

A&P Association Steering Committee Meeting
April 25, 2007
10:00am-11:00am

Attendees: Alison Cruess, Lance Hunt, Rachel Bukanc, Connie Corker, Kathy Hughes, Paul Riel, John Sharp, Lance Taylor and Kellie Woodle

Spring General Membership Meeting Update

Alison reviewed the agenda for our Spring Membership Meeting. We looked at the possibility of trying a new menu but decided to stick with the usual fare. She reminded folks to gather donations for door prizes.

Action Item: Lance will be checking with Wingate and other hotels in the area to see if we can secure a donation.

Request to Investigate Changes to A&P Benefits

Association Survey Results

<https://websurveyor.unf.wswebtop.dll/WSPubReport?esid=543&subaccountid=16>

Alison presented charts of key topics that stood out from the survey. We discussed the responses to Performance Appraisals and noted that they are not effective in actually appraising performance. Connie noted that HR is currently in the process of reviewing the Appraisals. This led to a discussion of PDQ's and the suggestion that an update be provided on the HR webpage to inform employees of the progress with the compiled data. Alison noted that HR will most likely be discussing this at the Spring Meeting. We also used the ranking chart of important items to look at whether or not we should invest in an employee picnic. Due to low ranking, it was decided that we would not have an employee picnic.

Community Service Project Update

University of North Florida

A & P Association

Community Service Committee Report

April 25, 2007

Kellie Woodle and Jeanne Middleton were appointed as the Community Service Committee at the Steering Committee Meeting on January 31, 2007. We are recommending opportunities for service on campus. On-campus projects would make it easier for members to volunteer during the day without a lot of coordination or driving somewhere to participate in a project.

The following are the departments that we researched that have need for volunteers:

Commencement (Contact: Connie Corker): distribute programs, read names, ushering, or provide special assistance if needed.

Disability Resource Center (Contact: Kris Webb): tutoring, or assisting with events like the Disability Fair or Open House.

Child Development Resource Center (Contact: Pamela Bell): assisting with Family Fest in the fall, volunteering for Week of the Young child for activities like reading to the children or helping with the picnic or the ice cream party, and reading anytime.

If the Steering Committee approves the list of service opportunities, we recommend that the list be presented to the membership in a survey format for approval and for additional recommendations.

There was a discussion on whether or not to keep the projects limited to the campus community or broaden the scope. Paul suggested that we encourage employees to participate in the on-campus projects but to also broaden them to outside projects. He noted that this would be in line with the President's initiative and would help employees more easily connect with groups outside of the university and would also provide exposure for A&P and the university. We agreed to have both on and off campus resources provided to A&P employees.

Action Item: Kellie and Jeanne will pull together information (organization name, contact information, and brief description of volunteer work needed, etc.) to place on a webpage of Volunteer Opportunities for A&P members.

Ideas for Themes for Future Socials

We will discuss at our next Steering Committee meeting in July