Faculty Association

LUNCHEON BUFFET MEETING

DATE: Thursday, June 4, 2015
TIME: 12:45 P.M. (Time Change)
PLACE: Talon Room, Osprey Commons Bldg 16, 4th Floor
Faculty Association Website:  www.unf.edu/unffa/

Faculty Association Standing and University Committees  
(2015-2016 Directories)

Check the following links for the updated directories:  
The 2015-2016 Faculty Association Standing Committees  
The 2015-2016 University Committees

View the link for the 
Standing Committee Charges

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** Academic Programs Committee Officers  
(2015-2016) **

Chair (**apc-chair@unf.edu**):  
Dr. Michael Bovenzi  (Associate Professor in the School of Music)

Vice Chair (**s.weiss@unf.edu**):  
Ms. Stephanie Weiss  (Distance Learning Librarian)

Secretary:  (TBD)

APC Home Page  
http://www.unf.edu/unffa/APC/APC_Home.aspx

APC Workflow System  
https://apcwf.unf.edu/wf/Login.aspx?ReturnUrl=/wf

APC Workflow System (WfS) - Helpful Items  
http://www.unf.edu/unffa/APC/APC_Workflow_System_%28WfS%29_Helpful_Items.aspx

Program of Study (POS) - Guidelines & Requirements  
http://www.unf.edu/unffa/APC/POS_Guidelines.aspx

*October 13, 2015 is DEADLINE for 2016-2017 UNF Catalog*

** February 9, 2016 is DEADLINE for Major Program Changes**
I. CALL TO ORDER

II. APPROVAL OF THE MINUTES – May 14, 2015 (2 minutes)

III. ANNOUNCEMENTS (5 minutes)

IV. STANDING COMMITTEE REPORTS & NEXT MEETING (2 minutes per report)
   - Academic Programs Committee – Michael Bovenzi
   - Academic Standards Committee – Edwin Harris
   - Adjunct Affairs Committee – Not Available
   - Budget Advisory Committee – Julie Ingersoll/Richard Patterson
   - Campus Technology Committee – Donna Mohr
   - Faculty Affairs Committee – David Fennet/Steven Williamson
   - Faculty Enhancement Committee – Kristine Webb/Paul Eason
   - Nominations and Elections Committee – Pingying Zhang
   - Research Committee – Courtney McLeland
   - Strategic Planning Advisory Committee – Pali Sen
   - Support Services Committee – Robert Schupp
   - Executive Committee – Scott Hochwald

V. SPECIAL REPORTS (10 minutes)
   - UNF President – John Delaney
   - Legislative Liaison Report – Janet Owen
   - United Faculty of Florida – John White

VI. QUESTION AND ANSWER PERIOD (10 minutes)

VII. CONSENT AGENDA
   There is no consent agenda item for June Meeting.

VIII. LEGISLATIVE CALENDAR (5 minutes to reorder list) (20 minutes to act immediately on or remove item)

IX. ADJOURNMENT
Agenda Item #1 -FA 15-21: Submitted by the Academic Programs Committee

College of Arts and Sciences  
(Undergraduate)

Log Number: 201501-29  Communication – Undergraduate

<table>
<thead>
<tr>
<th>Add a new course</th>
<th>Special Topics in Electronic Media (3crs)</th>
<th>RTV</th>
<th>Senior (4xxx)</th>
<th>930</th>
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<tbody>
<tr>
<td><strong>Prerequisites:</strong></td>
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<tr>
<td>&quot;MMC1004: Media Literacy&quot; AND &quot;MMC3105: Advanced Writing For The Media&quot;</td>
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<td><strong>Co-requisites:</strong></td>
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<tr>
<td><strong>Course Description:</strong></td>
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| RTV4930: Special Topics in Electronic Media 3  
Prerequisites: MMC 1004 Media Literacy and MMC 3105 Advanced Writing for the Media. 
This course will explore important issues pertaining to the theory, research, and practice of electronic media in a seminar format. Issues will vary from semester to semester. The course may be repeated up to a total of 6 credits. | | | | |

Log Number: 201408-38  English – Undergraduate

<table>
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<th>Add a new course</th>
<th>Practicum: Writing (v. 1-6 crs)</th>
<th>ENC</th>
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<tr>
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<td><strong>Course Description:</strong></td>
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<td>Practica are supervised educational/training experiences that offer students the opportunity to shadow a faculty member through the teaching of a course for the purposes of intensive experience and education in pedagogy, course administration, and teaching. The student’s work is monitored, guided, and evaluated by a faculty member. Hours may vary up to 12 credits.</td>
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<tr>
<th>Add a new course</th>
<th>Practicum: English (v. 1-6 crs)</th>
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<th>Senior (4xxx)</th>
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**Log Number: 201501-26   Music – Undergraduate**

