

INTERNATIONAL CENTER
International Faculty Grants Program

APPLICATION FORM

I. Personal Information

Name of Applicant (last, first) _____

Current UNF Position/Rank _____

Number of years in current position _____ Number of years at UNF _____

Department _____ E-mail Address _____

Phone Number _____ Fax Number _____

II. International Activity Proposal Information

International Activity/Course Name _____

Planned Faculty Travel Dates (beginning/end) _____
(see Information Sheet on funding and fiscal year considerations)

Anticipated Student Activity/Course Dates (beginning/end) _____

Total Funds Requested _____ Total Funds Cost-Shared _____

III. Contents of Application Packet

1. A completed and signed application form;
2. A two-page (maximum), single-spaced proposal addressing each of the evaluative criteria including explanation of why the applicant is qualified to lead such a program, and other relevant information such as local support;
3. A one-page itemized budget and justification for each budget item;
4. Supporting documentation (internet, e-mail, or faxed quotes) on the listed costs for each budget item, such as airfare, lodging, local transportation, etc.
5. Copy of CV (five pages maximum).

Documents provided other than those requested above will not be included for Selection Committee review.

Applicant Signature _____ Date _____

Department Chair Signature _____ Date _____

College Dean Signature _____ Date _____

Please submit the **ORIGINAL** hard-copy (unstapled, binder clip only) of the application packet to:
Dr. Tim Robinson, Director, International Center (Building 58E, Room 2300)

Submission deadline is **5:00 pm, Monday, November 9, 2009**.
Awards are anticipated to be announced before the Thanksgiving holidays.