

**Safety Council Minutes**  
**October 29, 2007**

1. **Members Present:** Cindy Nyquist, Mark Foxworth, Steve Shedd, Matthew Taylor, Dan Endicott, Cynthia Scott and Jasmine Butler

**Staff Present:** Garry Clay, EH&S

2. **Announcements:**

Minutes for the meeting on 9/17/07 were reviewed and approved.

3. Status Reports

a. Environmental Health and Safety

*Safety Walk – 10/11/07*

A campus Safety Walk was conducted on 10/11/07 by two groups. One group surveyed the north part of the campus while a second group surveyed the south end of campus. Findings were distributed to the council members and will be published and passed to respective departments for correction of discrepancies.

*Incident in Biology Lab*

Two students recently fainted while watching a movie during a Biology Lab lecture on the second floor of Building 4. The Biology department evacuated all second floor labs and classrooms as a precaution. The Jacksonville Fire and Rescue Department responded to the incident with a Paramedic Unit as well as a Hazardous Materials (HazMat) unit. The HazMat unit detected the presence of acetone in two labs adjacent to the lab where the two students were injured, but the fainting incident was in no way related to the presence of acetone in the adjacent labs.

*Campus Fire Alarm System*

Maintenance of the fire alarm system for the university is currently under contract with the Fire Fighters Equipment Company. We are experiencing problems with the system campus-wide and the vendor is working to repair and restore all parts of the alarm system. Additionally, another company will be testing the cabling for the system in the near future and some fire panels will be sounding in respective campus facilities.

b. Physical Facilities

*Potholes in Lot 2*

A contract has been issued to repair potholes in Lot 2. This work will be completed as the weather permits.

*Streetlights- Lot 14 Crosswalk*

A contract has been issued to install streetlights at the crosswalk to the Lot 14 sidewalk across UNF Drive from the Student Union construction area.

### *Traffic Light*

A traffic light will be installed in December 2007 at the intersection of Alumni Drive and Holzendorf Drive.

### *Elevator Renovation*

The elevator and restrooms in Building 15 will be renovated in December 2007. Elevators in Building 9 are scheduled for renovation following completion of the Building 15 work.

### *Road Resurfacing*

Resurfacing of UNF Drive is planned but time to start is TBD.

## c. University Police Department

### *Enforcement of Skate Board and Bicycle Policy*

The University Police Department will continue its enforcement of the current policy regarding the use of skateboards and bicycles on campus.

### *Shuttle Stop – CDRC*

The shuttle stop at the Child Development Research Center (Bldg 49) is in a dangerous location. The stop location does not incorporate a crosswalk and riders often exit the bus and cross the street in front of the bus enroute to the parking lot. The UPD will contact Auxiliary Services to determine a safer location for this stop.

### *North-South Road Violations*

The UPD has been issuing speeding tickets to drivers along the North-South road from Lot 14 to Lot 18. Drivers have been clocked at speeds in excess of 55 mph in this area.

### *Student Counseling Program*

The UPD will soon formalize an ongoing program to provide intervention services and assistance to students who have exhibited possible high risk behaviors. A standing committee will be appointed to work with those who might benefit from the law enforcement perspective in making possible life changes.

## 4. Subcommittee Reports

a. *Disabled Safety* – No Report

b. *Personal Safety* – No Report

c. *Traffic Issues Subcommittee Report*

### *Road Closure*

Action to close the road in front of the Child Care Center is on track. Appropriate signage has been ordered and required notifications must be made prior to road closure.

Additionally, a traffic consultant has been retained to complete a comprehensive traffic study for the entire campus.

## 5. Old Business

### *Revision of Current Skateboard Policy (Prohibited Use of Non-Motorized Vehicles)*

Discussion of this issue was conducted with several possible suggestions aimed at solving the safety issues associated with the use of non-motorized vehicles in high pedestrian traffic areas. Some suggestions included the required use of helmets by skateboard users as well as a suggestion to require registration of each skateboard prior to use on the university campus. The council agreed that increased publicity and information should be provided through Student Government channels to insure that all students are knowledgeable of the existing policy and the safety issues involved.

### *Emergency/Crisis Management Position*

The council again expressed its support of a proposal to include the creation of this new position in future budget recommendations.

## 6. New Business

### *Tobacco Use on Campus*

The Chair announced that she had received several comments recently regarding abuse of the UNF Tobacco Policy. The council suggested that announcement in the Campus Update should be published to remind the campus community regarding the established policy guidelines. Environmental Health & Safety will publish the announcement.

The next meeting of the council is scheduled for November 19, 2007.

There being no further business to discuss, the meeting was adjourned.