community health.

2. Adding a minor in Health Science.
   Description: To provide a minor in health science available to students registered in other colleges within the university.

3. Adding a minor in Health Administration.
   Description: To provide a new minor in health administration.

4. Reduction of the eleven departmental core courses to four.
   Description: To consolidate the required core courses in the minors offered in this program. The proposal calls for the reduction of the existing eleven courses to four courses.

5. Changing the graduate Specialization in Addictions Counseling to Addictions Studies.
   Description: the graduate specialization in addictions counseling will be modified and renamed as the addictions studies specialization. Two study tracks within the new additions studies specialization will be offered, the first of which deals with addictions counseling, the second with addictions prevention. The study track dealing with addictions counseling closely resembles the current specialization with that title. The prevention track draws heavily upon our existing conceptual and practice courses in addictions, involves new courses dealing specifically with prevention concepts, and provides practicum and research opportunities.

6. Adding a graduate specialization in Community Health.
   Description: This specialization is broadly based, addresses a need for a generic course of study in health and employs existing courses within the department including a practicum or internship in a variety of health care settings including public health.

"All documentation surrounding this curriculum including catalog copy, internal programs of study, and all forms of written and verbal advertisement will specifically identify that a minor in business administration is a component hereof."

ADOPTED

2. HSC 6XXX, Drug Abuse Prevention Research, that relates to new Addictions Studies specialization. Description: Reviews the theoretical and empirical foundations of the drug abuse prevention field. Examines the components and efficacy of prevention strategies, and theoretical models underlying prevention efforts. Prevention programs based upon the existing literature will be proposed.

3. HSC 6XXX, Program Planning and Evaluation in Health Promotion. Description: The essential aspects of planning and evaluation procedures used in the development of community based health programs dealing with health promotions.

4. HSC 6XXX, Health Assessment in Health Promotion. Description: Advanced study of health related assessment techniques, methods, and instruments used to determine individual health status.

5. HSC 6XXX, Special Topics in Infectious and Noninfectious Diseases. Description: Concepts and characteristics of important infectious and noninfectious diseases to include their biological and behavioral determinants, susceptibility and defense, and current methods in prevention and treatment.

6. HSC 3501, Epidemiology. Description: Study of the distribution and determinants of health and diseases in man utilizing basic concepts in clinical medicine, laboratory science, statistical and data handling methods. Prevention and control strategies will also be examined.

7. HSC 3633, Health Trends and Issues. Description: Contemporary issues of importance in health; major issues, concerns and development in health technology, care modalities, financing policy and public-private sector relationships.

8. HSC 4XXX, Health Risk Appraisal. Description: A study of the methods and instruments used to assess the factors which affect personal health. Content will include physical, social, and emotional appraisal techniques.
9. HSC 3XXX, Special Topics in Exercise Science. Description: An in-depth examination of one topic in the Exercise Science field. Topics will vary each semester and will include the following: fitness in special populations; exercise in rehabilitative settings; and fitness and cardiovascular health.

10. HSA 4XXX, Health Care Finance. Description: This course will focus on the variety of public and private mechanisms for financing health care. Trends and constraints will be reviewed. Developments in private health insurance will be examined.

11. HSA 3140, Health Planning. Description: A study of the health planning process and its application to health science. Emphasis will be given to planning techniques, terms and techniques of epidemiology, demography analytic techniques and tactical considerations toward plan implementation.

12. HSA 4XXX, Special Topics in Health Care Administration. Description: Administrative and financial issues faced by hospitals, ambulatory care settings, various forms of alternative health delivery systems, and the long-term care industry. The impact of government regulations and of various financing schemes will be analyzed.

13. HSC 4XXX, U.S. Health Care System. Description: This course provides an overview of the organization and delivery of U.S. health care. The course will focus on the various health care settings and the personnel and financial resources integral to the delivery of care. Emphasis will be placed on the historical development and direction of the system.

14. HSC 3004, Introduction to the Health Professions. Description: This course will provide the student with an overview of functional positions in the health care industry. The course will also focus on the development of personal skills required for success in job seeking and retention.
15. HSA 6XXX, Health Economics. Description: This course examines supply and demand factors, financing of care, efficiency and cost of delivery as related to the health care system. Special attention will be given to physician payments, effects of hospital reimbursement on physician behavior, competition and rationing as mechanisms for controlling expenditures and cost effectiveness and cost benefit analysis.

16. HSA 5XXX, Health Care Finance. Description: Advanced study of the various mechanisms for financing treatment of physical and mental health conditions. Considers current mechanisms as well as emerging developments in both public and private sectors. Health care finance in selected countries is also reviewed.

17. HSA 6XXX, Health Organization and Delivery. Description: This course examines the organization and administration of the U.S. Health Care System. Considers the various health care service settings and personnel resources that make up the system and major sources and methods of system finance.

18. HSA 6XXX, Health Policy. Description: This is a directed study course which examines the processes by which health policy proposals are generated, promoted, defeated, modified and implemented. Students will concentrate on either long-term care administration or on general care administration.

19. HSA 6XXX, Operations Management in Health Care. Description: This course examines decision making, change implementation and control processes in health care organization. The course will emphasize behavioral, organizational and situational factor effecting the management role and strategies for analyzing problems and implementing change.

20. HSA 6XXX, Advanced Health Care Financial Management. Description: This course examines the concepts and techniques of financial management in health care delivery system settings. Reviews accounting practices, financial statements and management of financial assets. Examines organizational cost behavior, budgeting, cost allocation and financial modeling.
21. HSA 6XXX, Health Planning and Marketing.
Description: This course examines planning and marketing as related to health care organizations. Emphasis is placed on the planning process and the elements and methods of marketing health care services in relation to the role of the consumer, governing body, administration and medical staff.

22. HSA 6XXX, Advanced Health Systems Analysis.
Description: This course prepares the health care administrator to solve simple and complex problems and to manage the work of technical specialists. Typical decision making and control problems that arise in the health care settings are presented and the quantitative techniques available for resolution.

23. HSA 6XXX, Health Care Strategic Management.
Description: This course examines managerial decisions and actions that determine the long range performance of a health care enterprise. Strategy formulation, implementation & valuation, and control are included. Emphasis is placed on monitoring and evaluation of environment opportunities in the health care industry and constraints in light of institutional strengths and weakness.

24. HSA 6XXX, Managed Health Care.
Description: This course examines health system consolidation through mergers, consortia and alliances and projections for mega-type comprehensive health care organizations and mechanisms for finance. Provides an overview of current and potential processes for the handling of patients in a managed care setting.

25. HSA 6XXX, Long-term Care Administration.
Description: This course examines long-term care delivery systems with particular emphasis on nursing homes. Emphasis will be placed on issues relating to the delivery of quality health care and effective management in long-term care facilities and systems. Developing knowledge of the aging process, patient, medical, social and supportive care will be an integral part of the course.
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26. HSA 6XXX, Practicum: Executive Skill Development. Description: This course is designed to develop and enhance the skills necessary for success as a health-care executive through management practice in long-term care or general care administration settings. The course focus is on operations planning and marketing, problem solving and decision making through development of skills such as communications, public speaking, negotiating, time management and confrontation, assertiveness, mediating and team building.

27. HSA 6XXX, Quality Assurance. Description: This course examines the mechanisms and development of quality assurance programs in health services organizations. Responsibilities and actions of consumer groups, professional associations, health care institutions and governmental agencies are reviewed.

28. HSC 6XXX, Professional Ethics in Health Care. Description: This course is designed to provide students with knowledge and understanding of complex ethical issues facing health professionals. Students are provided with an opportunity to examine their values and identify ethical principles to assist them in dealing more effectively with value conflicts and ethical dilemmas.

29. HSA 6XXX, Health Systems Analysis. Description: The course focus is managerial decision making in an uncertain environment utilizing various analytic techniques. Computer spreadsheet and statistical programs are employed for data analysis and interpretation.

