ADDING YOURSELF TO THE WAITLIST

Return to the “Registration tools” on the student’s tab in myWings. Select “Add or Drop Classes”

Type the “CRN” number into the box and click on “submit changes.” You will then receive a “Registration Add Errors” message that the course is closed.
Under “Action” use the drop down menu to select “waitlisted” and then click on “Submit Changes.”

1. Registration Add Errors
   - Status: Closed - 6 Waitlisted
   - Action: None

2. Add Classes Worksheet
   - CRNs
   - Submit Changes
   - Class Search
   - Reset

3. Registration Add Errors
   - Status: Closed - 6 Waitlisted
   - Action: Wait Listed

4. Add Classes Worksheet
   - CRNs
   - Submit Changes
   - Class Search
   - Reset

5. Review the status on your schedule to verify that you have been waitlisted.

6. Current Schedule
   - Status: Wait Listed on Jun 25, 2009
   - Action: None
   - CRN: 80550
   - Subj Crse Sec: MAN 3025 0
   - Level: Undergraduate
   - Cred: 0.000
   - Grade: Letter
   - Mode: Administrative Management

Coggin College of Business