DESIGNING A THOROUGH AND INCLUSIVE SELECTION PROCESS FOR STRATEGIC PLANNING, ASSESSMENT, AND E-PORTFOLIO SOFTWARE

Abstract

The University of North Florida embarked on a process to select commercial software to replace homegrown systems for assessment and strategic planning, and to add capability for student e-portfolios. In this roundtable, we share our design of a thorough and inclusive software selection process and related documents. Lessons learned include: allow plenty of time; opt for thoroughness over speed; communicate early and often with stakeholders; build enthusiasm for the process from the start; and insist on seeing how candidate products will work with your data and in your context.

Target Audience

This session is recommended for administrators, staff, and faculty involved in the selection of software for management of strategic planning, assessment, and/or e-portfolios.

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