30. HSC 5XXX, Alternative Care Systems and the Aging Population. Description: An examination of the continuum of health related services and systems which provide alternatives to long term care. Students will investigate comparative "self care" and "non-self care" systems and identify the cultural, political, and financial constraints which impact the individual's ability to age in place.

ADOPTED
Items # 7 - FA90-20: Submitted by the Rules & Appeals Committee.

Guidelines for the selection of a Sabbatical Selection Committee, to be used in 1990/91 and subsequent years. (This updates Item FA78-41, passed on 12/7/78).

1. The Committee shall consist of two tenured unit faculty members elected from each of the following Colleges: Arts & Sciences; Business Administration; Education and Human Services. And one tenured unit faculty member elected from each of the following Colleges: Computer & Information Sciences; Health.

2. Terms shall be for one year, with no limit on the number of terms that may be served.

3. Only tenured unit faculty members may vote in the election.

4. No person applying for a sabbatical may serve on the committee.

5. The President of the University or representative shall designate the committee chairperson from among the elected committee members.

6. The Faculty Association's Nominations & Elections Committee shall present a slate of nominees. Additional nominations shall be taken from the floor.

7. The Nominations & Elections Committee shall prepare a ballot and state the time, place, and certification of the election.

ADOPTED
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Item #8 - FA90-21: Submitted by the Faculty Affairs Committee.

Changes to FA89-23 procedures for the screening and selection of undergraduate teaching and outstanding teaching awards, originally passed by the Faculty Association on 11/2/89.

ELIGIBILITY. ... Previous recipients of a teaching award who meet this criteria and have performed once again in an outstanding manner are eligible to be nominated. No Outstanding Teacher or Undergraduate Teaching Award winner shall be eligible to win another Outstanding Teacher or Undergraduate Teaching Award for one year from the receipt of the last award.

NOMINATION. ... Nominees are to submit only the completed Information Sheets, and are not to submit vitae, letters, or other primary sources of teaching evaluation. Letters of support for nominees should be limited to five. In addition, nominees should see all letters and be able to choose which letters to include with their Information Sheets.

SCREENING AND SELECTION FOR UNDERGRADUATE TEACHING AWARDS. Each of the Colleges shall elect a College Selection Committee to screen nominees and select recipients ... Only regular teaching faculty who are not nominees for these awards will be eligible to serve on this Committee. No nominee for these awards may serve on this Committee. Faculty in colleges that do not conform to this guideline will be ineligible to receive awards. ... Each College Selection Committee shall ... notify all nominees of the outcome of the screening process at the same time on a day to be specified by the University Selection Committee.

SCREENING AND SELECTION FOR OUTSTANDING TEACHING AWARDS. ... The University Selection Committee will be composed of the Academic Vice President, the President of the Faculty Association, the Chairperson of the Faculty Affairs Committee, the President of the Student Government Association, and one representative from each College to be elected by the College from the ranks of these regular teaching faculty who have received a teaching award in previous years.

ADJOURNMENT

The meeting was adjourned at 1:00 p.m.
5. Sylvia Simmons, who directs development and community liaison efforts for the College of Arts and Sciences, again drew names for free tickets for an American Jazz event on April 10, 1991 in the UNF Theater.

6. Dean Afesa Adams announced that candidates for the position of Vice President for University Relations would be on campus in the near future. Dr. Adams invited the faculty to meet with these candidates at the following times: Mr. Bradford Barwise, University of Maryland, College Park, on Monday, April 8, 1991, at 9-10:30 AM; Dr. Norman Handy, Vice Chancellor, North Carolina A&T State University, on Tuesday, April 9, 1991, at 8:30-10:00 AM; Mr. John S. Hyde, President, Capitol Advantage in Chapel Hill, North Carolina, Monday, April 15, 1991 9:00-10:30 AM.

7. Charles Winton announced that the General Education Committee would have a final meeting on April 12, 1991, in the President's Conference Room. The committee expects to present a final report to the Faculty Association in the near future.

8. Andrew Bulkwalter, of the Center for the Humanities, announced that Dr. Vukasin Pavlovic, a member of the Political Science Department at the University of Belgrade, Yugoslavia, would speak on April 11, 1991, at 4 PM in Building 14/1601. He also announced that on April 18, 1991, Dr. Peter Hermes, former German ambassador to the United States, would speak on "Germany, Europe, and the World" at 7:30 PM in room 1304 of the Mathews Building.

IV. STANDING COMMITTEE REPORTS

1. ACADEMIC PROGRAMS - Reza Vaghefi, chair. The committee has two items on the agenda for today. The committee will meet again on April 15 and on April 29, 1991.

2. ACADEMIC STANDARDS - Carol Adkins, chair. The committee met on March 12, 1991. They are discussing academic standards relative to the athletic programs, the size of freshman classes and enrollments, and the cross-referencing of undergraduate and graduate courses. The committee will meet again on April 16, 1991, in the College of Health Conference Room.

3. ACADEMIC SUPPORT SERVICES - Diane Kazlauskas, chair. The committee met on March 13, 1991. The committee is abandoning any formal recommendations for Association approval regarding parking. Presently, the committee is discussing the implications of the proposed Heating, Ventilating, and Air Conditioning Policy. There are no agenda items for today.
4. **BUDGET & LEGISLATIVE INFORMATION** - Hugh Fullerton, chair. The committee is examining enrollment formulas, student credit hours, and associated issues. The committee will meet again on April 16, 1991.

5. **FACULTY AFFAIRS** - Judy Solano and Steve Shapiro, co-chairs. There are no agenda items for today. A subcommittee continues to study day-care services at UNF. Chris Rasche is developing a proposal for a safety council at UNF. A recent open hearing with the Assistant Vice President for Enrollment Services, Linda Lewis, addressed registration processes and other enrollment procedures. The committee is also discussing three areas of concern regarding the Promotion and Tenure process: the procedures per se, the role of the Promotion and Tenure Committee, and the disposition of one tenure case this year. The committee will meet again on April 10, 1991, in the Faculty Lounge.

6. **NOMINATIONS & ELECTIONS** - Bob Vergenz, chair. He announced that there would be elections for all committees and voting for the selection of the Distinguished Professor immediately following the meeting and on Friday, April 5, 1991.

7. **PROMOTION & TENURE** - Kevin Horn, chair. The following recommendations were made to Vice President Kenneth Martin:

   - For Tenure - of the 11 candidates, 11 received positive recommendations.
   - For Promotion to Associate Professor - of the 6 candidates, 1 received a positive recommendation and 5 received negative recommendations.
   - For Promotion to Full Professor - of the 5 Candidates, 3 received positive recommendations, 1 received a negative recommendation, and 1 received a "split" recommendation.

   The Academic Vice President met with the Committee on March 18 and indicated at that time that he adopted the Committee's recommendations as follows: of the tenure cases, 9 positive recommendations were adopted; of the cases for promotion to Associate Professor, 1 positive recommendation and 4 negative recommendations were adopted; of the cases for promotion to Full Professor, 4 positive recommendations and 1 negative recommendation were adopted.

8. **RULES & APPEALS** - Marnie Jones, chair. The committee will meet on April 18, 1991, in the Faculty Lounge.

V. **SPECIAL REPORTS**

1. **LEGISLATIVE LIAISON REPORT** - In Tom Healy's absence, Dr. Adam W. Herbert reported on the state of affairs in Tallahassee during the Legislative Session.
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2. GRADUATE COUNCIL – No report.

VI. SPECIAL COMMITTEE REPORTS


VII. QUESTION AND ANSWER PERIOD

1. Jim Crooks asked Curtis Bullock if there is a Florida Statute for contracts concerning minority contractors and vendors. The response was that there is.

2. Jim Crooks also asked about the disposition of the studies which have been completed regarding disparities in salaries. Vice President Martin responded that the State level is examining concerns regarding salary compression and inversion.

3. Vice President Curtis Bullock was asked whether the traffic light could be manually controlled at night. Vice President Bullock stated that he would work on this issue.

4. Bill Wilson asked the Faculty Affairs Committee whether they will be addressing promotion and tenure criteria this year. Judy Solano responded that the criteria themselves would not be addressed, but that their examination of the procedures will likely not be finished by May.

