



UNIVERSITY OF NORTH FLORIDA

Policy Number	Subject	Effective Date	Revised Date
2.0320P	Review: Academic Deans	06/02/98	02/05/08
Responsible Unit/Division: Academic Affairs			
<input type="checkbox"/> New Policy Proposal <input type="checkbox"/> Major Revision of Existing Policy <input checked="" type="checkbox"/> Minor/Technical Revision of Existing Policy <input type="checkbox"/> Reaffirmation of Existing Policy			

I. OBJECTIVE & PURPOSE

To establish procedures for evaluating the academic deans.

II. STATEMENT OF POLICY

A performance planning and review of each Academic Dean will be conducted in the late fall of the penultimate year of the Dean's appointment.

III. STATEMENT OF PROCEDURES

- A. The Dean to be reviewed will prepare a concise statement of his or her goals and significant accomplishments for the previous three years.
- B. The Dean will also outline his/her goals for the next three-year period.
- C. The Provost and Vice President for Academic Affairs will
 - a. Gather the relevant documents including the Dean's statement and solicit input from appropriate constituents thought to have insight into the Dean's performance.
 - b. Prepare a brief analysis of the Dean's performance and discuss it with the Dean.
 - c. Make a recommendation on reappointment to the President

Enterprise Documents:

1. Dean's Statement
2. Annual Evaluations of Administrators (faculty survey)
3. College Annual Reports
4. College votes of reappointment if part of College By-Laws

Input may be solicited from any one of the following groups:

1. Dean's staff
2. College Chairs and faculty
3. College Advisory Board members