

Minutes
Dean's Council
College of Education and Human Services
April 16, 2008

Present – Larry Daniel, Marsha Lupi, Claire Torres, Cathy O'Farrell, Len Roberson, Annie Spruell, Jeffrey Cornett, Ken Hill, and Jennifer Kane

Minutes – The minutes of the April 2, 2008, meeting were approved as submitted.

Dean Daniel welcomed Dr. Jeffrey Cornett, incoming FSE Chair. Dr. Cornett is meeting with faculty and others all week.

Campaign Priorities – Dean Daniel said that he and Pat Hanford are in the “silent” phase of raising money to meet our campaign goals. Pat distributed a list of campaign priorities and said that she has been doing research on corporations and individuals to find our best avenue for getting some funding. The Dean and Pat are hoping to be able to share ideas with the right people at the right time to get some funding for scholarships, fellowships, professorships, academic enhancements, and capital for our new building. Pat will be the finder and faculty will be the experts. Our Community Leadership Council (CLC) has grown from 8 to 13 and we are still growing. Pat continues to look for people from a variety of backgrounds to serve on CLC.

Announcements – Dean Daniel announced that Ajax Construction is doing a “top out” ceremony on May 1 at 11 am. Food will be served. Pat will work on the best way to invite people. They will be completing the last beam structure on the roof. People can sign the beam at the ceremony.

Len Roberson announced that he will attend the Building Linkages Summer Institute in Orlando, June 10-12.

Marsha Lupi announced that we will be working on office space this week and will send out information to chairs. She has been working on the catalog and some of the corrections that were made by the deadline date will not be in the catalog. Banner has deleted most of the titles of course listings. They put everything into departments and nothing listed under core in the catalog.

Marsha attended a campus safety session on the “active shooter”. She will investigate the possibility of Mark Foxworth, Chief of UPD, attending one of our faculty meetings to talk about this issue. The Dean and Marsha will sit down and talk about how we can keep our offices safe. Dean Daniel added that we have stressed safety in our new building.

Budget Updates – The Dean reviewed the budget cut recommendations from AA, the budget cut targets, and the non-recurring requests with the group. We should hear back on the non-recurring requests in a couple of weeks.

Update on Searches – John White has accepted the English/secondary faculty position and Elizabeth Fullerton has accepted the primary education faculty position. The Educational Leadership Search Committee will be bringing in candidates for on campus interviews within the next couple of weeks. The LCIT chair search closed with no hire. Cathy O’Farrell is working on plans to replace Dwayne Kohn on the clinical instructor line.

Program Approval Progress/Update - Claire Torres distributed a spreadsheet on the progress of program approval. The deadline for the last matrix was yesterday. A red section means that the item is missing. Claire said that she is concerned about the ESOL endorsement in a couple of programs. We need to keep thinking about this issue and may have to revisit it in the fall. She plans to meet with the chairs in CE and FSE to best strategize about these issues. We need one plan and timeline. The state wants one matrix for every program. Once a program submits their matrix to Claire she will format it into one package. By July 31, all of these changes need to be in the syllabi and hard and electronic copies also need to be submitted to the Dean’s Office and department offices by this date. By fall of 2008, we need to start programs with changes in place. FSE, ESDE and the sports management program have submitted GLO tasks for the assessment system to facilitate collection of data and reporting.

Graduate Critical Tasks – The hearing impaired graduate program is the only program that does not have any critical tasks that can help the program report all of the FEEPS and reading. Can we use the assessments we have in place with deaf education and initial certification DSE? Because it is a certification program we need to have the critical tasks in place to account for the standards.

Academic Affairs Assessment Time Table –Doug Eder sent out this timeline for department chairs and directors.

Name Change for Dean’s Council – A suggestion was made to change the name of Dean’s Council to the College Leadership Team (CLT) and to hold an Executive Session with Chairs at the end of the CLT meetings. This discussion will continue at the next meeting.

Reminder: Promotion/Tenure notifications (include associate professors) are due on April 21. Chairs are to notify faculty who are eligible.

In July, we will plan for a one day leadership retreat.

Adjournment – The meeting adjourned at 11:27 a.m..