<table>
<thead>
<tr>
<th>Change an existing course</th>
<th>Music Studio Recording Tech</th>
<th>MUM</th>
<th>Senior (4xxx)</th>
<th>613</th>
</tr>
</thead>
<tbody>
<tr>
<td>This package is requesting a change to the course description of MUM 4613: Music Studio Recording Techniques. MUM 4613 was developed quite a few years ago. As one of only a few music technology courses being offered at that time, it provided a broad overview of studio recording techniques. With the creation of the Bachelor of Music degree in Music Technology and Production in 2014, a large number of new music technology courses were added to the catalog. The content of some of these new courses overlaps with MUM 4613, creating a tremendous amount of redundancy in our music technology offerings. The faculty who teach our music technology courses would like to change the course description of MUM 4613 in order to focus the material being covered and avoid the current overlap with other music technology courses. This change will not affect the Program of Study for any degree programs, nor will it affect the existing learning outcomes for the course. <strong>New Course Description:</strong> This course will introduce students to the world of music production using music sequencing and recording software. Students will use a digital audio workstation that has a realistic graphical representation of all the instruments and effects used in a composition. They will learn how to create drum patterns, record audio, and mix and master quality sounding productions.</td>
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QUESTIONER-I: Scott Hochwald  DATE ASKED: April 2, 2015  FORWARDED TO: Shari Shuman, Vice President Administration & Finance

QUESTION SYNOPSIS-I:
From Scott Hochwald— In the parking lot behind building 14, there are some roadside pavement markers that stick out a lot on one side, and people are tripping on them. He would like the issue addressed.
From Jose Franco: There seem to be an increase in amount of students skateboarding on 2nd floor walkways. Pali Sen expressed concern they will fall and break bones, which will impact their class attendance.

QUESTIONER-II: Anonymous  DATE ASKED: May 14, 2015  FORWARDED TO: John White, President United Faculty of Florida

QUESTION SYNOPSIS-II:
Some 15 plus years ago money were available for compression/inversion (C/I/D). About 70% of it was given to adjust salary to the Professor rank. When others complained they were told to get promotion for raise. Some did just that. This time around even though some department Professors got big raises but in most departments Associate and Assistant Professors got bigger percent of raises. What was the rationale behind this year’s negotiation to keep Professors salary mostly across the board?
In addition, is it fair that the highest paid faculty member in COAS got a raise through compression and inversion?

WRITTEN RESPONSES TO QUESTIONS

QUESTIONER-I: Anonymous  DATE ASKED: May 14, 2015  WRITTEN RESPONSES: Shari Shuman, Vice President Administration & Finance

QUESTION SYNOPSIS -I:
Smoking will be banned on campus August 1. Will there be a fine?

Shari Shuman answered the question that she does not think there will be a fine during the meeting.
QUESTIONER-II: David Courtwright
DATE ASKED: May 14, 2015
WRITTEN RESPONSES: Earle Traynham, Interim Provost
Academic Affairs

QUESTION SYNOPSIS -II:
David Courtwright asked for clarification on the Connect Program Partnership with FSCJ and UNF mentioned in the Times Union this past week. How large is this program going to become? Will the students take classes? Will those classes be taught by FSCJ or UNF faculty members? At what point do the students transfer—before they get the A.A. degree? After?

Provost Traynham responded during the meeting — All students at FSCJ who meet the UNF admission standards can transfer to UNF—that is nothing new. What got the conversation going is an interest in how well UCF and Valencia College and their Connect program works, seems to be similar to how it works here. The Connect program allows students to be admitted in the summer with a lower academic profile than in the fall; the number of students in summer of 2014 and 2013 admitted with lower academic profiles; if they take less than 12 hours at UNF and then go to FSCJ in Fall and Spring, they can return as a transfer student and not count against UNF’s FTIC. If there is extra classroom space, they may have FSCJ faculty come to UNF to teach, but they doubt that that will happen as the students will likely need different courses. However, the students can stay in housing and use UNF services and facilities. They want them to keep a connection with UNF so that they can transfer back.

QUESTIONER-III: Anonymous
DATE ASKED: May 14, 2015
WRITTEN RESPONSES: Chip Klostermeyer, President
Faculty Association

QUESTION SYNOPSIS -III:
Will there be an increase in travel funding and/or travel funding for non-tenure-track faculty?

Chip Klostermeyer replied during the meeting, at this time, it does appear there will be an increase in travel funding due to the budget uncertainty. However, President Delaney and I have discussed the possibility of a tactical increase in travel funding to strengthen UNF research productivity. I believe the President supports this idea and I will continue to work with him on this issue.

