HOW TO SET UP A TUITION PAYMENT PLAN
Log in to Mywings/Student Tab/View & Pay My Bill
Click Payment Plans

My Account

Current Account Status

Balance: $7,019.90

Make a Payment View Account Activity

Statements

eBill Statement
You currently do not have any billing statements.

Term Balances

Fall 2015 $7,019.90

WELCOME
NOTICE: The Student Financial Services Office is temporarily located in Suite 1380 (across from PT Residency) in Hicks Hall. Consider paying online and avoid waiting in line.
NOTICE: This online system does not work well with MAC computers and some browsers.

Fall 2015 tuition payment deadline information:
- Meal plan payment deadline is August 1, 2015
- Housing payment deadline is August 3, 2015
- Tuition and fee payment deadline is 5 pm on Monday, August 31, 2015
- Payment deadline for Modular term 1 is August 10, 2015
- Payment deadline for Modular term 2 is October 13, 2015

Payment plan information:
--- The initial payment is due by the tuition payment deadline. The second 1/3 payment is due by October 5, 2015; the final payment for the half-and-half and one-third plans is due by November 2, 2015.
--- Housing, meal plans or parking permits cannot be included in the payment plan.
Pay online and get out of line! You can pay online with an echeck with no charge! Students will receive an email notification.
To enroll in payment plans, click “Enroll Now”
Click the drop down arrow and select the term
After reading the types of the available payment plans, click the drop down arrow to select your payment plan choice.

Note: Choosing “Not Receiving Aid” will calculate exemptions, Florida Prepaid and third party authorizations but not your financial aid package memos.
This page will review the general details.

**Note:** There is a one time setup fee of $15.00.

Click Continue
This page will review your tuition registration charges and your initial down payment.

Note: These plans never cover housing, meal, or parking charges.
You can increase the down payment but **cannot decrease the down payment amount**. If you input a lower amount, you will receive a red message. You will have to re-enter the minimum down payment amount to continue.

Click “Display Schedule”
This page will display your payment schedule amounts.

This box provides you with an opportunity to recalculate your remaining scheduled payments by increasing your down payment amount. Input another amount in the “down payment” amount box. If you chose to enter another amount, click Recalculate Schedule.

Then click “Continue”
You must pay the plan’s down payment before enrollment can be processed. You will be responsible for paying the remaining installments on time. You will receive a reminder email of your upcoming payment due date. A late fee will be assessed if you do not make your payments on time.

You can select your payment method- pay by electronic check or Credit card via Paypath.

If you successfully enroll in the payment plan, you will receive an email payment plan confirmation for the final step.