

**University of North Florida
Board of Trustee**

**June 20, 2006
Minutes**

Trustees in Attendance: Mr. Wilfredo Gonzalez, Mr. Steven Halverson, Mrs. Ann Hicks, Ms. Wanyonyi Kendrick, Dr. Judy Solano, Dr. Bruce Taylor, Mrs. Carol Thompson, Mrs. Toni Crawford, Mr. Justin Damiano and Mr. Luther Coggin (via conference call).

Trustees absent: Dr. Edythe Abdullah and Mrs. Joan Newton

Agenda Items 1-3: Call to Order, Chair's Report, President's Report (Chair Taylor). Chair Taylor called the meeting to order and suggested that the Chair's Report and President's Report be dispensed.

Agenda Item 4: Public Comment (Chair Taylor). There were no public comments.

Agenda Item 5: Consent Agenda (Chair Taylor). Chair Taylor asked for a vote on the consent agenda. Based on the vote, the consent agenda was approved as presented.

Agenda Item 6: Action Items from the Finance and Audit Committee (Committee Chair Twomey). Committee Chair Twomey asked Vice President Shuman to present each of the items.

Agenda Item 6A: Annual Capital Outlay Plan (Vice President Shuman). Vice President Shuman narrated a PowerPoint presentation discussing the Annual Capital Outlay Plan. This presentation was made part of the record.

Agenda Item 6B: DSO Budgets (Vice President Shuman). Vice President Shuman narrated a PowerPoint presentation discussing the Direct Support Organization Budgets. Again, this presentation was made part of the record.

Agenda Item 6C: Proposed Tuition and Fees (Committee Chair Twomey). Committee Chair Twomey stated that this item had been adequately discussed at the Finance and Audit Committee meeting and Workshop which occurred prior to the meeting. He moved for discussion and approval beyond the committee level.

Chair Taylor asked for clarification regarding the proposed tuition increases. President Delaney stated that these increases included a three percent increase for in-state students at the undergraduate and graduate levels. There were no proposed increases for out-of-state students at the undergraduate and graduate levels. There was a proposed ten percent increase for graduate students enrolled in the new nurse anesthetist program, both in-state and out-of-state students.

Chair Taylor asked for a motion to approve the proposed tuition and fees. A motion was offered, seconded and approved unanimously.

Agenda Item 6D: UNF Budgets (Committee Chair Twomey). Committee Chair Twomey stated that this budget was discussed at length at the prior Workshop and would move the University toward excellence. The allocations were in line with the current strategic plan.

Chair Taylor asked for a motion to approve the UNF Budgets. The motion was offered, seconded and approved unanimously.

Agenda Item 7: Action Items from the Educational Policy Committee (Committee Chair Hicks). Committee Chair Hicks stated that there was not a quorum at the committee level; therefore, Items 7A-7D would require approval from the Board of Trustees.

Agenda Item 7A: Tenure by Reason of Appointment. Committee Chair Hicks asked the Board to approve tenure for Dr. Jorge Febles by reason of appointment, stating that he would be an asset to the University and the College of Arts and Sciences as the Chair of the World Languages Department.

Chair Taylor asked for a motion to approve tenure by reason of appointment for Dr. Jorge Febles. The motion was offered, seconded and approved unanimously.

Agenda Item 7B: Proposed Reorganization of the Department of Management, Marketing and Logistics. Committee Chair Hicks stated that growth in the Coggin College of Business, stressing faculty and staff, prompted this proposed reorganization. The request was to reorganize the Department of Management, Marketing and Logistics into two departments: the Department of Management and the Department of Marketing and Logistics.

Chair Taylor asked for a motion to approve the reorganization of the Department of Management, Marketing and Logistics. The motion was offered, seconded and approved unanimously.

Agenda Item 7C: UNF Florida Educational Equity Act (FEEA Report). Committee Chair Hicks asked Mrs. Lina Monell to give an update regarding the Florida Educational Equity Act (FEEA). Mrs. Monell responded to comments from the previous Educational Policy Committee meeting, stating that the format for this report and the Equity Accountability Program (EAP) would be revised for the upcoming year. The revisions would include input from Equal Opportunity Programs from all State universities, Board of Governor's General Counsel staff and other Board of Governor's staff. These revisions were intended to provide a clearer picture on the diversity, enrollment and employment at the universities, while fulfilling the original statutory requirements.

