

**UFF-UNF Chapter Executive Council Meeting**  
**April 10, 2007, 12.15 to 1.15 pm**  
**Minutes**

Present: Cheryl Frohlich, Rama Rao, Adel Boules, Vicki Stanton, Barbara Tuck, Shira Schwam-Baird, Stan Swart, Henry Thomas, Phil Riner, Karen Carter.

Minutes for Executive Council Meetings on Oct 20, 2006 and Feb 6, 2007 were read and approved with modifications.

Finances: Cheryl gave Henry letters from State UFF requesting financial documents required before chapter rebate will be sent. These are (i) 2006 end of year statement (ii) 2007 budget proposal (iii) end of year bank statement. 2006-2007 Budget Proposal was approved with modifications (change “charity” to “member support”, “Entertainment”) and cleared for sending to state UFF. Proper of documentation of finances for previous two years was discussed. Adel and Henry were asked to sit with the treasurer and produce a full up-to-date financial report, reconciling income/expenditure/bank statements.

Grievances: Cheryl reported that the COBA female faculty gender discrimination grievance has been settled locally. Tayeb will file grievance based on article 11.2 of the contract (discrimination based on race, gender, religious creed, national origin, age etc)

Membership: Vicki reported that there are 22 new members. She asked that a co-chair for membership be appointed. The volunteer list prepared by Adel will need to be re-activated. Vicki will draft letter to send to these volunteers. The volunteers are the ones who will talk to new faculty in their departments about membership. Henry was asked to get written testimonials from state leaders about how good our contract is. This will be a recruiting tool.

Elections: Vicki reported on the annual election on behalf of the Nominations and Elections Committee. Results are : Henry Thomas – President, Adel Boules – Vice President, Rama Rao – Secretary, Lynn Jones – Treasurer, Senators: Cheryl Frohlich, Cynthia Jordan, Rama Rao, Phil Riner, Alternate Senators : Karen Carter, Tommy Coppedge, Fred Nelson.

Meeting adjourned at 1.15 pm