

**International Council Meeting  
December 8, 2008  
Minutes**

**Attendees:**

Doreen Radjenovic, BCH	Susan Vasana, CCEC
Angeles Fernandez Cifuentes, COAS	Tes Tuason, COAS
John Kemppainen, COEHS	Mike Smith, COEHS
Pamela Zeiser, International Studies	Chuck Paulson, Honors
Tim Robinson, International Center	Bonnie Richardson, Intl Center

**Absent:** Mauricio Gonzalez (VP for Student/International Affairs), Mei Zhao (BCH), Jeff Steagall (CCB), Jeff Michelman (CCB), Andres Gallo (CCB), Mag Malek (CCEC)

Meeting began at noon (12:00 p.m.)

**Agenda Items:**

1. Tim thanked Chuck Paulson for his several years of participation on the International Council (representing the Honors Program) and wished him well in his new northern destination. Mary Borg will represent Honors beginning in January 2009.
2. Review of draft Bylaws for the International Council:
  - a. Wording on the make-up of International TLO Review Committee will be changed to “up to seven” seven members with a required minimum of five members.
  - b. The members will not be anyone who will benefit from the award of any of the applicants (e.g., a chair or other administrator of a unit).
  - c. Tim will update the numbering of the items in Article V, moving #2 down to the bottom.
  - d. By-Laws will be voted on in January 2009.
3. Update on College international priorities – need help from Council reps:
  - CCEC – Tim will follow up with Susan and Mag
  - CCB – Tim will follow up with Andres and Jeff
4. Faculty International Travel Grants – update:

No official announcement yet. Announcement will be made before the start of the new semester (after Dr. Gonzalez has had a chance to review the rankings by the Committee (Mei, Angeles, Mike, Jeff S.).
5. International House – update:
  - a. Two different flyers have been distributed across campus promoting the I-House.
  - b. 12 to 13 domestic students have requested an application to date.
  - c. Department Chairs will be contacted and asked to send out email to all faculty regarding I-House.

- d. Has been promoted on Student Update but will post on Campus Update as well.
  - e. Advisors will be given information to share with students.
  - f. Each of the Council Reps will be given a stack of flyers to help with promotion.
6. “International Certificate” – request for committee:
- a. Mike, Susan, and Angeles volunteered to make up the committee. A rep from CCB will also be asked. Pam will assist after February.
  - b. First meeting will be mid-January on a Friday afternoon.
  - c. Tim will check into what Fac Assoc group a certificate has to go through.
7. Lunch with Chairs – request for committee:
- a. Tes and someone from CCB will form committee.
  - b. Will need to gather faculty and students. Doreen and Pam offered to provide/identify some students
  - c. Probably will not happen until February.
  - d. Tim will contact Dale Clifford about best time to arrange meeting with Chairs.
8. Requests for mutual cooperation – update:
- a. Universidad Mayor, Santiago, Chile – no responses
  - b. Tatar State University of Humanities and Education, Kazan, Russia – no responses
  - c. Universidad Anahuac Mayab, Merida, Mexico – 4 or 5 replies; Tim will follow up
9. Other:
- a. Spring Intl Council Meetings – 2<sup>nd</sup> Monday of the month; Tim will send out dates.
  - b. Comments on TLO:
    - i. Will TLO be in competition with QEP for funding?
    - ii. TLO max amount of \$1,000 for the varied types of study abroad programs – consider increasing amount for longer term programs
    - iii. TLO criteria review – if program as submitted for funding changes drastically, should program be able to keep TLO funding?
  - c. John reminded Council of the IFSA Foundation grant opportunities (successfully used by Arizona). Tim will check into deadlines.

Next meeting is Monday, January 12.

Meeting dates for Spring 2009:

Monday, January 12

Monday, February 9

Monday, March 9

Monday, April 13

End