

Minutes
Faculty Assembly
College of Education and Human Services
September 7, 2007

Present – Shunda Brown, Jin-Suk Byun, Lynne Carroll, Richard Chant, Sharon Crutchfield, Larry Daniel, Gigi David, Sharian Deering, Sebastian Foti, Gerry Giordano, Sandra Gupton, Wanda Hedrick, Ken Hill, Dennis Holt, Anne Jagnow, Chris Janson, Jennifer Kane, Donna Keenan, John Kempainen, Kathy Krudwig, Wanda Lastrapes, Jason Lee, Shari Little, Linda Dacks, Christie Stevenson, Maria Ramdas, Marsha Lupi, Russell Mays, Matthew McCrudden, Don Moores, Meiko Negishi, Fred Nelson, Debra O’Connell, Cathy O’Farrell, Karen Patterson, Len Roberson, Otilia Salmon, Allan Sander, Elinor Scheirer, Sherry Shaw, David Snow, Nile Stanley, Michael Stultz, Sue Terrell, Jenifer Thorn, Claire Torres, Christine Weber, David Whittinghill, Kenneth Wilburn and Thelecia Wilson.

Call to Order – The meeting was called to order at 12:18 p.m.

Minutes – The minutes of April 6, 2007, meeting were approved as submitted.

Student Organization Updates –

Student Council for Exceptional Children (SCEC) – Jennifer Seco, president of SCEC, updated the group on their upcoming activities planned for the fall semester.

Student National Education Association (SNEA) – Thelecia Wilson reported they had their first meeting this past Tuesday and they are very excited because the main focus is membership. They have 38 new members that joined their organization. Thelecia handed out a flyer and asked faculty to distribute to students. They will meet the 1st Tuesday of each month in 14/1605. Thelecia updated the faculty on their upcoming activities.

Association of Childhood Education International (ACEI) – no report

Sport Management Alliance (SMA) – They first met at the beginning of the week and are making plans. Next week they will put announcements out for upcoming meetings.

Sign Language Club (SLC) – They have their first meeting this month.

Collegiate Chapter of the National Association for Music Education (MENC) – The chapter is soliciting membership for the 6th year. Natasha Young was admitted to the UF graduate program and plans to be founder of the Belize orchestra.

Announcements/Opportunities for Faculty – Marsha Lupi welcomed the new faculty and will send an email about setting up a writers’ support group. Email Marsha Lupi if you would like to be in the Directory of Faculty Research and she will get an addendum out.

Marsha Lupi thanked the faculty, staff and chairs for their help with the move.

At the last meeting of the National Board for Professional Teaching Standards they discussed linking board degrees with certification. Fred Nelson will report on the

NBPTS conference to see which models are working. Maira Martelo, graduate assistant in the Dean's Office, is calling contacts to see who will help us. There is a meeting on September 19th for anyone who would like to join this working group.

We are hosting the FACTE meeting on October 4th & 5th. A reception is planned for that evening. A save-the-date will be sent to faculty.

We've received feedback from faculty regarding the holiday party and the Holiday Party Committee has settled on a lovely venue called Maxes. The date has been set for November 30th. There will be a cash bar, DJ, and dancing at \$30/person. As a tribute to all their hard work for us, the USPS staff will be supported but they will need to pay for their spouse or guest.

Otilia Salmon is requesting the faculty to allow the USF and DOE team to come into their classroom and administer pilot testing for new exams. They want 30 minutes of our class time. Let Otilia know if you are willing to have them come into your class.

Russell Mays requests faculty attendance at the SRCEA 48th Annual Conference from November 1 – 4, in Kansas City, MO. It is not too late to be put in the program. Sandra Gupton is the president of this organization.

Wanda Lastrapes talked about the FATE Conference on September 28th and thanked the supporters.

Kathy Krudwig said that we have an opportunity to share our program and educational materials at the Administrators Management Meeting on September 21st, a venue for universities and school districts. Faculty was asked to email Kathy if they have any materials they would like to share at the meeting.

Larry Daniel introduced Maria Castro from Career Services. She is assigned as our liaison and is available to come into your classrooms for career planning. Maria is located in 2/2086 and she will be happy to meet with our students. EDGE magazine is looking for articles for the spring issue.

Standing Committee Reports:

Undergraduate Standards and Curriculum Committee – Cathy O'Farrell and Len Roberson reported that their committee had no business over the summer but several packets are being made for the next meeting.

Graduate Standards and Curriculum Committee – They have not met yet.

Long Range Planning Committee – No report.

Executive Committee – They are lacking equal representation of the college.

ESOL Committee – They have not met yet but have two new faculty members.

SUCCEED – Kathy Krudwig reported that we are a state-approved college for the alternative certification route. It's a nice addition to our program. We submitted a SUCCEED grant to help fund EPI.

Undergraduate Core Council - Sue Terrell said it was organized last January with nine voting members. She reminded everyone that they do not make policy and are only a recommending body. Sue will send an email regarding their first meeting.

New business - Ellie Scheirer was nominated to be the president of Faculty Assembly. The motion was seconded and all were in agreement. Lunetta Williams was nominated as the Childhood Education representative for member-at-large. The motion was seconded and Lunetta Williams was elected.

