

University of North Florida Brooks College of Health, School of Nursing

Primary Care Nurse Practitioner Certificate Program

Frequently Asked Questions

Do Certificate candidates have to take the GRE? If so, what score minimum score must be obtained? Is the writing sample required?

No; GRE scores are not required for admission to the PCNP certificate program.

Are there prerequisites to the MSN program? If so, is there a limit regarding the age of the courses?

Yes; applicants must have had Health Assessment within the past 10 years. In addition an undergraduate research course and a statistics course are required. Candidates with questions regarding the acceptability of their coursework should contact the School of Nursing to consult with the a program director (emails provided at the FNP Certificate webpage).

May I transfer graduate-level coursework from another institution into the MSN program at UNF?

Yes; applicants may transfer MSN credits from other institutions; however, only **6** credits of transfer credit are allowed at the graduate level. The suitability of these transfer credits is determined by the program director.

Do I need letters of recommendation or personal essays for admission into the nursing program?

Letters of recommendation are **not** typically required for admission to the Certificate program; however, the School of Nursing *reserves* the right to request references. As outlined under the PCNP Certificate program page, a letter regarding one's intent to enroll is required. This should be submitted directly to the Graduate School.

How will I know my application status?

Applicants may contact the Graduate School at 904.620.1360 to verify the receipt of the application, application fee (if applicable), supplemental materials, and transcripts.

It is **imperative** for applicants to verify that the information listed on the documents is accurate and up-to-date. Maintaining up-to-date contact information (address, phone, and email) is also very important to the application process. This information should be updated with the Graduate School at 904.620.1360.

After the application deadline, all applicants will be notified by mail regarding the School of Nursing's admission decision. Letters are typically mailed from early to mid-June. Decision letters will include offers to enter the track, waitlist notices, and denial notices. Those offered admission to the program will be required to submit written notice of one's intent to enroll in the program (i.e. RSVP). There will be a deadline associated with this and will be indicated in the letter.

How many students apply to the Certificate program?

Recently the Certificate program has enjoyed growth in the number of applications. The School of Nursing usually receives 10-20 Certificate applications annually.

Is there a waitlist if I am not accepted?

Yes; alternates may be selected and will be contacted should vacancies arise. There is no guarantee that an alternate will be called into the program; however, candidates may reapply for future terms if they desire.

Will I be allowed to take nursing courses at UNF before I am admitted into the program?

No; currently the School of Nursing is not able to accommodate incoming graduate-level *non-degree seeking* students as graduate nursing class sizes are at capacity.

May I have a job while I am a nursing student?

The School of Nursing does not have a rule against students working while enrolled in the program; rather, it is very common that students are employed as RNs while enrolled. However, it is the *student's* responsibility to balance his/her school, work, and personal life. Many students find it difficult to attend the MSN program full-time and maintain employment. Applicants are strongly encouraged to plan for their cost-of-attendance and living expenses well in advance of entering the program. To help ease scheduling conflicts the School of Nursing offers the MSN lectures one day per week. Currently graduate lectures are taught on Thursdays.