

**University of North Florida
Board of Trustees
June 26, 2007**

Minutes

Trustees in Attendance: Dr. Edythe Abdullah, Mr. Luther Coggin, Mr. Wilfredo Gonzalez, Mrs. Wanyonyi Kendrick, Dr. Chip Klostermeyer, Dr. Bruce Taylor, Mrs. Carol Thompson, Ms. Rachael Tutwiler, Mr. Kevin Twomey

Trustees Absent: Mrs. Toni Crawford, Mrs. Ann Hicks, Mrs. Joan Newton

Item 1: Call to Order. Chair Taylor called the meeting to order.

Item 1a: Update on the Florida Institute of Education (FIE). Chair Taylor stated, that as had been done in previous meetings, a representative from faculty would address the board and present an update on ongoing activities and their respective academic ventures. He introduced Dr. Cheryl Fountain, Executive Director of the FIE and asked her to present her report.

Dr. Fountain stated that she would share information about FIE and the projects in which they were involved. She said that FIE had a statewide mission of strengthening the quality of education in Florida. This was accomplished collaboratively with Florida's universities, community colleges, public schools, school readiness agencies and local communities. Funding was provided through state agencies and state contracts.

Dr. Fountain spoke about an FIE project – Florida's Research/Practitioner School Readiness Partnership: Opportunities and Potential. She stated that notable outcomes from this report included a model that universities could use to increase collaboration between universities and school readiness progress across the state. This would result in a ripple effect, producing additional research projects.

President Delaney and Chair Taylor thanked Dr. Fountain for her report.

Item 2: Chair's Report. Chair Taylor stated that he did not have anything to report at this time.

Item 3: President's Report. President Delaney stated that he would make his statements at the end of this meeting.

Item 4: Open Comments. There were no comments from the public.

Item 5: Consent Agenda. Chair Taylor asked for a motion to approve the consent agenda, with the motion being offered and seconded. All items on the consent agenda were approved as presented.

Item 6: Schedule of Tuition and Fees. Chair Taylor asked Committee Chair Twomey to speak about items from the Finance and Audit Committee.

Committee Chair Twomey stated that, for the record, the Schedule of Tuition and Fees has been extensively reviewed and discussed at two formal Finance and Audit Committee (FAC) meetings and one budget workshop, with a motion coming from this committee for approval. He asked Vice President Shuman to speak about this item.

Vice President Shuman stated that this proposed Schedule of Tuition and Fees included no increase to in-state tuition for undergraduate students, a 5 percent increase in tuition for in-state graduate students, no increase in out-of-state fees for either undergraduate or graduate students, a 5 percent increase in the differential tuition charged to students enrolled in the Certified Registered Nurse Anesthetists (CRNA) program and the Doctor of Physical Therapy (DPT) program. The schedule also included a special surcharge that would be charged above in-state tuition for graduate students from Georgia.

Chair Taylor asked for a second to the motion from the FAC. Trustee Thompson seconded the motion, which was subsequently approved by the full Board.

Item 7: Tuition and Fees Regulations. Committee Chair Twomey asked Vice President Shuman to speak about this item.

Vice President Shuman stated that two of these three proposed regulations were tied back to the Schedule of Tuition and Fees, which put into words what was reflected in that schedule. The Special Fees, Fines and Penalties regulation reflected changes in fees that were approved by the President under his delegation of authority from the Board of Trustees. The Waiver of Student Tuition regulation allowed for a special surcharge above in-state tuition for graduate students from Georgia. Committee Chair Twomey asked for clarification regarding the inclusion of the CRNA and DPT programs in the differential tuition program for graduate students from Georgia. Vice President Shuman stated that the CRNA and DPT programs were *not* included in the differential tuition program for graduate students from Georgia.

Chair Taylor asked if there were any questions or comments. Upon receiving none, he asked for a motion to approve each regulation, starting with the Schedule of Tuition and Fees Regulation. A motion was offered and seconded and the Schedule of Tuition and Fees Regulation was approved unanimously.

Chair Taylor asked for a motion to approve the Special Fees, Fines and Penalties Regulation. A motion was offered and seconded. This regulation was approved unanimously.

Chair Taylor asked for a motion to approve the Waiver of Student Tuition Regulation. A motion was offered, seconded and approved unanimously.

Item 8: UNF Budget. Committee Chair Twomey asked Vice President Shuman to speak about this item.

Vice President Shuman stated that the meeting materials included the overall budget with all sources and uses. These materials represented the new funding for Educational and General allocations.

Committee Chair Twomey stated that the FAC felt good about the budget with two reservations: lack of support for tuition increases, and the lack of necessary funds to provide raises to faculty and staff. He stated that discussions would continue regarding these issues.

Trustee Tutwiler stated that, for the record, the sentiments of the student body pertaining to faculty salaries was that this was a top priority. Chair Taylor stated that on behalf of the Board, these sentiments were shared.

Chair Taylor asked for a motion to approve the budget. The motion was offered, seconded and approved unanimously.