Larry Daniel said that he was at convocation today and five of the awardees were from the College of Education. Congratulations to: Paul Eggen, Jennifer Kane, Elinor Scheirer, Kristine Webb and John Kempainen. They are good examples of the wonderful work we do in the college.

Dean's Report - The dean thanked everyone for their patience with all of the moves this summer. The chairs were asked to introduce their new faculty and staff.

Dean's Office - Ms. Annie Spruell, Coordinator of Outreach and Recruitment

Academic Advising/Educational Field Experiences - Ms. Jean Leone, Sr. Secretary

Clinical Faculty - Ms. Tomika Mondy, Ms. Denise Cihlar, Clinical Educators,

Ms. Crystal Timmons, Instructor, Dr. Harry Teitelbaum, Visiting Assistant Professor

Department of Childhood Education -Dr. Otilia Salmon, Interim Department Chair

Dr. Jin-Suk Byun, Instructor (ESOL Education), Ms. Jessica Boylan, Visiting Instructor

(ESOL Education), Ms. Anne Jagnow, Instructor (ESOL Education), Dr. Georgina

David, Visiting Instructor (PK/Primary Education), Ms. Starlet Wilder, Visiting

Instructor

Department of Leadership, Counseling, and Instructional Technology - Dr. Jennifer

Kane, Interim Department Chair, Ms. Wendy Dunlap, SOAR Clinical Educator, Dr.

Sandra Hansford, Visiting Associate Professor (Counselor Education), Dr. Chris Janson

Assistant Professor (Counselor Education)

Department of Foundations and Secondary Education - Ms. Rebekah Shively-Bliss,

Visiting Instructor (English Education), Dr. Debra O'Connell, Visiting Instructor (Music

Education), Dr. Shari Little, Visiting Instructor (Educational Foundations), Dr. Jenifer

Thorn, Instructor (Physical Education), Dr. Wanda Lastrapes, Assistant Professor

Educational Foundations), Dr. Meiko Negishi, Assistant Professor (Educational

Psychology)

Department of Exceptional Student and Deaf Education- Mr. Michael Stultz, Instructor

(ASL), Mr. David Snow, Instructor (ASL), Dr. Sherry Shaw, Associate Professor (Sign

Language Interpreting), Dr. Donald Moores, Professor (Deaf Education)

Current Challenges, Events, and Opportunities

- Movement of People, Offices, and Departments
- Operate Under Budget Restraints
- Increase Graduate Enrollment
- Hire 18 New Positions
- Plan Construction of New COEHS Building
- Retool and Enhance Student Assessment Procedures

•Prepare for SACS Visit

Proposed Budget Cuts - UNF is preparing for a budget cut of approximately 4%. Each unit in the university was given a target amount to cut from its budget. We have worked hard to preserve our operating budgets, faculty travel, and services to students. At present no layoffs are expected within the University.

As our response to the retrenched University budget, the COEHS has proposed the following actions:

- Suspend enrollment to the Music Education major.
- Give up a faculty line in Music Education.
- Give up three partial faculty lines.

We plan on hiring 18 new faculty/staff positions this year despite the budget cuts.

The economic forecast could change as the year unfolds based on actual state revenue.

COEHS Building Update

The Building Committee (Daniel, Mays, Roberson, O'Farrell, M. Smith) continues to work with the Architect/Project Manager, Construction Firm, and UNF Facilities Planning. The building should be 90,000-100,000 square feet. The construction documents are 90% complete. Interior colors/materials have been selected, and the committee is now looking at plans for furnishings. The construction site should be cleared in December 2007. Groundbreaking will probably occur in January 2008. We should be in the building late spring or early summer 2009.

Positions Being Advertised – The Dean discussed the positions we will search this year.

- Faculty Administrator Positions:
 - Chair, Department of Leadership, Counseling, and Instructional Technology
 - Chair, Department of Childhood Education
 - Chair, Department of Foundations and Secondary Education
- Administrative/Professional Staff:
 - Director of Development

Leadership, Counseling, and Instructional Technology

- Assistant/Associate Professor, Educational Leadership
- Assistant/Associate Professor, Educational Leadership
- Assistant Professor, Instructional Technology
- Assistant/Associate Professor, Counselor Education (Mental Health)
- Assistant/Associate Professor, Counselor Education (School)

Foundations and Secondary Education

- Assistant/Associate Professor, Educational Foundations
- Assistant/Associate Professor, Educational Foundations
- Assistant Professor, Music Education/ Foundations
- Assistant/Associate Professor, English Education

Childhood Ed

- Assistant/Associate Professor, Literacy Education
- Assistant/Associate Professor, Primary Education
- Assistant Professor, ESOL Education
- Assistant Professor, Elementary Mathematics Education
- Multi-Year Instructor (Open)

Questions – Cathy O’Farrell announced that the 4 PDS schools are part of a model that is known as Professor in Residence. A Professor in Residence proposal is included in the packet that was distributed. If you are interested and have any questions please contact Cathy O’Farrell. The deadline is October 31st.

Matt McCrudden said the last item on the agenda is to organize the standing committees. Matt distributed folders to previous chairs. Faculty was asked to reaffirm if they want to be on the same committee or sign up for a different committee. The committees were asked to schedule their first meeting date.

Adjournment – The meeting adjourned at 1:30 p.m.