



UNIVERSITY of
NORTH FLORIDA

November 1, 2007

M E M O R A N D U M

TO: Joann Campbell
Associate Vice President, Academic Affairs

FROM: Mark E. Workman, ^{NEW} Provost and Vice President
Academic Affairs

SUBJECT: Delegation of Authority – Moving Expenses

Effective this date, I hereby delegate to the Associate Vice President, Academic Affairs the authority and responsibility to approve moving expenses to be paid by Academic Affairs for current or prospective university employees vested in me pursuant to the Delegation of Authority – Moving Expenses by the President of the University of North Florida dated November 1, 2007.

This authority has been delegated with the expectation that all approvals of moving expenses shall be in accordance with the requirements of University regulations, policies and procedures, including the then current moving expenses policies and procedures of the Purchasing Department, Office of Human Resources and TSI/Foundation Accounting.

This delegation of authority shall remain in effect until revoked by me in writing and shall not be further delegated. Thank you for agreeing to accept this responsibility.