

**Minutes**  
**Faculty Assembly**  
**College of Education and Human Services**  
**November 2, 2007**

The faculty and staff viewed the COEHS marketing and recruitment video. Dean Daniel thanked Stacy Biwer, Annie Spruell, and Dr. Lupi for their work showcasing the College of Education. Dr. Lupi described the process of making the video and the help from the FEEDS Center in splicing segments together. Dr. Lupi added that the intention was to highlight spirit of who we are. The faculty and staff gave the video and participants in the video a standing ovation.

**Present** - Jacqueline Batey, Shunda Brown, Jin-Suk Byun, Lynne Carroll, Larry Daniel, Gigi David, Sharian Deering, Sebastian Foti, Gerry Giordano, Wanda Hedrick, Dennis Holt, Anne Jagnow, Jennifer Kane, Donna Keenan, Kathy Krudwig, Marsha Lupi, Meiko Negishi, Karen Patterson, Otilia Salmon, Elinor Scheirer, David Snow, Susan Syverud, Sue Terrell, Crystal Timmons, Christine Weber, Christine White, Lunetta Williams, and Thelecia Wilson

**Call to Order** – The meeting was called to order at 12:35 PM.

**Approval of minutes** – The minutes of the October 5, 2007, meeting were approved with minor corrections.

**Student Organization Updates** –

*Student Council for Exceptional Children (SCEC)* – Sue Syverud reported on the successful Masquerade Ball of last week; the officers appreciated the attendance of Drs. Daniel and Lupi. The t-shirt design contest for students with disabilities is still going on.

*Student National Education Association (SNEA)* – no report

*Association for Childhood Education International (ACEI)* – The ACEI group met two weeks ago to show the *Invisible Children* video which highlights efforts to help children in war-torn Uganda, the focus of their next service project. The group assisted with CDRC's Family Fest and the Week of the Teacher held in October. The next meeting of ACEI is November 15, 2007, 4:30 to 5:30 PM, location TBA.

*Sport Management Alliance (SMA)* – Jennifer Kane announced that Jason Lee has assumed responsibility for convening the club. The organization will be ordering t-shirts.

*Sign Language Club (SLC)* – The club is resuming activities, with the recent dinner and silent auction.

*Collegiate Chapter of the National Association for Music Education (MENC)* – Dennis Holt reported that applications for MENC have been processed and students have been notified.

**Announcements and Opportunities for Faculty**– Marsha Lupi announced that the call for papers for the *Celebration of Education Day* has been distributed. This year will include a timeslot for poster presentations. A committee of peers will review the proposals in February, 2008, to determine acceptance for presentation.

Dr. Lupi discussed plans for the third issue of the Journal of Curriculum and Instruction (JoCI) which focuses on the efforts of educators to implement strategies and policies that address the needs of all learners in the Pre K-12 educational system. Articles are sought describing effective pedagogical practices. The submission deadline is November 30, 2007, at noon.

The Writing and Research Group now numbers eight (8) participants. They will invite people to discuss aspects of writing and research. The group meets once a month and is open to outsiders when guest speakers attend.

On National Board Certification Day, December 4, 2007, the National Board for Professional Teaching Standards (NBPTS) will recognize the more than 55,000 National Board Certified Teachers who continue advancing the quality of teaching and learning. The College encourages our students to seek National Board Certification.

### **Standing Committee Reports -**

*Undergraduate Standards and Curriculum Committee* – The committee met on October 10, 2007, to discuss proposed APCs and to review College policies. The next meeting is November 7, 2007.

*Graduate Standards and Curriculum Committee* – Sharian Deering reported on the meeting of October 15, 2007; they approved proposed APCs. The next meeting is November 5, 2007, to review the College Bylaws.

*Personnel Committee* – Jennifer Kane reported that the group met and discussed their charge and responsibilities. They collected data from the mid-term evaluations of teaching and will report their observations.

*Student Issues* – no report

*Technology Committee* – Marsha Lupi reported Committee discussion regarding the revision/reaffirmation of two policies (Faculty and Staff Access to Computer Technology and Distance Learning). Both were reaffirmed with minor changes. They also discussed a planned online program in educational leadership, specializing in instructional technology.

