

**Non-Refundable Deposit Agreement
University of North Florida**

This Agreement establishes a legal, binding agreement between the University of North Florida Board of Trustees, a public body corporate, on behalf of the "University" and the student indicated on the signature line of this Agreement ("Student") for the Student's payment schedule and financial responsibilities concerning the travel described below. The terms, conditions, and responsibilities are as follows:

As the Student, I, _____, will be participating in the University's trip to _____ on the following dates _____. I will pay for my travel expenses in _____ installments. The initial installment will be for \$150 (one hundred fifty dollars), and the subsequent installments will be in the amounts set forth on an upcoming payment schedule. I understand and agree that my initial installment of \$150 (one hundred fifty dollars) will also serve as a deposit that will be used to cover administrative costs incurred by the University and that it is non-refundable after December 1, 2007.

By making my initial \$150 (one hundred fifty dollar) deposit, I am committing to participate in the trip described above. I understand and acknowledge that the University may need to purchase non-refundable tickets or make other non-refundable payments based on my initial commitment to participate in the trip described above. In addition to the \$150 (one hundred fifty dollar) non-refundable deposit, I will also have a continuing obligation to reimburse the University for any expenses that the University incurs as a result of my cancellation of my trip. This may include, but not be limited to, reimbursing the University for amounts expended to purchase non-refundable tickets, non-refundable deposits for transportation and lodging reservations.

I also understand and agree that I must pay all installments on or before 5:00 PM on the date indicated on the payment schedule. If I do not pay my installment on or before 5:00 PM on the date indicated on the schedule, my delay may result in travel vendors imposing late fees that I will have the responsibility to pay. I also understand that missing deadlines on my payment schedule may result in the cancellation of travel reservations and me losing my opportunity to participate in the trip described above.

In signing this Agreement, I acknowledge and represent that I have fully informed myself of the content of this Agreement by reading it before I sign it, and I understand that I sign this document as my own free act and deed. I further agree that this Agreement shall be construed in accordance with the laws of the State of Florida.

STUDENT:

WITNESS:

Signature

Signature

Print Name

Print Name

Date

Date