

A&P Association Spring General Meeting
May 22, 2007
7:30-10:15am

Welcome - Alison Cruess

Alison welcomed the group and recognized new A&P members

Treasurer's Report – Steve Borowiec

Steve reported that the Foundation Account fund balance is \$1,694.11 and the Chartwells fund balance is \$ 2,720.56.

Master Plan projects and parking changes - Shari Shuman

Sharon reported the following (power point presentation is also available on the A&P website):

1) Parking Changes for 07-08

Parking Services is now called Parking and Transportation Services. There will be a reduction of about 1,100 spaces from lots 3 and 4. Lot 18 will be increased by 1,000 spaces. UNF Hall will add 1,200 spaces in lot 53, which will be a discount lot. Designated spaces will be increased from 120 to over 200. Designated spaces will be limited to lots 2, 7 and 9. What used to be classified as 2nd and 3rd Floor Garages and General Parking will be combined into "Premium Parking." Spaces for Housing residents will be sold on a 1:1 ratio and only Housing residents will be able to park in the allotted Housing spots (staff and faculty will not be able to park in these Housing area lots). Residents are only allowed to park in the Housing area spots and the discount lots. Individual drivers who purchase day passes will need to park in lots 18 and 53 (discount lots). Staff are encouraged to use the registered guest program in order to receive a pass for core parking. Vehicles with two or more inside the vehicle can receive a Premium day pass. Parking tickets will increase from \$25 to \$30.

2) Shuttle Bus Program

There will be two routes: a north route from lot 18 over new N-S road to lot 14 and to ring road and a south route from UNF Hall to Crossings and to ring road. There will be 5 stops on ring road and the shuttle will operate 7am-3am Mon-Thurs, 7am-6pm Fri and 6pm-midnight on Sun. During peak times there will be 3 busses on each route and approximately 6 minutes between pick up times. There will be an option to check the incoming bus time on a cell phone. There is no fee to board the shuttle as it is funded by students paying through credit hour fee. A 3rd party provided will be driving the busses.

3) Student Union Building

This project is for the Design and Construction of a facility to house student government offices and function and become the center of student social activities on campus. Space program requires a building of about 148,000 GSF. The construction budget was estimated at \$37,535,000; however, market conditions and particular UNF needs have pushed this budget closer to the \$42,000,000 mark.

The project provides offices for student organizations, student lounge areas, a food court, conference and meeting rooms, a restaurant, retail spaces, a book store, and other support facilities.

Design and Construction Team:

Architect/Programmer: Rink Design Partnership

Construction Managers: Elkins Constructors

Status:

Design Development phase was completed in late December, 2006. Construction Document Phase is underway with the 50% milestone reached in Late March, 2007.

Funding:

Source:

Auxiliary	\$3,250,000
PECO (Appropriated)	\$4,200,000
Student Fees	\$9,870,192
Financing	\$20,521,585
E&G (FFE)	\$2,000,000
Landscaping	\$ N/A
CITF (Appropriated)	\$5,206,467

Expenditures:

Construction Cost	\$ -0-
Spent-to-date	\$1,381,971
Change Order Amount	\$ N/A
Funds Remaining in Contingency	\$ N/A

Issues:

Design is currently \$3.0 Million over budget with another \$3 Million anticipated cost increase for added features. FPO is evaluating the design and budget estimate.

Change Orders Issued January 01, 2007 to March 31, 2007 \$0

4) College of Education & Human Services Building

This building program calls for a facility of approximately 107,000 Gross Square Feet to house all components of the College of Education.

Design and Construction Team:

Architect: Construction Baker Barrios Architects

Managers: Ajax Corporation

Status:

The project is now in the Construction Document Phase phase. It is intended that this building be in construction in late fall of 2007.

Funding:

Source:

Auxiliary	\$ N/A
PECO (Appropriated 05/06)	\$12,000,000

PECO (06/07)	\$12,000,000
PECO (07/08 request)	\$ 3,300,000
Student Government	\$ N/A
Courtelis	\$ TBD
TSI	\$ TBD
Landscaping	\$ N/A

Expenditures:	
Construction Cost	\$ -0-
Spent-to-date	\$ 514,471
Change Order Amount	\$ N/A
Funds Remaining in Contingency	\$ N/A

Issues:

None at this time

Change Orders Issued January 01, 2007 to March 31, 2007 \$0

5) Osprey Fountains - Phase VI Student Housing

This project calls for the programming, design and construction of approximately 1000 beds and associated infrastructure on the east ridge of campus to accommodate increased residential student enrollment. Needs assessment also calls for recreation facilities such as swimming pool, tennis courts, a Convenience Store with a grill, parking facilities for 1,000 cars, walking trails and a walkway connection to central campus.

