



UNIVERSITY OF NORTH FLORIDA

Policy Number	Subject	Effective Date	Revised Date
PER 2	Scholarship Release Program for Tenured and Tenure-earning Faculty Members		
Responsible Unit/Division: Division of Academic Affairs			
<input checked="" type="checkbox"/> New Policy Proposal <input type="checkbox"/> Major Revision of Existing Policy <input type="checkbox"/> Minor/Technical Revision of Existing Policy <input type="checkbox"/> ReAffirmation of Existing Policy			

I. OBJECTIVE & PURPOSE

To establish a policy concerning the allocation of scholarship releases to tenured and tenure-earning faculty members.

II. STATEMENT OF POLICY

Tenured and tenure-earning faculty members shall be provided scholarship releases as noted below:

Tenure-earning Faculty:

Each tenure-earning faculty member shall be provided a three-credit hour course release during his/her first year of employment to allow him/her additional time to establish his/her scholarship program. Further, each tenure-earning faculty member will be provided another three credit hour course release during his/her fourth year of tenure-earning service to further the faculty member's scholarship, research, and/or creative activity.

Tenured Faculty:

Scholarship releases are provided to tenured faculty members to further the faculty members' scholarship, research, and/or creative activity. These releases are intended to recognize both past accomplishment and future promise. Each department chair is authorized to make the assignment of the scholarship releases in accordance with the following guidelines:

- a. Each department shall be provided one scholarship release per academic year.
- b. Only those faculty members who have received an exemplary rating in scholarship/research/creative activity in at least two of the past three years are eligible.

- c. Prior accomplishments in scholarship/research/creative activity, as reflected in the faculty's annual self reports, shall be considered (e.g., referred journal article, referred book chapter, juried art show, etc).
- d. Specific accomplishments in securing contracts and grants (i.e., funded projects) shall be considered.
- e. The faculty member's scholarly agenda as articulated in his/her annual self report and/or annual evaluation shall be considered.
- f. A faculty member who has been provided a full-pay sabbatical in any semester during the past three academic years is not eligible for the scholarship release.
- g. A faculty member who receives a scholarship release does not become eligible for a second scholarship release until he/she has completed three academic years since the scholarship release was granted.
- h. A faculty member must be at UNF for three years before becoming eligible for the scholarship release.

Within thirty (30) days of the end of the semester in which the scholarship release was granted, the faculty member shall submit to his/her chair, dean, and the Provost, a concise written report regarding his/her accomplishments.

A faculty member must return to his/her position for one academic year following a scholarship release.



Dr. Mark E. Workman, Provost and VP

2.28.07

Date