



UNIVERSITY OF NORTH FLORIDA

| Policy Number | Subject | Effective Date | Revised Date |
|---|------------------|----------------|--------------|
| 2.0210P | Term Forgiveness | Fall 1994 | 07/2008 |
| Responsible Unit/Division: Academic Affairs/ Enrollment Services / Individual Colleges | | | |
| <input type="checkbox"/> New Policy Proposal <input type="checkbox"/> Major Revision of Existing Policy <input checked="" type="checkbox"/> Minor/Technical Revision of Existing Policy <input type="checkbox"/> Reaffirmation of Existing Policy | | | |

I. OBJECTIVE & PURPOSE

To establish a policy whereby a student may request forgiveness for an entire term in which he/she performed unsatisfactorily due to personal or financial problems.

II. STATEMENT OF POLICY

Effective fall 1994, undergraduate, degree-seeking students seeking their first baccalaureate degree may request term forgiveness for an entire term in which they performed unsatisfactorily due to personal or financial problems. To invoke term forgiveness, students must petition through the normal channels to appeal an academic decision.

1. The student must complete and submit a Petition for Term Forgiveness signed by the department chair and dean of the college in which the student was enrolled during the term in which term forgiveness is requested.
2. Petitions will never be approved for the present term or for the immediately preceding term in which the student was enrolled.
3. Petitions must be approved prior to graduation.
4. No more than one petition for term forgiveness may be granted for any student at the University of North Florida.

5. The petition can only be approved by the College that the student was enrolled in during the semester for which forgiveness is requested.
6. A student may exercise only one forgiveness policy. In particular, a student granted term forgiveness may not exercise grade forgiveness.
7. If term forgiveness is approved, the student's permanent academic record (transcript) will indicate "Term Forgiveness" under the appropriate term. The original grades will remain on the transcript.
8. For the purpose of graduation, the grades for all courses taken in the term forgiveness invoked will be treated as though the student had received a "W" in every course. None of the courses will count toward graduation; however, the originally recorded grades will be used in any "honors" calculations.