Design and Construction Team:

Architect (Design-Criteria Specialist):	Cannon Design
Design Builders:	The Haskell Group

Status:

Four Design-Build firms were invited to submit a design and cost proposal on this project. Submissions were received at the end of February. The winning submission was from Haskell for a cost of approximately \$80 Million. It is anticipated that construction could start in late summer of 2007.

Funding:

Source:	
Auxiliary (Bond Financing)	\$ 85,000,000 (est.)
PECO	\$ N/A
Student Government	\$ N/A
Courtelis	\$ N/A
TSI	\$ N/A
Landscaping	\$N/A

Expenditures:	
Construction Cost	\$ -0-
Spent-to-date	\$ 361,940

Change Order Amount	\$ N/A
Funds Remaining in Contingency	\$ N/A

Finance and Administration worked with the Housing Administration to tailor a funding mechanism to suit this project (revenue bonding).

Issues:

None at this time

Change Orders Issued January 01, 2007 to March 31, 2007 \$0

6) Parking Operations Building

This project calls for a new 3,000 gross square foot, one story structure compatible with existing campus architecture, to be located near the existing information booth off UNF Drive. The facility will serve Parking Services to improve operating efficiency by providing offices and support space including customer service lobby, equipment and document storage, work rooms and other miscellaneous support space.

Design and Construction Team:

Architect: Ebert Norman Brady Architects

Construction Manger: W.G. Mills

Status:

The CM contract with W.G. Mills is in place and construction was started in early March, 2007. Estimated occupancy early winter, 2007.

Funding:

Source:

Auxiliary	\$1,700,000
PECO	\$ N/A
Student Government	\$ N/A
Courtelis	\$ N/A
TSI	\$ N/A
Landscaping	\$ N/A

Expenditures:

Construction Cost	\$ 1,599,678
Spent-to-date	\$ 74,368
Change Order Amount	\$ -0-
Funds Remaining in Contingency	\$ 100,787

Finance and Administration worked with the Housing Administration to tailor a funding mechanism to suit this project (revenue bonding).

Issues:

None at this time

Change Orders Issued January 01, 2007 to March 31, 2007 \$0

7) Brooks College of Health - Nursing Program

Design and construct an addition to the University of Health to accommodate teaching classrooms and general administrative office space for the Nursing program. The addition is expected to be approximately 33,000 gross square feet on four floors. The second floor will be occupied by the Student Health Services which will be relocated from Building 14.

Design and Construction Team:

Architect Ponikvar & Assoc.
Construction Managers: PPI

Status:

Construction Documents are now complete and are being priced by PPI. It is anticipated that construction will start in late May 2007.

Funding:

Source:

Auxiliary	\$ N/A
PECO	\$ 7,391,416
Student Medical Services	\$ 3,000,000
Student Government	\$ N/A
Courtelis	\$ N/A
TSI	\$ 1,200,000
Landscaping	\$ N/A

Expenditures:

Construction Cost	\$ -0-
Spent-to-date (Project)	\$ 207,680
Change Order Amount	\$ N/A
Funds Remaining in Contingency	\$ N/A

Finance and Administration worked with the Housing Administration to tailor a funding mechanism to suit this project (revenue bonding).

Issues:

The construction cost was estimated to be about \$10.25 Million which is \$2.2 Million over budget. Refinement of scope and material scope reduced the construction cost and the Administration has agreed to inject \$1.2 Million into the project budget.

Change Orders Issued January 01, 2007 to March 31, 2007 \$0

8) North-South Road

The project consists of approximately one-half mile of roadway which runs through an environmentally and ecologically sensitive area of campus. This roadway is envisioned to be 2 lanes plus a pedestrian sidewalk and a dedicated bike path. The road must create minimal impact on the existing environment and must allow free

passage of fauna from one side of the road to the other while allowing the healthy propagation of the existing flora.

