




UNIVERSITY of
NORTH FLORIDA.

November 1, 2007

MEMORANDUM

TO: Shari A. Shuman, Vice President
Administration and Finance

FROM: John A. Delaney 
President

SUBJECT: Construction Change Orders

Effective this date, pursuant to the authority vested in the University President by Florida Statutes Section 1001.74(6)(d) and the Resolution on Presidential Authority adopted by the University of North Florida Board of Trustees on January 26, 2007 to approve change orders on behalf of the University of North Florida Board of Trustees, I hereby delegate said authority to the Vice President for Administration and Finance to the full extent of my authority under said statute and resolution.

In carrying out the above described duties, I authorize your further delegation of this responsibility to the Director of Facilities Planning, provided that the Director's approval authority shall not exceed (1) \$50,000 for any single change order in a construction project; (2) change orders which in the aggregate exceed 10% of the awarded construction price for any construction project the awarded price for which does not exceed \$5,000,000; (3) change orders which in the aggregate exceed 5% of the awarded construction price for any construction project the awarded price for which exceeds \$5,000,000.

This delegation shall remain in effect until revoked by me in writing. Thank you for agreeing to accept this responsibility.