



To: Everett Malcolm
Associate Vice President of Student and International Affairs

From: Pamela Bell
Director of Child Development Research Center

Subject: Request increase fees, index 401600

Date: February 4, 2008

CDRC is requesting a fee increase for fiscal year 2008-2009. For the fiscal year 2007-2008, CDRC did not increase fees in any categories. An increase is needed to keep pace with the rising costs of materials, supplies, food, HVAC, and teaching assistants' salaries.

This year the Child Development Research Center (CDRC) is renewing the National Association of the Education of Young Children (NAEYC) accreditation. One requirement is to have full time assistant teachers. This will enable the children to bond with their teaching assistants, which results in a more secure environment and enhances the children's ability to learn. In attempt to accomplish this last year, OPS teaching assistant's salaries was increased to \$10 an hour. This did not slow the high turn over in teaching assistants which is hindering our ability to be a high quality program. I would like to change two of those positions to benefited position at \$8.17 an hour. This is UNF's minimum budgeted position wage.

The CDRC board recommended these minor fee changes for 2008-2009 in order to accomplish these goals.

Enclosed, please see the market analysis, fee summary page, minor fee increase forms and projected budget. Please contact me if you need anything else.

Approve: _____ Date: _____
Everett Malcolm Associate Vice President

Disapprove _____ Date: _____
Everett Malcolm Associate Vice President

Summary of Fee Changes

	2006-2007	2008-09	% Change
	Current Rates	Proposed New Rates	
General Fees for all patrons			
Supply fee	\$ 35.00 per semester	\$ 35.00	0%
Unscheduled Occurrence fee	\$ 10.00 per hour	\$ 10.00	0%
Registered Call in Fee	\$ 5.00 per hour	\$ 5.00	0%
"Late fee" after nine pm Mon-Thurs. after six on Friday	\$ 10.00 per quarter hour	\$ 10.00	0%
Voluntary Pre-Kindergarten	-		
UNF students			
Full Week	113.00	\$ 118.00	4%
Half day (8-1 or 1-6)	22.00	\$ 22.00	0%
Full Day (8-6)	25.00	\$ 25.00	0%
Registration Fee	20.00	\$ 20.00	0%
Full week wrap around care	45.00	\$ 50.00	11%
non students			
Two Days Tues & Thursday	65.00	\$ 70.00	8%
3 days M W F	95.00	\$ 100.00	5%
Full Week (A&P, USPS, Faculty)	135.00	\$ 140.00	4%
Registration Fee	50.00	\$ 50.00	0%
Full week wrap around care	75.00	\$ 90.00	20%
Night Program (6 pm - 9 pm)			
Students	\$15.00	\$ 10.00	-33%
non student	\$20.00	\$ 20.00	0%
Weekly (M-Th) all groups	\$40.00	Eliminated	
Parents Night Out (6:00-9:30)			
Parents night out (pizza for dinner)	\$35.00 per family	Eliminated	