Item 9: One-Year and Five-Year Capital Requests (PECO) Submissions. Vice President Shuman stated that the PECO list would be presented to the BOG for their priority and subsequently to the Legislature. She spoke about the top 4 priorities, stating that infrastructure and utilities were always the first priority. The second priority was the science and humanities building (previously called the arts and sciences building). This priority would include new biology labs. The third priority was land acquisition to help with the purchase of the technology park land. Funds for this purchase had been diverted to the purchase of UNF Hall. The cost for the land had changed from \$14 million to \$16 million. The fourth priority was road improvements. She stated that there was a real need for additional roads to connect campus. Vice President Shuman stated that the remaining priorities included renovations.

Chair Taylor asked for a motion to approve the PECO submissions. The motion was offered, seconded and approved unanimously.

Item 10: Annual Capital Outlay Plan for Fiscal Year 2007-2008. Vice President Shuman stated that this plan detailed the proposed capital outlay expenditures by project from all fund sources.

Chair Taylor asked for a motion to approve the Annual Capital Outlay Plan for fiscal year 2007-2008. The motion was offered, seconded and approved unanimously.

Item 11: Legislative Budget Request. Chair Taylor stated that the purpose of this item was to seek approval for the proposed Legislative Budget Request and also to request that the Board chair be given authority to approve modifications to the list based on input from the BOG and/or its staff. He recognized Dr. Neal Coulter, Dean, College of Computing, Construction and Engineering as the presenter of the Legislative Budget Request.

Dean Coulter stated that the University had chosen the Science, Health, Technology Literacy program for this year's LBR. This LBR would increase undergraduate and graduate offerings in science and health science courses.

Chair Taylor stated that this initiative was well written. He asked for questions and/or comments. Upon receiving none, he asked for a motion to approve the LBR and to approve authority to the Board chair for modifications to the LBR list. A motion was offered, seconded and approved unanimously.

Item 12: Reports from the Finance and Audit Committee.

Item 12A: Bond Financing Update for the Student Union and Student Housing. Vice President Shuman stated that the University did market the first insured bond issue. Ratings were received from Standard and Poor's and Moody's, with UNF receiving an "A" rating from both financial rating services.

Vice President Shuman said that there was a \$111 million in housing bonds issued and \$20 million in Student Union bonds issued at 4.74 percent in interest costs. The majority of housing bonds were now fixed and parking had \$9.9 million at variable rates.

Trustee Coggin asked how far out the bonds were. Vice President Shuman stated that the bonds were issued for 30 years out and included standard callable language.

Chair Taylor stated that this was a major step forward for the University and he commended all involved for their work

This item was for review only. No further action was required.

Item 12B: Direct Support Organizations (DSO's) Budgets. Vice President Shuman stated that this item included budgets from the UNF Financing Corporation (UNFFC), the Training and Service Institute (TSI) and the UNF Foundation, Inc. These budgets were reviewed by the FAC.

Chair Taylor asked for questions and/or comments. There were none.

This item was for review only. No further action was required.

Item 12C: UNF's Financial Statements Audit from the Auditor General. Vice President Shuman stated that there was a management comment regarding the timeliness in preparing financial statements, including some reclassifications. Steps were taken to ensure that this was corrected and the University was in a better position for the upcoming year.

Chair Taylor asked for questions and/or comments. There were none.

This item was for review only. No further action was required.

Item 12D: Quarterly Budget Report. Vice President Shuman stated that this report was as of April 30, 2007. As shown in the report, all units were well within budget.

Chair Taylor asked for questions and/or comments. There were none.

This item was for review only. No further action was required.

Item 12E: Treasurer's Report. Vice President Shuman stated that the investment portfolio now included three different programs, two of which were state funded. She said that it was too early to measure the performance of each program but updates would be provided at future meetings.

Chair Taylor asked for questions and/or comments. There were none.

This item was for review only. No further action was required.

Item 12F: Capital Projects Report. Vice President Shuman stated that this report included change orders for each building project. The University had just completed bond issues for the student housing building and the contract would soon be executed. Construction on the Student Union building would begin in late July. The Brooks College of Health would begin in mid July.

Chair Taylor asked for questions and/or comments. There were none.

This item was for review only. No further action was required.

Item 13: President's Summary. President Delaney stated that the Board had spent considerable time, working through the FAC, on the budget process. He said his primary concern was that there was a low level of funding for the university system which was crippling the ability to give pay raises to employees.

President Delaney spoke about PECO funding, stating that next year's projections would drop off and construction would slow down. He talked about enrollment practices, stating that non-degree students who were not pursuing a bachelor's degree might be turned down since the University was under-funded and over-enrolled. There would also be a possible slow down for FTICs.

President Delaney stated that he had just spoken with the Chancellor Rosenberg and the Chair Roberts. He outlined six items that they were going to recommend at the upcoming BOG meeting:

- make a recommendation as to who had the authority to set tuition,
- initiate a 3 year moratorium on growth of incoming freshmen,
- recommend a 5 percent tuition increase effective January 2008,
- ask university presidents to compile areas for cutbacks appropriate for their university,
- direct universities to freeze administrative hiring,
- reallocation of existing emergency systems (i.e., Virginia Tech scenario).

President Delaney stated that the Governor had invited all university presidents to meet and discuss tuition. This meeting would provide an opportunity to talk about the impact of limited funding. He would keep the Board apprised of these discussions.

Item 14: Adjournment. Chair Taylor asked for further comments and then adjourned the meeting.