APPLICATION (Please type form)

HOST INSTITUTION NAME AND CONTACT INFORMATION

Organization: ____________________________________________________________

Street Address: __________________________________________________________

City: ___________________ State: ___________________ Zip: __________ Phone Number: __________ Fax Number: __________

Prospective intern supervisor: ___________________ Title: ___________________ Department: ___________________

Supervisor’s phone number (if different from above): ___________________ Supervisor’s E-mail address: ___________________

Please attach a copy of the supervisor’s curriculum vitae or resume to this form.

DESCRIPTION OF HOST INSTITUTION AND INTERNSHIP POSITION

Briefly state the mission and/or nature of work of the host institution:

Name of prospective student intern: ___________________ Dates that the internship will be available: ___________________

Describe the specific job responsibilities, tasks and learning opportunities associated with the internship position:
GENERAL INFORMATION ABOUT THE UNF PHYSICS DEPARTMENT INTERNSHIP PROGRAM

- The purpose of the Internship Program is to provide UNF Physics students with an opportunity to gain hands-on experience in certain aspects of physics (scientific research, engineering research and development, laboratory work, scientific and/or engineering related problem-solving, scientific and/or engineering related computer programming, medical physics work, environmental physics work, astrophysics related work, other physics related work, etc.) for academic credit.
- It is the student's responsibility to secure an internship position, but all positions must be approved by the Chair of the UNF Physics Department.
- The student must register for PHY 4940 Physics Internship each semester that they are employed in an internship position in order to obtain academic credit. Permission of the Chair of Physics is required for course registration.
- Students are eligible to participate in the UNF Physics Department Internship Program if they are Physics majors in their Junior or Senior year with a minimum cumulative grade point average (GPA) of 3.0 or higher. These requirements may be waived by the Chair of Physics in certain circumstances.
- PHY 4940 may be repeated for up to 12 credit hours and are considered free electives in the physics major.
- Each credit hour represents approximately 4 hours of internship activity per week throughout the semester.
- Internships must be paid positions with the rate of pay negotiated between the host institution and the individual student. Internships must comply with federal regulations governing internships, which are listed at the following website: http://www.dol.gov/elaws/esa/flsa/docs/trainees.asp. This is a component of the Fair Labor Standards Act (FLSA).
- Students are required to complete a written assignment that demonstrates that the internship was a reflective learning activity related to their physics major.
- Intern supervisors will be asked to complete an intern evaluation form to aid in assessing student performance.
- Interns will be asked to complete an internship evaluation form that assesses the quality of the internship experience.
- For additional questions concerning the UNF Physics Department Internship Program, please contact:

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