

Safety Council Minutes
November 19, 2007

1. Members Present: Cindy Nyquist, Mark Foxworth, Matthew Taylor, Dan Endicott, Everett Malcolm, Richard Crosby, Judy Vaesa, Ann Hoover, Robin Rutledge, Myron Kelly, Sheila Spivey (for Anita Vorreyer), Elinor Scheirer and Jasmine Butler

Staff Present: Garry Clay, Faye Jones

2. Announcements:

Minutes for the meeting on 10/29/07 were reviewed and approved. The Chair recognized Faye Jones who attended the meeting as a representative from the Student Government Office.

3. Status Reports

a. Environmental Health and Safety

Annual Inspection by State Fire Marshall

The Office of the State Fire Marshall will begin its annual inspection of all campus facilities on 11-26-07. Representatives from EH&S and Physical Facilities will accompany the inspector to various campus locations.

Annual Lab Inspections

Annual inspections of all chemistry and biology labs are currently underway. To date no major discrepancies have been noted.

Campus Fire Alarm System

Building fire alarm panels have been reprogrammed to allow silencing of the local panel alarms during the panel testing period currently on going.

Department of Homeland Security Chemical List

The Department of Homeland Security has issued its Chemical Security Rule to identify quantities and locations of specific chemical inventories. We will be screening this list to determine if our inventories qualify for the reporting threshold. Certain inventories may require review of security procedures.

Annual Resource Conservation and Recovery Act (RCRA) Training

We plan to conduct our annual review training of hazardous waste procedures to include information about RCRA in the near future. This training is for all employees who generate hazardous waste on campus.

Animal Care Committee

The Animal Care Committee continues its efforts to establish an animal research area in Building 4. The area will be used initially for a unique breed of mice.

End of Hurricane Season

The official end of the 2007 hurricane season is set for 11-30-07. We have not experienced a major storm this past year.

Open Position

Interviews are on going to fill an open Safety Coordinator position with the EH&S office.

b. Physical Facilities

Potholes in Lot 2

Potholes in the Lot 2 drive area to Garage 44 have been repaired.

Streetlights- Lot 14 Crosswalk

All additional streetlights identified in the last Safety Walk will be installed as of close of business today. We continue to replace non-working lights around campus with an on going maintenance program.

Sidewalks

Various new sidewalks have been poured recently and that project should be completed by the end of today.

c. University Police Department

Roadway Closure

The entrance to the lot 14-Childcare Center off of UNF Drive has been closed. We look forward to a reduction of vehicles accidents at that location.

North-South Road Violations

A speed trailer to clock and display vehicle speed has been installed on the North-South road from Lot 14 to Lot 18. Addition of this equipment has helped to reduce the number of speeding vehicles in this area.

Drugs Abuse Statistics

We have not experienced an increase in drug abuse incidents this year as compared with last year. This is a favorable trend that is welcomed by our department and the entire community.

4. Subcommittee Reports

a. *Disabled Safety – No Report*

b. *Personal Safety – No Report*

c. *Traffic Issues Subcommittee Report*

Crosswalk

Issues involving the crosswalk at lot 14 bus stop across the North-South Road have been discussed with our contracted traffic consultant. Improvements will be forthcoming.

5. Old Business - None

6. New Business

Student Government Safety Presentation

Student Government will deliver a special presentation to the Council during the January meeting to discuss a Student Government initiative to foster awareness and education of several safety-related issues of special interest to students. The event is planned for the Green and will discuss skateboard policy, bike policy, tobacco use, and other topics of interest to students.

Skate Park Entry

Some Skate Park patrons have been observed jumping over the fence to the park during hours when the park is normally open. The council advised that the Recreation Department should be contacted to make sure the park is unlocked during normal operating hours.

Items from the Chair

The Chair shared several safety issues which had been forwarded to the Council after a call for safety observations from the campus community at large. The items discussed had been previously addressed by work orders and the recent Safety Walk.

The next meeting of the Council is scheduled for January 14, 2008.

There being no further business to discuss, the meeting was adjourned.