

## **The Charges for the Standing Committees**

The **Executive Committee** shall serve as an advisory body to the President of the Association; shall approve items to be included on the Legislative Calendar of the monthly meetings of the Association; shall coordinate the efforts of all standing committees, determining committee purview as necessary; shall review and recommend to the Association on all questions concerning membership in the Association; and shall interpret to the Association the University Constitution and Association Bylaws.

The **Academic Programs Committee** shall review and recommend policies regarding degree requirements, academic programs and priorities, program evaluation, and major changes in the University's curriculum.

The **Academic Standards Committee** shall review and recommend regulations concerning admission and re-admission of students to the University, suspension of students, academic loads, withdrawal from courses and from the University, award of credit, award of academic honors, and maintenance of academic integrity.

The **Campus Technology Committee** shall review and recommend policies, regulations, and practices concerning technology support, classroom, library, and computer lab technology, distance learning, academic and career advisement, instructional media, telephony and communication services, and any other academic technology services, and shall be advisory to the Office of Faculty Enhancement/Center for Instruction and Research Technology OFE/(CIRT), meeting regularly with its Director. The chairperson of this committee shall serve as one of the faculty representatives on the University Technology Committee.

The **Adjunct Affairs Committee** shall review and recommend policies and practices with regard to the appointment, contractual obligations, evaluation, retention, ethics, affirmative action, academic freedom and teaching issues of adjunct faculty; their instructional support; their orientation and training; their advancement; and such other matters as may pertain to the role of adjunct faculty in the instructional effort of the institution. The Committee shall seek the opinions and recommendation of adjunct faculty. The Committee shall also review, on request, unresolved differences between adjunct faculty members and the administration and make appropriate recommendations

The **Budget Advisory Committee** shall evaluate and recommend policies, procedures, and practices concerning the University budget with special emphasis on the academic budget and shall meet regularly with the University Budget Officer.

## **The Charges for the Standing Committees** *(continued)*

The **Faculty Affairs Committee** shall review and recommend policies and practices with regard to faculty assignments and released time, faculty evaluation, promotion and tenure, ethics, affirmative action, academic freedom and teaching issues; the organization and/or re-organization of academic units; the use of the Faculty Commons; and such other matters that customarily concern the regular faculty. The Committee shall approve all proposed recipients of honorary degrees from the University. The Committee shall also review, on request, unresolved differences between regular faculty members and the administration and make appropriate recommendations, except in instances that are clear violations of the BOR/UFF Agreement and are addressable through the grievance process.

The **Faculty Enhancement Committee** shall review and recommend policies, procedures, and practices concerning activities which enhance and improve a faculty member's knowledge and skills with regard to his/her duties in teaching, research, and service; and shall be advisory to the Faculty Enhancement Office, meeting regularly with its Director. The Committee shall consider the enhancement needs of both full-time faculty and adjuncts.

The **Nominations and Elections Committee** shall conduct elections of officers, all Association standing committees, and faculty delegates to other committees; shall adopt and announce procedures for such elections in accordance with these bylaws, shall present an appropriate list of nominees for all vacancies, and shall recommend candidates to fill vacancies, which occur outside of the normal election cycle.

The **Research Committee** shall recommend policies to the Association, as necessary and appropriate, with respect to research activities, facilities, personnel, allocation of monies, and intellectual property; and, shall be advisory to the Vice President for Research and Sponsored Programs and to the Director of Research Programs and Services.

The **Strategic Planning Advisory Committee** shall review and recommend the University's Strategic Plan, to include its vision and mission statements, the University's role within the State University System (SUS) if applicable, its annual institutional priorities, and academic plan. The Committee shall review and recommend strategies and activities which will further the achievement of the University's mission, institutional priorities, and academic plan. The Committee shall also review and recommend policies to guide the development of the Campus Facilities Master Plan and the Land Use Plan, and review and make recommendations on all changes to the Campus Facilities Master Plan and Land Use Plan.

The **Support Services Committee** shall review and recommend policies, regulations, and practices concerning cooperative education, career development, the bookstore, food services, space, parking, the Center for Student Success and Retention, physical facilities, and, any other support services, and, shall be advisory to Auxiliary Services and meet regularly with its Director.