

**Quality Enhancement Plan (QEP) Development Team Meeting  
March 26, 2008 @ 0900**

**Academic Affairs Conference Room**

**Those in attendance:** Rick Roberts, Tom Serwatka, Barbara Hetrick, Mary Borg, Robert Wood; David Jaffee; Laurel Crump; Shawn Brayton; Diane Tanner; Douglas Eder

**Meeting** called to order at 0905

**Committee Reports:**

**Process Committee (Ann Noonan – Chair)** -- no report.

**Search Committee (Pam Chally – Chair)** – no report

**Research Committee (David Jaffee – Chair)** – no report

**Old Business** – QEP Committee teleconference with Montclair State University to discuss their respective community-based learning centers. (Summary in Blackboard)

**New Business –**

- (a) QEP committee consideration with regards to detailing a three-person contingency on behalf of UNF to the 2008 SACS Institute on Quality Enhancement and Accreditation Conference. (see handouts)
- (b) Charrette application submitted on behalf of UNF.
- (c) QEP committee asked process sub-committee to vet QEP budgetary requirements for calendar year 2009. The process sub-committee will be a report at a later QEP meeting.
- (d) Homework – The committee was asked to review initial review of QEP focus group summaries of March 10<sup>th</sup> 2008. There will be committee discussion of summaries at a latter QEP meeting to be determined. (Handouts in Blackboard)

**Adjourned:** 10:05 am

**Next meeting:** Wednesday, April 2<sup>nd</sup> @ 0900, Academic Affairs conference room.