5. John Maraldo asked that, since campus buildings now have both names and numbers, whether it would be possible to post maps for the entire campus showing such within the buildings themselves.

6. Cherrill Heaton asked Vice President Martin if there were any disparities in the recommendations from the Promotion and Tenure Committee and his recommendations. Dr. Martin stated that 2 candidates withdrew from the tenure process and that 1 candidate withdrew from being considered for promotion to Associate Professor. All other decisions were consistent with the recommendations of the Committee. He commended the committee for their excellent work.

7. President Ellie Scheirer asked a question from the Academic Support Services Committee for the Food Services Committee regarding its charge, membership, and subcommittees. Marcelle Lovett responded as a member of the committee. The charge of the committee is to survey various communities on campus about food service quality and services. Faculty do serve on it. The committee meets once a month.

8. President Ellie Scheirer asked Vice President Curtis Bullock an anonymous question about the increasing presence of banners and signs on campus. He stated that he agreed that
signs and banners have increased in number. He asked for help in having them taken down.

9. Jim Crooks asked about the status of the recommendations from the Bookstore Committee. Bill Slaughter responded by saying that he had received a letter from President Herbert which thanked him for serving on the committee. He did not know what has happened since then. The question will be forwarded to President Herbert.

10. Pali Sen asked about the distribution of campus mail and about the pick-up of mail from the mailbox outside the bookstore. Curtis Bullock offered to look into the situation.

VIII. LEGISLATIVE CALENDAR

1. Item #1, PA91-15, New Program: Objective of the M.A. in Psychology, submitted by the Academic Programs Committee -- adopted.

2. Item #2, PA91-16, New Course in the College of Business Administration, Honors Research in Business Administration, submitted by the Academic Programs Committee -- adopted.

IX. ADJOURNMENT

The meeting adjourned at 12:50 PM.
Screening Procedures.

6. NOMINATIONS & ELECTIONS - Sheila Mangum, chair. No report.

7. PROMOTION & TENURE - Kevin Horn, chair. Donna Keenan reported that the committee is currently examining the dossiers.

8. RULES & APPEALS - Marnie Jones, chair. The committee met on November 20 and will meet again on December 11, 1990, in the Faculty Lounge at 12:00 p.m.

V. SPECIAL COMMITTEE REPORTS

1. GRADUATE COUNCIL - Ed Healy. No report.

2. FACULTY GOVERNANCE - Judy Solano, chair, reported that there were 86 responses to the survey regarding UNF faculty participation in Association activities. There will be a report in next month’s information packet. Those who have not responded and want to may contact Judy Solano. Dr. Solano also reported that the committee will not change the organizational structure for the sake of change, but they will work to improve the structure and function of the organization.

3. LEGISLATIVE LIAISON - Tom Healy - Along with "Season's Greetings," he reported that there is no money. There is a transition going on in Tallahassee. The revenue estimation indicates a shortfall which will require agencies to give back approximately two and a half percent of the budget in addition to the amount asked for earlier. The good news is that some of this money is in reserve. The Chancellor is, however, optimistic about the mood in Tallahassee.

4. GENERAL EDUCATION - Charles Winton - The committee has completed a series of open hearings. At the last meeting, the committee heard from two subcommittees. At the next meeting, the committee will hear from the subcommittees on multicultural course content and junior/senior general education.

5. ASSOCIATE VICE PRESIDENT FOR ACADEMIC AFFAIRS SEARCH COMMITTEE - Joan Farrell, chair, reported that this committee has had one meeting and will meet again on December 6, 13, and 20, 1990. Applications are presently being submitted. Dr. Farrell announced that UNF faculty should consider nominating themselves. There are five applications to date.
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VI. QUESTION AND ANSWER PERIOD

1. The Rules and Appeals Committee asked about the elimination of Summer Commencement and the introduction of the 7:30 p.m. Friday evening commencement time. The December 14, 1990, Commencement will be held at the Coliseum. Dr. Ken Martin stated that there have been some positive responses to the latter change. He will continue to discuss the Friday commencement time. There has been no final decision on the Summer, 1991, Commencement.

2. Steve Shapiro asked about the computerized heating in Building 10, in addition to that in Buildings 2 and 9. Vice President Curtis Bullock stated that Charles Bear should be called if there are some problems with the heating system in the buildings.

Vice President Bullock also responded to the question raised at the November 1, 1990, Faculty Association Meeting regarding the "dirty, battered and not very tidy appearance" of certain areas within the University.

(1) The hiring freeze didn't help. The work force will begin to shrink.

(2) Cigarette smokers are now forced out of offices and buildings. They drop cigarette butts on the stairways. Mr. Bullock will ask that these areas are vacuumed and swept more regularly.

(3) There are scheduled special classroom repairs. The College of Arts and Sciences and the College of Business will have repairs during the upcoming break. Founder's Hall is scheduled for some repair work in January, 1991.

(4) We all want the campus to look great but we must remember that the student body is going through a change. It has grown from 5,000 students to 8,000 students who are younger and do not necessarily clean up after themselves as the older, more mature students do.

(5) There is concern regarding privatization of cleaning services at UNF and the effects on long-term custodial help. No matter what happens, our employees will be provided for.

(6) As a response to the question about why the UNF Bus is using several prime parking spaces, the bus will be moved.

3. Judy Solano asked about the open hearing on new programs. Dr. Martin stated that an open hearing is planned for today, immediately following the Faculty Association Meeting, on the Master Plan for 1993-1998.
4. Dr. Herbert responded to a question about the future of the UNF Bookstore. He stated that a committee comprised of faculty and other individuals was currently looking at service bids, service projects, and supplies that should be available in the bookstore.

The proposals for the bookstore will be responded to by the end of February. Renovations should be finished by the end of the Fall Term, 1991.

5. This is a follow-up to Tom Healy's statement regarding the budget callback.

President Herbert stated that a portion of the 4.8 percent budget reduction was redeemed as a result of lottery funds.

There will be one more recall of approximately 2.2 to 2.8 percent. If the callback is higher, there is not enough money held back to cover this amount. We will need to come back and look at where the money will come from.

We will try to maintain current operations for the summer term. We have four percent less money than we had last Summer.

We will have to look at the total budget. In the past we have looked at equipment and library funds as a source of revenue replacement. We are committed to not giving up positions. Something, however, may have to give.

There is a push for money to fund enrollment growth. We will push for funds for new FTEs over what we have had the past few years.

We will not enroll more students on the lower level than we are funded for. We will enforce application deadlines. This procedure will also influence upper-division growth.

The average of SAT scores for the freshman class of 1990-1991 is 1080. Currently, the 1991-1992 group has SAT scores averaging 1107. There is a very serious commitment to the value of an undergraduate education. It will be harder to get into the University of North Florida next year.
II. LEGISLATIVE CALENDAR

Item #1 - FA90-22: CARRY-OVER FROM NOVEMBER 1, 1990 MEETING FROM MARY GRIMES - RESOLUTION.

ITEM FAILED FOR LACK OF A FORMAL MOTION.

Item #2 - FA90-23: SUBMITTED BY THE ACADEMIC PROGRAMS COMMITTEE

1. COLLEGE OF ARTS AND SCIENCES

Mathematics and Statistics

Major Change: Revision of B.A. and B.S. Requirement in Statistics

Revision of Bachelor of Arts in Statistics Requirements. Revision of Bachelor of Science in Statistics Requirements. Currently, Advanced Calculus I and II (MAA 4211 and 4212) are required courses for B.A. and B.S. Statistics majors and Statistical Methods I and II (STA 3163 and 3164) are major electives. It is proposed that Statistical Methods I and II become required courses and that Advanced Calculus I and II become major electives. This change follows the recommendation of the Education Section of the American Statistical Association. Furthermore, the Southern Regional Committee on Statistics, which is contemplating an accreditation program, recommends this change.

Minor Change:

(1) MAC 1132 (4) Change of title from College Algebra and Trigonometry to pre Calculus. No catalog description change.