Mrs. Monell summarized the FEEA Report, stating that FTIC undergraduate student enrollment for minorities increased, with the Hispanic population remaining stable. She also noted that black students had the highest retention level of any group of students – 79.6 percent. This was followed by white students at 74.9 percent, other minorities at 73.6 percent and Hispanic students at 70 percent.

Chair Taylor offered appreciation to Mrs. Monell for this report and asked for further comments and/or questions. There were none.

Chair Taylor asked for a motion to approve the FEEA Report. The motion was offered, seconded and unanimously approved.

Agenda Item 7D: UNF Equity Accountability Program (EAP). Committee Chair Hicks asks Mrs. Lina Monell to present the EAP report.

Mrs. Monell spoke about two issues discussed at the previous Educational Policy Committee meeting regarding academic administrator positions and specifically the deans. She also discussed the listing of promotion and tenure candidates and progress overall.

Chair Taylor offered appreciation to Mrs. Monell for this report and asked for further comments and/or questions. There were none.

Chair Taylor asked for a motion to approve the EAP Report. The motion was offered, seconded and unanimously approved.

Agenda Item 8: Reports from the Finance and Audit Committee (Committee Chair Twomey)

Agenda Item 8A: Update on Auditor General Operational Audit. Committee Chair Twomey spoke about the status of the Auditor General's Operational Audit, noting that five items were completely resolved, with the remaining items in progress. UNF's Internal Auditor, Dr. Marty Kahn, stated that construction administration was being implemented.

This item was presented for review only. No further action was required.

Agenda Item 8B: Treasurer's Report. Committee Chair Twomey stated that the Treasurer's Report presented the status of investments and cash flow. He stated that the Board of Trustees had authorized Vice President Shuman to invest these funds with the State Board of Administration, in accordance with the UNF's Investment Policy. Chair Twomey asked Vice President Shuman to speak about this report.

Vice President Shuman stated that this report indicated over-investing in cash. She spoke about interest rates, stating that there was a close correlation between what UNF was receiving from the State and what was being paid on variable bonds.

This item was presented for review only. No further action was required.

Agenda Item 8C: Quarterly Budget Report. Committee Chair Twomey stated that this Quarterly Budget Report presented the budget for the full year, including amounts expended through the end of April and expectations for the remainder of the year – the budget was in good order.

This item was presented for review only. No further action was required.

Agenda Item 8D: Capital Projects Quarterly Report. Committee Chair Twomey stated that the Capital Projects Quarterly Report represented current projects, all of which were progressing according to schedule.

This item was presented for review only. No further action was required.

Agenda Item 9: 2006-07 Legislative Budget Request (LBR) (President Delaney).

President Delaney asked Vice President Workman to explain the LBR requests which were for a School of Nursing proposal, a Teacher Preparation proposal, a Coastal and Ecological Research Initiative, a Community-Based Learning Initiative, and a Center for Global Health and Medical Diplomacy.

Vice President Workman presented the five proposals. There was a discussion about how the proposals were put together and questions on the need and capacity for the fifth proposal. Based on the discussion, Chair Taylor asked for a motion to approve the proposals, contingent upon the University developing a mechanism to ensure that these proposals were consistent with the strategic plan. The motion was offered, seconded and unanimously approved.

Agenda Item 10: Approval of the Presidential Evaluation Plan (Trustee Halverson).

Trustee Halverson stated that the process for completing the presidential evaluation plan included the following:

- A structure and time table for an annual review of the President.
- The report was derived from and grounded upon the fundamental values of the University and its strategic goals.
- It is an inclusive process that involves all trustees.
- It provides for overall evaluation of not just the President, but of the entire governance of the University and specifically of the Board of Trustees.
- It models and advances principles of transparency and authenticity and open dialog with the President.

Chair Taylor offered appreciation to Trustees Halverson, Thompson and Kendrick for their participation in this task force. He asked for further comments and/or questions and there were none.

Chair Taylor asked for a motion to approve the Presidential Evaluation Plan dated June 20, 2006. The motion was offered, seconded and unanimously approved.

Agenda Item 11: BOT Bylaws (Vice President Stone). Vice President Stone stated that there had been previous discussions regarding the proposed changes to the Board of Trustees Bylaws. These changes ensured that the Board chair served as a voting ex-officio member of all committees. This would allow the chair to be included in counts for quorum for all committee meetings. These changes also specified the University President as a non-voting member.

Trustee Thompson asked if quorum requirements had been lowered. President Delaney stated that they had not.

Chair Taylor offered the opportunity for further discussion and there was none.

Chair Taylor asked for a motion to approve the BOT Bylaws. The motion was offered, seconded and unanimously approved.