

Social Welfare Program FAQ Sheet

Q: What are the requirements for a Social Welfare Minor/Certificate in Social Welfare?

A: In order to earn a Social Welfare Minor and a Certificate in Social Welfare, students must complete the following required courses with a grade of "C" or better:

SOW 3203 Social Welfare Institutions
SOW 4302 Social Work as a Profession
SOW 4511 Community Agency Practicum

Students must also complete two electives (6 hours) with a grade of "C" or better. Electives may be selected from the following list of courses:

SYD 3700	CD-Race/Cult Minority	SYP 3570	Deviance & Soc Cont
SYD 4601	Commty Orgz Chg Dev	SYP 4530	Juven Delq Juven Jus
SYO 3110	Sexuality/Marriage	SYP 4561	Child Abuse & Incest
SYO 4100	Soc of Family	SYP 4730	Sociology of Aging
SYO 4400	Health, Illness, & Society	CCJ 3341	Offender Treatment
SYO 4411	Ment Hlth Urban Comm	CCJ 4680	Family Violence

Q: Do I have to take my required courses in any particular order?

A: Yes. Because each course builds on the previous course, students should take their required courses in order. That is, they should take SOW 3203 before enrolling in SOW 4302. And, they must take both SOW 3203 and SOW 4302 prior to enrolling in SOW 4511.

Q: Do I have to complete a practicum to earn a Social Welfare Minor/Certificate in Social Welfare?

A: Yes. The Community Agency Practicum (SOW 4511) is a 3 credit course in which students are required to attend a weekly seminar and complete 150 hours of unpaid service at a designated community provider of social services.

Q: When can I start my Social Welfare Practicum?

A: Prior to enrolling in the Community Agency Practicum (SOW 4511), social welfare minors are required to complete the following courses with a grade of "C" or better:

SOW 3203 Social Welfare Institutions
SOW 4302 Social Work as a Profession

Q: How do I find and secure a practicum placement?

A: Students who wish to enroll in the Community Agency Practicum (SOW 4511) must receive prior approval from the Social Welfare Program Director. In order to receive approval, social welfare minors must submit a Practicum Application by the specified deadline. Deadlines and other important dates are posted on the Social Welfare Minor webpage at <http://www.unf.edu/coas/soc-anth/Sociology%20Files/socwel-minor.htm>. An electronic

copy of the Practicum Application and the Practicum Handbook may be printed or downloaded from this page as well. Hard copies of the application are available in the main office of the Department of Sociology & Anthropology on the 2nd floor of the Social Sciences Building.

Upon receipt and review of the student's completed Practicum Application, the Social Welfare Program Director will contact the student to arrange an appointment to discuss his or her career goals and interests as well as potential placement agencies. Following the interview, the Social Welfare Program Director will grant successful applicants approval to enroll in SOW 4511 and to contact prospective agencies. *Students are prohibited from contacting agencies prior to receiving approval from the Social Welfare Program Director.* Placement agencies must be selected from the Agency Placement List, which can be viewed at <http://www.unf.edu/coas/soc-anth/Sociology%20Files/socwel-minor.htm>. Students who wish to complete their practicum at an agency not included in the list must receive approval to do so from the Social Welfare Program Director.

Upon approval from the Social Welfare Program Director, students may contact prospective agencies to arrange interviews with each agency's practicum supervisor. If a student wishes to accept an agency's placement offer, he or she should then submit the following paperwork to the Social Welfare Program Director to confirm his or her placement:

- **Placement Confirmation Form** – This document must be signed by both the student and the agency practicum supervisor.
- **Release of Liability** – This document must be signed and dated by the student or his or her guardian.

The Placement Confirmation and Release of Liability forms must be submitted prior to the first day of the semester in which the student wishes to complete his or her practicum. Deadlines for submission will be posted on the Social Welfare Program webpage. Students who do not submit all required forms will not be permitted to begin their practicum.

Q: I am a Criminal Justice Major and a Social Welfare Minor. Do I have to complete a Social Welfare practicum placement in addition to my Criminal Justice internship?

A: No, not necessarily. However, students must coordinate with the Criminal Justice and Social Welfare Program Directors to select a placement that meets the requirements of both programs. Students are also required to enroll in SOW 4511 while completing their Criminal Justice internship and earn a grade of "C" or better in order to earn a Social Welfare Minor and receive a Certificate in Social Welfare.

Q: Where can I find more information about the Social Welfare Program?

A: General information can be found on the Social Welfare Program website (<http://www.unf.edu/coas/soc-anth/Sociology%20Files/socwel-minor.htm>). You may also contact Jennifer Spaulding-Givens, MSW, Social Welfare Program Director, at (904) 620-1640 or j.spaulding-givens.52042@unf.edu.