(2) MAS 4301 (4) Change of Title from Algebraic Structures to Abstract Algebra. No catalog description change.

ADOPTED
2. DEPARTMENT OF MUSIC

Major Change:

(1) MUS 3XXX (1-3) Eminent Scholar Seminar

Entire Catalog Description:

A series of lectures, demonstrations, workshops, and master classes given by outstanding authorities in the field of American music. The course will vary each semester according to the expertise of the scholars involved and will include jazz, American classical, gospel, American Musical Theatre, Latin-American, and rock music, to enable music majors as well as other students and community members to be exposed to the great figures in American Music.

(2) To discontinue the B.A. with Jazz concentration because the Department has been approved to offer B.M. in Jazz studies and all jazz students will transfer to the new program which is much preferred over the B.A.

(3) The Department wishes that 4 of the 12 semester hours credit in music electives be allocated to the new course, Eminent Scholars Seminar, 1 semester hour each term because this new course will be of great benefit to the jazz majors and the Department wishes to ensure that students take at least four semesters of it as part of their degree requirement.

Minor Change: MUH 3015 (3)

Current Title and Entire Catalog Description: American Music, Past, Present and Future. This course will look at the different paths of modern music, including music in the concert halls and dance huss of 20th century America. It will be a survey of the kinds of music being heard today, how music evolved, and where it is headed.

New Title and Entire Catalog Description: American Music: Past and Present. This course looks at the music of America, from early blues to free jazz of the 1970s. Also, American classical composers of the 20th century and their impact will be studied.

ADOPTED
Item #4 - FA90-25: SUBMITTED BY THE ACADEMIC PROGRAMS COMMITTEE

COLLEGE OF EDUCATION AND HUMAN SERVICES

Major Change: Technology Education

(1) Combine the two existing tracks of engineering technology and electronics technology into a single track called electronics technology. Therefore, only one track in electronics is needed.

(2) Combine the two existing tracks of manufacturing and safety into a single track called general technology.

(3) New course: ETI 3XXX. Performance Technology (3). The use of systems approaches to ensure that future supervisors have the knowledge, skills, motivation, and environmental support to do their jobs efficiently and effectively in industry.

ADOPTED

VIII. ADJOURNMENT

The meeting was adjourned at 12:35 p.m.
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3. President Ellie Scheirer announced that the June 6, 1991, Faculty Association Meeting would be held in Building 9/Auditorium.

4. Vice President Curtis Bullock announced responses to questions asked at the previous Faculty Association meeting. There is a statute requiring that the University hire minority contractors; we presently exceed the requirement in our practices. He noted that there is an effort to control the traffic light at night to assist in traffic control. Vice President Bullock responded to John Maraldo's request for maps to be placed at strategic places on campus; he stated that he would try to have more complete versions of building maps placed in several locations on campus. Vice President Bullock indicated that on May 6, 1991, there would be a formal announcement that Barnes and Noble will take over the management of the University Bookstore about July 1, 1991. He also responded to the question regarding the pick-up and sorting of campus mail on campus; he stated that the mail is picked up, sorted, and distributed and that he has urged the timely and accurate distribution of mail.

IV. STANDING COMMITTEE REPORTS

1. ACADEMIC PROGRAMS - Reza Vaghefi, chair. No report. The next meeting of the Committee has been scheduled for May 13.

2. ACADEMIC STANDARDS - Gerald Stine for Carol Adkins, chair. The committee met on April 16, 1991, and will meet again on an on-going basis.

3. ACADEMIC SUPPORT SERVICES - Diane Kazlauskas, chair. No report.

4. BUDGET & LEGISLATIVE INFORMATION - Hugh Fullerton, chair. The committee met on April 23, 1991, with Dr. Ed Healy to discuss questions regarding funding formulas. The committee will meet one more time this Spring.

5. FACULTY AFFAIRS - Judy Solano and Steve Shapiro, co-chairs. Judy Solano reported that the committee has been meeting weekly since the last Faculty Association meeting and will meet again on Friday, May 10, 1991, at 11 AM in the Faculty Lounge. The Committee has an information item in the packet for today's meeting on the creation of a permanent campus safety advisory council. Chris Rasche commented on the history of this recommendation and the intentions behind such a council. Judy Solano continued her report with comments about the promotion and tenure concerns outlined to the Association at last month's meeting. These concerns continue to consume most of the Committee's time. While there has been some discussion of the role of the University-level Promotion and Tenure Committee and the promotion and tenure procedures, the Committee has for the most part deferred on these issues.
until they can come to some kind of resolution of concerns about the disposition of one of this year's tenure cases. "To recap for you briefly, while we are and continue to be concerned about the outcome of a particular case, we are also most concerned about the possibility that faculty and administration have very divergent views on the interpretation and application of the tenure criteria. We are fearful of what this portends for the future if we cannot reconcile our differences on this issue. In the case at hand the decisions and interpretations of the tenure criteria made by two administrators appear to be in striking contrast to the decisions and interpretations of virtually all of the faculty members involved in the process. As I reported to you at the last meeting, we raised our concerns (1) in a meeting with the President and the Vice President in a meeting on April 1, 1991. Not being satisfied with the outcome of that meeting, we (2) sent the President and the Vice President for Academic Affairs a DRAFT copy of a letter outlining our concerns and hoped that one or the other would respond, thereby reopening dialogue on the issue. A week passed and we received no response; so on April 17 we began to finalize our letter. We moved rather slowly and deliberately at this point since we realized that this kind of challenge was unprecedented in our history. We ultimately settled on wording that was acceptable to everyone on the Committee and (3) sent an official copy of the letter to the President on Wednesday, April 24. In the letter we indicated that we have come to the conclusion that either (a) the faculty and the Academic Vice President are interpreting and applying the established criteria for tenure differently--in which case, we asked that the specific case be reconsidered and the judgment of the faculty be respected --or (b) the faculty and the Academic Vice President are basing their judgments on different criteria--in which case, we again asked that the specific case be reconsidered but reconsidered strictly in light of those criteria that are specified and published in the Faculty Handbook. If it was felt that the case at hand could not be reconsidered, we asked that the President and the Academic Vice President publish their interpretation of the tenure criteria so that any discrepancies can be resolved. Upon delivering this letter, Steve and I set up an appointment to meet with the President on Tuesday of this week, April 30, again while hoping to establish dialogue on the issues. We were notified on Tuesday that the President would not be able to meet with us. We received a memo from the President on Wednesday, May 1, yesterday, indicating that efforts in the final days of the Legislative Session to lobby on budget issues of concern to the University community were consuming most of his time and were preventing him from responding to us at this particular time. He indicated that he would respond to our letter in writing early next week. His secretary indicated to us that if, after receiving his response, we still wanted to meet, we could schedule another appointment. So, we are currently awaiting the President's response."
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6. **NOMINATIONS AND ELECTIONS** - Bob Vergenz, chair reported that there was an information item enclosed in today's packet. The item contains results of last month's elections. One correction needs to be included in the information about the election results--Diane Kazlauskas was elected to serve on the Budget and Legislative Information Committee and not Cherrill Heaton who was not on the ballot.

7. **PROMOTION AND TENURE** - Kevin Horn, chair. No report.

8. **RULES AND APPEALS** - Marnie Jones, chair. The committee met on April 18, 1991, to plan today's agenda. The next meeting will be on Tuesday, May 28, 1991, in the Faculty Lounge, at 12:00 Noon.

V. **SPECIAL REPORTS**

1. **LEGISLATIVE LIAISON REPORT** - Tom Healy reported highlights from the 1991 Legislative Session which gave us little good news. The money available will not keep up with enrollment growth even though the University of North Florida received support for enrollment growth. It is expected, but not certain, that there will be a 3% pay increase for State employee, but not until January 1, 1992. PECO dollars are available in reference to several UNF projects: the gymnasium, road completion, and the College of Health building. There will be a 15% increase in in-State tuition fees and a 25% increase in out-of-State fees; the long-range intention is to have in-State students finance 25% of the cost of their education, while out-of-State students would finance all of the cost of their education. Funds have been made available for the planning of a tenth State University in the Fort Myers area. There has been provision for increased budget flexibility; however, in addition for such funding flexibility, by 1993 the SUS must be accountable for performance outcomes.

