

International Council Meeting
October 12, 2009
Minutes

Attendees: Mauricio Gonzalez, VP for Student/International Affairs
Doreen Radjenovic, BCH
Mei Zhao, BCH
Claudia Scaff, COAS
Mike Smith, COEHS
John Kemppainen, COEHS
Pamela Zeiser, International Studies
Bonnie Richardson, International Center

Absent: Angeles Fernandez Cifuentes (COAS), Mag Malek (CCEC), Susan Vasana (CCEC), Jeff Michelman (CCB), Andres Gallo (CCB), Mary Borg (Honors), Tim Robinson (International Center)

Meeting began at noon (12:00 p.m.)

Agenda Items:

1. Int'l Council Meeting reminders
 - November meeting: Mon, Nov 9
 - December meeting: Mon, Nov 23

2. Topic Meetings:
 - Mon, Sept 28: "Increase Awareness of Existing Programs"
 - Attendees: Doreen, Angeles, Claudia, Tim, Uli (notes out soon).
 - Also mentioned in Council meeting – using public space to increase awareness such as the Lufrano Gallery (to display photos once a semester of a featured TLO trip), the Library displays, and TV screens in advising offices where students wait.
 - As attendance was low, emails will be sent out asking who will attend the following:
 - Mon, Oct 19, noon: "*International Certificate*" (lead by Tim).
 - Mon, Oct 26, noon: "*Curriculum (including Dual Degree programs)*" (lead by John).
 - Mon, Nov 23, noon: "*Foreign Languages*" (**leader needed.** Jorge Febles will join the group, anytime after 1pm).

3. Faculty International Travel Grants:
 - Announcement will be sent out this week. Deadline for application: Monday, Nov 9.
 - Date/Time to read applications: Friday, Nov 13, Time?
 - Readers?: Mike and Doreen. **COAS Rep, CCEC Rep, and CCB Rep – still needed.**

4. TLOs: deadline for applications is Oct 19
 - Application Review – Friday, Oct 30, from 2:00 pm to 4:00 pm. (venue TBA).
 - Reviewers: John, Doreen (will also set up Blackboard site), and Jeff Steagall. **CCEC Rep, COAS Rep, and Honors Rep (Mary B) still needed.**
 - Dr. Gonzalez asks that all reviewers of TLOs should be Int'l Council members or, if a Council member cannot review, any representative in their place must have previously served as a member of the Int'l Council.
 - Pam agreed that no Int'l Studies Representative would review.
 - Possibility of inviting Mark Falbo to future Int'l Council Meeting to further explain CBTL component of International TLOs and its benefits.

5. Study Abroad Materials for parents: Update from Bonnie.
 - Parent's materials (brochure, website info, letter) were sent to Jeanne Middleton, Assistant Director of Parents and Family Programs, for review.
 - Jeanne then shared this information with UNF parents who gave feedback on each of the materials.
 - The International Center is working on revising the materials in response to the feedback and will ask the Council to review.

6. International Council Retreat:
 - Looking to a Spring Retreat for International Council, that will include the Regional Council leaders, as well as the President and the Provost.
 - Retreat will reflect on accomplishments and look at how to move forward, discuss new initiatives and ideas, revitalize existing ideas, identify where we would like to see UNF internationally and what elements we need to achieve this.
 - Council members will take on different roles/responsibilities for Retreat.
 - Suggestions for Retreat:
 - Invite CIRT to meeting to talk about technology and how this can improve the internationalizing of our campus.
 - Further exploration of distance learning opportunities.
 - Encouragement and support of international and local collaboration on study abroad and research abroad.
 - Identification of outcomes and desired outcomes, key indicators of international success, goals, comparisons to Peer-Aspirant schools and other schools, in order to quantify and claim impact and success of UNF international activities and endeavors.
 - Time: Fridays are good, if notice is given well in advance.

End