

Minutes
Faculty Assembly
College of Education and Human Services
May 2, 2008

Present – Marianne Barnes, Jacque Batey, Jin-Suk Byun, Candice Carter, Terry Cavanaugh, Rick Chant, Barbara Cox, Larry Daniel, Cassandra Etgeton, Sebastian Foti, Gerry Giordano, Sandy Hansford, Wanda Hedrick, Dennis Holt, Anne Jagnow, Chris Janson, Jennifer Kane, Kathy Krudwig, Wanda Lastrapes, Marcia Lamkin, Jason Lee, Shari Little, Marsha Lupi, Don Moores, Meiko Negishi, Debra O’Connell, Cathy O’Farrell, Karen Patterson, Len Roberson, Otilia Salmon, Ellie Scheirer, Sherry Shaw, Nile Stanley, Carolyn Stone, Sue Syverud, and Christine Weber

Minutes – The minutes of the April 4, 2008, meeting were approved as submitted.

Student Organization Updates – *Student Council for Exceptional Children (SCEC)* - Sue Syverud reported that the club participated in the *Very Special Arts*. They are looking for new leadership next year.

Student National Education Association (SNEA) – SNEA held its final spring meeting for 2008 on April 22nd at 5:30 p.m. Discussions during the meeting were related to:

1. Election of officers for 2008-2009 academic year
2. New SNEA t-shirts purchased by Student Government
3. Summer club meetings
4. Student recruitment/retention
5. Community project

Planning stages are underway for a “meet” and “greet” leadership forum to be held in June 2008. David Clark, Organizer and Field Services Representative, SNEA officers from UF, and former UNF officers will participate in this event.

Association for Childhood Education International (ACEI) – Jacque Batey reported that ACEI met last week and worked on writing resumes.

Sport Management Alliance (SMA) – no report

Sign Language Club (SLC) – The Sign Language Club will be signing at commencement this afternoon along with some of our faculty who will be singing the Alma Mater.

Collegiate Chapter of the National Association for Music Education (MENC) – Dennis Holt said that the chapter received an award for increasing their memberships.

Announcements – Marsha Lupi reported that *Celebration of Education Day* had a good turnout. The Topping Out Ceremony for the new building was yesterday. Some faculty and staff attended the ceremony and signed the beam. Construction is going fast.

Kathy Krudwig announced that the DOE Bureau of Exceptional Education and Student Services is hosting *Building Linkages* in Orlando. The DOE will pay for travel for all attendees. The special education faculty will be attending. All state universities will have

approximately 10 attending. All faculty are welcome. If interested contact Kathy Krudwig and she will ask the bureau to place those interested on the funded travel list.

Standing Committee Reports-

Undergraduate Standards and Curriculum Committee – Cathy O’Farrell reported that they reviewed a number of policies and will meet this week to continue their work.

Graduate Standards and Curriculum Committee – Candice Carter said that they met last on April 11. They do not have any business right now.

Personnel Committee – no report

Student Issues Committee – no report

Technology Committee – Terry Cavanaugh reported that they met on April 16 and discussed a change in the APC process to include the c-tech into the new course development process concerning technology and hidden costs. They continue to work on the eLumminate contract. A new photo day will be scheduled in August.

Long Range Planning Committee – Marianne Barnes reported that they met this morning and discussed Goal 4 and will make some recommendations.

Executive Committee- Ellie Scheirer reported that the committee met to set the agenda for today. They meet next in August.

ESOL Advisory Committee – Anne Jagnow reported that they finished ESOL training and had a productive training session.

SUCCEED – no report

Undergraduate Core Council – no report

New Business – The results of the election for three members-at-large of Executive Committee were announced. Candice Carter will serve in the one year position. Rick Chant and Sherry Shaw will serve for two years. A motion was made to accept the three by acclamation.

Dean’s Report – Dean Daniel announced that Madalina Tanase has been hired as an assistant professor of educational foundations in FSE. The following searches are at various stages of deliberation:

- Chair, Leadership, Counseling, and Instructional Technology—
Announcement to be made soon
- Assistant/Associate Professor, Education Leadership (LCIT)—Candidate interviews completed—recommendation forthcoming soon.

Budget Update:

- Original cut of \$525,000 was reduced to \$377,000
- Cut some vacant faculty positions—Music Education (TT), Educational Foundations (TT), Educational Leadership (TT), Literacy Education (MY), Educational Technology (MY), Elementary Math Education (TT)—Savings of \$318,000
- One faculty member voluntarily went on .50 contract—Savings of \$39,000
- Returned partial salary rate on one faculty line—Savings of \$19,000

Enrollment Management Procedures

- COEHS is responsible for 11% of the University's enrollment. For 2008-2009, our target is 1,101 FTEs.
- We are considering raised admission standards for Sport Management.
- We have temporarily eliminated admissions by exception.
- We need to limit our lower division offerings.
- We must eliminate faculty overloads.
- We still need to encourage graduate enrollment.
- We are seeking assistance to fund visiting faculty positions to complete the schedule for Fall/Spring.

The Dean thanked Dennis Holt for his long career at UNF. He thanked everyone for their work this year on searches, SACS, and the new standards for the DOE. We are looking forward to a great year this next academic year. Enjoy the summer.

Adjournment – The meeting adjourned at 12:46 pm.