



VERIFICATION WORKSHEET -INDEPENDENT-

2008-2009

Student's Name _____
Address _____
City _____ State _____ Zip _____
Email Address _____

N# _____
Date of Birth ____/____/____
Phone# (____) ____-____

- Your Student Aid Report has been selected for verification. Federal regulations require that we check the accuracy of the information you provided on your 2008-2009 FAFSA.
Your financial aid award continues to be estimated and subject to change until verification is complete. No offer of financial aid is authorized for disbursement until verification is complete.
If a question does not apply to you or your spouse do not leave it blank. Instead mark the answer zero or N/A for not applicable.
Do not skip any questions. If you skip any question or section, your entire packet may be marked as incomplete and will delay the processing of aid until completed packet is received and reviewed.
Be sure to include signed copies of your 2007 tax return(s) (i.e. 1040, W2's and 1099's) if applicable. Original documents submitted to UNF will not be returned to you. If necessary, you can make copies at One Stop for a small fee.
All documents (including spouse tax documents) must have the student's name and N number clearly marked at the top of every page submitted.
Return these completed documents to: UNF Enrollment Services Processing, 1 UNF Drive, Jacksonville, FL 32224 or fax to (904) 620.2414
PLEASE do not fax tax returns longer than 10 pages. Returns of more than 10 pages must be mailed or delivered in person to UNF One Stop Student Services.

Please read and follow the instructions for each section below!

Section I: Student and Spouse (if married)

A. Mark all that apply.

In 2007, did you and/or your spouse receive benefits from any of the federal benefit programs listed?
____ SSI (see section IV) ____ Food Stamps ____ Free or Reduced Lunch ____ TANF (see section III) ____ WIC

B. 2007 Tax Filers

You must submit signed legible copies of your and your spouse's 2007 U.S. Federal Tax return (1040EZ, 1040A, or 1040) and/or 2007 Puerto Rico or Foreign Tax return to our office. (The electronic cover sheet without the tax return transcripts is not acceptable.)

- Student: check here if you filed or were required to file a 2007 tax return. ___ filed ___ did not file
Spouse (if applicable): check here if you filed or were required to file a 2007 tax return. ___ filed ___ did not file

C. 2007 Tax Non-Filers (not required and will not file a 2007 tax return)

Were you required to file a 2007 tax return?

Student: Yes No Spouse: Yes No

If you or your spouse were not required to file a 2007 income tax return, please list each employer's name and the amounts earned in 2007 in the spaces provided below.

Copies of all 2007 W-2 forms received from the employers to verify 2007 income from working must be submitted

Table with 4 columns: Non-filer's name, Name of Employer in 2007, Amount earned in 2007, Did you receive a W2 from this employer? (Yes/No)

You may obtain a summary of your 2007 tax information by contacting the IRS and requesting a tax return transcript by calling 1.800.829.1040

Section II: Student's Household Size & Number in College

At the time the 2008-2009 FAFSA was first completed, your marital status was (check one option only):

- unmarried
 married/remarried
 separated
 divorced
 widowed

Complete section(s) A-C about the people you and your spouse will support from July 1, 2008 through June 30, 2009.

A. List yourself and your spouse (if applicable).

Full name	Date of Birth <small>mm/dd/yyyy</small>	Relationship	If attending college 6+ hours, list: College Name, City, State*	Type of degree seeking
		Self/student		
		Spouse		

B. List any children/step-children, if you (and your spouse) provide more than half of their support and will continue to provide more than half of their support from July 1, 2008 through June 30, 2009.

Full name	Age	Date of Birth <small>mm/dd/yyyy</small>	Relationship	If attending college 6+ hours College Name, City, State*	Type of degree seeking
John Example		01/31/1985	son	UNF Jacksonville, FL	BA

C. List any other person(s) if they now live with you, and you (and your spouse) provide more than half of their support and will continue to provide more than half of their support from July 1, 2008 through June 30, 2009.

Full name	Age	Date of Birth <small>mm/dd/yyyy</small>	Relationship	If attending college 6+ hours College Name, City, State*	Type of degree seeking
Robert Example		11/1/1938	grandfather		

**Must be enrolled in a degree or certificate program, at least half-time, between July 1, 2008 and June 30, 2009, to list a college*

If anyone listed above is not claimed on your (or your spouse's) tax return, please clarify why they are being included in the household size: _____

Attach separate sheet if necessary.

