

Rules for Writing Circle

Review Sessions:

Each Writing Circle will have regular meetings (approximately twice per month) to review the work of the Writing Circle participants. One of the participants (on a rotating cycle) will serve as the facilitator and host a review session. During the review session, the facilitator will bring the meeting to order and begin the session.

The session will progress in the following order:

- Reviewers will take turns commenting on the things they liked about the written work. Each reviewer will have at least one comment about what they liked. The author whose work has been submitted will not comment during this time but may take notes.
- Reviewers will provide constructive criticism to the author. The critiques are to be formative and given once in turn around the group of reviewers. The author whose work has been submitted will not comment during this time but may take notes.
- The author may ask clarifying questions of the reviewers to have them elaborate either on the things they liked about the work as well as on constructive criticism.
- The author verbally summarizes the feedback from the session.
- Each member may submit written comments to the author after they have held an in-person review session with that author.