

Bylaws for Department of World Languages

___ Summer Rotation Policy

As per the UNF/UFF contract in section 17.2(b), “each faculty member who wishes to teach a course in the summer shall be guaranteed a course assignment, so long as the course to which the faculty member is assigned enrolls a sufficient number of students.” However, as per 17.2(d), “the assignment of a second or third course shall be pursuant to the department’s summer rotation policy as codified in the department’s bylaws.”

It is understood that the scheduling of summer courses is based on available budget per summer session (A and B) as well as curricular needs. The rotation list resulting from the policy below establishes the right of first refusal among the faculty in the rotation for second and third courses.

1. The system for establishing an equitable rotation of opportunity among faculty is based on summer teaching at UNF during the five previous summers. For nine-month faculty, each 3-credit summer course is normally weighted 0.375 and each 4-credit course is normally weighted 0.500 . Twelve-month faculty are not in the rotation. For former twelve-month faculty who have converted to nine-month status, each summer of twelve-month employment is weighted 0.5.

2. When a faculty member does not teach during the summer, that member’s weight for the year is 0.

3. New faculty enter the rotation with a total of 2.5 (five assumed summers at 0.5 per summer), except that for the first summer following their employment they shall be at the bottom of the priority order regardless of total. For each of the next five years, one assumed summer (counted as 0.5) drops off, and the total for the current summer is added on, to give a new 5-year total consisting of assumed summer values of 0.5 and actual summer values of whatever they may be.

4. Priority on the rotation list goes to the **lowest total** based on the five previous summers. If two or more faculty are tied, priority shall be determined by coin flipping or drawing straws, unless in the judgment of the department chairperson the decision should be based on curricular needs.