

**Minutes
Faculty Assembly
College of Education and Human Services
October 2, 2009**

Present – Jacque Batey, Betty Bennett, Jin-Suk Byun, Candice Carter, Terry Cavanaugh, Richard Chant, Sharon Crutchfield, Larry Daniel, Gigi David, Elizabeth Fullerton, Caroline Guardino, Cindy Hall-D'Angelo, Wanda Hedrick, Helen Hu, Chris Janson, John Kempainen, Marcia Lamkin, Wanda Lastrapes, Shari Little, Marsha Lupi, Katie Monnin, Don Moores, Meiko Negishi, Fred Nelson, Cathy O'Farrell, LaTara Osborne-Lampkin, John Ouyang, Sejal Parikh, Debbie Reed, Len Roberson, Allan Sander, Elinor Scheirer, Suzanne Schellenberg, Sherry Shaw, Pritch Smith, Nile Stanley, Carolyn Stone, Michael Stultz, Kristi Sweeney, Susan Syverud, Madalina Tanase, Crystal Timmons, Claire Torres, John Venn, Christine Weber, and Lunetta Williams

Call to Order – The meeting was called to order at 12:20 pm.

Approval of Minutes – The minutes of the September 4, 2009, meeting were approved as submitted.

Student Organization Updates –

Student Council for Exceptional Children (SCEC) – Sue Syverud reported that the SCEC would meet on Tuesday, October 6, 2009, at 1:00 pm, in UNF Hall.

Student National Education Association (SNEA) – John Kempainen reported that he and Maria Castro would begin contacting students who were previously involved in this organization for help in reactivating it.

Sport Management Association (SMA) – no report

American Sign Language Club (ASL) - Michael Stultz reported that the club had held their first meeting on September 29, 2009, at the Student Union; they discussed plans to design a t-shirt with logo for the ASL Club. Marsha Lupi asked if students from other parts of the university could be part of the club. Michael Stultz responded that students from the criminal justice program and from other units on campus have been participating.

Florida Reading Association – This new student organization, with Nile Stanley as the faculty advisor, has recruited 10 members during its initial stages.

Announcements/Opportunities for Faculty – Marsha Lupi announced that she was working on resolving the temperature problems in the classrooms. She also indicated that she would notify faculty as quickly as possible regarding any planned concerts in the spaces adjacent to the College so that alternative arrangements for classes could be made if necessary.

Because the Coggin College of Business has had equipment stolen, Dr. Lupi reminded faculty to be sure to lock classrooms. It was suggested to post signs by the exit doors to remind instructors to lock the doors. When clubs meet in classrooms, they must also lock the doors. Recently a student club met in a classroom and left the door unlocked.

Dr. Lupi reported that vending machines would soon be installed under the stairwell on the first floor.

Dr. Lupi announced that, at their last meeting, the College Leadership Team agreed to provide four \$500 research awards to provide clerical support for faculty. The application form would be distributed soon.

Pritchey Smith asked about progress in installing blinds or shades in classrooms where sunlight enters through high windows to produce glare on the projection screens. The Dean responded that the College was working on solving this problem.

Gigi David announced that the UNF Family Fest would take place on Sunday, October 4, 2009, on the nature trails. Over 60 Childhood Education students would be involved.

Standing Committee Reports –

Undergraduate Standards and Curriculum Committee – Len Roberson reported that the committee had recently met this week and had set the meeting schedule for this semester.

Graduate Standards and Curriculum Committee – Candice Carter reported that the committee had met and had approved APC proposals and had reviewed several College policies. The next meeting was scheduled for Tuesday, October 6, 2009, in the Childhood Education Conference room.

Personnel Committee – no report

Student Issues Committee– John Kemppainen reported that the committee had not yet met. Ken Hill would be co-chairing the committee with him.

Technology Committee – no report

Long Range Planning Committee – Marcia Lamkin reported that the committee would meet in two weeks and would resume discussions where they had left them at their last meeting.

Executive Committee – Ellie Scheirer reported that the committee last met on September 18, 2009, when they examined College policies and set the agenda for this College Assembly meeting.

Educator Preparation Institute (EPI) – Betty Bennett reported that a new cohort began its studies a few weeks ago. All of the students have been placed in schools. The Institute also provided CET training to a group of 60.

Undergraduate Core Council – Dean Daniel reported that the Dean's Office would assume leadership in reactivating the Undergraduate Core Council.