2. **GRADUATE COUNCIL** - Charles Galloway. The council has been meeting and will continue to meet. The committee is concerned with reviewing policy and procedures and is working on developing a handbook. Deans will be asked to provide a list which updates those faculty holding Graduate Faculty status. When the new list is available, there will be a meeting of the entire Graduate Faculty of the University.

VI. **SPECIAL COMMITTEE REPORTS**

1. Faculty Governance Committee - Judy Solano, chair. The final report from this committee will be written during the Summer.
VII. QUESTION AND ANSWER PERIOD

1. Steve Shapiro asked Dr. Galloway about who is on the Graduate Council. Dr. Galloway stated that the Council was made up of members elected from among faculty with Graduate Faculty status. Dr. Shapiro noted that terms of the members on the Council have expired.

2. Marianne Barnes asked when the last election for the Graduate Council was held.

3. Chris Rasche asked whether it were usual to have only a one-day pause between semesters? Dr. Ken Martin stated that the planning for the academic calendars will go through all the relevant committees to ensure that this situation will not happen again.

4. Frank McLaughlin asked which date is official for the beginning of the Summer Term and which publication is official when there is a conflict in dates—the Catalog or the schedule. Dr. Martin responded that the schedule is correct and that classes will begin on Tuesday, May 7, 1991.

5. Bob Vergenz asked about the administrative response to a petition from students regarding the change in the date of graduation. Dr. Martin responded that he is working with students to resolve their concerns. He indicated that until we have our own venue for graduation, it is difficult to set dates firmly in advance.

6. Darwin Coy asked whether the Faculty Affairs Committee is writing letters to the President and the Vice President from the Faculty Association and whether a committee should be writing such letters, in a sense representing the Faculty Association, without Association approval. Judy Solano responded by saying that letter was written to the President and the Vice President from the co-chairs for the Faculty Affairs Committee.

7. Ellie Scheirer asked a question from Carol Adkins regarding level of air conditioning needed for Monday morning classes. Curtis Bullock noted that these difficulties arise each year and that he would endeavor to make sure that classrooms are comfortable.

VIII. LEGISLATIVE CALENDAR

Item #1 - FA91-17: Submitted by the Faculty Association President. Proposed 1991-92 Faculty Association Budget -- adopted.

IX. ADJOURNMENT

The meeting adjourned at 12:45 PM.
postponed; the Committee will now meet on February 1, 1991, in the Foundation Board Room in the Library.

6. Vice President Ken Martin reiterated that copies of the list of the proposed academic programs for the Master Plan were being distributed at the door today. He encouraged faculty to be sure to get a copy. Two programs that are not listed and should be are:

MS - Family Studies
BS - French

There will be a complete booklet describing the proposed programs in the Deans' Offices by early next week.

7. Vice President Martin also commented that Noel Zabriskie and Alan Huellmantel are developing a strategic approach to operationalizing a UNF faculty development center. Dr. Martin asked the faculty for their support in this effort.

8. Vice President Martin also mentioned that the date for Spring Semester Commencement is still under review; currently a Friday night seems preferred. He asked for suggestions. He also indicated that he is waiting for a response from Scott Rogers, Student Government President.

V. STANDING COMMITTEE REPORTS

1. ACADEMIC PROGRAMS - Reza Vaghefi, chair. The committee met in December when they approved items on the agenda today; they will meet again on January 28, 1991.

2. ACADEMIC STANDARDS - Carol Adkins, chair. The committee last met on November 11, 1990, and will meet again in the near future.

3. ACADEMIC SUPPORT SERVICES - Dianne Kazlauskas, chair. No report.

4. BUDGET & LEGISLATIVE INFORMATION - Hugh Fullerton, chair. No report.

5. FACULTY AFFAIRS - Judy Solano and Steve Shapiro, co-chairs. The committee met with the Campus Police Department when all present shared information. The committee also has an item on today's agenda.

6. NOMINATIONS & ELECTIONS - Sheila Mangun, chair. She reported that there would be a brief election for new committee members. Nominations from the floor were entertained for both the Arts and Sciences representative and for the other slots; Champak Panchal was nominated to represent the College of Arts and Sciences. Since there
were no other nominations from the floor, the slate was approved by acclamation.

7. PROMOTION & TENURE - Kevin Horn, chair. Earle Traynham reported that the committee has met twice and will continue to meet.

8. RULES AND APPEALS - Marnie Jones, chair. The committee met on December 11, 1990. The next meeting is on January 24, 1991, in the Faculty Lounge.

VI. SPECIAL REPORTS


2. GRADUATE COUNCIL - Ed Healy. No report.

VII. SPECIAL COMMITTEE REPORTS

1. FACULTY GOVERNANCE COMMITTEE - Judy Solano, chair. There is an information item in the packet for today's meeting which reports the results of the survey conducted on faculty governance. A meeting is being scheduled for the near future.

2. ASSOCIATE VICE PRESIDENT FOR ACADEMIC AFFAIRS SEARCH COMMITTEE - Joan Farrell, chair. Candidates for the position are currently being interviewed, and faculty are encouraged to participate.

VIII. QUESTION AND ANSWER PERIOD

1. Bill Slaughter asked when the Sabbatical Selection Committee will meet and make their decisions. Vice President Ken Martin responded by stating that decisions should be made by February 15, 1991, though he is not certain of that date; he indicated that he would check on it.

2. Dale Clifford asked Vice President Curtis Bullock why the roadwork going on now is permitted to block traffic during rush hours. Mr. Bullock responded that the contractor has been notified that traffic should not be blocked during rush hours; the situation will continue to be monitored until the roadwork is finished.

3. Bruce Gutknecht asked Vice President Curtis Bullock why students were stopped from entering campus on Monday, January 14, the day of the chemical spill in Building 4. He also asked why faculty who were teaching during this time were not notified. Mr. Bullock stated that there was a communication problem then, as there has been during similar incidents in the past. He is looking at ways to improve communication.
LEGISLATIVE CALENDAR

Item #1 - FA91-1: Submitted by the Academic Programs Committee.

Department of History and Philosophy

Major Charge: New Courses for Implementation of Philosophy Major

1. PHI 3XXX, 20th-Century Continental Philosophy (3)
   Description: An examination of major issues and figures in twentieth century continental philosophy. Attention given to phenomenology, existentialism, semiotics, structuralism, post-structuralism, and deconstruction. Readings taken principally from Husserl, Heidegger, Sartre, Merleau-Ponty, Foucault, and Derrida.

2. PHI 4610, 20th-Century Philosophy: The Anglo-American Tradition (3)
   Description: The history of Philosophy in the present century in the English-speaking world is marked by a turn away from speculative metaphysics toward the logical analysis of language. This course traces the history of that development from Russell through Wittgenstein and the "logical positivists" up to the present trend toward applied ethics.

3. PHI 3XXX, Philosophy of Zen Buddhism (3)
   Description: Zen is the meditation school of traditional Buddhism. This course is a critical examination of the literary, philosophical and historical roots and teachings of Zen. We will begin with a general introduction to Buddhism, then read some Chinese and Japanese Zen texts, in an effort to understand them as expressions of Asian culture, as responses to philosophical problems, as exercises testing the limits of reason, and as expedient means to awaken "the true self of compassionate wisdom."
4. PHI 3220, Philosophy of Language (3)
   Description: Language is the most distinctive characteristic of humans. This course will examine a cluster of problems and theories about language including the relation of language to the world, the meanings of propositions, the problem of truth, and what language reveals about the possibility of "innate ideas."

5. PHI 3300, Introduction Epistemology (3)
   Description: Epistemology, the theory of knowledge, is often taken to be a foundational area of philosophy. This course will examine a constellation of related problems, starting with the question: What, if anything, can we know, how can we know what we know, and how can we be certain that what we know is true?

6. PHI 3600, Ethics (3)
   Description: An exploration of classical and contemporary theories and moral conduct. Attention is given to the nature of values and the structure of normative evaluation.

