

A&P Association Steering Committee Meeting
January 31, 2007
10:00am-11:00am

Attendees: Ricky Arjune, Rachel Bukanc, Connie Corker, Alison Cruess, Lance Hunt, Kathy Ritter, John Sharp, Lance Taylor, Kellie Woodle, Jeanne Middleton

Meeting Started at 10:03am.

A&P Socials

It was discussed that the Association mainly received positive feedback for the December Social and the following suggestions were made:

- 1) Work out an arrangement with Chartwells for situations when we run out of food (and be aware that the arrangement may be complicated if we use both Chartwells and the Boathouse)
- 2) Get a cell phone contact number from Barbara or another Chartwells contact

Alison updated us on the activities for the February 13th Sweetheart Social contests. Alison noted that folks send any ideas for contests, a theme, etc. for the April Social to her. It was also discussed that we promote Athletic events during the Socials and that we use the Feb 13th Social to tailgate (a day early) for the UNF Baseball game with GA Southern on February 14th. We should also announce/promote the February 8th Faculty and Staff Athletic Night.

Spring General Membership Meeting

It was discussed that we change the current pre-scheduled date of May 24th since there are Orientation Sessions that day and many staff would not be able to attend the Meeting and would also be deterred by the location away from the main part of campus (if the UC is used). It was also suggested that we identify the topics for discussion for the Meeting (Master Plan, Parking changes, Human Resources, SACS, and Legislative Updates were all suggested) and contact the appropriate person to see who would be the best speakers for the topics. Shari Shuman, Vince Smyth, Janet Owen, Angel Cummings and Mark Workman were mentioned as key people to contact. Lucy Croft and Tom Van Schoor were mentioned as contacts to present regarding Student Affairs topics.

For the Meeting's entertainment, it was suggested that we invite student musicians to perform, but it was also noted that fewer students are available on campus during the Summer terms. It was suggested that we hold a slide show of pictures from the Socials and Events at the beginning and end of the Meeting.

Action Item: Kelli, Lance H and Rachel will work on the entertainment portions of the Meeting.

Door Prizes

Alison noted that it would be helpful to get as many Door Prizes gathered as possible for the upcoming Socials.

Action Items:

- 1) Alison will be picking up a gift certificate to Montana's Grill and will be picking up other items
- 2) Lance H will be bringing coupons from Athletics and items from the UNF Bookstore
- 3) Steve will gather items from Continuing Education
- 4) Lance T will be bringing items from Florida LambdaRail
- 5) John will contact some of the businesses and bring certificates from Bonos and Angie's Subs
- 6) Jeanne will look into getting items or certificates from Edible Arrangements
- 7) Kathy R will gather items for Socials post February

A&P Letterhead

Connie noted that it looked like the Letterhead didn't meet the standards and suggested that Alison check with Marketing and Publication. It was brought up that we may want to create an A&P email address, but members agreed that there was no need and we could insert individual email address into the letterhead.

Community Project

Former Suggestions: Adopt a Mile, Habijax, Autism Speaks, Soup Kitchen, Boys Home (or other agency), Christmas Gifts, Kessler Mentoring Connection. Today's suggestions: Kessler, Habitjax, Otis Foundation, different organizations who bring young students to UNF for Athletics games.

Action Item: Jeanne, Kellie and John formed a *subcommittee* to work on researching a Community Project. They will gather information and meet with Alison to review the information. A survey will then be sent to the A&P Association Staff providing them with a list of projects to choose from.

New Business

It was discussed that it would be a good idea to review topics such as having a company picnic, time off for fitness workouts, etc. with Tom Serwatka. It was further noted that topics should be reviewed and researched before presentation. Topics discussed:

1) Company Picnic

UNF had a "Family Day" about 20 yrs ago and members who attended remembered it to be well received. It was suggested that we see if other associations are interested and then present the idea to Tom Serwatka. It was also suggested that we have activities such as volleyball or softball and that staff family are invited.

2) Fitness Workout Hour Off

It was suggested that research from some companies (Blue Cross Blue Shield) show that organizations where employees were given an hour off of work to exercise had a higher level of productivity and lower level of health costs. On the flip side, it was also noted that since we are A&P, we have the flexibility to work in exercise to our daily routine and it would be up to supervisors to determine if someone could be out an hour and then make it up later.

3) Credit Hours for Family

It was suggested that we look at the possibility of increasing the credit hours A&P family members can take.

4) Annual and Sick Leave Accumulation

It was discussed that we may want to review and improve on the current system.

Action Item: It was discussed that we ask Angel Cummings from HR to look at how UNF's leave and sick accumulation system compares to other state schools in Florida. It was suggested that we look at changing our current system to a tiered system and that we reevaluate the old system, which looks at what the state dictates.

Survey Questions

Send ideas and questions to Alison

Steering Committee Meeting ended at 11:00am

Alison, Lance H and Rachel Bukanc discussed Book Store Awards after the Steering Committee was completed. Lance H noted that they were still working on the check going out for the photographs that hand next to the Gabor/UNFF perpetual trophy.