How to classify your graduate assistants:

Will this student have teaching responsibilities?

Yes → Will this student be the Instructor of Record?

Yes → Class Code: Graduate Teaching Assistant (9184)
Position Title: Graduate Teaching Assistant
*Faculty access is assigned.

No → Will this student be doing supervised teaching (instructing undergrad. breakout, discussion, clinical, lab sub-sections, etc.)?

Yes → Class Code: Graduate Research Assistant (9182)
Position Title: Graduate Research Assistant
*No faculty access is assigned.

No → Will this student be involved in faculty-supervised research?

Yes → Class Code: Graduate Assistant (9185)
Position Title: Graduate Assistant (Non-Teaching)
*No faculty access is assigned.

No → Go back to the first question.

Class Code: Graduate Assistant (9185)
Position Title: Graduate Assistant (Supervised Teaching)
*No faculty access is assigned.
Blackboard access can be assigned by the supervising faculty member.

Will this student be providing assistance to the Instructor of Record (grading, assisting discussion/labs led by faculty, etc.)?

Yes → Class Code: Graduate Assistant (9185)
Position Title: Graduate Assistant (Teaching Support)
*No faculty access is assigned.
ePAF Approval Queues:

Class Code: Graduate Teaching Assistant (9184)
Position Title: Graduate Teaching Assistant
  1. Prepopulated HR Approvers
  2. Department Approvers
  3. The Graduate School (Megan Lichty)
  4. Academic Affairs (Missy Purvis)
  5. HR Apply (Linda Walton)

Class Code: Graduate Assistant (9185)
Position Title: Graduate Assistant (Supervised Teaching)
  1. Prepopulated HR Approvers
  2. Department Approvers
  3. The Graduate School (Megan Lichty)
  4. HR Apply (Linda Walton)

Class Code: Graduate Assistant (9185)
Position Title: Graduate Assistant (Teaching Support)
  1. Prepopulated HR Approvers
  2. Department Approvers
  3. The Graduate School (Megan Lichty)
  4. HR Apply (Linda Walton)

Class Code: Graduate Assistant (9185)
Position Title: Graduate Assistant (Non-Teaching)
  1. Prepopulated HR Approvers
  2. Department Approvers
  3. The Graduate School (Megan Lichty)
  4. HR Apply (Linda Walton)

Class Code: Graduate Research Assistant (9182)
Position Title: Graduate Research Assistant
  1. Prepopulated HR Approvers
  2. Department Approvers
  3. The Graduate School (Megan Lichty)
  4. HR Apply (Linda Walton)