7. PHI 3700, Philosophy of Religion (3)
   Description: This course approaches religion as a phenomenon common to human experience. Religion is examined from the perspective of reason rather than revelation. Philosophy of religion is concerned with philosophical conceptions of deity, the truth claims of differing religions, of revelation, faith, and the problem of verification.

8. PHI 4XXX, Philosophy of the Social Sciences (3)
   Description: An examination of the nature, foundations, and aims of the social sciences. Attention given to differing accounts of human action, the nature of social explanation, the structure of comparative social analysis, and the conditions for societal evaluation. Special consideration given to the relationship of the social sciences to the humanities and the natural sciences.

9. PHI 4500, Metaphysics (3)
   The ultimate nature of reality is probably the oldest and deepest philosophical problem. A number of answers have been given to the question "What is really real?" several of which will be considered in this course. Special emphasis on the ontological status of minds, universals, matter, and God.

Minor Change

PHM 3100 Social Philosophy (3)
The new catalog description will read: An analysis and evaluation of different accounts of society, social order, and human sociations.
Readings from classical social philosophers and contemporary social theorists.

ADOPTED
Item #2 - FA91-2: Submitted by the Academic Programs Committee.

Department of Natural Sciences

Major Change: New Courses

1. Basic Astronomy Laboratory AST 2002L (1)

   AST 2002L -- Basic Astronomy Laboratory
   Prerequisite: Algebra and trigonometry. Corequisite: AST 2002 or
   permission of instructor. An introductory laboratory course with
   exercises on vision and optics, telescope structure and design, and
   observing the sun, moon, planets, nebula, and other sky objects. Some
   required observing sessions will occur at times other than the scheduled
   laboratory class. Three hours laboratory.

2. Local Flora BOT 3153C (4)

   BOT 3153C - Local Flora (4)
   Prerequisite: BOT 1010C or BOT 2203C or permission of instructor. Study
   of the morphological features of vascular plants and practice in
   identification of plants. Elementary ecology of principal types of plant
   communities of Northeast Florida. Emphasis on native plants. Three hours
   lecture, two hours lab, two hours field work.

Other Major Changes

For the convenience of Natural Sciences majors who must repeat some
courses and for students in the College of Health (and others) who wish to
take some Natural Science courses as electives, it is proposed here to
separate the lecture and laboratory components of several courses. This
enables students to take the lecture portion without the lab or to repeat
the laboratory portion without repeating the lecture (if prior performance
in the lecture was satisfactory). Natural Science majors must complete
both lecture and lab components of courses required for their major.

3. CHM 3210L - Organic Chemistry I Laboratory (1)
   Corequisite: CHM 3210. Techniques used in organic laboratories will be
   taught, such as crystallization, distillation chromatography. Four hours
   laboratory.

4. CHM 3211L - Organic Chemistry II Laboratory (1)
   Corequisite: CHM 3211. Continuation of CHM 3210L. Emphasis on organic
   synthesis. Four hours laboratory.

5. MCB 4053L Virology Laboratory (1)
   Corequisite: MCB 4053. This laboratory deals with isolation and
   culturing of animal and bacterial viruses. Four hours laboratory.

6. PCB 3023L - Molecular and Cell Biology Laboratory (1)
   Prerequisite: CHM 3210C and General Biology. Corequisite: PCB 3023. A
   study of cell structure and function with emphasis on the properties of
   intracellular organelles and their molecular constituents. Four hours
   laboratory.
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7. PCB 3063L - Genetic Laboratory (1)
Prerequisite: General Biology and General Chemistry I and II.
Corequisite: PCB 3063. Principles of classical and molecular genetics
revealed by studies on nuclear and extranuclear inheritance. Four hours
laboratory.

8. PCB 4253L - Developmental Biology Laboratory (1)
Prerequisite: PCB 3063C, 3023C. Corequisite: PCB 4253. A study of
gametogenesis, fertilization, and embryogenesis at the descriptive and
molecular levels, and of related developmental problems such as
regeneration and carcinogenesis. Four hours laboratory.

9. PCB 4713L - Physiology Laboratory (1)
Prerequisite: PHY 3049C, PCB 3023C, CHM 3211C. Corequisite: PCB 4713.
The study of functional activities and interactions of cells, tissues and
organs, with emphasis on respiration, excitation, transport phenomena, and
control mechanisms. Four hours laboratory.

10. ZOO 4234L - Parasitology Laboratory (1)
Corequisite: ZOO 4234. Laboratory study of the anatomy and
identification of protozoan and helminth parasites. Four hours
laboratory.

Minor Change: New Catalog Descriptions

11. BCH 3023C - Bioorganic Chemistry (4)
Prerequisite: General Chemistry I.
The carbon chemistry of biological substances, the structure and function
of biological molecules and elementary metabolism. (Cannot be used by
Natural Science majors to satisfy degree requirements.) Three hours
lecture, four hours laboratory.

12. CHM 3210 - Organic Chemistry I (3)
Prerequisite: CHM 2046C or equivalent. A study of the compounds of
carbon emphasizing functional group reactivity, spectroscopy, reaction
mechanisms. Three hours lecture.

13. CHM 3211L - Organic Chemistry II (3)
Prerequisite: CHM 3210 and CHM 3210L. Corequisite is CHM 3211L. A
continuation of CHM 3210 and CHM 3210L. Three hours lecture.

14. CHM 4130C - Modern Analytical Chemistry (5)
Prerequisite: CHM 3120C, CHM 4410C. Emphasis on instrumental methods of
analytical investigation including atomic absorption spectroscopy,
potentiometry, electrophoresis, nuclear magnetic resonance spectroscopy,
gas chromatography/mass spectrometry and high pressure liquid
chromatography. Three hours lecture, four hours of scheduled laboratory,
additional unscheduled laboratory work required.

15. CHM 4930 - Selected Topics in Chemistry . . . v. 1-4
Prerequisite: Permission of instructor. Variable topics as related to
recent advances in chemistry.
(Change of course No. from CHM 4931 to CHM 4930 and cr. from 1-3 to 1-4)
16. CHM 4931 - Senior Seminar in Chemistry (1)
Prerequisite: Senior standing or permission of instructor.
(Change of Course No. from 4930 to 4931)

17. GLY 2001C - Earth Science (4)
An introduction to the composition of the earth and the evolution of landscapes. Topics will include minerals and rocks, principal landforms, the hydrologic cycle, atmospheric structure and circulation patterns, climate, soil formation and structure, the ocean floor and continental drift. Three hours lecture, four hours laboratory.

18. MCB 4053 - Virology (3)
Prerequisite: PCB 3023, PCB 3023L, MCB 3013C. Infectious cycles and molecular aspects of bacterial, plant and animal viral replication. Three hours lecture. Biology majors must co-enroll in MCB 4053L.

19. PCB 3023 - Molecular and Cell Biology (3)
Prerequisite: CHM 3210C and General Biology. A study of cell structure and function with emphasis on the properties of intracellular organelles and their molecular constituents. Three hours lecture. Biology majors must co-enroll in PCB 3023L.

20. PCB 4253 - Developmental Biology (3)
Prerequisite: PCB 3063C, 3023C. A study of gametogenesis, fertilization, and embryogenesis at the descriptive and molecular levels, and of related developmental problems such as regeneration and carcinogenesis. Three hours lecture. Biology majors must co-enroll in PCB 4253L.

21. PCB 3063 - Genetics (3)
Prerequisite: General Biology and General Chemistry I and II. Principles of classical and molecular genetics revealed by studies on nuclear and extranuclear inheritance. Biology majors must co-enroll in PCB 3063L.

22. PCB 4713 - Physiology (3)
Prerequisite: PHY 3049C, PCB 3023C, CHM 3211C. The study of functional activities and interactions of cells, tissues and organs, with emphasis on respiration, excitation, transport phenomena, and control mechanisms. Three hours lecture. Biology majors must co-enroll in PCB 4713L.

