

A&P Association Steering Committee Meeting  
November 29, 2007  
10:00-11:00am

**Attendees:** Ricky Arjune, Rachel Bukanc, Alison Cruess, Lance Hunt, Jeanne Middleton, Michael Neglia, Paul Riel, Kathy Ritter, John Sharp, Lance Taylor,

**Recap of Fall Festival, Ethnic Festival and Fall Meeting**

All events were successful. The Ethnic Fest brought in around 150 people.

**Update on request for benefits increase**

A&P requested 1) Personal Day (similar to USPA) and 2) up to 16 hours of “cash out” vacation time during the holiday period. The President declined both requests. Rationale for the decision: Not a good year due to budget constraints and that it would cost the university money to grant the requests. It was indicated that we should inquire about this again next August. The group posed a question regarding the cost to the university. Questions were raised about how much it would cost the university to approve the requested items. Some believed that the cash out days would actually benefit departments since accruals of vacation time would be decreased.

*Action item: Alison to present question to Human Resources regarding the “cost to the university.”*

**A&P Committee representation update (survey results)**

27 employees indicated that they wanted to participate. 26 out of the 27 have never served as an A&P representative. An appointment was recently made to UTC. The group discussed ways that we can gather information/feedback from the committees. It was suggested that we provide a link to the minutes for each committee on the A&P webpage. We also need to find out if we have the necessary reps on each committee. Appointed Ricky Arjune to the University Benefits Committee.

*Action Item: Alison to review committees and representation.*

**A&P Buddy**

The survey will be sent out soon. Alison will be getting a list of new A&P employees from HR and will match the new folks with a buddy.

**Holiday Social**

Date: December 13, 4-6pm. This is our best attended event each year and we will be prepared with food and raffles. Paul suggested that we do charity donations in place of the Secret Osprey.

*Action Items: Lance Taylor to assist in set up for event. Kathy Ritter to also assist if she is available. Jeanne Middleton to research a charity for the donations.*

*Everyone needs to help collect raffle items.*

**Other Dates**

Learn UNF – Monday, January 28, 3-4pm

Sweetheart Social – February 13, 4-6pm

Professional Development Forum – April 1

**Gabor Award**

New pictures should be going up in the next couple of weeks.

**A&P marketing**

Paul suggested that we put an A&P section in *Inside UNF*. We discussed using the section to promote/recap events, note A&P contributions (lectures, presentations, published work, etc.), etc.

*Action items: Alison to check with Mike (USPA) to see if they also would be interested.*

*Lance Hunt to touch base with Sharon Ashton about this idea.*