

International Council Meeting
September 8, 2008
Minutes

Attendees: Mauricio Gonzalez, VP for Student/International Affairs
Tes Tuason, COAS Angeles Fernandez Cifuentes, COAS
Doreen Radjenovic, COH Mag Malek, CCEC
Susan Vasana, CCEC John Kempainen, COEHS
Andres Gallo, CCB Mike Smith, COEHS
Tim Robinson, International Center Bonnie Richardson, Intl Center

Absent: Mei Zhao (COH), Chuck Paulson (Honors), Pamela Zeiser (COAS), Jeff Steagall (CCB), Jeff Michelman (CCB)

Meeting began at noon (12:00 p.m.)

Agenda Items:

1. New Council member introduced to all in attendance at meeting:
 - Dr. Angeles Fernandez, COAS Faculty, World Languages (Spanish)
2. Council meeting days:
 - Thursday did not work for several, so Wednesday is on the table and those who did not attend will need to confirm whether Wednesday is better for them. Tim will check.
3. Review draft of International Council by-laws:
 - Everyone took away a copy of the by-laws passed out to review on their own time. Comments and suggested changes can be sent around by email and will discuss at next Council meeting.
4. Meeting for TLO applications – review form/content and create rubric:
 - Meeting will be held Wed, Sept 10th from 2 - 4 pm. Mike, Doreen, Andres, Tes, and Susan (not until 3) can attend. Mag maybe. Location: 51/3102.
 - Meeting will look at application as well as ranking and scoring (creating rubric). Also will discuss differentiating between Faculty-Led, Individual, and Research proposals.
 - Dr. Gonzalez mentioned that at least one Dean had asked that some intl activities be funded on a repeat basis, to stabilize certain activities.
 - Doreen mentioned that students need scholarships in hard economic times.
 - Mike stated that the cost of travel has exploded.
5. Lunch for Deans, Monday, 9/15/08:
 - Representative from each college needed. Those who volunteered were:
 - i. COAS - Tes
 - ii. CCEC - Mag/Susan

- iii. COEHS - John
- iv. CCB - Andres
- Tes will be facilitating. Draft summaries of accomplishments will be emailed out to each representative for verification, revision.
- Int'l Center will provide Tes with photos for a quick slideshow for deans.
- Suggested that idea of deans communicating with development officers, sponsored research be mentioned in meeting.
- Later a luncheon with the chairs will be held. This will be an even more important meeting because chairs really need encouragement to come on board with International activities. A PowerPoint will be created to really impress them.
- Recommended that the Provost be invited to one of the Council's meetings.
- Mission Statement needs to be determined.

6. info/updated items:

A. faculty study abroad workshop, Fri, Sept 26:

- This workshop was determined necessary and mandatory by Council.
- Council members asked to pass on this information to their College and share with all faculty/staff planning to take a group abroad.
- Int'l Center will re-send information to all faculty and Int'l Council

B. New/updated Activities Abroad Approval Request Form:

- New second page. For those who have completed old approval form, second page can be sent to them separately.

C. Int'l Expertise database:

- Members asked to pass on that it is available to fellow faculty

D. International Travel Grants:

- Date to review these needs to be determined

E. It was suggested that we invite the Provost to a meeting at the end of the semester, and that we invite Pierre Allaire to the next Council meeting.

End