23. ZOO 4243 - Parasitology (3)
Prerequisites: BSC 2010C and either BSC 2023C or BSC 2203C. Anatomy, physiology, life cycles, epidemiology and control of protozoan and helminth parasites that affect vertebrates. Three hours lecture. Students are strongly recommended to co-enroll in ZOO 4243L.

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Item #3 - FA 91-3: Submitted by the Academic Programs Committee.

Department of Health Science

Minor Change: Addition or change of prerequisite to course description.

1. HSA 6XXX - Managed Health Care (3)
   Prerequisites: HSA XXXX Health Care Finance, and HSA 6XXX Health Care Organization and Delivery. This course examines health system consolidation through mergers, consortia and alliances and projections for mega-type comprehensive health care organizations and mechanisms for finance. Provides an overview of current and potential processes for the handling of patients in a managed care setting.

2. HSA 6XXX - Strategic Management in Health Care (3)
   Prerequisite: HSA 6XXX Health Policy, MAN 6204, and PAD 6934, MAN 4301 or MAN 6309. This course examines managerial decisions and actions that determine the long range performance of a health care enterprise. Strategy formulation implementation and evaluation and control are included. Emphasis is placed on monitoring and evaluation of environment opportunities in the health care industry and constraints in light of institutional strengths and weakness.

3. HSA 6XXX - Health Planning and Marketing (3)
   Prerequisites: TRA 5223 or equivalent. This course examines planning and marketing as related to health care organizations. Emphasis is placed on the planning process and the elements and methods of marketing health care services in relation to the role of the consumer, governing body, administration and medical staff.

4. HSA 6XXX - Advanced Health Care Financial Management (3)
   Prerequisites: HSA XXXX Health Care Finance, ACG 6305 and FIN 5405. This course examines the concepts and techniques of financial management in health care delivery settings. Reviews accounting practices, financial statements and management of financial assets. Examines organizational cost behavior, budgeting, cost allocation and financial modeling.

5. HSA 6XXX - Advanced Health Care Quantitative Management Analysis (3)
   Prerequisites: HSA XXXX Health Care Systems Analysis. This course prepares the health care administrator to solve simple and complex problems and to manage the work of technical specialists. Typical decision making and control problems that arise in the health care setting are presented and the quantitative techniques available to address them are described.

6. HSA 6XXX - Executive Skill Development (3)
   Prerequisites: MAN 6204, HSA 6XXX Health Economics, HSA 6XXX Health Organization and Delivery, and HSA 6XXX Health Care Finance. This course is designed to develop and enhance the skills necessary for success as a health care executive through management practice in health care administration. Students will concentrate on either long-term care or general care administration. The course focus is on operations planning and marketing, problem solving and decision making through development of skills such as communications, public speaking, negotiating, time management and confrontation, assertiveness, mediating and team building.
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7. HSA 6XXX - Health Policy: Directed Study (3)
Prerequisites: HSA 6XXX Health Organization and Delivery. This is a
directed study course which will be based upon the interests of the
individual student. Emphasis will be placed upon the processes by which
health policy proposals are generated, promoted, defeated, modified and
implemented. Students will concentrate on either long-term care
administration or general care administration.

8. HSA 6XXX - Operations Management in Health Care (3)
Prerequisites: TRA 5223 or equivalent and HSA 6XXX Health Care Systems
Analysis. This course examines decision making, change implementation and
control processes in health care organizations. The course will emphasize
behavioral, organizational and situational factors effecting the
management role and strategies for analyzing problems and implementing
change.

9. Modification of Catalog Description of the Master of Health
Administration:

a. Specify the use of TRA 5223 - Production, Marketing and Logistics
Management instead of MAR 6815 - Marketing, Management and
Institutions.

b. Indicate that the requirement for course work in human resource
management may be satisfied by MAN 4301, MAN 6309 or PAD 6934
depending on the extent of student background in this area.

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Item #4 - FA91-4: Submitted by the Rules and Appeals Committee.

College/Division and Department: C.O.E.H.S. Division of Curriculum and Instruction.

Current Course Number and Title PEN 2122 Intermediate Swimming.

Description of proposed change: Change semester hours of credit from one hour to two hours.

1. What is the current title and entire catalog description?
2. What is the new title and entire catalog description?
3. Does the change affect programs or offerings of any other academic unit? If so, indicate how and list the affected units and their reactions to this change.
4. If this change must be implemented before the next catalog is in effect, indicate the proposed date and state the reason.

1. Intermediate Swimming: Instruction and performance in improving techniques in a variety of swimming strokes and water emergency prevention and response. Students also will work toward American Red Cross Certification in Emergency Water Safety.

2. Same as Above.

3. No.

4. Summer 1991

Reason for the change:

The course meets the criteria for two hours of credit. The course was incorrectly reduced to one hour and overlooked when other courses, which were incorrectly reduced to one hour, were corrected to two hours in September 1990.

ADOPTED
Item #5 - FA91-5: Submitted by the Faculty Affairs Committee.

EVALUATION OF TEACHING

Given that teaching is central to the mission of the University and believing that assessment of teaching is a critical component of and essential to annual evaluation, promotion and tenure, and professional development the faculty reaffirms:

- that SIRs are designed -- and intended to be used at UNF -- for professional development as well as evaluation of faculty performance in the classroom;

- that it is the responsibility of each faculty member to create, over time, a teaching profile, using available means (see recommendation #2 below for examples of means of evaluation).

Evaluation of Teaching in General

Further, as regards the process of evaluating teaching in general, the faculty recommends:

1. that the following areas should be considered as indicators of successful teaching:

a. subject matter mastery (content areas, comprehensiveness of content, currency of content, objectivity of coverage)

b. curriculum development (courses fit with other courses, course revisions, new courses developed)

c. course design (instructional goals and objectives, content coverage, appropriateness of teaching methods, appropriateness of assessment methods)

d. delivery of instruction (method(s), e.g., lecture, labs, skills, e.g., speaking, explaining; aids, e.g., handouts, AV)

e. assessment of instruction (tests, e.g., multiple choice, essay, oral; papers, projects, practica, grading practices)

f. availability to students (office hours, other, e.g., telephone hours before tests; informal, e.g., meets students for coffee, meals)
that the complete SIR form be administered by non-tenured faculty in every course taught in every term, and by tenured faculty in at least one-half of courses taught in every year.

5. that an abbreviated form of the SIR, as approved by the Faculty Affairs Committee, be made available for informational and self-evaluative purposes. (In courses not evaluated with the complete form by tenured faculty the abbreviated form may be used.)

6. that Computer Services process and return SIR results no later than the end of the second week of the term following the evaluation.

Evaluation of Teaching for Promotion and Tenure Decisions

As regards the evaluation of teaching specifically for the purpose of promotion and tenure decisions, the faculty recommends:

1. that Deans, Chairpersons, and members of the P&T Committee attend an annual workshop on faculty evaluation, including sessions on what effective teaching is and how to interpret SIR scores; and that candidates for promotion and tenure be invited to an annual workshop on how to prepare a dossier.
2. That everyone involved in the evaluation of faculty for promotion and tenure decisions, refer to section 2.5 (3.1) entitled "Teaching" of the 1989-91 UNF Faculty Handbook (page 20) which states:

"All committees and administration evaluating the candidate must consider the following categories:

1. The presentation of the University's curriculum in lecture, seminar, laboratory, studio, practicum, or independent study courses.

2. The development of new courses, degree programs, and other efforts to improve and enhance the University's curriculum.

3. Academic and Career Advisement, if part of the candidate's assigned duties.

4. Also to be considered are evaluations of the candidates teaching by students and academic colleagues through University sanctioned methods such as survey instruments, questionnaires, and in-class visitations, observations and interviews.

5. In addition, administrators and committees shall consider any other relevant information in the dossier concerning teaching ability and accomplishments, such as awards or other formal recognition for outstanding teaching, grants or financial aid obtained for innovation and experimentation in teaching, and so forth."

