



OFFICE OF THE PRESIDENT

UNIVERSITY *of*
NORTH FLORIDA

November 1, 2007

MEMORANDUM

TO: Thomas S. Serwatka, Vice President
Chief of Staff

Mark E. Workman, Provost and Vice President
Academic Affairs

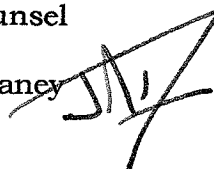
Shari A. Shuman, Vice President
Administration and Finance

Mauricio Gonzalez, Vice President
Student and International Affairs

Pierre N. Allaire, Vice President
Institutional Advancement

Rachelle Gottlieb, Vice President
Human Resources

Karen J. Stone, Vice President
General Counsel

FROM: John A. Delaney 
President

SUBJECT: Delegation of Authority – Moving Expenses

I hereby delegate to each Vice President the authority vested in me pursuant to the Resolution on Presidential Authority adopted by the University of North Florida Board of Trustees on January 26, 2007 to approve moving expenses to be paid by your division or unit for current or prospective university employees. This authority shall remain in effect until terminated by me in writing.

This authority has been delegated with the expectation that all approvals of moving expenses shall be in accordance with the requirements of University regulations, policies and procedures, including the then current moving expenses policies and procedures of the Purchasing Department, Office of Human Resources and TSI/Foundation Accounting.

This delegation shall remain in effect until revoked by me in writing and shall not be further delegated except by the Provost and Vice President for Academic Affairs who may further delegate to the Associate Vice President, Academic Affairs. Thank you for agreeing to accept this responsibility.