

International Council Meeting
April 13, 2009
Minutes

Attendees: Mauricio Gonzalez, VP for Student/International Affairs
Andres Gallo, CCB Jeff Michelman, CCB
Angeles Fernandez Cifuentes, COAS Tes Tuason, COAS
Doreen Radjenovic, BCH Mike Smith, COEHS
Mag Malek, CCEC Pamela Zeiser, International Studies
Tim Robinson, International Center Bonnie Richardson, Intl Center

Absent: John Kemppainen (COEHS), Mei Zhao (BCH), Susan Vasana (CCEC), Mary Borg (Honors)

Meeting began at noon (12:00 p.m.)

Agenda Items:

1. Awards:
 - Outstanding International Leadership - J. Michael Francis (History/COAS)
 - Outstanding international Leadership - Mei Zhao (Public Health/COEHS)
 - Outstanding International Service - Greshka German (Advising/COAS)
 - Winners have been notified of award
 - Awards are in process
 - Unlike last year, Council members would like announcement of awards to be made now, rather than waiting until the Fall before Convocation on August 28.
 - Photos of winners will be taken in Fall before Convocation to be published in Inside UNF
2. Meetings next AY – second Monday of each month – ok?
 - Ok'd by present Council Members for Fall 2009 Semester
3. Staggered terms for International Council members:
 - Terms will start in 2010
 - Not mandatory, but simply an avenue provided for those who would like to step out of the Council (explanation of this will be in by-laws).
4. Policy/procedures on centralizing information on exchange agreements, working with partner institutions, visits to partner schools, and so on, in order to take full advantage of planned visits.
 - All faculty/staff should let Tim know about visits to exchange/partnership schools to centralize the process.
 - Regional Councils serve to bring together this information, as well.
 - Councils will soon be trained to use a “Sharepoint” software which may be a good tool to use in sharing international travel with others
 - Sources of information on exchange agreements and UNF study abroad programs can be found on the Intl Center’s website under “UNF Student Exchange Programs” and “UNF Study Abroad”

- Int'l Council members should send out message to their college faculty to inform them that they are the Int'l liaison so that faculty know to share their international interests with them. (also post on Campus Update, Inside UNF, etc)
 - Tim will send out a summary of all exchange agreements to members so they can check with college that the list is current and complete.
5. Goals for 2009-2010 (discussed):
- All Goal Committees were discussed and were changed from “committees” to “topics”.
 - Topical meetings will be held on the 4th Monday of each month so that all Int'l Council members can be part of the discussion for each of the topics.
- i. Committee 1: “*Involvement of Deans/Chairs*” – active and want to continue, assess, and decide what to do in the future.
 - ii. Committee 2: “*P&T (Annual Evaluation and Merit)*” – Pam pointed out that int'l activities should be included in Department By-laws. Mark Falbo will work with the Council to have int'l activities and P&T elements incorporated into QEP criteria. Meeting w/ Mark Falbo will be held when he's ready to discuss. Tim will inform him Council is waiting to discuss this further with him.
 - iii. Committee 3: “*Foreign Languages*” – Meeting on Monday, November 23rd.
 - iv. Committee 4: “*Curriculum (including Dual Degree programs)*” – Meeting on Monday, October 26th.
 - v. Committee 5: “*Study Abroad*” – cancelled – redundant
 - vi. Committee 6: “*International Opportunities/Education for Staff*” – on hold due to budget situation
 - vii. Committee 7: “*Increase Awareness of Existing Programs*” – Meeting on Monday, September 28th.
 - viii. Committee 8: “*Miscellaneous (will include int'l database and regional councils)*” – Special Meeting held in June to look at Regional Council Leader Reports. (Other miscellaneous topics can also be discussed at Committee 7 Meeting on Monday, September 28th).

Chronological Summary:

- September 28: Committee 7: “*Increase Awareness of Existing Programs*”
 October 26: Committee 4: “*Curriculum (including Dual Degree programs)*”
 November 23: Committee 3: “*Foreign Languages*”

6. Intl Certificate Update – Special Meeting will be held at the end of May to discuss.
7. Lunch with Chairs update – to be followed up during the summer.

End