# MINUTES

## Trustee Attendance:

Kevin Hyde, Board Chair and Chair, Governance Committee; Paul McElroy, Board Vice-Chair and Chair, Audit and Compliance Committee; Annie Egan, Chair, Academic and Student Affairs Committee; and John Gol, Chair, Finance and Facilities Committee

## Discussion:

Chair Hyde called the meeting to order at 12:00 p.m. There were no requests for public comment.

Chair Hyde, the Committee Chairs, President Limayem and the executive staff reviewed draft agendas for November 16, 2023, Academic and Student Affairs, Finance and Facilities, Audit and Compliance, and Governance Committee meetings and the November 30, 2023, Board of Trustees Quarterly meeting.

During the review of the Academic and Student Affairs committee meeting agenda, Provost Patterson discussed three proposed amended regulations, one of them being Proposed Amended Reg: 2.0381R First Time in College (FTIC). Trustee Egan asked about the anticipated effect of the regulation change for FTIC students eliminating the requirement of standardized test scores, such as SAT or ACT. Provost Patterson indicated that this would remove some of the red tape for FTIC students coming in. However, it only provides a minimum requirement and would not change the prerequisites for specific programs.

Provost Patterson noted per BOG requirement, SUS Universities must submit an Institutes and Centers report with Board approval prior to BOG submission by December 1st. Trustee Egan asked for a hypothetical situation in which the Board would not approve this report. President Limayem noted the Board might question the existence of the institute or center or question its’ alignment with its mission.

Vice President Karen Stone shared that the review of the annual work plan will provide an annual overview of committee items and allow for committee members to have a discussion. VP Stone noted each committee will have a work plan.

Vice President Bennett reviewed the agenda for the November 16th Finance and Facilities Committee meeting. There were no changes to the draft agenda.

Trustee McElroy reviewed the agenda for the November 16th Audit and Compliance Committee meeting. Ms. Julia Hann, Chief Audit Executive, noted the Chair of Biology and Dean of COAS will share the improvements of the departmental audits. Additionally, Ms. Hann indicated Dean Besterfield would provide an update on the improvement of scholarship processes. Ms. Robyn Blank, Associate Vice President and Chief Compliance and Ethics Officer, noted she will review the work plan and the CEROC annual report. Ms. Blank and Ms. Hann continue to develop the maturity of UNF’s Enterprise Risk Management program and will attend an ERM Workshop to further their knowledge. President Limayem recognized the importance of risk assessment to UNF and indicated that Ms. Blank and Ms. Hann continue to identify solutions to possible risks that hinder UNF’s mission. Trustee McElroy shared that this would be beneficial to bring to the full Board to provide deeper insight on UNF’s risk management.

VP Bennett mentioned that DSO Audit Reports and Form 990s have been submitted and the results are good. Additionally, VP Bennett indicated the Board has received a copy of the State of Florida Auditor General’s operational audit and there were only two comments, which is exceptionally low. VP Bennett shared he feels good about the operational audit with the minimal findings, as there can typically be around 11 to 13 comments.

Chair Hyde reviewed the agenda for the November 16th Governance Committee meeting. VP Stone shared that MOCA recently updated their bylaws to allow a student representative to be on their Board. UNF’s Student Government Vice President, Emily Sullivan, will be the first student member of the MOCA Board. Trustee McElroy asked if Ms. Caitlin Doherty, Executive Director of MOCA, could give an update to the Committee about MOCA’s 100-year anniversary. President Limayem suggested that Ms. Doherty provide an update about the 100-year anniversary to the full Board. VP Stone agreed that was a great idea and it will be added to the November 30th full Board meeting.

VP Stone reviewed the agenda items for the November 30th Board of Trustees quarterly meeting. President Limayem noted with the help of Dr. Abby Willcox, Associate Vice President of Institutional Research, a dashboard has been designed to allow the monitoring of UNF’s progress in strategic plan implementation. President Limayem indicated that UNF’s score for performance-based funding has decreased and he will provide insight into the reasoning and UNF’s responding approach at the upcoming meeting. VP Stone stated there is a tentative agenda item that is contingent on the negotiations on the UNF UFF collective bargaining agreement.

VP Bennett noted his team is awaiting the first draft of the space utilization study to bring to the Board, but it might not be ready in time for the November 30th meeting.

President Limayem noted in his experience, BOT Roundtable Discussion gives time to Board members to express their thoughts or concerns about UNF and to facilitate a discussion that is not restricted by the agenda.

VP Stone shared that we will focus on identifying key UNF events, that have a broader community impact and noted going forward calendar invites will be curated for these types of events. President Limayem shared he looked forward to seeing the Board at the Trustee Summit. Chair Hyde noted there will be good information that can be brought back to the Board meeting from the summit.

With no further changes or business to discuss, Chair Hyde adjourned the meeting at 12:46 p.m.