Design and Construction Team:

Design Consultants: Arcadis
Construction Managers: Jensen

Status:

Bids were received on January 19 and the contract was awarded to Jensen as the low-bidder. Since the new shuttle service will rely entirely on this road being completed, this road will be in operation before the start of the fall semester of 2007.

Funding:

Source:

Auxiliary	\$ N/A
PECO	\$ 2,500,000
Student Government	\$ N/A
Cortellis	\$ N/A
TSI	\$ N/A
Landscaping	\$ N/A

Expenditures:

Construction Cost	\$2,492,850
Spent-to-date	\$ 258,231
Change Order Amount	\$ -0-
Funds Remaining in Contingency	\$ 253,311

Finance and Administration worked with the Housing Administration to tailor a funding mechanism to suit this project (revenue bonding).

Issues:

None at this time.

Change Orders Issued January 01, 2007 to March 31, 2007 \$0

9) Phase 11 of Parking Lots 18 & 19

Due to the anticipated construction of the Student Union Building and subsequently the College of Education Building, parking lots 3 and 4 will no longer be available. This project will replace the parking capacity on the north east part of campus. It is anticipated that this work will replace about 1,200 stalls.

Design and Construction Team:

Design Consultants : JBC/GAI, LLC
Construction Managers: Jensen

Status:

Bids were received on January 19 and the contract was awarded to Jensen as the low-bidder. Since the new shuttle service will rely entirely on this parking lot being completed, this lot will be in useable before the start of the fall semester of 2007.

Funding:

Source:

Auxiliary	\$ 3,000,000
PECO	\$ N/A
Student Government	\$ N/A
Cortellis	\$ N/A
TSI	\$ N/A
Landscaping	\$ N/A

Expenditures:

Construction Cost	\$ 1,814,412
Spent-to-date	\$ 165,403
Change Order Amount	\$ 17,945
Funds Remaining in Contingency	\$ 160,580

Issues:

None at this time.

Change Orders Issued January 01, 2007 to March 31, 2007 \$17,945

Co #1 Relocate buried electric lines \$17,945

10) Stadium Renovations

This project comprises 6 components which include a new competition track surface, seats in the stands, a new score board, new lighting, additional signage and the completion of the press box.

Design and Construction Team:

Design Consultants:	Schenkel-Shultz Architects
Construction Managers:	Rivers & Rivers

Status:

Contracts are being negotiated with Mondo America for the new track; with Musco Lighting for the lights and the score board; evaluation of seating alternatives was concluded; the Press Box is in the Construction Document Phase; some signage has been ordered.

Funding:

Source:

Auxiliary	\$ N/A
PECO	\$ N/A
Student Government	\$ N/A
Cortellis	\$4,500,000
TSI	\$ N/A
Landscaping	\$ N/A

Expenditures:	
Construction Cost	\$ -0-
Spent-to-date	\$ 5,174
Change Order Amount	\$ -0-
Funds Remaining in Contingency	\$ -0-

Issues:

None at this time.

Change Orders Issued January 01, 2007 to March 31, 2007 \$0

Keynote – President Delaney

The President reported that many emails and calls were received from students, staff, faculty and parents after the Virginia Tech incident and that since the incident, UNF has conducted teleconferences, forums and meetings to address issues regarding:

- 1) Mental Health concerns
- 2) Police Response and General Security on campus (he reminded members that cameras are used through out campus and UPD goes through extensive training)
- 3) Communication on campus for emergency situations (80% of the buildings on campus have a public address system). The campus is reviewing whether or not to add a cell phone response system and ways to better improve communication

Projects:

¼ billion dollars is being spent in the next couple of years on major projects for the university.

Enrollment: 17,000 students are enrolling for the fall semester. UNF continues its commitment to maintaining smaller classes.

Physical Design of campus: improvement of grounds is noticeable and buildings in the future will be built to be more aesthetically pleasing.

Legislature: State of Florida budget has less money this year than last year and as a result we may not have raises this year, but they will try.

Institutional Advancement – Pierre Allaire

Pierre reported that the portable areas (Alumni Affairs, Public Relations and Marketing) will be moving into UNF Hall. They are also working on UNF's next campaign, which is a \$125-150 million effort. They currently have 500 volunteers and are recruiting more. They are meeting with the Provost and Deans to create priority goals. The Branding effort is expanding and they are working on increasing UNF's visibility as well as building the alum base and adding events and programs for alumni.