NCATE Update – Claire Torres announced that Dr. Marilyn Feldmann and Kathy Hebda would join the faculty next Friday, October 9, 2009, at the FLDOE/NCATE Faculty Retreat. Faculty would be able to ask questions about the accreditation process. Faculty would also be voting on the Conceptual Framework, to be distributed prior to the retreat. Dr. Torres also announced that Dr. Gloria Pelaez would be here on October 23, 2009, to assist faculty with ESOL requirements and to provide feedback regarding the matrices for all ESOL-endorsed courses.

New Business – Ellie Scheirer presented each policy submitted from the Graduate Standards and Curriculum Committee for reaffirmation or revision. The decisions on the policies were as follows:

Graduate Admissions Policy – Approved with a friendly amendment.

Transfer of Credits Towards a Master's Degree – Approved as submitted.

Graduate Academic Load – Approved with a friendly amendment to change the last sentence to read, "During a summer semester, a graduate student may be considered full time with only six credits."

Program Evaluation within the College of Education and Human Services – Approved as submitted.

Strategic Planning – Approved as submitted.

Dean's Report – Dean Daniel asked Terry Cavanaugh to introduce Dr. Helen Hu, visiting faculty member in instructional technology. The Dean thanked Dr. Cavanaugh for his efforts in teaching four additional sections while the University was processing Dr. Hu's visa paperwork.

Dean Daniel congratulated Dr. Carolyn Stone on her receipt of the Outstanding Scholarship Award. The Dean also congratulated the Deaf Education Program for the successful review of their program in September, 2009, from the Council for Education of the Deaf. The Dean expressed thanks to colleagues who attended the NCATE Orientation in Washington, DC, in September.

The Dean made the following announcements regarding the re-accreditation process:

- The Conceptual Framework Draft was to be distributed by e-mail on October 3, 2009.
- The NCATE/FDOE Orientation was to take place on October 9, 2009, with consultants Marilyn Feldmann, Kathy Hebda, & Genae Crump.
- Dr. Gloria Pelaez, ESOL Expert, was to visit campus on October 23, 2009.

The Dean announced that several searches have been approved to take place during this academic year, 2009-2010: Assistant/Associate Professor of Elementary Math Education; Assistant Professor of Science Education/Secondary Education; and Assistant Professor of Educational Psychology.

The Dean described the "New Florida" Plan from the Florida Board of Governors. The initial idea was proposed by President Delaney during his term as President in Residence and has been expanded by Chancellor Brogan. The initiative places higher education as a major driver in Florida's move to a "knowledge economy." The proposal is to increase legislative allocations to

the State University System by \$350 million over each of the next 5 years. The result of such allocations would mean an increase of \$1.75 billion to the base SUS budget within 5 years. Coupled with tuition increases, this would double the SUS budget.

If the university budgets were to increase, the College of Education and Human Services would be able to consider growth in the number of programs offered. Some possibilities include:

- Doctoral programs (e.g., Ph. D. in Deaf Education, Ph. D. in Special Education, Ph. D. in Curriculum and Instruction, Ph. D. in Educational Leadership, Doctoral Track in Higher Ed. Leadership/Student Affairs);
- Specialist Programs (e.g., Ed. S. in Instructional Leadership, Ed. S. in School Counseling);
- Master's Programs (e.g., M. Ed. In Early Childhood Education, M. S. in Sport Management, M. A. T. in Secondary Education, M. Ed. in Literacy Education, M. Ed. in School Psychology);
- Undergraduate Programs (e.g., B. S. in Human Services Leadership, B. S. in Recreation);
- Minors (e.g., Early Childhood Studies, Deaf Culture).

The Dean noted other possible areas for growth: the hiring of talented faculty, increasing faculty diversity, diversification of the professional staff to enhance selected functions, exploration of the use of faculty incentives and rewards, increasing international opportunities, and building a larger base of funds for special initiatives.

With budget increases, several University-level priorities would be set across all units involving the improvement of compensation (as a University directive), the improvement of base budgets (as a University directive), nurturing leadership development among colleagues, improving enrollment strategies, developing programs, focusing on resource development, meeting professional-development needs, improving services to students, increasing international and other TLO initiatives, developing cross-unit programs, and developing community projects.

The Dean announced that the College was working on hiring an assessment consultant; once the decision is made, faculty would be notified.

Adjournment – The meeting adjourned at 1:05 pm.