

**Minutes**  
**Dean's Council**  
**College of Education and Human Services**  
**March 5, 2008**

**Present** – Larry Daniel, Claire Torres, Otilia Salmon, John Kemppainen, Sandra Gupton, Cathy O'Farrell, Karen Patterson, Jennifer Kane, Ellie Scheirer, and Marsha Lupi

**Minutes** – The minutes of the February 20, 2008, meeting were approved as submitted.

**Deficiency Reports** (follow-up) – The official established rule is to not grant a passing grade to a student who has not passed all of the critical tasks in a course. There is a policy going to the Undergraduate Standards and Curriculum Committee on this issue. When a student does not pass a critical task how are instructors dealing with it? Remediation?

**Budget Cuts** – Dean Daniel talked about the 6% budget cut that the university is facing in 2008-09. Actions the university has taken are to limit the number of freshman and transfer students admitted to the university. Additionally, FTE expectations have been reduced for each unit. Suggestions from the council for absorbing the cut include:

- delay advanced registration
- cut some vacant faculty positions
- limit/suspend admission to certain programs
- raise admission standards for certain programs
- reduce class offerings
- raise class caps
- assign more regular faculty to internship supervision

This item will be included in the Dean's Report at the Faculty Assembly meeting on Friday. Dean's Council will meet next week to discuss this issue further.

**FACTE Day on the Hill** – Dean Daniel said that it is important to make arrangements as soon as possible for FACTE Day on the Hill. We need a small group of people to go. John Kemppainen agreed to be the point person and will try and get others to attend.

**Graduate FTE** – The Dean reviewed the spreadsheet from AA on the trends in graduate enrollment.

**Financial Assistance for Teacher Education Students** – The Dean distributed a pamphlet on the critical teacher shortage tuition reimbursement program. This program provides financial assistance to eligible Florida teachers who hold a valid Florida Teacher's Certificate. We expect clarification within 30 days on the Federal Teach Grants for those who are earning degrees. The start date for the money is July 1. This is scholarship money.

**Graduate Course Validation Procedures** – John Kemppainen talked about the inconsistency in the way that courses are validated. There are concerns about validating a

course that was taught 10 years ago. This issue will be sent to the curriculum committees in the college. Procedures need to be in place.

**Adjournment** – The meeting adjourned at 11:35 a.m.