Human Resources Update – Angel Cummings

Angel reported the following:

Reminder: Professional Development opportunities (which was handed out to members at the meeting).

Pay increase: Staff increase this year would be a \$1,000 lump sum.

PDQ update: In regards to PDQ, it is now being referred to as “Classification Redesign” and Phase II of the redesign is almost completed. She reminded members that new titles will not impact pay. The specifications of the titles will be unique to UNF. She addressed the timeframe and pointed to other schools (FSU, USF and UWF) which have worked through a similar process and reported that the general time frame is 2-3 years. UNF has currently completed 85% of the total position descriptions. Once the titles are completed, unions will be notified. The HR website provides update on the Classification Redesign. http://www.unf.edu/dept/humanres/articles/class_redesign.html.

Current Projects this week: HR is working on deferred pay (which impacts 9 month contracts for faculty) and Electronic personnel forms.

Oasis and Banner are now partners and when you hire an employee in Oasis, it populates in Banner.

Benefits: Open enrollment for long term care starts in July. In response to requests for staff, new auto home and personal insurance options will be offered to employees.

Manager’s Tool Kit: This toolkit is offered on the HR webpage under the Manager’s Flexibility program.

Student Employment: students can now search for positions under Oasis.

Tallahassee Update – Janet Owen

Janet reported the following (power point presentation is also available on the A&P website and the Tallahassee update will be posted on the Office of Government Affairs website: <http://www.unf.edu/govt-affairs/state/>):

SUS \$\$ Priorities vs. 07-08 GAA:

Access – 15,500 Students (10,061 FTE)

\$148 million (requested)

\$ 60.5 million (received)

Major Gifts - \$74 million (received)

First Generation –

\$13 million (requested)

\$ 6.5 million (received)

Centers of Excellence - \$100 million (received). Janet noted that this is money that universities compete for from the Board of Governors.

SUS Medical Education Initiative:

Regional Medical Partnership w/UM - FAU (Year 3 of 4)	\$2,600,000
FSU Medical School (Daytona Beach & Immokalee)	\$2,451,269
Medical School Implementation - FIU - Planning Year 1	\$5,471,895
Medical School Implementation - UCF - Planning Year 1	\$4,707,531
Quality Medical School Education - UF (Year 1 of 2)	\$9,440,604
Quality Medical School Education - USF (Year 1 of 2)	\$7,365,899
Sub-total	\$303,146,863

UNF \$\$ Priorities:

Enrollment Growth
696 FTE / \$5.4 million (requested)
342 FTE / \$2.6 million (received)
PECO - \$29 million (received)
Major Gifts - \$4.45 million (received)

UNF PECO Projects:

Utilities/Infrastructure - \$10 million
AOL - \$11 million
Education Building - \$3.3 million
Founder's Hall - \$5 million

UNF Courtelis Projects:

Coggin	\$ 5,250
Fine Arts	\$ 20,000
John Golden Environ Ed	\$ 15,686
Science & Engineering Bldg	\$ 111,430
Social Sciences	\$ 8,750

"8% Projects" \$186 million!

Coastal & River Research
Center for Community-Based Learning
Health Care Initiatives
Teacher Preparation

More Budget Issues . . .

Tuition Policy
Employee Bonus (no money for extra this year beyond the \$1,000 one lump bonus)
Performance-Based Incentives

Legislation:

General Bills Passed Both

	Filed	Chambers
Senate	1356	156
House	807	120
Totals:	2163	276

Legislation:

Governance

University Concurrency Trust Fund

Sales Tax/Postsecondary Bookstores

Naming of University Facilities

State Retirement

Differential Tuition

New Initiatives with Student Services – Lucy Croft and Student Life Overview – Tom Van Schoor

Tom and Lucy reported that the new Student Government President is Rachael Tutwiler and the Vice President is AJ Souto. SG Advisor Laurel Kendall, a former Associate Director has been promoted to Director for Student Government. They also reported that Greek Life has created a 2nd position and welcome employees to put the word out to interested parties. They also encourage staff members to assist in advising Greek groups and to get involved with students and support Student Government initiatives.

Entertainment:

- 1) A&P Slide show during breakfast
- 2) Kellie Woodle completed the meeting with a “guess the baby picture” activity for Lance Hunt, Pierre Allaire, Alison Cruess, Janet Owen and Shari Shuman.
- 3) Raffles for door prizes were given out in between speakers and at the end of the meeting