



**College of Education and Human Services**  
**Department of Leadership, Counseling, and Instructional Technology**  
**Educational Leadership Practicum Student Evaluation Form**

**Please complete this evaluation and mail it directly to the UNF practicum instructor at the address provided on the second page of the form. The student may deliver it ONLY in a sealed envelope. Feel free to include a letter or other materials to assist in evaluating this student and suggestions for better preparing this student for a leadership role.**

Practicum Student: \_\_\_\_\_

Practicum Location: \_\_\_\_\_

Practicum Dates: \_\_\_\_\_

Practicum Supervising Leader: \_\_\_\_\_

Total Work Hours: \_\_\_\_\_

**Practicum Student Attributes**

Circle the most appropriate response using the following scale:

**1 – Unsatisfactory; 2 – Weak; 3 – Average; 4 – Above Average; 5 – Excellent**  
**NO – Not Observed**

1. Participation (Time, Effort, Preparation)	1	2	3	4	5	NO
2. Knowledge of Field	1	2	3	4	5	NO
3. Enthusiasm/ Willingness to Learn	1	2	3	4	5	NO
4. Professional Flexibility	1	2	3	4	5	NO
5. Written Communication	1	2	3	4	5	NO
6. Oral Communication	1	2	3	4	5	NO
7. Interaction with Parents or Students	1	2	3	4	5	NO
8. Interaction with Other Professionals	1	2	3	4	5	NO
9. Punctuality	1	2	3	4	5	NO
10. Technology Skills	1	2	3	4	5	NO
11. Professionalism	1	2	3	4	5	NO

# Educational Leadership Practicum Student Evaluation Form

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**Practicum Student's Name:** \_\_\_\_\_

**Please state and comment on this practicum student's strengths.**

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**Please state and comment on the areas in which this practicum student needs improvement and/or additional preparation.**

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**Please state and comment on the overall practicum experience; in what ways can the University of North Florida work to improve this experience?**

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**The practicum instructor will use your input in the assignment of a course grade for this practicum student (along with the student's responsibilities and course requirements for the instructor). What is your recommendation for a course grade for this student?**

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**Please mail this form to:**

**Practicum Instructor  
Department of Leadership, Counseling, and Instructional Technology,  
Schultz Hall, Room 1130,  
The University of North Florida,  
1 UNF Drive, Jacksonville, FL 32224 – 2676.**

**Thank you for supporting the development of future leaders.**