Institutional Effectiveness Team Meeting
July 28, 2008 @ 1:30 PM

Academic Affairs Conference Room

INVITEES / ATTENDEES (IE Team): Douglas Eder; Faith Hall; Shirley Hallblade; Marianne Jaffee; Anita Vorreyer-Hedges; Tom Serwatka; Lance Taylor; John McAllister; Deb Kaye; Neil Coulter; Mark Workman

Chair called meeting to order at 1:35pm.

Announcements and Approval of Minutes – Minutes of July 7 approved.

Old Business - None.

New Business -- Shawn Brayton provided a SACS document update. She reported all but eight portions of the SACS reaccreditation report have either been completed or are in currently with the editor. She has established a SACS document website and asked all committee members to proof read selected rough draft sections of the SACS compliance report.

• Other Business -- Tom Serwatka and Pam Chally provided a QEP Team update. The Team continues to make progress.

• It was agreed that the date to “roll plans” is August 15. All Strategic Plans for 2007-08 are to be complete and All Strategic Plans for 2008-09 are to be populated at least by mission, goals, and actions.

• Douglas Eder provided Strategic plans, ALCs, and GLOs update. He reported that the deadlines for completing the collection of assessment data for 2007/2008 are drawing near. Each college should assure that its data are entered into the software for each discipline. Curriculum maps should be checked and updated as well.

The next Institutional Effectiveness Meeting is scheduled for Monday, Aug 4th, at 1:30pm for the purpose of seeing how the proof reading is going.

Meeting adjourned at 2:30 pm. Minutes submitted by Derek Pringle.