QUESTIONER-IV: Anonymous
DATE ASKED: May 14, 2015
WRITTEN RESPONSES: John Delaney, President
University of North Florida

QUESTION SYNOPSIS-IV:
As the President of a public metropolitan university committed to community engagement and seeking to establish and strengthen ties with community organizations and agencies, why did you decide to not only publicly endorse one, but also attack the other, mayoral candidate?
WRITTEN RESPONSE - IV: Mayoral Candidate Endorsement from John Delaney, President of the University of North Florida

From: Klostermeyer, William
Sent: Tuesday, May 26, 2015 1:50 PM
Subject: Answer to FA question

Question: 
"As the President of a public metropolitan university committed to community engagement and seeking to establish and strengthen ties with community organizations and agencies, why did you decide to not only publicly endorse one, but also attack the other, mayoral candidate?"

President Delaney’s answer: “I became involved because I am personally committed to community engagement. Sometimes that means taking controversial stands and calling something for what it is. Needless to say, my concerns were what I would call “deeply held policy and political beliefs.” For anything less, I would have stayed on the sidelines.

As an aside, I believe that I also have a separate identity from UNF as a former Mayor. I made clear throughout that I was speaking as a former Mayor. Our diverse faculty often express strong opinions outside of the university setting, and the public does not attribute that to the university. I think people know the difference.”

Please check all the written responses under “Questions and Responses” on the Faculty Association website: www.unf.edu/groups/unffa.
&
Please check the Faculty Association minutes website for Questions answered during the meeting: http://www.unf.edu/unffa/minutes/Faculty_Association/Faculty_Association_Minutes_Index.aspx

INFORMATION ITEMS

REQUEST: To change the name “Department of Music” to “School of Music”
Faculty Retirement Benefits
Parking Advisory Council Annual Report
REQUEST: To change the name
“Department of Music” to “School of Music.”
(FA# 15-20 passed by Faculty Association May Meeting on 5/14/2015)

Date: April 20, 2015

TO: Barbara Hetrick, Dean
College of Arts and Sciences

FROM: Randall C. Tinnin, Chair
Department of Music

SUBJECT: Proposal for Departmental Name Change

RATIONALE:
The Department of Music (DOM) has attracted a highly acclaimed faculty and established a program for
students that enjoys a six year graduation rate of nearly 80% and experiences virtually no attrition. We
have established a strong foundation of offerings of which UNF can be proud:

- Bachelor of Music Degrees: Jazz Studies, Music Education, Strings, Voice, Woodwinds, Brass,
Percussion, Music Technology and Production, Piano, Piano Pedagogy
- Performers Certificate: Strings, Voice, Woodwinds, Brass, Percussion, Piano
- Master of Music Degrees: Conducting, Jazz Studies, Strings, Voice, Woodwinds, Brass,
Percussion, Piano

We enjoy a high level of student success, with former students going on to successful careers as
performers in some of the most prestigious professional ensembles in the U.S., as well as receiving
acceptance and scholarship awards to the top graduate music programs in the U.S. We maintain strong
relationships with the Jacksonville Symphony, the Jacksonville Youth Symphony, First Coast Community Music School, Riverside Fine Arts Association, and Beaches Fine Arts Association. Our international partnerships allow us to offer a diverse array of
study abroad experiences each year, including Opera in the Czech Republic, the Beaujolais (France)
Chamber Music Festival, an Exchange Program with Shih-Chien University in Taipei, Taiwan, and UNF Chorale performance tours in Portugal, Italy, and South Africa.

The discussion on the possibility of being designated as a School of Music has been ongoing since 2005. The prominence of our Jazz Program initially inspired the idea, and it has been part of our strategic plan to develop a comprehensive program before seeking the designation. We were granted Flagship Status in 2011, and as a result the program has experienced significant growth and diversification. The Master of Music Degree (launched in fall 2014), and the BM concentration in Music Technology and Production (launched in fall 2014) have enhanced our curriculum and allow us to offer comprehensive and relevant training for musicians in the 21st century.
One major impediment to our growing national reputation is that we do not hold the designation of a School of Music. In our efforts to recruit the best students, we are in competition with universities in other states, private schools in Florida, and schools in the Florida SUS system. Our biggest competitors are the University of Florida, Florida State University, Stetson University and the University of Miami. Florida State University has a college of music. The University of Florida, Florida International University, the University of South Florida, Florida Gulf Coast University, Stetson University and the University of Miami all have schools of music. Though we offer a unique environment with excellent faculty, facilities and performance ensembles, schools are perceived to be better than departments. It is possible that students who graduate from schools are perceived as better than those who do not. If this is true, it places our students at a competitive disadvantage. The fact that we are not a school places us at a strategic disadvantage with regard to recruitment.

The designation as a School of Music will be attractive to current and potential donors, and is more in line with how we are already perceived.