*Long Range Planning Committee* – Sebastian Foti reported that the committee met this morning and discussed program priorities, data collection issues, the relocation of the music education program, and the goals for the year. The group nominated Phil Riner as chair.

*Executive Committee* – Ellie Scheirer reported that the committee met to examine the College Bylaws and to prepare the agenda for this meeting.

*ESOL Advisory Committee* – Anne Jagnow reported that Dean Daniel attended the last meeting to share the charge to the committee.

SUCCEED – Kathy Krudwig reported on the award of a grant for SUCCEED which will support the College’s Educator Preparation Institute. The Institute provides competency-based preparation for out-of-field teachers seeking professional certification. It increases the College’s capacity to recruit new students into graduate degree programs. Marsha Lupi added that this award was the highest one funded at \$275,041.

Undergraduate Core Council – Sue Terrell reported that Sebastian Foti will serve as chair of the Core Council. They will revisit the removal of “The Learning Process” from core courses in some programs and will develop a rationale for why it should be required. The next meeting is November 28, 2007.

New Business – Ellie Scheirer said that we need a representative from the College on the Faculty Association Nominations and Elections committee for a two-year term. Multi-year faculty can participate. Crystal Timmons volunteered.

The faculty decided to have one committee screen nominees for both the Outstanding Undergraduate Teaching Awards and the Outstanding Graduate Teaching Award. Faculty elected to serve on the screening committee are as follows:

Jennifer Kane  
Otilia Salmon  
Marcia Lamkin  
Karen Patterson  
Katrina Hall  
Rick Chant

Jennifer Kane was nominated and elected to serve on the University Selection Committee for the Outstanding Undergraduate Teaching Award; Ellie Scheirer was nominated and elected to serve on the University Selection Committee for the Outstanding Graduate Teaching Award.

Dean’s Report – The Dean discussed the following topics:

- Update on Faculty Searches in the College of Education and Human Services
- Faculty Demographics
- Possible Program Movements
- Reminders

#### *Faculty Demographics*

The Dean referred the group to the handout on faculty demographics in the college. The number of faculty in the college is 83; this number will probably increase. We have approximately equal numbers at the ranks of professor, associate professor, and assistant professor. Based on the number of faculty, we have two “smaller” and two “larger” departments. There are 11 visiting faculty this year; the number will decrease if we are successful in searches this year. The women outnumber the men 2:1; some programs are quite deficient in male representation. Our ethnic minority representation is at 18%, including Hispanic, Black, and Asian individuals. We can continue to emphasize diversity in our search efforts.

### *Faculty Searches Update*

All of our positions have been posted with the exception of the one in music education.

The applicant count as of this morning:

Primary Ed, Ed. Psych, Elementary Math Ed.: 0  
ESOL, Literacy Ed., English Ed. (Tenure Track): 1  
Ed. Leadership (317590), Literacy (multiyear): 2  
Assessment/General Methods: 4  
Chair (CE), Ed. Leadership (335080): 5  
Foundations/General Methods: 6  
Chair (LCIT): 7  
Chair (FSE): 9  
Counselor Education (School): 10  
Counselor Education (MH): 18  
Educational Technology: 41

### *Possible Program Movements*

The administration in the College of Arts and Sciences and the administration in the College of Education and Human Services are working on a draft document to move the music education program out of the College of Education and Human Services. The options are either to close the major or to relocate it to Music. The Faculty Association will devise a process for reviewing and collecting feedback on the proposal before any decisions are made.

The College of Arts and Sciences and the College of Health are examining the feasibility of how best to organize and house programs in School, Mental Health, and Rehabilitation Counseling. The administration and faculty are devising proposals for moving forward. The Faculty Association will devise a process for reviewing and collecting feedback on the proposal before any decisions are made.

### *Reminders*

- Enter/Update 2006-2007 GLO and ALC Statements in Administrative Applications Software (November 16, 2007)
- Enter 2007-2008 GLO and ALC Statements into Administrative Applications Software (December 1, 2007)
- FEAP Matrices Due (December 15, 2007)
- Groundbreaking for COEHS Building (Thursday, January 10, 2008, at 10 AM)
- Critical Task Rubrics Due (January 31, 2008)

**Adjournment** – The meeting adjourned at 1:29 PM.