

THE TEACHING PORTFOLIO

Typical Table of Contents/What To Include

I. Statement of Teaching Responsibilities.

The courses you teach, what level of expertise you bring to the courses, what role they play in the department and university curriculum, number and type of students, etc.

II. Reflective Statement on Teaching Philosophy and Strategy.

A narrative statement that explains the assumptions that underlie your approach to teaching and learning in the courses you teach and why you take this approach; the means and ends of teaching and learning. Pedagogical content knowledge.

III. Course Materials.

Representative course syllabi, assignments, exercises, handouts, quizzes, exams, etc.

IV. Products of Teaching.

Evidence of student progress (pre-post exam scores), students essays and/or creative work, graded essay exams illustrating feedback.

V. External Assessment of Teaching.

Student assessments -- SUSSAI and others; peer assessments; formative assessments administered during the semester.

VI. Course Revisions and Future Plans.

How have assessment and feedback shaped efforts at continuous improvement? What have you learned? What assumptions need rethinking? What implications will this have for future course design and pedagogical strategy?

VII. Supporting Materials.

Teaching awards, student letters, scholarship of teaching products, etc.

Further Resources in the Faculty Enhancement Resource Library

Pat Hutchings, *Making Teaching Community Property: A Menu for Peer Collaboration and Peer Review.*

Nancy Van Note Chism, *Peer Review of Teaching: A Sourcebook.*

Pat Hutchings, ed., *From Idea to Prototype: The Peer Review of Teaching.*

Further Electronic Resources

Preparing and Evaluating Teaching Portfolios

<http://www.acue.adelaide.edu.au/acue/portfolio.pdf>

The Teaching Portfolio

<http://sheridan-center.stg.brown.edu/publications/TeachingPortfolio.shtml>

<http://www.virginia.edu/~trc/portfolio.htm>

Preparing A Teaching Portfolio: A Guidebook

<http://www.utexas.edu/academic/cte/teachfolio.html>

How To Produce a Teaching Portfolio

http://www.lgu.ac.uk/deliberations/portfolios/ICED_workshop/seldin_book.html