INTERNET PRESENCE COMMITTEE
Minutes
July 10, 2014

Members Present: Sharon Ashton, Lucy Croft, Marianne Jaffee, Lance Taylor and Torrey Ogden

Others Present: Dmitriy Bond, Cathy Cole, Linda Mobley, Haylie Snipes and Marian Watters

- CMS User Group

Create a group that would consist of users on campus who work in CMS every day and are very experienced; not necessarily IT or the Webmaster. The charges would be to look at what we have today, what are issues/needs and what is the gap. The reason for this group is Ektron needs an upgrade that will take 300 ITS hours.

Three steps to set up:

1. Write the charge for the user group.

   ACTION ITEM: Lance Taylor and Dmitriy Bond will draft the charge/functional requirements for the new CMS User Group.

2. A list of who will participate in the group. This needs to be a very selective group with no more than seven people.

3. Need someone very focused to chair the user group to keep them on track.

IPC will table what to actually name this group until the participants are known. Optional names are CMS User Group, Task Force or Ad Hoc Subcommittee of the IPC.

Lance Taylor will chair the next IPC meeting in Sharon Ashton’s absence.

Next IPC Meeting July 17, 2014
Alumni Hall, Building 60, Alumni Boardroom - 2nd Floor