Because of the scope and diversity of our curricular offerings, the success of our graduates, the stature of our faculty and the central role the UNF Music Flagship Program plays in Jacksonville's arts community, and in view of the competitive disadvantage we face with our competitors, we request designation as a School of Music.
**Information Item # 2 - From Office of the Provost and Vice President:**

**FACULTY RETIREMENT BENEFITS**

UNF Faculty Handbook:

**8.7 Retired and Emeritus Faculty**

UNF Faculty Handbook:

**Chapter 8.7 (formerly 8.6) - Retired and Emeritus Faculty**

Reference Faculty Association Legislative Items FA# 08-40 (dated 11/2008), CBA 29.4, and update 3/2013 FA#13-15 to include Librarians.

**8.7 (formerly 8.6) Retired and Emeritus Faculty**

The title “emeritus” is an honor that may be conferred upon a tenured professor or associate professor or associate or university librarian upon retirement, in recognition of a distinguished record at the University of North Florida. It is expected emeritus faculty will have made significant contributions in the areas of teaching, research, or service (including administrative service); or any combination thereof. Faculty who held a title in addition to professor or associate professor or associate or university librarian for at least five years at UNF (e.g., dean) shall be eligible to have that title included in their emeritus honor.

The process for receiving the honor is as follows: A nomination is sent to the department chair (or equivalent) including the emeritus title requested; self-nominations are allowed. The tenured faculty of the department or library faculty at the rank of associate or above shall vote by secret ballot on the candidacy. If the majority of the department’s tenured faculty or library faculty approves, the vote of the faculty, the candidate’s vita, and recommendation letters from the department chair or equivalent and college or library dean shall be forwarded to the Vice President for Academic Affairs for final approval and action.

Article 29.4 of the BOT-UFF Collective Bargaining agreement provides that all faculty members retired from the University shall be eligible, upon request, and on the same basis as active faculty members, subject to university policies, to receive the following benefits:

1) Retired faculty member identification card.

2) Use of the University library (i.e., public rooms, lending and research service).

3) Listing in the University directory.

4) Placement on designated University mailing lists.

5) Parking at the University (Retired faculty members may obtain a daily parking pass at no cost by presenting his or her retired faculty ID card at the parking booth located on the University campus near the Kernan Blvd entrance, at the corner of UNF Drive and Alumni Drive.)
6) Use of University recreational facilities (retired faculty members may be charged fees different from those charged to other faculty members for the use of such facilities).

7) The right to enroll in courses without payment of fees, on a space available basis, in accordance with the provisions of Section 240.235(3), Florida Statutes.

8) A mailbox in the department/unit from which the faculty member retired, subject to space availability.

9) University e-mail address.

10) In accordance with University policy, and on a space available basis, the University is encouraged to grant a retired faculty member's request for office or laboratory space.

In addition to those benefits provided all retired faculty, emeritus faculty shall enjoy additional campus courtesies available to active faculty, including but not limited to:

1) Receipt of a free discount (or equivalent) parking decal and the option of upgrading to a higher level of parking decal at their own expense.

2) Use of university computers and network.

3) Maintenance of active faculty status in the university ERP system.

4) Use of recreation facilities (at the same fees as charged active faculty members), faculty commons, OFE, and CIRT.

5) Admission to athletic and cultural events (at the same fees as charged active faculty members).

6) Right to participate in convocation, graduation ceremonies, and other academic events.

7) Listing in the UNF catalog (and online directories) with emeritus designation.
Information Item # 3– Submitted by the Parking Advisory Council:

Submitted By Diana Tanner, Parking Advisory Council Faculty Representative

1. No changes were made to permit fees, citation fees, permit categories, or locations of parking for specific groups for 2015-2016. The fee charged to tow vehicles was increased to cover the cost of towing.

2. A total of 80 new Faculty/Staff parking spaces were added effective with Spring semester, consisting of 50 on the first floor ramp and 30 spaces on the student union side of the second floor in the Arena Garage. Based on a 1.5 permit sales ratio, this resulted in 120 additional faculty staff permits available. As of May 12, there were 20 faculty staff permits remaining.

3. Garage 44A opened at the start of spring 2015 semester with a total of 545 spaces. The first and second floors are set for Housing A. Housing A has 246 spaces on those two floors. The third floor has 147 spaces and can be set for either Housing A or Blue depending on the Housing permit sales. The fourth floor is a Blue (premium) parking area and has 152 spaces. This resulted in a net increase of 72 new Blue parking spaces.

4. The Environmental Center presented the results of a survey of 1,500 faculty, staff, and students, concerning electric charging stations for vehicles. Only 6% of responders indicated an interest in the possible charging stations. They were some concerns of increased energy costs for the University. Parking Services expressed a concern for monitoring the use of parking spaces containing charging stations. The Parking Advisory Council unanimously supported moving the initiative forward.

5. The Council discussed a possible automatic renewal of parking permits for faculty and staff. The topic was deferred to the next academic year pending the effect that the new faculty/staff spaces has on the wait list for the faculty/staff permits.