ADOPTED as amended
UNF Faculty Association

Y' Association voted to suspend its rules in order to consider the following resolution:

A Resolution Opposing Any Increase in Parking Fees

Whereas, because of the University's location, virtually all members of this Association find it necessary to drive to work, and

Whereas, over the course of the University's history, despite unremitting efforts to level, pave, and strip the ancestral homes of countless gopher tortoises, piliated woodpeckers, otters, deer, and wild hogs, parking places have become harder and harder to find on an annual basis, and

Whereas, despite the fact that available parking space per faculty member is at an historical low, parking fees are at an historical high, and

Whereas, in the opinion of this Association, there ought to be a relationship between the availability of parking space and the fee for using that space, and the relationship ought not be inverse, as it would be if the proposed 150% increase, or any increase, in parking fees is implemented; and

Whereas, the fumes emanating from the proposed increase are no less noxious than those emanating from the chemical spill which made it impossible for some members of this Association wanting to express their outrage at the public hearing on this matter to do so;

NOW THEREFORE BE IT RESOLVED BY THOSE MEMBERS OF THIS ASSOCIATION WHO WERE ABLE TO FIND A PARKING PLACE TODAY IN TIME TO ATTEND THIS ASSOCIATION MEETING:

1. That no justification for raising parking fees presently exists.

2. That parking fees shall be reduced if at all possible.

3. That if an increase is deemed absolutely necessary, the increase shall, in fairness, be of the same magnitude as the average percentage increase in salary for members of this Association in 1991-92.

FAILED

ADJOURNMENT

The meeting was adjourned at 1:30 PM.
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the Faculty Lounge.

The Faculty Affairs Committee has been meeting in order to "alert the administration" about promotion and tenure concerns in an attempt to "head off" the possible necessity of a grievance. Committee members perceive that they have not been particularly successful in communicating their concerns to the administration. Since a grievance has already been filed, the committee has "backed away" from the individual case but continues to monitor it closely. Two representatives from the committee have talked with President Herbert about issues that arise from this case and others. There are three items the committee is addressing:

1) clarification of the role and the charge of our own Promotion and Tenure Committee—a subcommittee continues to examine these concerns, and President Herbert agrees that they are important;

2) the promotion and tenure process and procedures and the need to developed increased specificity with regard to them—a subcommittee, including representatives of Deans and Chairs, is addressing these concerns; since we would like to move as quickly as possible, changes regarding procedures could well be in place for the next academic year;

3) the need for a process of conflict resolution on campus, perhaps with a role for the Faculty Association to play vis a vis the Union grievance procedure—discussion will continue about a possible role for the Faculty Affairs Committee in this regard.

There will be a meeting of a co-chair of the Faculty Affairs Committee with President Herbert next week.

6. NOMINATIONS AND ELECTIONS—Bob Vergenz, chair. There will need to be an election in September, 1991, to fill an at-large seat for the SGA Programming Board and other committee positions which may be open.

7. PROMOTION AND TENURE—Kevin Horn, chair. No report.

8. RULES AND APPEALS—President Ellie Scheirer reported for Marnie Jones, chair. The committee met on May 28, 1991 to plan today's agenda. The next meeting will be on June 25, 1991.

V. SPECIAL REPORTS

1. GRADUATE COUNCIL—Charles Galloway. Dr. Galloway reported that two colleges have elected Graduate Council members. Three colleges have not. The Graduate Council
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will not meet until all colleges have elected members to serve on the Council.

2. LEGISLATIVE LIAISON REPORT - Tom Healy. No report.

3. FACULTY GOVERNANCE- Judy Solano. No report.

VI. QUESTION AND ANSWER PERIOD

1. Jim Crooks asked Reza Vaghefi when his committee would submit the General Education program changes.

   Dr. Vaghefi stated the program changes would be submitted as soon as the committee receives the recommendations and is able to act on them.

2. Bob Verenz asked Judy Solano which faculty members are serving on the Faculty Affairs subcommittee regarding the P&T process.

   Dr. Solano responded by saying that Steve Shapiro, Bill Slaughter and Diane Adcox are members considering the role and the charge of the P&T Committee.

3. President Ellie Scheierer asked an anonymous question regarding the callback of funds this past academic year and whether there were cuts in the administration budget similar to those experienced by other budget areas throughout the University.

   Vice President Ken Martin responded by stating that he would reply to this question in writing.

4. Jim Crooks asked Vice President Curtis Bullock when will Barnes and Noble would take over the management of the Bookstore.

   Vice President Bullock stated that they would take over the Bookstore on July 1, 1991.

VII. LEGISLATIVE CALENDAR

Item #1 - FA91-18: - Submitted by the Academic Programs Committee.

Items from the Department of Political Science and Public Administration--adopted.

Item #2 - FA91-19: - Submitted by the Academic Programs Committee.

Items from the Department of History, Philosophy, and Religious Studies--adopted.
Item #3 - FA91-20: Submitted by the Academic Programs Committee.

Items from the Department of History, Philosophy, and Religious Studies--adopted.

Item #4 - FA91-21: Submitted by the Academic Programs Committee.

Items from the Department of History, Philosophy, and Religious Studies--adopted.

Item #5 - FA91-22: Submitted by the Faculty Affairs Committee.

A set of minor course changes from the College of Education and Human Services, Division of Curriculum and Instruction--adopted.

Item #6 - FA91-23: Submitted by the Faculty Affairs Committee.

Recommendation For The Creation of A Permanent Campus Safety Advisory Council--adopted.

VIII. ADJOURNMENT

The meeting was adjourned at 12:40 PM.

5. **FACULTY AFFAIRS** - Judy Solano and Steve Shapiro, co-chairs. Judy Solano reported that the committee was to meet with Lynda Lewis on July 25, 1991. Two subcommittees are currently working on issues related to the promotion and tenure process. The subcommittee examining procedures in the promotion and tenure process was to next meet on July 16, 1991, at 1:00 PM in Building 11, Room 2201. All of those interested were invited to attend.

6. **NOMINATIONS AND ELECTIONS** - Bob Vergenz, chair. He reported that the committee would meet later this summer to check current membership on standing committees and to determine any needed replacements so that elections could be held at the September Faculty Association meeting.

7. **PROMOTION AND TENURE** - Kevin Horn, chair. No report.


V. **SPECIAL REPORTS**

1. **LEGISLATIVE LIAISON REPORT** - Tom Healy. A twenty-page summary of budget callbacks and of the budget allocation process has been prepared and distributed to Deans and Directors.

2. **GRADUATE COUNCIL** - Charles Galloway. Dr. Galloway reported that Graduate Council members have been elected, with the membership of the Council now being as follows:

   - **College Representatives:**
     - Champak Panchal
     - Earle Traynham
     - Katherine Kasten
     - Ralph Butler
     - Jerry Hallan

   - **At-Large Members:**
     - Frank McLaughlin
     - Marianne Barnes

   Dr. Galloway reported that the Council would be meeting throughout the summer.

VI. **SPECIAL COMMITTEE REPORTS**

1. **FACULTY GOVERNANCE COMMITTEE** - Judy Solano. No report.

VII. **QUESTION AND ANSWER PERIOD**

1. Judy Solano asked Charles Galloway when the Faculty Association would have an opportunity to review the Faculty Development document.
Dr. Galloway responded that the Faculty Association would be able to examine the Faculty Development document after review by the Deans and Directors.

VIII. LEGISLATIVE CALENDAR

Steve Paulson, representing Reza Vaghefi, moved that the items submitted by the Academic Programs Committee which were on the Legislative Calendar be considered as a package. The package was adopted. These items, from the College of Education and Human Services, included:

Item #1 - FA91-24, from the Division of Educational Services and Research and, for the graduate core course, from the College as a whole

Item #2 - FA91-25, from the Division of Educational Services and Research

Item #3 - FA91-26, from the Division of Educational Services and Research

Item #4 - FA91-27, from the Division of Educational Services and Research

Item #5 - FA91-28, from the Division of Educational Services and Research

Item #6 - FA91-29, from the Division of Educational Services and Research and, for the graduate core requirement, from the College as a whole

IX. ADJOURNMENT

The meeting was adjourned at 12:15 PM.